12.04.2018 **ADOPTED**

TOWN OF RIVERHEAD

Resolution 2018-902

2019 RENEWAL OF BID FOR PROCESS CONTROL SYSTEM MAINTENANCE AND EMERGENCY SERVICES CONTRACT FOR RIVERHEAD WATER DISTRICT

Councilman Wooten offered the following resolution,
which was seconded by Councilwoman Giglio

WHEREAS, the Town Clerk was authorized to publish and post a Notice to Bidders for Maintenance and Emergency Services, Contract Process Control Systems, for the Riverhead Water District; and

WHEREAS, all bids received were opened and read aloud on the date and time advertised in the notice; and

WHEREAS, H2M, consulting engineers to the Riverhead Water District, by attached letter dated December 11, 2017, did recommend that the bid for Maintenance and Emergency Services, Contract Process Controls, for the Riverhead Water District, be awarded to Wire to Water, Inc.; and

WHEREAS, the Town Board, on December 19, 2017, adopted Resolution #170944 awarding the bid to Wire to Water, Inc..; and

WHEREAS, the Riverhead Water District and Wire to Water, Inc., per the attached extension notice, desire to renew the current contract for the 2019 calendar year.

NOW THEREFORE BE IT RESOLVED, that the bid for Maintenance and Emergency Services Contract, Process Control Systems, previously awarded by resolution dated December 19, 2017, by Resolution #170944, be extended for the 2019 calendar year at the bid amount of $20,850.00 as set forth in the attached letter dated December 11, 2017, from H2M, consulting engineers for the Riverhead Water District; and be it further

RESOLVED, that the Town Clerk forward a certified copy of this resolution to Wire to Water, Inc., 136 Gazza Blvd., Farmingdale, New York, 11735; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Wooten, Councilman
SECONDER:	Jodi Giglio, Councilwoman
AYES:	Laura Jens-Smith, James Wooten, Jodi Giglio, Catherine Kent
ABSENT:	Tim Hubbard

FISCAL IMPACT STATEMENT
OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION

A. Type of Legislation Resolution ___X____ Local Law

B. Title of Proposed Legislation: 2019 Rewnewal of Bid for Process Control System Maintenance and Emergency Services Contract for Riverhead Water District

C. Purpose of Proposed Legislation: Renewal of contract for 2019

D. Will the Proposed Legislation Have a Fiscal Impact? Yes __x___ No

E. If the answer to section D is "yes", select (a) or (b) below and initial or detail as applicable:

(a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget RH_____ (example:routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J;

or

(b) The description/explanation of fiscal impact is set forth as follows:

F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years

G. Proposed Source of Funding

Appropriation Account to be Charged:

Grant or other Revenue Source:

Appropriation Transfer (list account(s) and amount):

H. Typed Name & Title of Preparer: Robin Halpin	I. Signature of Preparer Robin Halpin Robin Halpin 12/4/2018	J. Date 11/20/18
K. Accounting Staff Name & Title William Rothaar, Accounting Department	L. Signature of Accounting Staff William Rothaar William Rothaar	M. Date 11/29/18

RWD *Riverhead Water District*
Mark K Conklin, Superintendent
1035 Pulaski Street, Riverhead, New York 11901
Phone: 631.727.3205 FAX: 631.369.4608

Bid Extension Notice

To: Stuart Skopicki, Wire to Water Inc.

From: Mark K Conklin, Superintendent, Riverhead Water District

Date: October 15, 2018

Subject: Extension of Annual Maintenance and Emergency Services Contract - Contract C - Controls

This bid extension notice is to inform you that the above contract with the Riverhead Water District will expire on December 31, 2018.

The Town of Riverhead would like to extend this contract for a period of one (1) year until December 31, 2019, at the contract price for the year 2019 (copy attached). This will be the first extension under the terms of the current contract.

If this extension meets with your approval, please complete the bottom portion of this letter and return it to us at the above FAX number.

VP
Authorized Signature

STUART SKOPICKI, V.P.
Print Name

WIRE TO WATER INC
Company Name

10/16/18
Date

Attachment: WTW PCS Extension (2018-902 : 2019 Em Srvs Contract PCS Renewal)

H2M water
538 Broad Hollow Road, 4th Floor East
Melville, NY 11747 | tel 631.756.8000

December 11, 2017

Supervisor Sean Walter
Town of Riverhead
200 Howell Avenue
Riverhead, New York 11901

Re: Riverhead Water District
Process Control System Maintenance
And Emergency Service Contract
H2M Project No.: RDWD 1701

Dear Supervisor Walter:

On Thursday, December 7, 2017, the Riverhead Water District received bids for their Process Control System Maintenance and Emergency Services Contract. Two contractors submitted bids, with the low bid being submitted by Wire to Water, Inc. of Farmingdale, New York. A summary of the bids received is shown below:

Contractor	2018 Bid	2019 Bid	2020 Bid
Wire to Water, Inc.	$20,850	$20,850	$20,850
Lexington Technologies	$26,445	$26,545	$26,645

Wire to Water, Inc. has successfully completed similar work for various water utilities over the past few years including the Riverhead Water District. Additionally, the bid prices submitted by them compare to projects similar in size and nature. It is our opinion that Wire to Water, Inc. is qualified and their bid prices are fair and reasonable.

It should be noted that this contract is for system maintenance and emergency services. The total bid amounts were used as means of selecting a low bidder. The actual construction value is unknown at this time and will depend on the number of emergency and maintenance situations that occur during the year. Based on this, we recommend that the Town/District award the contract to Wire to Water, Inc. for the 2018 calendar year in the amount of **$20,850.00**. The award for the years 2019 and 2020 shall be made separately prior to the start of the respective year if the extension of the contract is deemed to be in the best interest of the District.

Should you have any questions or comments, please contact this office.

Very truly yours,

H2M architects + engineers

John R. Collins, P.E.

cc: Karen Levasseur, Town Board Coordinator
Richard Ehlers, Esq.
Supt. Mark Conklin
William Rothaar, Financial Administrator

X:\RDWD (Riverhead Water District) - 10810\RDWD1701 - Annual Maintenance Contract\Contract C - Control Maintenance & Repairs\Correspondence\17.12.11 - Award Recomendation - Contract C.doc

Attachment: H2M.WTW PCS recommend ltr (2018-902 : 2019 Em Srvs Contract PCS Renewal)