

12.04.2018

ADOPTED

**TOWN OF RIVERHEAD**

**Resolution 2018-899**

**2019 RENEWAL OF BID AWARD FOR MAINTENANCE AND EMERGENCY SERVICE REPAIR CONTRACT M FOR RIVERHEAD WATER DISTRICT**

Councilman Wooten offered the following resolution,  
which was seconded by Councilwoman Giglio

**WHEREAS**, the Town Clerk was authorized to publish and post a Notice to Bidders for Maintenance and Emergency Services, Contract M – Mechanical, for the Riverhead Water District; and

**WHEREAS**, all bids received were opened and read aloud on the date and time advertised in the notice; and

**WHEREAS**, H2M, consulting engineers to the Riverhead Water District, by attached letter dated March 20, 2017, did recommend that the bid for Maintenance and Emergency Services, Contract M – Mechanical, for the Riverhead Water District, be awarded to Bensin Contracting, Inc.; and

**WHEREAS**, the Town Board, on April 4, 2017, adopted Resolution #170262 awarding the bid to Bensin Contracting, Inc.; and

**WHEREAS**, the Riverhead Water District and Bensin Contracting, Inc., per the attached extension notice, desire to renew the current contract for the 2019 calendar year.

**NOW THEREFORE BE IT RESOLVED**, that the bid for Maintenance and Emergency Services, Contract M – Mechanical, previously awarded by resolution dated April 4, 2017, by Resolution #170262, be extended for the 2019 calendar year at the bid amount of \$68,800.00 as set forth in the attached letter dated March 20, 2017, from H2M, consulting engineers for the Riverhead Water District; and be it further

**RESOLVED**, that the Town Clerk forward a certified copy of this resolution to Bensin Contracting Inc., 652 Union Avenue, Holtsville, New York, 11742; and be it further

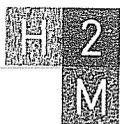
**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** James Wooten, Councilman  
**SECONDER:** Jodi Giglio, Councilwoman  
**AYES:** Laura Jens-Smith, James Wooten, Jodi Giglio, Catherine Kent  
**ABSENT:** Tim Hubbard

## FISCAL IMPACT STATEMENT OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION

A. Type of Legislation    Resolution <input checked="" type="checkbox"/> Local Law		
B. Title of Proposed Legislation: 2019 Renewal of Bid for Maintenance and Emergency Services Contract M- Mechanical for Riverhead Water District		
C. Purpose of Proposed Legislation: Extend contract 2019		
D. Will the Proposed Legislation Have a Fiscal Impact?    Yes <input checked="" type="checkbox"/> No		
E. If the answer to section D is "yes", select (a) or (b) below and initial or detail as applicable:  (a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget RH_____ (example:routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J;  <div style="text-align: center;">or</div> (b) The description/explanation of fiscal impact is set forth as follows:		
F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years		
<b>G. Proposed Source of Funding</b> Appropriation Account to be Charged:  Grant or other Revenue Source:  Appropriation Transfer (list account(s) and amount):		
H. Typed Name & Title of Preparer: Preparer: Robin Halpin	I. Signature of Preparer  <div style="text-align: center; font-size: 24pt; font-weight: bold;">Robin Halpin</div> <div style="display: flex; justify-content: space-between; font-size: 10pt;"> <span>Robin Halpin</span> <span>12/4/2018</span> </div>	J. Date 11/19/18
K. Accounting Staff Name & Title William Rothaar, Accounting Department	L. Signature of Accounting Staff  <div style="text-align: center; font-family: cursive; font-size: 18pt;">William Rothaar</div> William Rothaar	M. Date 11/27/18



water

538 Broad Hollow Road, 4<sup>th</sup> Floor East tel 631.756.8000  
 Melville, NY 11747 fax 631.694.4122

March 20, 2017

Supervisor Sean Walter  
 Town of Riverhead  
 200 Howell Avenue  
 Riverhead, New York 11901

**Re: Riverhead Water District  
 Contract M – Mechanical Maintenance and Emergency Services  
 H2M Project No.: RDWD 1750**

Dear Supervisor Walter:

On Thursday, March 16, 2017, the Riverhead Water District received bids for their annual mechanical maintenance and emergency services contract. One contractor, Bensin Contracting, Inc., of Holtsville, New York submitted a bid. Upon evaluation of Bensin Contracting's bid, two errors in calculation were reported. The corrected total bid price for the contract period ending December 31, 2018 is \$66,300.00, for 2019 is \$68,800, and for 2020 is \$70,700.00.

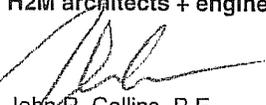
Bensin Contracting has successfully completed similar work for various water utilities over the past few years including the Riverhead Water District. Additionally, the bid prices submitted by them compare to projects similar in size and nature. It is our opinion that Bensin Contracting is qualified and their bid prices are fair and reasonable.

It should be noted that this contract is for system maintenance and emergency services. The total bid amounts were used as means of selecting a low bidder. The actual construction value is unknown at this time and will depend on the number of emergency and maintenance situations that occur during the year. Based on this, we recommend that the Town/District award the contract to Bensin Contracting, Inc. for the period through December 31, 2018 in the amount of \$66,300. The award for the years 2019 and 2020 shall be made separately prior to the start of the respective year if the extension of the contract is deemed to be in the best interest of the District.

Should you have any questions or comments, please contact this office.

Very truly yours,

**H2M architects + engineers**

  
 John R. Collins, P.E.

JRC/jrc2

cc: Town Board  
 Supt. Mark Conklin  
 Richard Ehlers, Esq.  
 William Rothaar, Financial Administrator

X:\RDWD (Riverhead Water District) - 10810RDWD1650 - Retainer\Contract M - Mechanical & Emergency Services MC\Correspondence\17.03.20 - Award Recommendation.doc

Attachment: H2M.Bensin recommended ltr (2018-899 : 2019 Em Srvs Contract M - Bensin)



# RWD Riverhead Water District

Mark K Conklin, Superintendent  
1035 Pulaski Street, Riverhead, New York 11901  
Phone: 631.727.3205 FAX: 631.369.4608

## Bid Extension Notice

To: Carl Bensin, Bensin Contracting Inc.  
From: Mark K Conklin, Superintendent, Riverhead Water District  
Date: October 15, 2018  
Subject: Extension of Annual Maintenance and Emergency Services Contract - Contract M - Mechanical

This bid extension notice is to inform you that the above contract with the Riverhead Water District will expire on December 31, 2018.

The Town of Riverhead would like to extend this contract for a period of one (1) year until December 31, 2019, at the contract price for the year 2019 (copy attached). This will be the first extension under the terms of the current contract.

If this extension meets with your approval, please complete the bottom portion of this letter and return it to us at the above FAX number.

  
Authorized Signature

Carl C. Bensin, President  
Print Name

Bensin Contracting, Inc.  
Company Name

17 October 2018  
Date

Attachment: Bensin Contract M Extension (2018-899 : 2019 Em Svcs Contract M - Bensin)