

04.16.2019

ADOPTED

TOWN OF RIVERHEAD

Resolution 2019-289

AWARDS BID FOR EXTERIOR SIGNAGE SERVICES FOR THE TOWN OF RIVERHEAD

Councilwoman Kent offered the following resolution,
which was seconded by Councilman Wooten

WHEREAS, the Town Board, by Resolution #187 adopted on March 5, 2019, authorized the Town Clerk to publish and post a notice to bidders for sealed bids for Interior and Exterior Signage Services for the Town of Riverhead; and

WHEREAS, two (2) bids were received, opened and read aloud on the 25th day of March, 2019 at 11:00 a.m. at Town Hall, 200 Howell Avenue, Riverhead, New York, the date, time and place given in the Notice to Bidders; and

WHEREAS, the Town of Riverhead Purchasing Agent did review and evaluate the responses to the bid solicitation and noted that Mineola Sign Company failed to comply with the bid specifications, to wit: bid proposal format and submission of evaluation criteria (experience, photographic samples, staffing, etc.); and

WHEREAS, the Town, in its bid specifications, reserved its right to reject any bid as unsatisfactory or non-responsive, has the sole right to select the successful bidder(s) for award, to award multiple contracts, or the right to issue a single award or multiple awards based on the bid responses and whatever is in the best interests of the Town; and

WHEREAS, the Purchasing Agent, based upon the above and review of price proposals for interior signage services (labeled Bid A in the specifications), recommends the Town declare the bid submitted by Mineola Sign Company a non-conforming bid and decline to award a bid for interior signs and, based upon the price proposals for exterior signage services (labeled Bid B in the bid specifications), the Town award exterior signage services to Wedel Sign Company, Inc. subject to receipt of certificates of insurance as set forth in the bid specifications.

NOW THEREFORE BE IT RESOLVED, the Town Board declares that the bid submitted by Mineola Sign Company failed to comply with the bid specifications; declines to award a bid for interior signage services; and the Town awards exterior signage services to Wedel Sign Company, Inc. subject to receipt of certificates of insurance as set forth in the bid specifications; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to Mineola Sign Company, 332 Sagamore Avenue, Mineola, NY 11501 and Wedel Sign Co., Inc., 705 West Main Street, Riverhead, NY 11901; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

RESULT: ADOPTED [UNANIMOUS]
MOVER: Catherine Kent, Councilwoman
SECONDER: James Wooten, Councilman
AYES: Jens-Smith, Wooten, Giglio, Hubbard, Kent