



**Office of the Town Clerk**  
*Diane M. Wilhelm*

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Registrar of Vital Statistics

Records Management Officer

Marriage Officer

**TO:** Supervisor Walter, Councilpersons Dunleavy, Wooten, Giglio, Hubbard, Mark Conklin

**FROM:** Julie O'Neill, Deputy Town Clerk

**DATE:** March 16, 2017

**RE:** Open Bid Report for RDWD 1701 Water Distribution Leak Detection Survey Contract

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1 bid was received and opened on March 16, 2017 at 2:05pm:

Upstate Leak Detection, LLC  
PO Box 176  
Hastings NY 13076  
315 668-7270  
[brian.g.baxter@gmail.com](mailto:brian.g.baxter@gmail.com)

PROPOSAL

WATER DISTRIBUTION LEAK DETECTION SURVEY CONTRACT

PROJECT NO.: RDWD 1701

BID DATE: MARCH 16, 2017

- ◆ The option to extend the contract an additional year (from January 1, 2019 through December 31, 2019) or two (from January 1, 2020 through December 31, 2020) can be exercised solely at the discretion of the Town Board. Should the Town Board decide to renew the contract for an additional period, written authorization will be provided by the Riverhead Water District prior to January 1 of the additional year.
- ◆ The Town/District reserves the right to reject any or all bids.
- ◆ Within ten (10) days (Weekends and legal holidays excepted) after acceptance of this bid by the Town/District, the bidder shall execute the contract. The bidder shall furnish the required insurances to the water district's attorney within the same time frame.
- ◆ The bidder represents herewith that he is aware of the working conditions, has carefully reviewed the proposal and specifications, has checked and certifies the accuracy of the bid.
- ◆ The contractor shall coordinate all work with the District to minimize disturbances to District operations.

**C. Bidder Information and Certification:**

FIRM NAME: Upstate Leak Detection, LLC

FIRM ADDRESS: PO Box 176, HASTINGS, N.Y. 13076

SIGNED BY: Brian G. Baxter TITLE: Pres

PRINT NAME: Brian G. Baxter DATE: March 15, 2017

PHONE: 315-668-7270 office / 315-748-4414 cell

E-MAIL: brian.g.baxter@gmail.com

FEDERAL I.D. NO. OR  
SOCIAL SECURITY NO.: 46-2154006

PROPOSAL

WATER DISTRIBUTION LEAK DETECTION SURVEY CONTRACT

PROJECT NO.: RDWD 1701

BID DATE: MARCH 16, 2017

**A. Bid Form:**

Item No.	Description	Unit Prices		
		Through Dec. 31, 2018	Jan. 1, 2019 Through Dec. 31, 2019	Jan. 1, 2020 Through Dec. 31, 2020
1	Cost of Leak Detection Survey per mile of roadway (1 through 10 miles)	\$ 110.	\$ 110.	\$ 110.
2	Cost of Leak Detection Survey per mile of roadway (11 through 30 miles)	\$ 110.	\$ 110.	\$ 110.
3	Cost of Leak Detection Survey per mile of roadway (31 through 50 miles)	\$ 110.	\$ 110.	\$ 110.
4	Cost of Leak Detection Survey per mile of roadway (greater than 50 miles)	\$ 110.	\$ 110.	\$ 110.
5	Daily Rate per Site Visit	\$ 1200.	\$ 1200.	\$ 1200.

PROPOSAL

WATER DISTRIBUTION LEAK DETECTION SURVEY CONTRACT

PROJECT NO.: RDWD 1701

BID DATE: MARCH 16, 2017

**B. Bid Comparison:**

Item No.	Description	Number of Units	Total Price		
			Through Dec. 31, 2018	Jan. 1, 2019 Through Dec. 31, 2019	Jan. 1, 2020 Through Dec. 31, 2020
1	Cost of Leak Detection Survey per mile of roadway (1 through 10 miles)	10 miles	\$ 1100.	\$ 1100.	\$ 1100.
2	Cost of Leak Detection Survey per mile of roadway (11 through 30 miles)	10 miles	\$ 1100.	\$ 1100.	\$ 1100.
3	Cost of Leak Detection Survey per mile of roadway (31 through 50 miles)	20 miles	\$ 2200.	\$ 2200.	\$ 2200.
4	Cost of Leak Detection Survey per mile of roadway (greater than 50 miles)	10 miles	\$ 1100.	\$ 1100.	\$ 1100.
5	Daily Rate per Site Visit	1 day	\$ 1200.	\$ 1200.	\$ 1200.
<b>Bid Comparison Totals: (Sum of Items 1 through 5)</b>			\$ 6,700.	\$ 6,700.	\$ 6,700.

**Notes:**

- ◆ The purpose of the Bid Comparison table is for development of a contract amount only and does not define the actual scope of work to be performed.
- ◆ Quantities provided are estimates only and will vary. Actual scheduled work will vary based on authorization by the Water District.
- ◆ Price provided under Items 1 through 4 shall be reflective of the cost required to perform said work for the mileage ranges described. The unit price shall include all incidentals including but not limited to mobilization, travel expenses, fuel, MPT, labor and equipment.
- ◆ Price provided under Item 5 shall be reflective of the daily cost required to perform a leak detection or other survey on properties located outside the public right-of-way or District owned easements where a payment based on linear mileage may not pertain. These properties include but are not limited to Water District owned plant sites or other Town owned properties.
- ◆ The Town of Riverhead reserves the right to extend the terms of this contract to other Town operated entities.
- ◆ The qualified bidder will be required to provide the appropriate references (5 minimum) and documentation of qualifications.
- ◆ The Town Board reserves the right to award work that serves in the best interest to the Riverhead Water District. **Unbalanced bids will be rejected.**