

NOVEMBER 20, 2012

TOWN BOARD RESOLUTION LIST:

- Res. #872** Authorizes Amendment to Preliminary Budget for 2013 Funding in the General Fund
- Res. #873** Authorizes Amendment to Preliminary Budget for 2013 Funding in the General Fund
- Res. #874** Authorizes Amendment to Preliminary Budget for 2013 Funding in the Ambulance District
- Res. #875** Increase Petty Cash Juvenile Aid Bureau
- Res. #876** Department of Justice J.A.B./Youth Grant Budget Adjustment
- Res. #877** General Fund – Police Budget Adoption
- Res. #878** Establishes Date for 13th Annual Town of Riverhead Bonfire and Holiday Celebration
- Res. #879** Rescinds Resolution No. 591 Entitled, Awards Bid for GE Evolve LED Series Avery Post Top Street Lights
- Res. #880** General Fund Budget Adjustment
- Res. #881** Police Department Budget Adjustment
- Res. #882** Ratifies the Promotion of a Detective (Mark Stromski)
- Res. #883** Accepts the Resignation of a Part-Time Police Officer (Patrick Glynn)
- Res. #884** Authorizes the Town Clerk to Publish and Post a Help Wanted Ad for a Part-Time Kennel Attendant
- Res. #885** Adjusts Metered Water Reading Calverton Sewer District (SCTM #600-135.-10-1-5)
- Res. #886** Adjusts Metered Water Reading Calverton Sewer District SCTM #600-135.2-1-16
- Res. #887** Rejects Bids for Calverton Sewer District Sewer District Extension No. 1 (Burman) Calverton Sanitary Pump Station Upgrades Hangar Pump Station Bid

- Res. #888 Approves Extension of Security Posted by Birchwood at Wading River LLC in Connection with the Subdivision Entitled “Birchwood at Wading River – Section 3” (Road and Drainage Improvements)**
- Res. #889 Authorizes the Supervisor to Execute a Municipal Cooperation Agreement Between the Town of Riverhead and the Riverhead Fire District for Sand and Salt Services**
- Res. #890 Authorizes the Supervisor to Execute an Agreement with Flynn Stenography & Transcription Services for transcription of Town Meetings**
- Res. #891 Economic Recovery Projects Municipal/Sponsor Resolution for PIN 075954 Alternative Transportation Path (Amends Town of Riverhead Contract to Allow NYS DOT to Complete Construction)**
- Res. #892 Economic Recovery Projects Municipal/Sponsor Resolution for PIN 075954 Alternative Transportation Path (Amends Town of Riverhead Contract to Design Phase Only)**
- Res. #893 Authorizes Supervisor to Sign Amendment to Extend Contract with New York State Affordable Housing Corporation for \$200,000 to Support the Town of Riverhead Home Improvement Program**
- Res. #894 Pays Bills**

11.07.12 TABLED
11.20.12 UNTABLED
11.20.12 ADOPTED

11.07.12
120839

TOWN OF RIVERHEAD

Resolution # 839

CDBG 2012 PROGRAM BUDGET ADOPTION

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

BE IT RESOLVED, that the Town Supervisor be, and is hereby, authorized to establish the following budget adjustment:

| | | <u>FROM</u> | <u>TO</u> |
|-------------------------|--|-------------|-----------|
| 181.084910.493000.06912 | Federal Aid | 106,881 | |
| 181.054100.523041.06912 | Pedestrian & Bike Path Improvements | | 73,881 |
| 181.086760.542200.06912 | Soup Kitchen Supplies <u>Bread & More</u> | | 5,000 |
| 181.086760.543408.06912 | Drug Abuse Prevention Education (CAP) | | 5,000 |
| 181.086760.543410.06912 | Homeless Outreach (OpenArms&DomSister) | | 10,000 |
| 181.086860.540000.06912 | Administration | | 13,000 |

BE IT FURTHER RESOLVED, that the Town Board authorizes the Town of Riverhead Supervisor to execute the required documents for the grant administration as described above; and

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared **TABLED**

11.07.12

On a motion by Councilman Dunleavy, seconded by Councilman Wooten, resolution #839 was **UNTABLED**

The Vote: Yes-5/ No-0

Immediately thereafter, on a motion by Councilman Dunleavy, seconded by Councilman Wooten, resolution #839 was **ADOPTED** with amendment(s)

The Vote: Yes-5/ No-0

11.20.12
120872

ADOPTED

TOWN OF RIVERHEAD

Resolution # 872

**AUTHORIZES AMENDMENT TO
PRELIMINARY BUDGET FOR 2013 FUNDING
IN THE GENERAL FUND**

Councilman Wooten offered the following resolution,
which was seconded by Councilman Gabrielsen

WHEREAS, the Preliminary Budget requires a change in funding for the General Fund.

NOW THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the following adjustments to the Preliminary Budget:

| | <u>From</u> | <u>To</u> |
|---|-------------|-----------|
| 001.000000.499999 Fund Balance | \$103,730 | |
| 001.014300.511500 Salaries, Personnel Officer | | \$67,214 |
| 001.014300.514400 Fringe Benefits | | \$ 5,041 |
| 001.090600.584500 Health Insurance | | \$10,057 |
| 001.014300.514800 Health Insurance, Buy Back | | \$ 1,050 |
| 001.090100.581500 NYS Retirement | | \$14,379 |
| 001.090300.582500 Social Security | | \$ 5,754 |
| 001.090550.585500 MTA | | \$ 235 |

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No
The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 873

**AUTHORIZES AMENDMENT TO
PRELIMINARY BUDGET FOR 2013 FUNDING
IN THE GENERAL FUND**

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Preliminary Budget requires a change in funding for the General Fund as follows:

| | |
|---|-----------|
| Reduction of Expenditures | \$ 91,257 |
| Increase in Revenues | \$ 52,000 |
| Total Decrease Appropriated Fund Balance: | \$143,257 |

NOW THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the attached adjustments to the Preliminary Budget:

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No
The Resolution Was Not Thereupon Duly Declared Adopted

| <u>Account Number</u> | <u>Account Name</u> | <u>Amount</u> |
|-------------------------|---|---------------------|
| 001.013100.511500.00000 | Accounting Salary | \$ (4,294) |
| 001.013100.524000.00000 | Accounting Equipment | \$ (1,000) |
| 001.013300.511500.00000 | Tax Receiver Salary | \$ (14,063) |
| 001.013300.513500.00000 | Tax Receiver Longevity | \$ (2,100) |
| 001.013300.514600.00000 | Tax Receiver Clean/Clothing | \$ (400) |
| 001.031200.514800.00000 | Police Buyback | \$ (9,536) |
| 001.034100.514600.00000 | Fire Marshal Clean/Clothing | \$ (800) |
| 001.016250.514800.00000 | B&G Buyback | \$ 1,905 |
| 001.067720.511510.00000 | Seniors Salary | \$ (21,656) |
| 001.067720.514600.00000 | Seniors Cleaning/Clothing | \$ (400) |
| 001.076100.511500.00000 | Home Chore Salaries | \$ (7,500) |
| 001.076110.511500.00000 | EISEP Salaries | \$ (25,000) |
| 001.079891.515500.00000 | Intergenerational Salary | \$ (2,500) |
| 001.090550.585510.00000 | Police MTA Tax | \$ (778) |
| 001.090600.584500.00000 | Hospitalization | \$ 5,298 |
| 001.090650.584100.00000 | Police Hospitalization | \$ (28,790) |
| 001.090650.584500.00000 | Police Non_Uniform Hosp. | \$ (10,971) |
| 001.010100.511500.00000 | Personal Services | \$ (6,769) |
| 001.073105.511505.00000 | Personal Services - Y.B. Director effect. 7/1 | \$ 38,097 |
| | Total Decrease in Expenditures | \$ (91,257) |
| 001.073801.491104.00000 | Home Chore Grant | \$ 27,000 |
| 001.081710.491105.00000 | EISEP Grant | \$ 25,000 |
| | Total Increase in Revenues | \$ 52,000 |
| | Appropriated Fund Balance | \$ (143,257) |

11.20.12
120874

ADOPTED

TOWN OF RIVERHEAD

Resolution # 874

**AUTHORIZES AMENDMENT TO
PRELIMINARY BUDGET FOR 2013 FUNDING
IN THE AMBULANCE DISTRICT**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, the Preliminary Budget requires a change in funding for the Ambulance District:

NOW THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the following adjustments to the Preliminary Budget:

120.010010.411000 Real Property Taxes – Increase \$ 100,000.00

120.092680.466000 Insurance Recovery – Decrease \$ 100,000.00

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120875

ADOPTED

TOWN OF RIVERHEAD

Resolution # 875

INCREASE PETTY CASH
Juvenile Aid Bureau

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Chief of Police has expressed a need for additional petty cash to pay for various supplies for the Mentoring Matters program.

BE IT RESOLVED, that the Supervisor be, and hereby is, authorized to increase the petty cash account from 100.00 to 300.00 for the Juvenile Aid Bureau, and

BE IT FURTHER, RESOLVED, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to the Police Department and the Office of Accounting.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120876

ADOPTED

TOWN OF RIVERHEAD

Resolution # 876

**DEPARTMENT OF JUSTICE J.A.B./YOUTH GRANT
BUDGET ADJUSTMENT**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, Resolution #222 adopted April 5, 2011 budgeted \$45,000 of \$100,000 grant award approved to the Youth Bureau- Mentoring Matters program;

NOW THEREFORE BE IT RESOLVED, that the Riverhead Town Board approved the following budget adjustment:

| | | <u>FROM</u> | <u>TO</u> |
|-------------------------|-----------------------------|-------------|-----------|
| 099.031250.493000.44016 | Federal Aid Dept of Justice | 55,000 | |
| 099.031250.542104.44016 | Supplies | | 6,000 |
| 099.031250.511100.44016 | Salaries | | 49,000 |

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Accounting Department and the Police Department.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

| | |
|--|--|
| Giglio <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Gabrielsen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Dunleavy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120877

ADOPTED

TOWN OF RIVERHEAD

Resolution # 877

General Fund - Police

BUDGET ADOPTION

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, asset forfeiture funds are available for the purchase of keyfobs and proximity cards for the electronic keyless system installed as an improvement of the Law Enforcement Facility;

NOW THEREFORE BE IT RESOLVED, that the Riverhead Town Board authorizes the Accounting Department to establish a budget adjustment and make the necessary transfers from the General Fund Deferred Account.

| | | <u>FROM</u> | <u>TO</u> |
|-------------------|-----------------------------------|-------------|-----------|
| 001.000000.218902 | Deferred Revenue-State Forfeiture | 886.50 | |
| 001.016230.542500 | Supplies | | 886.50 |

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Police Department and the Accounting Department.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120878

ADOPTED

TOWN OF RIVERHEAD

Resolution # 878

ESTABLISHES DATE FOR 13TH ANNUAL TOWN OF RIVERHEAD BONFIRE AND HOLIDAY CELEBRATION

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, the Riverhead Town Board believes in promoting community events in Downtown Riverhead; and

WHEREAS, the event is supported by the Business Improvement District; and

WHEREAS, the Town of Riverhead Bonfire and Holiday Celebration is free of charge and open to all; and

WHEREAS, the Riverhead Town Bonfire and Holiday Celebration has historically been on the second Saturday of December.

NOW THEREFORE BE IT RESOLVED, that the 13th annual Town of Riverhead Bonfire and Holiday Celebration will be held on December 8th 2012 with a rain date of December 9th 2012, from 4:00pm until 10:00 pm

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120879

ADOPTED

TOWN OF RIVERHEAD

Resolution # 879

RESCINDS RESOLUTION NO. 591 ENTITLED, AWARDS BID FOR GE EVOLVE LED SERIES AVERY POST TOP STREET LIGHTS

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, on August 7, 2012, the Riverhead Town Board did adopt resolution no. 591 entitled, "Awards Bid for GE Evolve LED Series Avery Post Top Street Lights" for installation along Main Street in Riverhead, New York; and

WHEREAS, the Town Board received notification that New York State Department of Transportation would be scheduling sidewalk replacement along Main Street in the near future possibly causing damage to the new GE LED Post Top lights; and

WHEREAS, the Riverhead Town Board, through the Riverhead Office of Community Development, requested and received permission from Suffolk County Community Development to utilize the CDBG grant funds towards the ongoing Riverhead LED Street Lighting Conversion Project.

NOW, THEREFORE BE IT RESOLVED, that the Riverhead Town Board be and does hereby authorize that Resolution No. 591 be and is hereby rescinded; and

BE IT FURTHER RESOLVED, that the Riverhead Town Board along with Suffolk County and Riverhead Community Development Departments be and does hereby authorize that the CDBG grant funds originally allocated for the Main Street lighting project be re-allocated for the Town of Riverhead LED Street Lighting Conversion Project; and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to Christina Kempner, Community Development Director, Engineering Department and the Office of Accounting; and

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120880

ADOPTED

TOWN OF RIVERHEAD

Resolution # 880

GENERAL FUND

BUDGET ADJUSTMENT

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, the Town Engineer is requesting a transfer of funds for the repair of the heat air handler at the George Young Community Center;

NOW THEREFORE BE IT RESOLVED, that the Supervisor be, and is hereby, authorized to establish the following budget adjustment:

| | | <u>FROM</u> | <u>TO</u> |
|-------------------|-------------------|-------------------------|------------------|
| 001.071400.546000 | Utilities | 5,200 | |
| | 001.071400.541000 | Repairs and Maintenance | 5,200 |

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Accounting Department.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120881

ADOPTED

TOWN OF RIVERHEAD

Resolution # 881

POLICE DEPARTMENT BUDGET ADJUSTMENT

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the following budget adjustment must be made in order to purchase eight (8) new Tasers for Police Department personnel.

NOW THEREFORE BE IT RESOLVED, that the Supervisor be and is hereby authorized to establish the following budget adjustment:

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|--------------------------------------|--|----------------------|
| 001.031200.543401 – Training Expense | | \$5,200.00 |
| | 001.031200.529906 – Training Equipment | \$5,200.00 |

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same from the Office of the Town Clerk.

THE VOTE

| | |
|--|--|
| Giglio <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Gabrielsen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Dunleavy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Walter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

The resolution was thereupon duly declared adopted.

11. 20.12
120882

ADOPTED

TOWN OF RIVERHEAD

Resolution # 882

RATIFIES THE PROMOTION OF A DETECTIVE

Councilwoman Giglio offered the following resolution,
which was seconded by Councilman Dunleavy

WHEREAS, Detective Mark Stromski has been assigned to investigative duties with the Riverhead Police Department since November 6, 2007 and presently holds the designation of Detective Grade III; and

WHEREAS, it is the recommendation of Chief David J. Hegermiller that he be promoted to the rank of Detective Grade II.

NOW THEREFORE BE IT RESOLVED, that effective November 6, 2012, the Town Board hereby ratifies the promotion of Mark Stromski to the position of Detective Grade II at an annual salary as set forth in the current labor contract that exists between the Riverhead Police Benevolent Association and the Town of Riverhead; and,

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120883

ADOPTED

TOWN OF RIVERHEAD

Resolution # 883

ACCEPTS THE RESIGNATION OF A PART-TIME POLICE OFFICER

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Town has received written notification from Patrick Glynn, a Part-Time Police Officer in the Riverhead Town Police Department, indicating his intent to resign effective today, November 20, 2012.

NOW, THEREFORE, BE IT RESOLVED, that this Town Board hereby accepts the resignation of Patrick Glynn.

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to Patrick Glynn, the Chief of Police, the Personnel Officer and the Financial Administrator. Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device, and if needed, a certified copy of same can be obtained from the office of the Town Clerk.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120884

ADOPTED

TOWN OF RIVERHEAD

Resolution # 884

**AUTHORIZES THE TOWN CLERK TO PUBLISH AND POST A HELP WANTED AD
FOR A PART-TIME KENNEL ATTENDANT**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

RESOLVED, that the Town Clerk be and is hereby directed to publish the attached Help Wanted Ad in the November 29, 2012 issue of The News Review; and

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

HELP WANTED

PLEASE TAKE NOTICE, that the Town of Riverhead is seeking a qualified individual to serve in the position of PT Kennel Attendant. Applicants must be at least 18 years of age, possess a clean, current driver's license, and be available on weekends. Applications are to be submitted to the Personnel Office, 1295 Pulaski Street, Riverhead, NY, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday. No applications will be accepted after 4:00 p.m. on December 14, 2012. EOE

**BY ORDER OF:
THE RIVERHEAD TOWN BOARD
DIANE M. WILHELM, TOWN CLERK**

11.20.12
120885

ADOPTED

TOWN OF RIVERHEAD

Resolution # 885

ADJUSTS METERED WATER READING
CALVERTON SEWER DISTRICT

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, Chapter 89 of the Riverhead Town Code provides the procedure for the determination of Sewer Rents applicable to parcels within the Calverton Sewer District by the Riverhead Town Board, and

WHEREAS, real property designated as SCTM #600-135.10-1-5 which is utilized as a lumber milling and distribution facility by Riverhead Building Supply Company is within the Calverton Sewer District, and

WHEREAS, by memorandum, copy attached, the Superintendent of the Calverton Sewer District advised the Riverhead Town Board that a leak, witnessed by employees of the Riverhead Water District, caused the metered consumption for the sewer rent calculation period covering the tax bill which will be issued for 2012-2013 to be in excess of the treated flow of sewage effluent for such parcel, and

WHEREAS, Section 89-46 of the Riverhead Town Code permits the Riverhead Town Board to adjust the metered water reading to correct a detected and verified leak before the sewer rent rate is determined and the tax warrant is adopted by the Suffolk County Legislature.

NOW, THEREFORE, BE IT RESOLVED, that the metered water consumption for parcel Suffolk County Tax Map No. 600-135.10-1-5 is adjusted to 3,600 gallons per month for the months inclusive of May 2011 through January 2012, and be it further

RESOLVED, that the Town Clerk forward copy of this resolution to the Board of Assessors, William Rothaar and Frank Isler, Esq.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The resolution was thereupon duly declared adopted.



TOWN OF RIVERHEAD
Calverton Sewer District

200 Howell Avenue
Riverhead, New York 11901

Michael Reichel, Sewer Superintendent

(631) 727-3069
Fax (631) 369-3091

135.10-1-5

June 19, 2012

MEMO TO: Laverne Tennenberg, Chairwoman
Board of Assessors

FROM: Michael Reichel, Superintendent
Calverton Sewer District *MR*

RE: Riverhead Building Supply

FILED
2012 JUN 21 A 10 26
BOARD OF ASSESSORS
TOWN OF RIVERHEAD

It has come to my attention that on December 29, 2011, a water leak was discovered on a service line at the Riverhead Building Supply Company at EPCAL. The leak was witnessed by mark Conklin of the Riverhead Water District while it was being repaired by Riverhead Building Supply (See Attached). Before the leak was detected, the water meter readings ranged from 131,000 gallons to 321,000 gallons per month. After the leak was repaired the water meter readings ranged from 3,000 to 4,000 gallons per month.

I am requesting that in the next tax bill that their sewer charges be based on a water consumption of 3,600 gallons per month (See attached from Water District) from May 2011 through January 2012 and from January 2012 forward they are to be charged for actual water meter readings.

Should you have any questions or require any further information, please feel free to contact me at 727-3069.

MR:js

cc: Richard Ehlers, w/ attachments
Supervisor Walter, w/ attachments
Members of the Town Board, w/ attachments

11.20.12
120886

ADOPTED

TOWN OF RIVERHEAD

Resolution # 886

ADJUSTS METERED WATER READING
CALVERTON SEWER DISTRICT
SCTM 600-135.2-1-16

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, Chapter 89 of the Riverhead Town Code provides the procedure for the determination of Sewer Rents applicable to parcels within the Calverton Sewer District by the Riverhead Town Board, and

WHEREAS, real property designated as SCTM #600-135.2-1-16 which is utilized as a food distribution facility by Mivila Foods is within the Calverton Sewer District, and

WHEREAS, by memorandum, copy attached, the Superintendent of the Calverton Sewer District advised the Riverhead Town Board that a leak, witnessed by employees of the Riverhead Water District, caused the metered consumption for the sewer rent calculation period covering the tax bill which will be issued for 2012-2013 to be in excess of the treated flow of sewage effluent for such parcel, and

WHEREAS, Section 89-46 of the Riverhead Town Code permits the Riverhead Town Board to adjust the metered water reading to correct a detected and verified water fire system discharge before the sewer rent rate is determined and the tax warrant is adopted by the Suffolk County Legislature.

NOW, THEREFORE, BE IT RESOLVED, that the metered water consumption for parcel Suffolk County Tax Map No. 600-135.2-1-16 is adjusted to 254,000 gallons for the month of June 2011, and be it further

RESOLVED, that the Town Clerk forward copy of this resolution to the Board of Assessors, William Rothaar and Frank Isler, Esq.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120887

ADOPTED

TOWN OF RIVERHEAD

Resolution # 887

**REJECTS BIDS FOR CALVERTON SEWER DISTRICT SEWER DISTRICT
EXTENSION NO. 1 (BURMAN) CALVERTON SANITARY PUMP STATION
UPGRADES HANGAR PUMP STATION BID**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, bids were received by the Riverhead Town Board on September 11, 2012 for the Calverton Sewer District Extension No. 1 (Burman), Calverton Sanitary Pump Station Upgrades, Hangar Pump Station Bid, and

WHEREAS, H2M Group, as consulting engineers to the Calverton Sewer District, by attached letter dated October 29, 2012, recommends that all bids be rejected as stated in the attached letter due to being in excess of project budget.

NOW THEREFORE BE IT RESOLVED, that the Riverhead Town Board, as governing body of the Calverton Sewer District, does hereby reject all bids received September 1, 2012 in response to notice to bidders for Calverton Sewer District Extension No. 1 (Burman), Calverton Sanitary Pump Station Upgrades, Hangar Pump Station Bid, and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby directed to return all bid securities.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The resolution was thereupon duly declared adopted.



architects + engineers

175 Pinelawn Road, Ste 308
Melville, NY 11747

tel 631.756.8000
fax 631.393.6322

October 29, 2012

Superintendent Michael Reichel
Town of Riverhead
200 Howell Ave.
Riverhead, NY 11901

**Re: Town of Riverhead / Calverton Sewer District
Sewer District Extension No. 1 (Burman)
Calverton Sanitary Pump Station Upgrades
Hangar Pump Station Bid Recommendation
Our File No.: CASD 1001/CASD 0504**

Dear Superintendent Reichel:

On September 1, 2012 the Town received seven (7) bids for the upgrade of the Hangar Pump Station. The bids ranged from \$449,932.50 to \$875,000.

The Town has recently established a total construction budget of \$750,000 to upgrade both the Hangar Pump Station and the Ball Field Pump Station. This budget does not include soft costs for engineering. Based on the bids received, it is probable that the anticipated current scope of work for both pump stations would exceed the budget. Therefore, H2M has again evaluated opportunities to further reduce the scope of the contract work to reduce the overall budget.

Based on our re-evaluation, and assuming the current bidding environment remains the same, we have determined that the Hangar Pump Station construction cost may be reduced by approximately \$70,000 by instituting the following:

- To eliminate contractor markup, the Town should purchase select required mechanical and electrical equipment off the Suffolk County Purchasing Contract, as follows: emergency generator and automatic transfer switch, and the submersible pumps and pump control panel with all related appurtenances. These pre-purchased items will be turned over to the selected contractor for installation under the revised contract scope requirements.
- Eliminate the chain link fence at the pump station.
- Eliminate the separate sanitary flow meter and flow recorder and incorporate the flow metering/recording provision into the pre-purchased pump control panel.

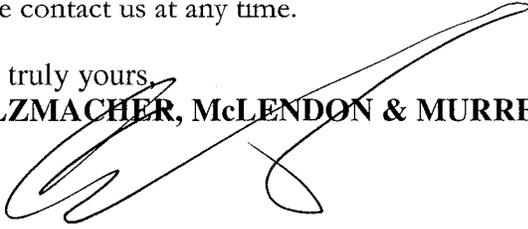
Similar changes are planned for the Ball Field Pump Station, which should lower the estimated construction cost by approximately \$60,000. If implemented, and once again assuming a bidding environment similar to today, the combined construction cost for the two pump station upgrade contracts is estimated to be approximately \$750,000.

Superintendent Michael P. Reichel
Hangar Pump Station Bid Recommendation
Page 2
October 29, 2012

Therefore, we recommend that the bids received for the Hangar Pump Station upgrade be rejected by the Town. The projects will be modified to reduce the scope of each pump station upgrade and rebid one at a time, with the Hangar Pump Station being rebid as soon as possible. The Ball Field Pump Station upgrade should be bid after successful rebidding of the Hangar Pump Station.

If you require any additional information regarding these contracts or the recommended modifications, please contact us at any time.

Very truly yours,
HOLZMACHER, McLENDON & MURRELL, P.C.



Christopher A. Weiss, P.E.
Department Manager – Treatment Systems

cc: Richard A. Ehlers, Esq.
F. Russo

11.20.12
120888

ADOPTED

TOWN OF RIVERHEAD

Resolution # 888

APPROVES EXTENSION OF SECURITY POSTED BY BIRCHWOOD AT WADING RIVER LLC IN CONNECTION WITH THE SUBDIVISION ENTITLED "BIRCHWOOD AT WADING RIVER – SECTION 3" (ROAD AND DRAINAGE IMPROVEMENTS)

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, the Riverhead Town Board, by Resolution #136 adopted on February 18, 2004, did accept subdivision security in the amount of \$501,000.00 representing road and drainage improvements to be completed in the subdivision entitled, "Birchwood at Wading River – Section 3"; and

WHEREAS, the Riverhead Town Board, by Resolution #914, adopted on October 21, 2008, did grant a two-year extension for the security posted representing the road and drainage improvements to be completed within the subdivision to December 1, 2008; and

WHEREAS, the Riverhead Town Board, by Resolution #369, adopted on April 21, 2009, did grant a two-year extension for the security posted representing the road and drainage improvements to be completed within the subdivision to December 1, 2010; and

WHEREAS, the Riverhead Town Board, by Resolution #935, adopted on December 20, 2011, did grant a two-year extension for the security posted representing the road and drainage improvements to be completed within the subdivision to December 1, 2012; and

WHEREAS, pursuant to Subdivision Inspection Memo dated February 13, 2012, John J. Raynor, P.E., had determined that a substantial portion of the road and drainage improvements have been completed and further recommended that the performance security be reduced to the amount of \$205,000.00; and

WHEREAS, the Riverhead Town Board, by Resolution #446 adopted on June 5, 2012, did authorize the reduction of the performance security to the amount of \$205,000.00; and

WHEREAS, by letter from Peter S. Danowski, Jr., attorney for Birchwood at Wading River, LLC, dated, November 5, 2012 it has been requested that an extension be granted for the performance security posted representing the road and drainage improvements to be completed within the subdivision; and

WHEREAS, in furtherance of Riverhead Planning Board Resolution #2012-0074, dated November 15, 2012, it is recommended that the performance security be extended for an additional two-year period to December 1, 2014; and

WHEREAS, Water Key Money in the amount of \$72,500.00 and Park and Recreation Fees in the amount of \$87,000.00, have been paid.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Riverhead hereby approves the extension of time for the performance security posted representing the road and drainage improvements to be completed within the subdivision for an additional two-year period as provided by Riverhead Town Code Chapter 108-97 A. (4); and be it further

RESOLVED, that the Town Board hereby accepts the \$2,000.00 fee associated with such extension approval; and be it further

RESOLVED, that this extension shall extend the performance security posted representing the road and drainage improvements to be completed within the subdivision to December 1, 2014; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Peter S. Danowski, Jr., Esq., 616 Roanoke Avenue, Riverhead, New York, 11901; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

11.20.12
120889

ADOPTED

TOWN OF RIVERHEAD

Resolution # 889

AUTHORIZES THE SUPERVISOR TO EXECUTE A MUNICIPAL COOPERATION AGREEMENT BETWEEN THE TOWN OF RIVERHEAD AND THE RIVERHEAD FIRE DISTRICT FOR SAND AND SALT SERVICES

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Town of Riverhead and the Riverhead Fire District wish to enter into an municipal cooperation agreement whereby the Town of Riverhead Highway Department will provide salt and sand services to the Riverhead Fire District; and

WHEREAS, the Town of Riverhead will provide this service to the following Fire District locations: Roanoke Avenue Headquarters, Hubbard Avenue, Hamilton Avenue, Hubbard Avenue, and Riley Avenue; and

WHEREAS, the sand and salt service will cost the Riverhead Fire District \$100.00 each time the service is provided (not per weather event); and

WHEREAS, the service only provides salt and sanding of the parking/ramp areas, not walkways or entrances, and does not include plowing; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Riverhead authorizes the Supervisor to enter into an agreement with the Riverhead Fire District, in substantially the same form as annexed hereto, for sand and salt services; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolutions to Jonathan D. Brown, Esq., 737 Roanoke Avenue, Riverhead, NY 11901; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

MUNICIPAL COOPERATION AGREEMENT entered into as of the ____ day of _____, 2012, by and between the **RIVERHEAD FIRE DISTRICT**, with offices for the transaction of business located at Roanoke Avenue, Riverhead, New York and the **TOWN OF RIVERHEAD**, with offices for the transaction of business located at 200 Howell Avenue, Riverhead, New York.

WHEREAS, the Town of Riverhead, through its Highway Department, is responsible for snow removal from Town roadways and Town property throughout the Town and, as such, the Town Highway Department has the facilities, personnel and equipment to perform snow removal and related tasks, including salt and sanding; and

WHEREAS, the Riverhead Fire District has adequate equipment and personnel required to perform snow removal, however, the District lacks adequate equipment and/or facilities for the storage of and application of sand and salt required for parking and ramp areas at the following Fire District locations: Roanoke Avenue Headquarters, Hubbard Avenue, Hamilton Avenue, Hubbard Avenue, and Riley Avenue; and

WHEREAS, the Riverhead Fire District finds it appropriate and cost effective to contract for salt and sanding services and requests that the Town of Riverhead Highway Department provide assistance to the Fire District limited to the application of salt and sand in the parking and ramp areas identified above; and

WHEREAS, the Riverhead Fire District and Town of Riverhead, through its Highway Department, wish to enter into an inter-municipal agreement for such services; and

WHEREAS, pursuant to Article 5-G of the General Municipal Law, the Town and Fire District are authorized to enter into a municipal cooperation agreement with respect to salt and sanding services; and

WHEREAS, the parties recognize what their respective rights and obligations will be under the agreement; and

NOW, THEREFORE, in consideration of the mutual covenants set forth above and fully set forth in the Agreement below, the parties agree as follows:

THIS AGREEMENT is made _____, 2012 by and between the Town of Riverhead, hereinafter referred as the "TOWN" and the Riverhead Fire District, hereinafter referred as the "DISTRICT", and hereinafter collectively called the "PARTIES".

IT IS HEREBY AGREED by and between the PARTIES, that the TOWN agrees to apply sand and salt, or other material on parking and ramp areas at the following DISTRICT locations: Roanoke Avenue Headquarters, Hubbard Avenue, Hamilton Avenue,

Hubbard Avenue, and Riley Avenue during the months of November 1 to April 1 each year that this Agreement is in effect as the Town Highway Superintendent deems it necessary or *at the request of any one of the following DISTRICT representatives: Frank Darrow, Kevin Brooks, Dennis Hamill, Mark Conklin.

The DISTRICT may alter the list of District representatives at any time. The DISTRICT will notify the Town in writing of any such change.

The DISTRICT shall provide the TOWN with notice that conditions exist such that the parking and ramp areas require the application of salt and/or sand and that DISTRICT has completed or shall complete snow plow activities within one hour from notification such that the areas described above are ready for application of sand and salt by TOWN. This notice shall be satisfied by contacting the Town of Riverhead Highway Department at _____ during regular business hours (7:30 am to 3:30 pm) or by contacting _____ at _____ during non business hours.

The DISTRICT shall be responsible to plow all snow and ice from the parking area prior to application of salt and/or sand by TOWN and shall make every good faith effort not to plow residual snow onto Town roadways and sidewalks.

The DISTRICT shall be responsible to remove snow and ice, salt and sand all pathways, entrances, exits, means of ingress and egress be it for pedestrian or vehicle access to the buildings, offices, garage or other such structures located on or adjacent to the identified parking areas and it is understood that the TOWN shall not be responsible for or provide any such snow removal, salt or sanding services to such areas.

The Town shall perform such salt and sand application to the same extent and in the same timely fashion as the TOWN shall perform such services on its own Town highways and parking areas.

The TOWN further agrees to supply all labor, machinery, tools and equipment in the performance of the work under this Agreement.

The DISTRICT agrees to reimburse the TOWN for its costs in performing such services, according to the following procedures:

- a. The TOWN agrees to keep, during the period of this AGREEMENT, an itemized annual record of daily operations, on a form to be provided by the Town Highway Superintendent and to submit such completed form together with a certified voucher noting the date, time, location for each application of sand and/or salt ; and
- b. The DISTRICT agrees to pay a flat rate of \$100.00 per application to all four identified locations (not per location). It is understood that due to the snow event or conditions related to the snow event (wind, rain etc.), the TOWN may perform one or more applications at any of the identified locations per day/evening and seek payment for each application.

This AGREEMENT shall be in full force and effect from and after _____2012 until_____2013, unless terminated sooner by either PARTY upon 60 days' notice in writing to the other PARTY.

The Town of Riverhead is self insured and shall maintain said self insured status during the period of this agreement. The Riverhead Fire District shall procure and maintain, at its sole cost and expense, any and all insurance necessary to protect itself from claims for which it may be legally liable arising from the activities contemplated under this Agreement. All policies shall provide for at least thirty (30) days written notice of cancellation or amendment.

Each party agrees to indemnify and hold harmless the other party, its agents and employees from and against all claims, damages, losses and expenses of a third party arising out of or resulting from the sand and salt application to the parking/ramp areas at the four locations provided that such claim, damage, loss or expense is caused in whole or in part by the negligent act or omission of the identifying party or anyone for whose acts it may be liable.

Any alteration, change, addition, deletion or modification of any of the provisions of this Agreement or any right either party has under this Agreement shall be made by mutual assent of the parties in writing and signed by both parties.

This Agreement may not be assigned by either party without the prior written authorization of the non-assigning party.

Nothing contained in this Agreement shall be construed to create an employment or principal-agent relationship or partnership or joint venture, between the Town of Riverhead and the Riverhead Fire District and any officer, employee, servant, agent or independent contractor of the Riverhead Fire District.

This Agreement shall be governed by the Laws of the State of New York. If any portion of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect.

This Agreement constitutes the full and complete agreement between the Riverhead Fire District and the Town of Riverhead, and supersedes all prior written and oral agreements, commitments or understandings with respect thereto.

This Agreement had been mutually arrived at and shall not be construed against either party as being the drafter or causing this Agreement to be drafted.

The undersigned representative of the Town of Riverhead hereby represents and warrants that the undersigned is an officer, director or agent of the Town of Riverhead with full legal rights, power and authority to enter into this Agreement on behalf of the Town of Riverhead and bind the Town of Riverhead with respect to the obligations

enforceable against the Town of Riverhead in accordance with the terms contained herein.

IN WITNESS WHEREOF, the undersigned hereby acknowledge that they have read and fully understand the foregoing Agreement and further, that they agree to each of the terms and conditions contained herein.

RIVERHEAD FIRE DISTRICT

By: _____

Printed Name: _____

Date: _____

TOWN OF RIVERHEAD

By: _____

Printed Name: _____

Date: _____

TOWN OF RIVERHEAD

Resolution # 890

AUTHORIZES THE SUPERVISOR TO EXECUTE AN AGREEMENT WITH FLYNN STENOGRAPHY & TRANSCRIPTION SERVICES FOR TRANSCRIPTION OF TOWN MEETINGS

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, the Town Board, by Resolution # 965 adopted on December 27, 2011, authorized the Supervisor to execute a contract with Jacqueline O’Sullivan for the performance of transcribing the minutes of various boards within the Town of Riverhead, effective January 1, 2012 through January 1, 2013; and

WHEREAS, the Town Board is desirous of contracting with a second firm, Flynn Stenography & Transcription Services, to perform said transcribing services in the event that Ms. O’Sullivan is unable to perform the services within the time parameters determined appropriate by the Town Clerk; and

NOW THEREFORE BE IT RESOLVED, that the Town board of the Town of Riverhead hereby authorizes the Town Supervisor to enter into an agreement with Flynn Stenography & Transcription Services for the performance of transcribing the minutes of various boards within the Town of Riverhead at a rate not to exceed \$4.00 per page effective November 20, 2012 through January 1, 2013 and limited to those instances/occasions wherein Ms. O’Sullivan is unable to perform the services within the time parameters determined appropriate by the Town Clerk; and be it further;

RESOLVED, that the Town Clerk be and is hereby directed to forward a copy of this resolution and attached agreement to Flynn Stenography & Transcription Services, 193 Griffing Avenue, Riverhead, NY 11901; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

11.20.12

AGREEMENT
TOWN OF RIVERHEAD AND FLYNN STENOGRAPHY & TRANSCRIPTION
SERVICES FOR TRANSCRIPTION SERVICES

THE PARTIES HERETO AGREE AS FOLLOWS:

THIS AGREEMENT ENTERED INTO THE _____ day of _____ November, 2012 by and between the Town of Riverhead, a municipal corporation with its principal place of business at 200 Howell Avenue, Riverhead, New York 11901 (Hereinafter referred to as the party of the first part) and Flynn Stenography & Transcription Services, 193 Griffing Avenue, Riverhead, NY 11901

WITNESSETH:

The parties hereto agree as follows:

WHEREAS, the Town of Riverhead wishes to engage the services of Flynn Stenography & Transcription Services for the performance of transcribing the minutes of various boards within the Town of Riverhead at a rate not to exceed \$4.00 per page effective November 20, 2012 through January 1, 2013 limited to those instances/ occasions wherein Ms. O'Sullivan is unable to perform the services within the time parameters determined appropriate by the Town Clerk; and

NOW THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS: Flynn Stenography & Transcription Services shall perform transcribing services for the minutes of the Town Board Meetings, Grievances and Special Town Board Meetings at the rate not to exceed \$4.00 per page within the time parameters set forth and determined appropriate by the Town Clerk and supply the Town of Riverhead with an e-mailed copy of the typed minutes of each meeting.

The terms of agreement shall be from November 20, 2012 through January 1, 2013.

IN WITNESS WHEREOF, the parties hereto have executed this agreement of the day of and year first above written.

TOWN OF RIVERHEAD

BY: _____
Sean Walter

Town Supervisor

BY: _____, Title _____

Flynn Stenography
& Transcription Services

11.20.12
120891

ADOPTED

TOWN OF RIVERHEAD

Resolution # 891

**ECONOMIC RECOVERY PROJECTS MUNICIPAL/SPONSOR RESOLUTION FOR
PIN 075954 ALTERNATIVE TRANSPORTATION PATH
(AMENDS TOWN OF RIVERHEAD CONTRACT TO ALLOW NYS DOT TO
COMPLETE CONSTRUCTION)**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, The NYS DOT Transportation Enhancement Alternative Transportation Path/PIN #075954 Economic Recovery Project (hereinafter the “the Project”) in the Town of Riverhead, in Suffolk County, (hereinafter “the Municipality/Sponsor”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 100% Federal funds and 0% non-federal funds.

WHEREAS, the Municipal/Sponsor Board duly convened on July 21, 2009 to adopt resolution 731 authorizing and approving the Municipal/Sponsor Board to undertake the Project, including full cost of construction and design; and

WHEREAS, the Municipal/Sponsor Board now wishes to amend Resolution 731 adopted July 21, 2009 to allow NYS DOT to undertake the construction of the project and allow for the Municipal/Sponsor Board to complete design of the project.

NOW, THEREFORE, the Municipal/Sponsor Board duly convened does hereby:

RESOLVE, that the Municipal/Sponsor Board hereby amends Resolution 731 adopted July 21, 2009 to allow NYS DOT to undertake the Construction/Construction Inspection of the project and allow for the Municipal/Sponsor Board to complete Preliminary Engineer/Design phase; and it is hereby further

RESOLVED, that the Municipality/Sponsor agrees to advance the Project Construction phase through:

RESOLVED, NYS DOT resources and agrees that the Municipal/Sponsor Board hereby authorizes NYS DOT to pay in the first instance the full federal and non-federal costs of any and all phase(s) or portions thereof necessary to complete the Project including all phase(s) or portions thereof; and it is further

RESOLVED, that the Town authorizes NYSDOT to make a 100% commitment of the federal and non-federal share (if any) of the costs of Construction/Construction Inspection phase(s) of work for the Project(s) or portions thereof, with the federal share of such costs to be applied by the New York State Department of Transportation (hereinafter "NYSDOT") pursuant to the State/Local Agreement and it is hereby further

RESOLVED, that the sum of \$2,801,848 is hereby released from the existing Town of Riverhead contract with NYSDOT and made available back to NYSDOT to cover the cost of the funds necessary to complete the Project including all phase(s) or portions thereof; and it is further

RESOLVED, that upon completion of construction of the Projects, or a fully usable portion thereof, the Municipality/Sponsor agrees to maintain the Project(s), or fully usable portion thereof, at their sole cost and expense; and it is hereby further

RESOLVED, that the Supervisor of the Town of Riverhead is hereby authorized to execute all necessary Agreements or certifications on behalf of the Municipality/Sponsor, (subject to the Municipal/Sponsor Attorney's approval as to form and content), with NYSDOT in connection with the advancement or approval of the Projects identified in the State/Local Agreement; and providing for the administration of the Projects and the municipality/sponsor's first instance funding of the federal and non-federal share of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of the Department of Transportation by attaching it to any necessary Agreement in connection with the Project(s); and it is further

RESOLVED, that this Resolution shall take effect immediately.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

**ECONOMIC RECOVERY PROJECTS
MUNICIPAL/SPONSOR RESOLUTION**

Adopted

RESOLUTION NUMBER: 731

Councilman Wooten offered the following resolution, was seconded by Councilwoman Blass;

WHEREAS, The NYS DOT Transportation Enhancement Alternative Transportation Path Economic Recovery Project(s) (hereinafter the "the Projects") in the Town of Riverhead, in Suffolk County, (hereinafter "the Municipality/Sponsor") is (are) eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 100% Federal funds and 0% non-federal funds.

NOW, THEREFORE, the Municipal/Sponsor Board duly convened does hereby:

RESOLVE, that the Municipal/Sponsor Board hereby approves the above Projects; and it is hereby further

RESOLVED, that the Municipality/Sponsor agrees to advance the Projects through: (Check only one of the following boxes):

1) The Municipality/Sponsor's resources and agrees that the Municipal/Sponsor Board hereby authorizes the Municipality/Sponsor to pay in the first instance the full federal and non-federal costs of any and all phase(s) or portions thereof and it is further hereby appropriates from capital fund [or pursuant to N/A] the funds necessary to complete the Project(s) including all phase(s) or portions thereof

-OR-

2) NYSDOT resources and agrees that the Municipal/Sponsor Board hereby authorizes the Municipality/Sponsor to pay in the first instance the full non-federal costs of any and all phase(s) or portions thereof and hereby appropriates from _____ [or pursuant to _____] the funds necessary to complete the Project(s) including all phase(s) or portions thereof; and it is further

RESOLVED, that the Municipal/Sponsor Board makes a 100% commitment of the federal and non-federal share (if any) of the costs of Construction/Construction Inspection phase(s) of work for the Project(s) or portions thereof, with the federal share of such costs to be applied by the New York State Department of Transportation (hereinafter "NYSDOT") pursuant to the State/Local Agreement and it is hereby further

RESOLVED, that the sum of \$3,158,000 is hereby appropriated from the capital fund and make available to cover the cost of participation in the above phases(s) of the Project(s); and hereby appropriates from this capital fund [or pursuant to N/A] the funds necessary to complete the Project(s) including all phase(s) or portions thereof it is further

RESOLVED, that upon completion of construction of the Projects, or a fully usable portion thereof, the Municipality/Sponsor agrees to maintain the Project(s), or fully usable portion thereof, at their sole cost and expense; and it is hereby further

RESOLVED, that in the event the full federal and non-federal share of the Projects exceeds the amount appropriated above, the Municipal/Sponsor Board shall convene as soon as possible to appropriate said excess amount immediately; and it is hereby further

RESOLVED, that the Supervisor of the Town of Riverhead is hereby authorized to execute all necessary Agreements or certifications on behalf of the Municipality/Sponsor, (subject to the Municipal/Sponsor Attorney's approval as to form and content), with NYSDOT in connection with the advancement or approval of the Projects identified in the State/Local Agreement; and providing for the administration of the Projects and the municipality/sponsor's first instance funding of the federal and non-federal share of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of the

Department of Transportation by attaching it to any necessary Agreement in connection with the Project(s); and it is further

RESOLVED, that this Resolution shall take effect immediately.

(Name & Title _____) moved the adoption of the resolution.
Seconded by (Name & Title _____). Upon roll call, adopted.

Clerk of the Town of Riverhead, County of Suffolk

I, hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Municipality/Sponsor at a session held on the ^{21st} day of July 2009 and that the same is a true copy of said original and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal of the said _____, this _____ day of July, 2009.

_____ Clerk

THE VOTE
Buckley yes no Wooten yes no
Dunleavy yes no Blass yes no
Cardinale yes no
THE RESOLUTION WAS WAS NOT
THEREFORE DULY ADOPTED

11.20.12
120892

ADOPTED

TOWN OF RIVERHEAD

Resolution # 892

**ECONOMIC RECOVERY PROJECTS MUNICIPAL/SPONSOR RESOLUTION FOR
PIN 075954 ALTERNATIVE TRANSPORTATION PATH
(AMENDS TOWN OF RIVERHEAD CONTRACT TO DESIGN PHASE ONLY)**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, The NYS DOT Transportation Enhancement Alternative Transportation Path/PIN #075954 Economic Recovery Project (hereinafter the “the Project”) in the Town of Riverhead, in Suffolk County, (hereinafter “the Municipality/Sponsor”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 100% Federal funds and 0% non-federal funds.

WHEREAS, the Municipal/Sponsor Board duly convened on July 21, 2009 to adopt resolution 731 authorizing and approving the Municipal/Sponsor Board to undertake the Project, including full cost of construction and design; and

WHEREAS, the Municipal/Sponsor Board now wishes to amend Resolution 731 adopted July 21, 2009 to allow NYS DOT to undertake the construction of the project and allow for the Municipal/Sponsor Board to complete design of the project.

NOW, THEREFORE, the Municipal/Sponsor Board duly convened does hereby:

RESOLVE, that the Municipal/Sponsor Board hereby amends Resolution 731 adopted July 21, 2009 to allow NYS DOT to undertake the Construction/Construction Inspection of the project and allow for the Municipal/Sponsor Board to complete Preliminary Engineer/Design phase; and it is hereby further

RESOLVED, that the Municipality/Sponsor agrees to advance the Project Preliminary Engineer/Design phase through:

1) The Municipality/Sponsor’s resources and agrees that the Municipal/Sponsor Board hereby authorizes the Municipality/Sponsor to pay in the first instance the full federal and non-federal costs of any and all phase(s) or portions thereof and it is further hereby appropriates from capital fund the funds necessary to complete the Project Preliminary Engineer/Design phase including all phase(s) or portions thereof; and

RESOLVED, that the Municipal/Sponsor Board makes a 100% commitment of the federal and non-federal share (if any) of the costs of Preliminary Engineer/Design

phase(s) of work for the Project or portions thereof, with the federal share of such costs to be applied by the New York State Department of Transportation (hereinafter "NYSDOT") pursuant to the State/Local Agreement and it is hereby further

RESOLVED, that the sum of \$356,152 is hereby appropriated from the capital fund and make available to cover the cost of participation in the Preliminary Engineer/Design phase of the Project; and hereby appropriates from this capital fund the funds necessary to complete the Project Preliminary Engineer/Design phase including all phase(s) or portions thereof; it is further

RESOLVED, that upon completion of construction of the Projects, or a fully usable portion thereof, the Municipality/Sponsor agrees to maintain the Project(s), or fully usable portion thereof, at their sole cost and expense; and it is hereby further

RESOLVED, that the Supervisor of the Town of Riverhead is hereby authorized to execute all necessary Agreements or certifications on behalf of the Municipality/Sponsor, (subject to the Municipal/Sponsor Attorney's approval as to form and content), with NYSDOT in connection with the advancement or approval of the Project identified in the State/Local Agreement; and providing for the administration of the Project and the municipality/sponsor's first instance funding of the federal and non-federal share of project Preliminary Engineer/Design phase costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project Preliminary Engineer/Design phase costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of the Department of Transportation by attaching it to any necessary Agreement in connection with the Project(s); and it is further

RESOLVED, that this Resolution shall take effect immediately.

THE VOTE

Giglio Yes No
Wooten Yes No

Gabrielsen Yes No
Dunleavy Yes No

Walter Yes No

The resolution was thereupon duly declared adopted.

**ECONOMIC RECOVERY PROJECTS
MUNICIPAL/SPONSOR RESOLUTION**

Adopted

RESOLUTION NUMBER: 731

Councilman Wooten offered the following resolution, was seconded by Councilwoman Blass;

WHEREAS, The NYS DOT Transportation Enhancement Alternative Transportation Path Economic Recovery Project(s) (hereinafter the "the Projects") in the Town of Riverhead, in Suffolk County, (hereinafter "the Municipality/Sponsor") is (are) eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 100% Federal funds and 0% non-federal funds.

NOW, THEREFORE, the Municipal/Sponsor Board duly convened does hereby:

RESOLVE, that the Municipal/Sponsor Board hereby approves the above Projects; and it is hereby further

RESOLVED, that the Municipality/Sponsor agrees to advance the Projects through: (Check only one of the following boxes):

1) The Municipality/Sponsor's resources and agrees that the Municipal/Sponsor Board hereby authorizes the Municipality/Sponsor to pay in the first instance the full federal and non-federal costs of any and all phase(s) or portions thereof and it is further hereby appropriates from capital fund [or pursuant to N/A] the funds necessary to complete the Project(s) including all phase(s) or portions thereof

-OR-

2) NYSDOT resources and agrees that the Municipal/Sponsor Board hereby authorizes the Municipality/Sponsor to pay in the first instance the full non-federal costs of any and all phase(s) or portions thereof and hereby appropriates from _____ [or pursuant to _____] the funds necessary to complete the Project(s) including all phase(s) or portions thereof; and it is further

RESOLVED, that the Municipal/Sponsor Board makes a 100% commitment of the federal and non-federal share (if any) of the costs of Construction/Construction Inspection phase(s) of work for the Project(s) or portions thereof, with the federal share of such costs to be applied by the New York State Department of Transportation (hereinafter "NYSDOT") pursuant to the State/Local Agreement and it is hereby further

RESOLVED, that the sum of \$3,158,000 is hereby appropriated from the capital fund and make available to cover the cost of participation in the above phases(s) of the Project(s); and hereby appropriates from this capital fund [or pursuant to N/A] the funds necessary to complete the Project(s) including all phase(s) or portions thereof it is further

RESOLVED, that upon completion of construction of the Projects, or a fully usable portion thereof, the Municipality/Sponsor agrees to maintain the Project(s), or fully usable portion thereof, at their sole cost and expense; and it is hereby further

RESOLVED, that in the event the full federal and non-federal share of the Projects exceeds the amount appropriated above, the Municipal/Sponsor Board shall convene as soon as possible to appropriate said excess amount immediately; and it is hereby further

RESOLVED, that the Supervisor of the Town of Riverhead is hereby authorized to execute all necessary Agreements or certifications on behalf of the Municipality/Sponsor, (subject to the Municipal/Sponsor Attorney's approval as to form and content), with NYSDOT in connection with the advancement or approval of the Projects identified in the State/Local Agreement; and providing for the administration of the Projects and the municipality/sponsor's first instance funding of the federal and non-federal share of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of the

Department of Transportation by attaching it to any necessary Agreement in connection with the Project(s); and it is further

RESOLVED, that this Resolution shall take effect immediately.

(Name & Title _____) moved the adoption of the resolution.
Seconded by (Name & Title _____). Upon roll call, adopted.

Clerk of the Town of Riverhead, County of Suffolk

I, hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Municipality/Sponsor at a session held on the ^{21st} day of July 2009 and that the same is a true copy of said original and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal of the said _____, this _____ day of July, 2009.

_____ Clerk

THE VOTE
Buckley yes no Wooten yes no
Dunleavy yes no Blass yes no
Cardinale yes no
THE RESOLUTION WAS WAS NOT
THEREFORE DULY ADOPTED

11.20.12
120893

ADOPTED

TOWN OF RIVERHEAD

Resolution #893

AUTHORIZES SUPERVISOR TO SIGN AMENDMENT TO EXTEND CONTRACT WITH NEW YORK STATE AFFORDABLE HOUSING CORPORATION FOR \$200,000 TO SUPPORT THE TOWN OF RIVERHEAD HOME IMPROVEMENT PROGRAM

Councilman Dunleavy offered the following resolution,
which was seconded by Councilman Wooten

WHEREAS, the Town of Riverhead has offered low interest loans and grants to homeowner occupants for more than 30 years; and

WHEREAS, the need for assistance among Riverhead’s low income residents, particularly fixed-income senior citizens has increased, while federal HUD funding has decreased, and thereby making other sources of funds necessary to support this program; and

WHEREAS, grant funding is available from the New York State Affordable Housing Corporation (“**AHC**”) to provide funds to support the Town of Riverhead Home Improvement Program to stabilize and preserve neighborhoods/communities and improve owner-occupied housing by eliminating hazardous conditions in the homes of eligible low to moderate income residents who otherwise cannot afford to make such repairs; and

WHEREAS, the Community Development Department applied for and received an award of \$200,000 from AHC to support the Town of Riverhead Home Improvement Program with a 40% match to be provided from previously committed Suffolk County Community Development Block Grant (“**CDBG**”) and contingency funds in the amount of \$133,840; and

WHEREAS, the Community Development Department seeks to extend the project completion date to April 30, 2012 in order to spend the full amount of grant funds.

NOW, THEREFORE, BE IT RESOLVED, that the Riverhead Town Board hereby authorizes the Town Supervisor to execute the amendment to the grant contracts with AHC to amend the project completion date to April 30, 2012; and

BE IT FURTHER RESOLVED, that the Town Clerk shall provide notification of this resolution to CDD Director Chris Kempner and the Accounting Department.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The resolution was thereupon duly declared adopted.

TOWN OF RIVERHEAD

Resolution # 894

PAYS BILLS

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

| ABSTRACT #12-45 November 09, 2012 (TBM 11/20/12) | | | |
|--|-----|--------------|--------------|
| FUND NAME | | Transfer | GRAND TOTALS |
| GENERAL FUND | 1 | 533,483.19 | 533,483.19 |
| RECREATION PROGRAM FUND | 6 | 980.00 | 980.00 |
| CHILD CARE CENTER BUILDING FUN | 9 | 295.88 | 295.88 |
| HIGHWAY FUND | 111 | 106,973.58 | 106,973.58 |
| WATER DISTRICT | 112 | 221,451.21 | 221,451.21 |
| RIVERHEAD SEWER DISTRICT | 114 | 34,012.37 | 34,012.37 |
| REFUSE & GARBAGE COLLECTION DI | 115 | 2,749.46 | 2,749.46 |
| STREET LIGHTING DISTRICT | 116 | 55,008.41 | 55,008.41 |
| PUBLIC PARKING DISTRICT | 117 | 7,057.67 | 7,057.67 |
| AMBULANCE DISTRICT | 120 | 956.71 | 956.71 |
| EAST CREEK DOCKING FACILITY FU | 122 | 20,554.57 | 20,554.57 |
| RIVERHEAD SCAVANGER WASTE DIST | 128 | 15,909.60 | 15,909.60 |
| CDBG CONSORTIUM ACOUNT | 181 | 282.89 | 282.89 |
| GENERAL FUND DEBT SERVICE | 384 | 253,484.51 | 253,484.51 |
| TOWN HALL CAPITAL PROJECTS | 406 | 6,674.00 | 6,674.00 |
| RIVERHEAD SEWER CAPITAL PROJEC | 414 | 1,126.66 | 1,126.66 |
| CALVERTON SEWER CAPITAL PROJEC | 424 | 4,217.36 | 4,217.36 |
| TRUST & AGENCY | 735 | 38,919.63 | 38,919.63 |
| COMMUNITY PRESERVATION FUND | 737 | 4,386.31 | 4,386.31 |
| CALVERTON PARK - C.D.A. | 914 | 3,872.00 | 3,872.00 |
| TOTAL ALL FUNDS | | 1,312,396.01 | 1,312,396.01 |

THE VOTE

Giglio Yes No Gabrielsen Yes No
 Wooten Yes No Dunleavy Yes No
 Walter Yes No

The resolution was thereupon duly declared adopted.

TOWN OF RIVERHEAD

Resolution # 894

PAYS BILLS

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

| ABSTRACT #12-46 November 16, 2012 (TBM 12/04/12) | | | | |
|--|-----|---------------------|-----|---------------------|
| FUND NAME | | Transfer | MMA | GRAND TOTALS |
| GENERAL FUND | 1 | 940,405.53 | | 940,405.53 |
| RECREATION PROGRAM FUND | 6 | 3,076.77 | | 3,076.77 |
| CHILD CARE CENTER BUILDING FUN | 9 | 52.17 | | 52.17 |
| ECONOMIC DEVELOPMENT ZONE FUND | 30 | 52.71 | | 52.71 |
| HIGHWAY FUND | 111 | 81,718.60 | | 81,718.60 |
| WATER DISTRICT | 112 | 68,476.84 | | 68,476.84 |
| RIVERHEAD SEWER DISTRICT | 114 | 28,442.39 | | 28,442.39 |
| REFUSE & GARBAGE COLLECTION DI | 115 | 214,027.68 | | 214,027.68 |
| STREET LIGHTING DISTRICT | 116 | 50,555.17 | | 50,555.17 |
| PUBLIC PARKING DISTRICT | 117 | 3,042.50 | | 3,042.50 |
| AMBULANCE DISTRICT | 120 | 161.78 | | 161.78 |
| EAST CREEK DOCKING FACILITY FU | 122 | 724.86 | | 724.86 |
| CALVERTON SEWER DISTRICT | 124 | 806.55 | | 806.55 |
| RIVERHEAD SCAVANGER WASTE DIST | 128 | 18,560.81 | | 18,560.81 |
| RISK RETENTION FUND | 175 | 98.00 | | 98.00 |
| CDBG CONSORTIUM ACOUNT | 181 | 1,023.68 | | 1,023.68 |
| TRUST & AGENCY | 735 | 1,093,220.36 | | 1,093,220.36 |
| CALVERTON PARK - C.D.A. | 914 | 25.71 | | 25.71 |
| TOTAL ALL FUNDS | | 2,504,472.11 | | 2,504,472.11 |

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The resolution was thereupon duly declared adopted.