

TOWN OF RIVERHEAD

Resolution # 805

**RATIFIES THE APPOINTMENT OF POLICE OFFICERS TO THE RIVERHEAD  
POLICE DEPARTMENT**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS** the Suffolk County Department of Civil Service established List #15-5002-240 Police Officer OC on December 24, 2015; and

**WHEREAS** extensive background investigations and personal interviews were conducted by the Suffolk County and Riverhead Town Police Departments to establish three (3) individuals eligible for hire by the Town of Riverhead Police Department.

**NOW, THEREFORE BE IT RESOLVED**, effective October 23, 2017, the Town Board hereby ratifies the appointment of Allison M. Doscinski, James E. Treadwell and Karli E. Wimmer to the position of Police Officer; and

**BE IT FURTHER RESOLVED** that these appointments are contingent upon the candidates successfully passing a drug test administered by the Town of Riverhead; and

**BE IT FURTHER RESOLVED** that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No      Giglio Yes No  
Wooten Yes No      Dunleavy Yes No  
Walter Yes No

The resolution was  thereupon duly declared adopted.

TOWN OF RIVERHEAD

Resolution # 806

**APPOINTS A SENIOR ADMINISTRATIVE ASSISTANT TO THE DEPARTMENT OF LAND MANAGEMENT**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

**WHEREAS**, a vacancy for a Senior Administrative Assistant exists in the Department of Land Management; and

**WHEREAS**, the Suffolk County Department of Civil Service has certified a list for the title of Senior Administrative Assistant, List # 17-0904-290, and the position was also posted for in accordance with the terms of the CSEA contract, Job Posting #17; and

**WHEREAS**, a current employee of the Town of Riverhead is immediately appointable from said list, and it is the desire of both the Town Board and the Department Head to appoint her to this vacant position.

**RESOLVED**, that effective November 6, 2017 this Town Board hereby appoints Carissa Collins to the position of Senior Administrative Assistant at a rate of pay as found in Group 7, Step 3A of the CSEA Administrative Salary Schedule.

**BE IT FURTHER RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No      Giglio Yes No  
Wooten Yes No      Dunleavy Yes No  
Walter Yes No

The resolution was  thereupon duly declared adopted.

**TOWN OF RIVERHEAD**

**Resolution # 807**

**APPOINTS A BUILDING INSPECTOR**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Dunleavy

**WHEREAS**, a vacancy for a Building Inspector exists in the Department of Land Management; and

**WHEREAS**, this vacancy was duly posted, Job Posting #15, and the Suffolk County Department of Civil Service has also certified a list for the title of Building Inspector, List #17DC445, and in accordance with civil service regulations, said list was duly canvassed, interviews were conducted; and

**WHEREAS**, based upon said interviews, a recommendation of a suitable candidate has been made by the Personnel Committee.

**RESOLVED**, that effective November 13, 2017 and pursuant to a successfully completed background investigation, this Town Board hereby appoints Michael Inghingolo, Jr. to the position of Building Inspector at a rate of pay as found in Group 6, Step P of the CSEA Administrative Salary Schedule.

**BE IT FURTHER RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No      Giglio Yes No  
Wooten Yes No      Dunleavy Yes No  
Walter Yes No

The resolution was  thereupon duly declared adopted.

**TOWN OF RIVERHEAD**

**Resolution # 808**

**APPOINTS A TOWN BOARD COORDINATOR**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilwoman Giglio

**WHEREAS**, a vacancy for the position of Town Board Coordinator exists within the Office of the Town Board; and

**WHEREAS**, a recommendation of a suitable candidate who is a former Town employee has been received by the Town Board.

**RESOLVED**, that effective November 6, 2017 this Town Board hereby appoints Karen Levasseur to the position of Town Board Coordinator and sets her salary at \$39,000.00 per annum, pro-rated for the remainder of 2017.

**BE IT FURTHER RESOLVED**, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

Hubbard Yes No      Giglio Yes No  
Wooten Yes No      Dunleavy Yes No  
Walter Yes No

The resolution was  thereupon duly declared adopted.