

RESOLUTION LIST

JANUARY 18, 2017

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- Res. #80** Awards Bid for Limited Types and Quantity of Water Service Materials for Use in the Riverhead Water District
- Res. #81** Authorizes Notice to Bidders Contract M – Mechanical Maintenance and Emergency Services Contract Riverhead Water District Project No.: RDWD 16-50
- Res. #82** Authorizes Notice to Bidders Installation of Water Mains and Appurtenances Old Orchard Subdivision Riverhead Water District Project No.: RDWD 16-51
- Res. #83** Approves Change Order #1 Installation of Water Mains and Appurtenances Middle Country Road – Ext No. 77 Charter School Riverhead Water District Project No.: RDWD 15-52

- Res. #84** Approves Change Order #1 Installation of Water Mains and appurtenances Middle Country Road – Ext No. 86 Solar Farm Riverhead Water District Project No.: RDWD 15-53
- Res. #85** Reclassifies the Position of a Senior Account Clerk Typist (Melissa Peeker)
- Res. #86** Pays Bills
- Res. #87** Authorizes Community Development Department to Prepare Grant Applications for New York State Department of Environmental Conservation Clean Vessel Assistance Funding to Purchase New Boat and Authorizes supervisor to Sign Contract
- Res. #88** Authorizes Fire Safety Inspector to Attend Electrical Fire Cause and Determination I & II Training

TOWN OF RIVERHEAD

Resolution # 41

1375 OLD COUNTRY ROAD, RIVERHEAD
WATER CAPITAL PROJECT #30138
BUDGET ADOPTION

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Superintendent of Water received a check from Apple Honda in the amount of \$31,084.17 for the installation of a 6-inch and two 2-inch water service at 1375 Old Country Road, Riverhead.

NOW THEREFORE BE IT RESOLVED, that the Supervisor be, and hereby authorized to establish the following budget adoption:

		<u>FROM</u>	<u>TO</u>
412.092705.421050.30138	Developer Fees	31,084.17	
412.083200.523002.30138	Water Main/Service		31,084.17

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Accounting and Water Departments.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Giglio <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dunleavy ABSENT
Walter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 42

AUTHORIZES ATTENDANCE AT THE GOVERNMENT FINANCE OFFICERS' ASSOCIATION ANNUAL CONFERENCE

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the NYS Government Finance Officers Association is conducting its annual conference from Wednesday, March 29, 2017 thru Friday, March 31, 2017 in Albany, NY; and

WHEREAS, there is a discount for registering prior to January 31, 2017; and

WHEREAS, the Financial Administrator has requested authorization for a CPA in the accounting office to attend said conference.

NOW, THEREFORE BE IT, RESOLVED, that the Financial Administrator is authorized to send a CPA in the accounting office to attend the NYS GFOA Annual Conference in Albany, NY; and be it further

RESOLVED, that all related expenses incurred shall not exceed a total cost of \$1,300.00 (expenses to include fees for registration, meals, lodging and other travel costs such as tolls and gas) shall be reimbursed upon his return and in accordance with the Town's Travel and Conference Policy; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 43

AUTHORIZES THE FILING OF AN APPLICATION FOR NEW YORK STATE ASSISTANCE FROM THE HOUSEHOLD HAZARDOUS WASTE (HHW) STATE ASSISTANCE PROGRAM AND SIGNING OF THE ASSOCIATED STATE CONTRACT, UNDER THE APPROPRIATE LAWS OF NEW YORK STATE

Councilman Hubbard offered the following resolution, which was

seconded by Councilman Wooten

WHEREAS, the State of New York provides financial aid for hazardous waste programs; and

WHEREAS, the Town of Riverhead herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

WHEREAS, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid;

THEREFORE, BE IT RESOLVED, by the Riverhead Town Board:

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized;
2. That the Supervisor, or his designee is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE;
3. That the MUNICIPALITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the STATE for the STATE share of such costs;
4. That two (2) Certified Copies of this Resolution be prepared and sent to the NYSDEC together with a complete application; and
5. That this resolution shall take effect immediately.

THEREFORE, BE IT FURTHER RESOLVED, that the Town Clerk shall provide a copy of this resolution to the Community Development Department and Deputy Town Engineer Drew Dillingham.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 44

AUTHORIZES THE FILING OF AN APPLICATION SUPPLEMENT FOR AN ELECTRONIC WASTE ASSISTANCE GRANT UNDER THE NEW YORK STATE ASSISTANCE FROM THE HOUSEHOLD HAZARDOUS WASTE (HHW) STATE ASSISTANCE PROGRAM AND SIGNING OF THE ASSOCIATED STATE CONTRACT, UNDER THE APPROPRIATE LAWS OF NEW YORK STATE

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Town of Riverhead was awarded state financial assistance for its household hazardous waste programs for the period of April 1, 2016 – March 31, 2017; and

WHEREAS, an Application Supplement is available to pay for up to 50% of expenses to properly dispose of electronic waste for the period of of April 1, 2016 – March 31, 2017.

THEREFORE, BE IT RESOLVED, by the Riverhead Town Board:

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized;
2. That the Supervisor, or his designee is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the STATE;
3. That the MUNICIPALITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the STATE for the STATE share of such costs;
4. That two (2) Certified Copies of this Resolution be prepared and sent to the NYSDEC together with a complete application; and
5. That this resolution shall take effect immediately.

THEREFORE, BE IT FURTHER RESOLVED, that the Town Clerk shall provide a copy of this resolution to the Community Development Department and Deputy Town Engineer Drew Dillingham.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 45

**EXTENDS BID FOR ANNUAL HEATING, VENTILATING AND AIR CONDITIONING
MAINTENANCE CONTRACT**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the Town Board of the Town of Riverhead by Resolution No. 288 adopted April 21, 2015, entitled, "Awards bid for Annual Heating, Ventilating and Air Conditioning Maintenance Contract"; and

WHEREAS, the bid was awarded to Airmark Air Conditioning Corporation; and

WHEREAS, on March 15, 2016, resolution No. 183 was adopted extending the bid for one additional year in accordance with the existing bid specifications and bid award at the current contract price through to and including February 28, 2017; and

WHEREAS, Airmark Air Conditioning has forwarded correspondence expressing their desire to extend the existing contract for one additional year in accordance with the existing bid specifications and bid award with the contract price remaining the same ; and

WHEREAS, the Engineering Department is recommending that we extend said contract for the third and final year to and including February 28, 2018; and

NOW THEREFORE BE IT RESOLVED, that the Riverhead Town Board be and does hereby authorize the one year extension of the Annual HVAC contract for Airmark Air Conditioning Corporation to and including February 28, 2018; and be it further

RESOLVED, that the Riverhead Town Board be and does hereby authorize the Town Supervisor to execute any documents or agreements, to the extent required, with Airmark Air Conditioning Corporation to effectuate the terms of the bid award and specifications; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to Airmark Air Conditioning Corporation, 1566 Rocky Point Road, Middle Island, NY 11953, the Engineering Department, the Purchasing Department and the Office of Accounting; and be it further

RESOLVED, that the Purchasing Department be and is hereby authorized to issue a purchase order in the contract amount; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of the same may be obtained from the Office of the Town Clerk.; and be it further

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 46

AMENDS RESOLUTION #871 OF 2016

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, Resolution #871 was ratified on December 6, 2016 appointing a temporary clerk to the Tax Receiver's Office effective from December 19, 2016 through and including January 20, 2017; and

WHEREAS, the Tax Receiver has requested the appointment be extended through January 27, 2017.

RESOLVED, this Town Board hereby amends Resolution #871 of 2016 to extend the term of the temporary clerk's appointment through January 27, 2017.

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 47

APPOINTS A WATER TREATMENT PLANT OPERATOR TRAINEE

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, Daniel Keller has been serving as a provisional appointment in the position of Water Treatment Plant Operator Trainee; and

WHEREAS, on December 30, 2016 the Suffolk County Department of Civil Service established a certified List of Eligibles for the position of Water Treatment Plant Operator Trainee, and in accordance with Civil Service regulations, Daniel Keller was immediately appointable from said list.

RESOLVED, that pursuant to Civil Service regulations, this Town Board hereby removes the provisional status of Daniel Keller and appoints him to the title of Water Treatment Plant Operator Trainee effective January 19, 2017 at no change to his current salary or other level of benefits.

BE IT FURTHER RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 48

ACCEPTS THE RETIREMENT OF A POLICE OFFICER

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the Town has received a notice of retirement from the New York State and Local Retirement System concerning Police Officer Michael Lojko's application for a service retirement effective January 31, 2017; and

WHEREAS, in accordance with Article 15, Section E, entitled "Retirement Benefits", subsection 1 of the PBA contract, Officer Lojko has likewise advised the Town of his intent to retire effective January 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, that this Town Board hereby accepts the retirement of Police Officer Michael Lojko.

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to Michael Lojko, the Chief of Police, the Personnel Officer and the Financial Administrator. Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device, and if needed, a certified copy of same can be obtained from the office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 49

ACCEPTS THE RETIREMENT OF A POLICE OFFICER

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Town has received a notice of retirement from the New York State and Local Retirement System concerning Police Officer James Lydon's application for a service retirement effective January 25, 2017; and

WHEREAS, in accordance with Article 15, Section E, entitled "Retirement Benefits", subsection 1 of the PBA contract, Officer Lydon has likewise advised the Town of his intent to retire effective January 25, 2017.

NOW, THEREFORE, BE IT RESOLVED, that this Town Board hereby accepts the retirement of Police Officer James Lydon.

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to James Lydon, the Chief of Police, the Personnel Officer and the Financial Administrator. Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device, and if needed, a certified copy of same can be obtained from the office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 50

ACCEPTS THE RESIGNATION OF A CROSSING GUARD

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Town has received written notification from Antoinette Norkelun, a Crossing Guard in the Riverhead Town Police Department, giving notice of her intent to resign effective December 31, 2016.

RESOLVED, that this Town Board hereby accepts the resignation of Antoinette Norkelun.

BE IT FURTHER RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 51

**APPROVES EMPLOYEE'S REQUEST CONCERNING
ACCRUED TIME CARRY-OVER**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

RESOLVED, in accordance with the CSEA contract, Article 3, Section 4 entitled "Personal Leave", subsection d, and Article 4 entitled "Vacations", Section 6, this Town Board hereby approves Highway Maintenance Crew Leader Donald Owen's request to exceed the allowable cap of unused accrued personal and vacation time that may be carried over from one year into the next.

BE IT FURTHER RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 52

APPOINTS A WATER TREATMENT PLANT OPERATOR TRAINEE

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, Ariel Reichel has been serving as a provisional appointment in the position of Water Treatment Plant Operator Trainee; and

WHEREAS, on December 30, 2016 the Suffolk County Department of Civil Service established a certified List of Eligibles for the position of Water Treatment Plant Operator Trainee, and in accordance with Civil Service regulations, Ariel Reichel was immediately appointable from said list.

RESOLVED, that pursuant to Civil Service regulations, this Town Board hereby removes the provisional status of Ariel Reichel and appoints her to the title of Water Treatment Plant Operator Trainee effective January 19, 2017 at no change to her current salary or other level of benefits.

BE IT FURTHER RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 53

ACCEPTS THE RESIGNATION OF A PUBLIC SAFETY DISPATCHER I

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Town has received written notification from John Seus, a Public Safety Dispatcher in the Riverhead Town Police Department, giving notice of his intent to resign effective January 11, 2017.

RESOLVED, that this Town Board hereby accepts the resignation of John Seus.

BE IT FURTHER RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 54

ACCEPTS THE RETIREMENT OF AN ACCOUNT CLERK TYPIST

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the Town has received a notice of retirement from the New York State and Local Retirement System concerning Account Clerk Typist Donna Testa's application for retirement effective January 30, 2017; and

NOW, THEREFORE, BE IT RESOLVED, that this Town Board hereby accepts the retirement of Donna Testa.

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to Donna Testa, the Highway Superintendent, the Personnel Officer and the Financial Administrator. Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device, and if needed, a certified copy of same can be obtained from the office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 55

AUTHORIZES TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE FOR PUBLIC HEARING REGARDING APPLICATION TO AMEND A DEED OF CONSERVATION EASEMENT FOR THE MAJOR SUBDIVISION OF DEMCHUK ESTATES

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

RESOLVED, the Town Clerk is hereby authorized to post and publish the attached public notice for public hearing to consider application to amend a Deed of Conservation Easement for the Major Subdivision of Demchuk Estates once in the January 26, 2017 issue of the News-Review Newspaper, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed amendment to be posted on the sign board of the Town; and be it further

RESOLVED that the Town Clerk is hereby directed to forward a copy of this resolution to Charles Cuddy, Esq, 445 Griffin Avenue, Riverhead, NY 11901, all members of the Town Board, Director of Planning & Building Department, and Office of the Town Attorney; and be it further

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD
NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that a public hearing will be held before the Town Board of the Town at Riverhead at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, on the 7th day of February, 2017 at 2:05 o'clock p.m. to consider an application to amend a Deed of Conservation Easement for Major Subdivision of Demchuk Estates as follows:

WHEREAS, the applicant is an owner of property, 15± acres located between Twomey Avenue and Riley Avenue at Calverton, New York, preserved for and limited to agricultural use by Deed of Conservation Easement dated June 7, 2007, recorded with the Suffolk County Clerk on June 17, 2007 at Liber D00012509, Page 141; and

WHEREAS, the applicant/owner of the 15+- acre parcel described above appeared before the Town of Riverhead Farmland Preservation Committee seeking waiver of site plan and approval to construct a pole barn and six (6) greenhouses on the subject property; and

WHEREAS, after review of the Deed of Conservation Easement and such other documents related to Planning Board approval for the subdivision known as Demchuk Estates, the Town of Riverhead Farmland Preservation Committee referred the matter to the Planning Board for clarification regarding the language set forth in the Deed of Conservation Easement, specifically, language related to construction of barn, accessory buildings and square footage recitals set forth therein; and

WHEREAS, at the request of the Town of Riverhead Farmland Preservation Committee the Planning Board reviewed Deed of Conservation Easement and all relevant documents, together with applicant's proposed plot plan related to the construction of and location of a barn and greenhouses and determined it was appropriate, subject to public hearing and Town Board approval, to amend the Deed of Conservation Easement dated June 7, 2007, recorded with the Suffolk County Clerk on June 17, 2007 at Liber D00012509, Page 141, as follows:

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~~"NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN PURSUANT TO PLANNING BOARD RESOLUTION, #4 DATED January 4, 2007 GRANTING CONDITIONAL FINAL APPROVAL TO MAP OF DEMCHUK ESTATES, THE PREMISES DESCRIBED IN SCHEDULE "A" SHALL ALLOW THE CONSTRUCTION OF A ONE SINGLE FAMILY RESIDENCE, RELATED RESIDENTIAL USES AND BARN STRUCTURES AND ACCESSORY BUILDINGS TOTALING 6,000 SQUARE FEET OF SURFACE AREA, ON A FLOATING BUILDING ENVELOPE OF AT LEAST 40,000 SQUARE FEET WITHIN THE SITE AS APPROVED BY THE RIVERHEAD TOWN PLANNING BOARD"~~

"NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, NO STRUCTURES MAY BE ERECTED OR MAINTAINED ON THE PROPERTY DESCRIBED IN SCHEDULE "A" EXCEPT AS PERMITTED BY THIS PARAGRAPH:

1. DEER FENCING ALONG PERIMETER BOUNDARIES AND EXISTING POTATO BARN TOGETHER WITH TRANSFORMER BOX AND PANEL BOX FOR ELECTRICITY.
2. ONE POLE BARN AS DESCRIBED IN BUILDING PERMIT APPLICATION NO. 77 DATED FEBRUARY 9, 2016 NOT TO EXCEED 40 FEET BY 100 FEET.

3. SIX GREENHOUSES EACH NO LARGER THAN 30 FEET BY 150 FEET AS DEPICTED UPON A SURVEY TO BE FILED WITH THE PLANNING BOARD BEARING THE SIGNATURE OF THE CHAIRMAN OF THE BOARD AND DATE OF APPROVAL.

4. UPON THE COMPLETE REMOVAL OF ALL OF THE GREENHOUSES, A SINGLE FAMILY RESIDENCE AND ACCESSORY STRUCTURES MAY BE CONSTRUCTED AND MAINTAINED SUBJECT TO THE FOLLOWING LIMITATIONS AND CONDITIONS: THE SQUARE FOOTAGE MAY NOT EXCEED A TOTAL OF 3000 SQUARE FEET FOR THE SINGLE FAMILY RESIDENCE AND ACCESSORY STRUCTURE(S); COMPLIANCE WITH THE THEN CURRENT LOT YARD DIMENSIONAL REQUIREMENTS; APPROVAL OF SITING ALL SUCH RESIDENTIAL IMPROVEMENTS BY THE PLANNING BOARD; AND RESTORATION OF THAT PORTION OF PROPERTY WHEREIN THE GREENHOUSES WERE LOCATED TO CROP PRODUCTION OR GRAZING LAND FREE OF ANY STRUCTURES OR EQUIPMENT, TEMPORARY OR PERMANENT.

5. NO OTHER STRUCTURE OR EQUIPMENT, TEMPORARY OR PERMANENT, FOR ANY PURPOSE SHALL BE ERECTED AT THE PROPERTY. MARKETING OR RETAIL SALES SHALL BE PROHIBITED.”

- Overstrike represents deletion(s)
- Underscore represents addition(s)

Dated: Riverhead, New York
January 18, 2017

**BY THE ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

DIANE M. WILHELM, Town Clerk

TOWN OF RIVERHEAD

Resolution # 56

**GRANTS SPECIAL PERMIT OF JOSEPH GAZZOLA FOR THE EXPANSION OF
NORTH FORK AUTO BODY WITH CONDITIONS**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Town Board has received an application for special permit for the expansion of a pre-existing non-conforming motor vehicle repair/auto body shop use from Joseph Gazzola, owner of North Fork Auto Body, upon real property located at 26 Edgar Avenue, Aquebogue, New York, also identified as SCTM # 600-086-01-021.01, and the adjacent irregular flag lot located at 32 Edgar Avenue, Aquebogue, New York, identified as SCTM # 600-086-01-019, both within the Residence A-40 zoning district; and

WHEREAS, a public hearing was held and closed on November 1, 2016 in accordance with Riverhead Town Code §301-311 C; and

WHEREAS, by Resolution #835 dated November 15, 2016, this Town Board did assume Lead Agency and made findings that the proposed development would result in no significant adverse environmental or social impacts and issued a Negative Declaration for the purposes of SEQRA; and

WHEREAS, the applicant received relief from the Zoning Board of Appeals, Appeal #16-42 dated December 8, 2016, for the proposed development resulting in exceeding maximum allowable impervious surface coverage and a substandard combined side yard, as sought without further condition; and

WHEREAS, the Town Board has considered the site, proposed use, existing access, intensity of the proposed use, and other determining factors enumerated within §301-312; and

WHEREAS, the Town Board hereby determines that the use will not adversely affect surrounding properties, nor cause any discernable hazards or disadvantages, nor impinge the health safety, comfort, convenience of the Town, and further finds that the proposed use in harmony with and promotes the general purposes of zoning within the Town of Riverhead.

NOW THEREFORE BE IT RESOLVED, the Town Board finds in the matter of the petition by Joseph Gazzola the following:

- i. The site is particularly suitable for the location of the use in the community;
- ii. The proposed lot area is sufficient for the proposed expansion;

- iii. Access facilities will be made adequate for the motor vehicle turning movements to be generated;
- iv. Adequate provisions will be made for the collection and disposal of both storm water and sanitary waste;
- v. Adequate provisions have been made for the collection and disposal of solid wastes; and be it further

RESOLVED, the Town Board hereby grants the special permit for the expansion of a preexisting non-conforming motor vehicle repair/auto body shop use of North Fork Auto Body, upon real property located at 26 Edgar Avenue, Aquebogue, New York, also identified as SCTM # 600-086-01-021.01, and the adjacent irregular flag lot located at 32 Edgar Avenue, Aquebogue, New York, identified as SCTM # 600-086-01-019; and be it further

RESOLVED, that such special permit is granted with the following conditions:

- i. Site Plan approval must be obtained from the Planning Board with any conditions imposed thereupon;
- ii. The buffer to the residential use to the north, as depicted on the submitted plan prepared by Douglas Adams, PE, and Howard Young, LS, dated August 26, 2016, must be established as soon as possible and maintained in perpetuity;
- iii. Stormwater collection must be provided for the proposed development as well as for the existing building and parking areas;
- iv. All exterior lighting, either proposed or existing, must be made Dark Sky compliant in accordance with the Town of Riverhead Lighting Ordinance;
- v. A permit from the Building Department and subsequent certificate of occupancy must be obtained within three years of this resolution date; and be it further

RESOLVED, the Town Clerk shall provide a copy of this resolution to the applicant, Joseph Gazzola of 707 Harbor Lane, Southold, NY 11971, Peter Danowski, Esq, 616 Roanoke Ave, Riverhead, NY 11901, the Planning Department, the Building Department, and the Fire Marshal's Office, and be it further

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 57

AWARDS BID FOR FERTILIZER & LAWN CHEMICALS

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the Town Clerk was authorized to publish and post a notice for sealed bids for **FERTILIZER & LAWN CHEMICALS** for the Town of Riverhead and;

WHEREAS, 4 bids were received and opened at **2:00 pm on OCTOBER 31, 2016** at Town Hall, 200 Howell Avenue, Riverhead, New York, the date, time and place given in the Notice to Bidders.

BE IT FURTHER RESOLVED, that the bid for **FERTILIZER & LAWN CHEMICALS** for the Town of Riverhead be and hereby is, awarded to **ALL PRO HORTICULTURE INC.; THE GARDEN DEPOT CORP.; LONG ISLAND CAULIFLOWER ASSOCIATION; and SITEONE LANDSCAPE SUPPLY** for prices on the attached pages.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

BID ITEMS FERTILIZER LAWN CHEMICALS 2017

ITEM	DESCRIPTION	UNIT	All Pro	UNIT	The Garden Dept	UNIT	LI Cauliflower	UNIT	SiteOne
1	GRASS SEED 30% FINE FESCUE, 40% PENTIUM P. RYE, 30% GOLDRUSH, KTY BLUE	#	1.58	?	39.74	#	1.50	BAG 50#	88.50
2	RAZOR PRO-GAL 2X2.5 GAL CASE**	CASE	78.00		NO BID	CASE	77.00		NO BID
3	ROUNDUP – GAL – 2X2.5 GAL CASE**	GAL/CS	110.00	1.67 gal(2)	178.00	CASE	96.25	CASE	159.70
4	BAYLETON 1% G-11.25 LB BAG	25#BAG	39.25		NO BID	BAG	39.75	BAG	51.50
5	PELLETIZED LIME 40 LB BAG		4.60	BAG	4.14	50#	4.45	BAG	4.55
6	PEAT MOSS 3.8 CU FT. BALE	BALE	11.95	BALE	10.24	BALE	10.50	BALE	11.75
7	SCOTTS 19-0-7 26% SCU .9% PENDIMETHALIN CRABGRASS CONTROL 46 LB BAG **	50#BAG	17.20		No Bid	50#	17.25		19.75
8	SCOTTS 18-0-9 29% SCU WEED & FEED 48 LB BAG **	BAG	19.50		No Bid	40#	17.40	BAG	14.75
9	ANDERSONS 15-0-5 W/ 2% MERIT 50# bag	BAG	29.00			50#BAG	23.75	BAG	32.75
10	24-0-11 40% PSCU 50 LB BAG	BAG	15.40		No Bid	50#	15.50	BAG	18.65
11	4-2-3 BIOBASIC ORGANIC 50 LB BAG		NO BID		No Bid		NO BID	BAG	13.75
12	ROOTS 15-3-8 ORGANIC 50 LB BAG	BAG	45.00		No Bid	50#	41.75	BAG	48.75
13	STARTER 10-20-10 50 LB BAG	BAG	20.00		No Bid	BAG	15.50	BAG	18.65
14	ACCLAIM EXTRA 2.5 GAL CONTAINER **	BAG	550.00	1 GAL	587.00	GAL	525.00		1385.60
15	WATER SOLUBLE 20-20-20 25 LB BAG	BAG	32.00		No Bid	25#BAG	31.00	BAG	41.50
16	OSMACOTE 15-9-12 5-6 MONTHS 40# BAG**	BAG	65.00		No Bid		NO BID	BAG	69.50
17	TURFACE PRO LEAGUE SOIL CONDITIONER (REC. DEPT.)	BAG	13.90	BAG	14.25	50#BAG	10.75	BAG	10.35
18	GUIDE LIME IN 50# BAGS (REC.)	BAG	5.25	BAG	5.25	50#BAG	5.05	BAG	5.90
19	MOUND CLAY BLOCKS (304/PALLET)	PALLET	548.00		No Bid	PALLETT	520.00	PALLET	598.50
20	TURFACE RED MOUND CLAY (50#BAG)	BAG	17.00	BAG	14.25		NO BID	10#	79.50
21	PHC TERRA SORB MED.GRADE HYDRUGEL 1# JAR	1#	11.50		No Bid		NO BID	10#	79.50
22	PHC TERRA SORB MED.GRADE (DUPLICATE)	1#	11.50		No Bid		NO BID	10#	79.50
23	TREFLAN WEED PREVENTION 25# BAGS	40#	30.00	25#	29.50	40#BAG	25.75	BAG	39.65

THE HIGHLIGHTED ITEMS LISTED ABOVE HAVE BEEN AWARDED TO THE BIDDER WHOSE NAME IS LISTED AT THE TOP OF THAT COLUMN

TOWN OF RIVERHEAD

Resolution # 58

**AUTHORIZATION TO PUBLISH ADVERTISEMENT FOR
WORK CLOTHES FOR TOWN EMPLOYEES EXCLUDING POLICE OFFICERS,
PUBLIC SAFETY DISPATCHERS AND CROSSING GUARDS FOR THE
TOWN OF RIVERHEAD**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Town of Riverhead wishes to publish and post a notice to bidders for proposals for **WORK CLOTHES FOR TOWN EMPLOYEES EXCLUDING POLICE OFFICERS, PUBLIC SAFETY DISPATCHERS AND CROSSING GUARDS.**

NOW THEREFORE BE IT RESOLVED, the Town Board be and does hereby authorize the Town Clerk to publish and post the following public notice in the **January 26, 2017,** issue of the News Review.

RESOLVED, all Town Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD
NOTICE TO BIDDERS**

Sealed bids for the purchase of **WORK CLOTHES FOR TOWN EMPLOYEES EXCLUDING POLICE OFFICERS, PUBLIC SAFETY DISPATCHERS AND CROSSING GUARDS** for use by the TOWN OF RIVERHEAD will be received by the Town Clerk of the Town of Riverhead at Town Hall, 200 Howell Avenue, Riverhead, New York, 11901, until **11:00 a.m. on February 28, 2017,**

Bid packets, including Specifications, may be examined and/or obtained on **January 26, 2017** on the Town's website at www.townofriverheadny.gov click on bid requests.

All bids must be submitted on the bid form provided. Any and all exceptions to the Specifications must be listed on a separate sheet of paper, bearing the designation "EXCEPTIONS TO THE SPECIFICATIONS" and be attached to the bid form.

The Town Board reserves the right and responsibility to reject any or all bids or to waive any formality if it believes such action to be in the best interest of the Town.

All bids are to be submitted to the Town Clerk's Office in a sealed envelope bearing the designation **BIDS FOR WORK CLOTHES FOR TOWN EMPLOYEES EXCLUDING POLICE OFFICERS, PUBLIC SAFETY DISPATCHERS AND CROSSING GUARDS 2017-2018.**

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD

Diane M. Wilhelm, Town Clerk

TOWN OF RIVERHEAD

Resolution # 59

**APPOINTS A CALL-IN RECREATION SPECIALIST TO THE
RECREATION DEPARTMENT**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, a Recreation Specialist-Photography Instructor is needed by the Riverhead Town Recreation Department,

NOW THEREFORE BE IT RESOLVED, that effective January 19, 2017, this Town Board hereby appoints John Neely to the position of Call-In Recreation Specialist, to be paid the rate of \$25.00 per hour and

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 60

**SETS SALARIES FOR 2017 CALL-IN PERSONNEL FOR THE RIVERHEAD
RECREATION DEPARTMENT**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the Town of Riverhead Recreation Department needs to set salaries for the 2017 Call-in Recreation personnel,

NOW THEREFORE BE IT RESOLVED, that effective January 18, 2017 this Town Board sets salaries for the 2017 call-in personnel for the Recreation Department

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted



**Recreation Department
200 Howell Avenue
Riverhead, NY 11901
(631) 722-4444**

**2017 Salaries
Call- In Recreation Positions**

	Rec Aide I	Rec Aide II	Asst. Rec Leader I	Asst. Rec Leader II	Rec Leader I	Rec Leader II
Level 1	\$10.00	\$10.75	\$11.00	\$12.60	\$12.00	\$13.00
Level2	\$10.30	\$11.05	\$11.30	\$13.00	\$12.35	\$13.40
Level3	\$10.60	\$11.40	\$11.65	\$13.35	\$12.70	\$13.80
Level4	\$10.90	\$11.75	\$12.00	\$13.75	\$13.10	\$14.20
Level 5	\$11.20	\$12.10	\$12.40	\$14.20	\$13.50	\$14.60
Level 6	\$11.55	\$12.45	\$12.75	\$14.60	\$13.90	\$15.10
Level 7	\$11.90	\$12.80	\$13.15	\$15.00	\$14.30	\$15.50

	Gate Attendant	Park Attendant I	Park Attendant II	Chaperone	Rec Bus Driver
Level 1	\$10.60	\$10.00	\$11.00	\$10.00	\$15.00
Level 2	\$10.95	\$10.30	\$11.30	\$10.30	\$15.45
Level 3	\$11.25	\$10.60	\$11.65	\$10.60	\$15.90
Level 4	\$11.60	\$10.90	\$12.00	\$10.90	\$16.40
Level 5	\$11.95	\$11.20	\$12.35	\$11.20	\$16.90
Level 6	\$12.30	\$11.55	\$12.70	\$11.55	\$17.40
Level 7	\$12.70	\$11.90	\$13.10	\$11.90	\$17.90

Recreation Specialist: Starting minimum salary \$22.00 with a 3% raise for each level thereafter. **

NOTE: The above salaries are listed on a per hour basis. New Hires can begin at a maximum level 3 (based on experience)

**Salary increase will be determined by reaching a minimum level of hours worked (by category) combined with a positive evaluation. Can jump (2) levels (maximum) with an outstanding evaluation.

Resolution # 61

SETS SALARIES OF VARIOUS RECREATION EMPLOYEES FOR THE YEAR 2017

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

RESOLVED, that the salaries of the following recreation employees of the Town of Riverhead for the year 2017 be and are hereby set as follows:

Name	Title	2017 Level	2017 Rate
Gate/Park Attendants			
Helga Guthy	Call-in Gate Attendant	12	\$ 14.70
Andrew Blackmore	Call-In Park Attendant II	6	\$ 12.70
Jason Bonne	Call-In Park Attendant II	3	\$ 11.65
Michael Conroy	Call-In Park Attendant II	8	\$ 13.50
Joann Falvey	Call-In Park Attendant II	6	\$ 12.70
Sarah Freeborn	Call-In Park Attendant II	6	\$ 12.70
Jordan Harden	Call-In Park Attendant II	4	\$ 12.00
John King	Call-In Park Attendant II	3	\$ 11.65
Quinn Lewis	Call-In Park Attendant II	6	\$ 12.70
Davion Porter	Call-In Park Attendant II	3	\$ 11.65
Steven Rossin	Call-In Park Attendant II	4	\$ 12.00
Recreation Programs/Special Events/Youth Bureau			
Eugene Barrow	Call-In Rec Leader II	7	\$ 15.50
Chelsea Chizever	Call-In Rec Leader II	2	\$ 13.40
Kyle Stephenson	Call-In Rec Leader I	10	\$ 14.90
Amy Bullock	Call-In Assistant Rec Leader I	14	\$ 14.80
Beatrice Caccioppo	Call-In Assistant Rec Leader II	4	\$ 13.75
Sarah Freeborn	Call-In Assistant Rec Leader I	4	\$ 12.00
Jordan Harden	Call-In Assistant Rec Leader I	9	\$ 13.95
Eric Hughes	Call-In Assistant Rec Leader I	4	\$ 12.00
Lauren Melfi	Call-In Assistant Rec Leader I	3	\$ 11.65
Bethany Peters	Call-In Assistant Rec Leader I	4	\$ 12.00
Jessica Rachubka	Call-In Assistant Rec Leader II	3	\$ 13.35
Mark Raplee	Call-In Assistant Rec Leader I	5	\$ 12.40
Emma Spear	Call-In Assistant Rec Leader I	1	\$ 11.00
Amelia Vlacich	Call-In Assistant Rec Leader II	3	\$ 13.35
Krystal Young	Call-In Assistant Rec Leader I	9	\$ 13.95
Jaclyn Zilnicki	Call-In Assistant Rec Leader I	4	\$ 12.00
Amanda Baron	Call-In Rec Aide I	5	\$ 11.20
Dezarae Brown	Call-In Rec Aide I	5	\$ 11.20
Penelope Brown	Call-In Rec Aide II	4	\$ 11.75
Carolyn Carrera	Call-In Rec Aide I	5	\$ 11.20
Taylor Daniels	Call-In Rec Aide II	3	\$ 11.40

Rachael Doroski	Call-In Rec Aide I	2	\$ 10.30
Grace Dow	Call-In Rec Aide I	3	\$ 10.60
Kristina Dunn	Call-In Rec Aide I	2	\$ 10.30
Samantha Dunn	Call-In Rec Aide I	5	\$ 11.20
Miranda Edwards	Call-In Rec Aide I	2	\$ 10.30
Kaitlyn Flynn	Call-In Rec Aide I	2	\$ 10.30
Sarah Freeborn	Call-In Rec Aide I	3	\$ 10.60
Angelina Graziano	Call-In Rec Aide I	2	\$ 10.30
Jaron Greenidge	Call-In Rec Aide I	3	\$ 10.60
Jordan Harden	Call-In Rec Aide I	5	\$ 11.20
Carley Hayon	Call-In Rec Aide I	5	\$ 11.20
Ryan Heins	Call-In Rec Aide I	5	\$ 11.20
Carol Janecek	Call-In Rec Aide I	5	\$ 11.20
Faith Johnson-DeSilvia	Call-In Rec Aide I	2	\$ 10.30
Kaitlyn Keane	Call-In Rec Aide I	2	\$ 10.30
Quinn Lewis	Call-In Rec Aide I	5	\$ 11.20
Kimberlyn Liggon	Call-In Rec Aide I	3	\$ 10.60
Aleki Lui	Call-In Rec Aide II	4	\$ 11.75
Katherine McCarney	Call-In Rec Aide I	3	\$ 10.60
Katherine Opiela	Call-In Rec Aide I	3	\$ 10.60
Mackenzie Palmer	Call-In Rec Aide I	3	\$ 10.60
Davion Porter	Call-In Rec Aide I	5	\$ 11.20
Jessica Purick	Call-In Rec Aide I	2	\$ 10.30
Adam Rempe	Call-In Rec Aide II	4	\$ 11.75
Joseph Ryan	Call-In Rec Aide I	2	\$ 10.30
Julia Thomas	Call-In Rec Aide I	3	\$ 10.60
Grace Tocci	Call-In Rec Aide I	1	\$ 10.00
Courtney Troyan	Call-In Rec Aide I	4	\$ 10.90
Karla Vanston	Call-In Rec Aide II	3	\$ 11.40
Abigail Weir	Call-In Rec Aide I	3	\$ 10.60
Jocelyn Zaneski	Call-In Rec Aide I	5	\$ 11.20
Katelyn Zaneski	Call-In Rec Aide I	4	\$ 10.90
Recreation Bus Drivers			
Penelope Brown	Call-in Rec Bus Driver	2	\$ 15.45
Beatrice Caccioppo	Call-In Rec Bus Driver	4	\$ 16.40
Douglas Dewling	Call-In Rec Bus Driver	3	\$ 15.90
Robert A. Fox	Call-In Rec Bus Driver	9	\$ 18.85
Antonia Turner	Call-In Rec Bus Driver	6	\$ 17.40
Anthony White	Call-In Rec Bus Driver	1	\$ 15.00
Michael Zorovich	Call-In Rec Bus Driver	5	\$ 16.90
Recreation Specialists			
Kristen Andrejack	Call-In Rec Specialist (Youth Sports)		\$ 22.65
Joyce Brown	Call-In Rec Spec. (Lifeguard Training)		\$ 28.70
Amy Bullock	Call-In Rec Specialist (Youth Sports)		\$ 26.25
Babette Connor Pisco	Call-In Rec Specialist (Yoga)		\$ 31.35
Karen Fellows	Call-In Rec Specialist (Art)		\$ 26.25
Kelly Fox	Call-In Rec Specialist (Softball)		\$ 24.05
Robert A. Fox	Call-In Rec Specialist (Softball/Baseball)		\$ 24.75
Joy Graf	Call-In Rec Specialist (Cooking)		\$ 27.05
Victor Guadagnino	Call-In Rec Specialist (Youth Sports)		\$ 24.75
John King	Call-In Rec Specialist (Youth Sports)		\$ 22.65
Susan King	Call-In Rec Specialist (Spanish/ESL)		\$ 35.00

Mary Komosinski	Call-In Rec Specialist (Dog Obedience)		\$ 28.70
Elizabeth Lignon	Call-In Rec Specialist (Exercise)		\$ 34.25
Lisa Lindsay	Call-In Rec Specialist (Arts & Crafts)		\$ 22.00
Robert Lum	Call-In Rec Specialist (Youth Sports)		\$ 24.75
Rosemary Martilotta	Call-In Rec Specialist (Yoga)		\$ 55.00
Christopher Nentwich	Call-In Rec Specialist (Youth Sports)		\$ 24.75
Aimee Padavan	Call-In Rec Specialist (Spanish)		\$ 32.30
Cherie Pavaglio	Call-In Rec Specialist (Fitness)		\$ 37.45
Kristin Realander	Call-In Rec Specialist (Sailing)		\$ 24.75
Marisa Sannino	Call-In Rec Specialist (Sailing)		\$ 23.30
David Spinella	Call-In Rec Specialist (Youth Sports)		\$ 27.05
Sharon Truland	Call-In Rec Specialist (Youth Sports)		\$ 22.65
Cheryl Walsh Edwards	Call-In Rec Specialist (Youth Sports)		\$ 28.70
Rebecca Winkel	Call-In Rec Specialist (Youth Sports)		\$ 25.50
Jaclyn Zilnicki	Call-In Rec Specialist (Youth Sports)		\$ 22.65
Chaperones			
Beatrice Caccioppo	Call-In Chaperone	3	\$ 10.60
Cathleen Fox	Call-In Chaperone	7	\$ 12.25
Cynthia Hynds	Call-in Chaperone	3	\$ 10.60
Susan King	Call-in Chaperone	1	\$ 10.00
Lisa Lindsay	Call-In Chaperone	1	\$ 10.00
Kathleen Pantaleo	Call-In Chaperone	1	\$ 10.00
Jessica Rachubka	Call-In Chaperone	3	\$ 10.60
Kyle Stephenson	Call-In Chaperone	1	\$ 10.00

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 62

**RATIFIES THE APPOINTMENT OF A CALL-IN ASSISTANT RECREATION LEADER
TO THE RECREATION DEPARTMENT**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, an assistant recreation leader is needed by the Riverhead Town Recreation Department,

NOW THEREFORE BE IT RESOLVED, that effective January 11th, this Town Board hereby appoints Stefanie Loverde to the position of Call-In Assistant Recreation Leader, Level III, to be paid the rate of \$11.65 per hour and

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 63

AUTHORIZES THE ACCEPTANCE OF DONATION(S) FROM A COMMITTEE ORGANIZED FOR THE PURPOSE OF SCHEDULING AND HOSTING EVENTS TO DISPLAY, PROMOTE AND CELEBRATE THE 225TH ANNIVERSARY OF THE TOWN OF RIVERHEAD AND AUTHORIZES THE FINANCIAL ADMINISTRATOR TO ESTABLISH AND MANAGE A TRUST AND AGENCY FUND

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, a group of individuals have formed a volunteer committee (hereinafter "Town of Riverhead Anniversary Committee"), chaired by Town Councilman Tim Hubbard and the Town Historian Georgette Case, to organize, schedule and host events which will display, promote and celebrate the history and heritage of the Town of Riverhead in commemoration of the Town of Riverhead's 225th Anniversary; and

WHEREAS, the Town of Riverhead Anniversary Committee has done community outreach for the donation of "Riverhead specific" artifacts and photographs of people, places and things from Riverhead and its hamlets to illustrate the history and heritage of our Town and display at locations/events celebrating the 225th Anniversary; and

WHEREAS, in addition to the above, the Town of Riverhead Anniversary Committee would like to create and publish a commemorative journal filled with photographs of people, places and things "then" and "now" all of which highlight the history, beauty, and attractions from wineries to waterparks unique to the Town of Riverhead to share and make available at the 225th Anniversary Dinner Dance (June 9th, 2017 at 7:00-11:00 pm at Suffolk Theatre) and at such other events organized/hosted to commemorate the Town of Riverhead's 225th Anniversary; and

WHEREAS, the Town of Riverhead Anniversary Committee is soliciting donations, be it through sponsorship in the journal or otherwise, for the limited and sole purpose of expenditure for costs associated with publication of the journal and have requested that the donations be placed in a Town of Riverhead Trust and Agency Account for the sole purpose of expenditure on costs associated with the journal; and

WHEREAS, pursuant to New York State Arts & Cultural Affairs Law the Town may support the preparation and publication of local histories and records and the printing and issuing of other historical materials in aid of the work of the local historian; and

WHEREAS, pursuant to Town Law, § 64(8) the Town Board is expressly authorized to accept a gift ". . . for any public use, upon such terms or conditions as may be prescribed by the grantor or donor and accepted by said town, and provide for the proper administration of the same"; and

WHEREAS, as stated above, the Town may accept gifts in trust for any public use upon such terms and conditions as may be prescribed by the donor and accepted by the Town and said gifts of monies are properly accounted for in a Trust and Agency Account.

NOW, THEREFORE, BE IT RESOLVED, the Town of Riverhead accepts the donations collected by the Town of Riverhead Anniversary Committee with the terms and conditions that the monies be placed in a Trust and Agency Account for the purpose of creating, publishing, copying, distributing a commemorative journal for the Town of Riverhead's 225th Anniversary; and

BE IT FURTHER RESOLVED, that the Town Financial Administrator is hereby authorized to create a Trust and Agency account for the receipt of such donations; and

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 64

**AUTHORIZES THE TOWN OF RIVERHEAD TO DONATE MONEY TO RIVERHEAD
HIGH SCHOOL KEY CLUB FOR RECYCLING EDUCATION PROGRAMS**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Town Board of the Town of Riverhead, in conformance with 6 NYCRR Part 360 and New York State Department of Environmental Conservation and with the assistance of Cashin Associates, P.C., did file a draft Local Solid Waste Management Plan which included the Comprehensive Recycling Analysis; and

WHEREAS, the New York State Department of Environmental Conservation made several recommendations, including but not limited to, a recommendation to provide a mechanism/method to educate to the general public regarding benefits of recycling; and otherwise further the purposes of the New York State Solid Waste Management Act; and

WHEREAS, for the past several years, the Town of Riverhead has donated money to the Riverhead High School Key Club, an organization of young adults (high school students) from the Riverhead School District, with a focus toward community service and objectives which include development of initiative and leadership, service to the school and community, prepare for useful citizenship with the motto "Caring-Our Way of Life", for the express purpose of utilizing the monies for programs designed to provide education regarding waste reduction and recycling; and

WHEREAS, by Resolution #192 adopted on April 1, 2014, the Town Board authorized the donation of \$1000.00 annually continuing for the duration of the current Residential Solid Waste contract from the recycling monies required under the Residential Solid Waste contract (see Contract for Town of Riverhead Residential Solid Waste Collection and Disposal Services § 2.5) and Chapter 103 (penalties collected for failure to adhere to the requirements of Chapter 103) with the express intention that the Riverhead High School Key Club utilize the monies for programs designed to provide education regarding waste reduction and recycling; and

WHEREAS, the Town Board of the Town of Riverhead, by Resolution #192 adopted on October 18, 2016 did extend the current Residential Solid Waste contract for an additional year beginning January 1, 2017 and seeks to extend the annual donation to the Riverhead High School Key Club referenced above consistent with the extension of the Residential Solid Waste Contract.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Riverhead hereby approves the donation of \$1000.00 for 2017 to the Riverhead High School Key Club with the express intention that the Riverhead High School Key Club utilize the monies for programs designed to provide education regarding waste reduction and recycling; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to Riverhead High School Key Club; Engineering Department, and William Rothaar, Financial Administrator; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 65

**RESOLUTION TO EXTEND PROFESSIONAL SERVICES AGREEMENT WITH
CUSHMAN & WAKEFIELD OF LONG ISLAND, INC. FOR REAL ESTATE
BROKERAGE SERVICES FOR MARKETING, SALE OR LEASE OF PROPERTY AT
EPCAL**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, on or about April of 2015, the Town requested proposals for NYS Licensed Real Estate Broker for EPCAL Property; and

WHEREAS, two (2) responses to the Notice to Bidders were received and reviewed, and, after serious consideration and evaluation, the Town Board awarded the bid and entered into a professional services agreement with Cushman & Wakefield of Long Island, Inc.; and

WHEREAS, pursuant to the professional services agreement, the term was for a period of eighteen (18) months and any extensions of the original term require that the retained rights of the Town to market, sell and/or lease as referenced in professional services agreement and schedule c annexed thereto and made part thereof; and

WHEREAS, the Town Board has considered the request of Cushman & Wakefield of Long Island, Inc. to extend the original term of the contract until June 16, 2018 subject to all terms and conditions of original agreement, including but not limited to the provision set forth above.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby approves the extension of the professional services agreement for brokerage services Cushman & Wakefield of Long Island, Inc. limited to a period of one year period (new expiration date December 18, 2017) subject to all terms and conditions set forth in the original agreement; and be it further

RESOLVED, that the Town Board be and does hereby authorize the Supervisor to execute an agreement to extend the original professional services agreement with Cushman & Wakefield of Long Island, Inc.; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to Cushman & Wakefield of Long Island, Inc., Attn: David Pennetta, Managing Broker, 401 Broad Hollow Road, Suite 301, Melville, NY 11747-4711; and be it

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 66

REAPPOINTS MEMBER TO THE TOWN OF RIVERHEAD ETHICS BOARD

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, on November 16, 2004, the Town Board adopted Chapter 18 "Code of Ethics" of the Town Code of the Town of Riverhead; and

WHEREAS, Chapter 18-§§18-18 (A) and (B) of the Code of Ethics authorized the Town Board to appoint five individuals, no more than two individuals from the same political party, to the Ethics Board; and

WHEREAS, pursuant to the provisions of the Code of Ethics, Chapter 18-§18-18(E) the members of the Board of Ethics are to serve staggered terms; and

WHEREAS, Audrey Zaweski was reappointed to the Ethics Board by Resolution #82 adopted on January 21, 2015 for a term expiring January 2017; and

WHEREAS, the Town Board wishes to reappoint Audrey Zaweski to the Riverhead Ethics Board for a two year term which will expire January 15, 2019.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby reappoints Audrey Zaweski to the Town of Riverhead Board of Ethics for a two year term which will expire January 15, 2019; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to Audrey Zaweski, 77 North Woods Road, Calverton, NY 11933; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 67

REAPPOINTS MEMBER TO THE TOWN OF RIVERHEAD ETHICS BOARD

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, on November 16, 2004, the Town Board adopted Chapter 18 "Code of Ethics" of the Town Code of the Town of Riverhead; and

WHEREAS, Chapter 18-§§18-18 (A) and (B) of the Code of Ethics authorized the Town Board to appoint five individuals, no more than two individuals from the same political party, to the Ethics Board; and

WHEREAS, pursuant to the provisions of the Code of Ethics, Chapter 18-§18-18(E) the members of the Board of Ethics are to serve staggered terms; and

WHEREAS, John Lombardi was reappointed to the Ethics Board by Resolution #85 adopted on January 21, 2015 for a two year term expiring January 2017; and

WHEREAS, the Town Board wishes to reappoint John Lombardi to the Town of Riverhead Ethics Board for a two year term which will expire January 15, 2019.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby reappoints John Lombardi to the Town of Riverhead Ethics Board for a two year term which will expire January 15, 2019; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to John Lombardi, 921 Peconic Bay Boulevard, Riverhead, NY 11901; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 68

**REAPPOINTS MEMBER TO THE RIVERHEAD
FARMLAND PRESERVATION COMMITTEE**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, on October 14, 1997, the Town Board of the Town of Riverhead adopted Local Law No. 14-1997, known and cited as the "Agricultural Lands Preservation Law of the Town of Riverhead" for the purpose of preserving prime agricultural land and maintenance of a viable agricultural industry in the Town of Riverhead; and

WHEREAS, such local law provided for the creation of a Farmland Preservation Committee, its composition and its authority; and

WHEREAS, such local law empowers the Town Board to appoint members to the Farmland Preservation Committee; and

WHEREAS, the Town Board desires to reappoint those members whose terms have expired; and

WHEREAS, Charlie Scheer was reappointed to the Farmland Preservation Committee by Resolution #86 adopted on January 21, 2015 for a term expiring January 2017; and

WHEREAS, the Town Board wishes to reappoint Charlie Scheer to the Farmland Preservation Committee for a two year term which will expire January 15, 2019.

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby reappoints Charlie Scheer to the Farmland Preservation Committee for a two year term which will expire January 15, 2019; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Charlie Scheer and the Farmland Preservation Committee; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 69

**REAPPOINTS MEMBER TO THE RIVERHEAD
FARMLAND PRESERVATION COMMITTEE**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, on October 14, 1997, the Town Board of the Town of Riverhead adopted Local Law No. 14-1997, known and cited as the "Agricultural Lands Preservation Law of the Town of Riverhead" for the purpose of preserving prime agricultural land and maintenance of a viable agricultural industry in the Town of Riverhead; and

WHEREAS, such local law provided for the creation of a Farmland Preservation Committee, its composition and its authority; and

WHEREAS, such local law empowers the Town Board to appoint members to the Farmland Preservation Committee; and

WHEREAS, the Town Board desires to reappoint those members whose terms have expired; and

WHEREAS, Mark Zaweski was reappointed to the Farmland Preservation Committee by Resolution #87 adopted on January 21, 2015 for a term expiring January 2017; and

WHEREAS, the Town Board wishes to reappoint Mark Zaweski to the Farmland Preservation Committee for a two year term which will expire January 15, 2019.

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby reappoints Mark Zaweski to the Farmland Preservation Committee for a two year term which will expire January 15, 2019; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Mark Zaweski and the Farmland Preservation Committee; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.18.2017
170070

TOWN OF RIVERHEAD

Resolution # 70

**REAPPOINTS MEMBER TO THE RIVERHEAD
FARMLAND PRESERVATION COMMITTEE**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, on October 14, 1997, the Town Board of the Town of Riverhead adopted Local Law No. 14-1997, known and cited as the "Agricultural Lands Preservation Law of the Town of Riverhead" for the purpose of preserving prime agricultural land and maintenance of a viable agricultural industry in the Town of Riverhead; and

WHEREAS, such local law provided for the creation of a Farmland Preservation Committee, its composition and its authority; and

WHEREAS, such local law empowers the Town Board to appoint members to the Farmland Preservation Committee; and

WHEREAS, the Town Board desires to reappoint those members whose terms have expired; and

WHEREAS, Rodney Anderson was reappointed to the Farmland Preservation Committee by Resolution #88 adopted on January 21, 2015 for a two year term expiring January 2017; and

WHEREAS, the Town Board wishes to reappoint Rodney Anderson to the Farmland Preservation Committee for a two year term which will expire January 15, 2019.

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby reappoints Rodney Anderson to the Farmland Preservation Committee for a two year term which will expire January 15, 2019; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Rodney Anderson and the Farmland Preservation Committee; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 71

**REAPPOINTS MEMBER TO THE RIVERHEAD
FARMLAND PRESERVATION COMMITTEE**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, on October 14, 1997, the Town Board of the Town of Riverhead adopted Local Law No. 14-1997, known and cited as the "Agricultural Lands Preservation Law of the Town of Riverhead" for the purpose of preserving prime agricultural land and maintenance of a viable agricultural industry in the Town of Riverhead; and

WHEREAS, such local law provided for the creation of a Farmland Preservation Committee, its composition and its authority; and

WHEREAS, such local law empowers the Town Board to appoint members to the Farmland Preservation Committee; and

WHEREAS, the Town Board desires to reappoint those members whose terms have expired; and

WHEREAS, Richard Wines was reappointed to the Farmland Preservation Committee by Resolution #84 adopted on January 21, 2015 for a term expiring January 2017; and

WHEREAS, the Town Board wishes to reappoint Richard Wines to the Farmland Preservation Committee for a two year term which will expire January 15, 2019.

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby reappoints Richard Wines to the Farmland Preservation Committee for a two year term which will expire January 15, 2019; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Richard Wines and the Farmland Preservation Committee; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 72

APPOINTS ANTI-BIAS TASK FORCE MEMBERS AND OFFICERS

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, on March 18, 2015 the Riverhead Town Board adopted resolution #167 re-establishing the Riverhead Anti-Bias Task Force and its by-laws; and

WHEREAS, the purpose of the Town of Riverhead Anti-Bias Task Force is to assist this government in identifying issues related to prejudice or bias and to advise the Town Board of the task force recommendations as to the direction the Town can take in combating bias, improving social conditions for all and furthering a proactive means to eradicate various forms of social oppression; and

WHEREAS, according to Article III, Section 1 of the established by-laws of the Riverhead Anti-Bias Task Force, the membership roster shall be established at the January organizational meeting of each year and affirmed by the Town Board no later than February of each calendar year; and

WHEREAS, the Riverhead Anti-Bias Task Force voted and agreed upon 2017 membership and officer assignments; and

WHEREAS, Article III, Section 2 of the by-laws states that the term of membership shall be for the calendar year in which the appointment is made.

NOW THEREFORE BE IT RESOLVED, that the Riverhead Town Board does hereby authorize the appointment of the following members to the Riverhead Anti-Bias Task Force:

Tim Hubbard, Councilman

Ex-Officio Member, Town Board Liaison

David J. Hegermiller, Police Chief

Ex-Officio Member, Police Department Liaison

MEMBERS:

Connie Lassandro

Chairperson

Noreen LeCann

Vice-chairperson

Diane Woodcheke

Secretary/Treasurer

Marjorie Acevedo

Susan Bergmann

Nancy Carney

Lt. Christopher Casale

Angela Devito

Elizabeth Flood

Captain William Hulse, Jr.

Lucia Laguarda
Rev. Dr. Enrique Lebron
Michele Lynch
Sarah Mayo
Stephen T. Palmer
Bryon Perez
Riverhead High School Council for Unity (two representatives on rotating basis)
Roberto Ramos
Shirley Sinclair
Sister Margaret Smyth
Ethel Sussman
Shannon Walsh Kutner
Louise Wilkinson
Felecia A. Wilson

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to the above named individuals; and be it further

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 73

**AUTHORIZES LEGAL ACTION AGAINST THE OWNERS, TENANTS, OCCUPANTS
AND MORTGAGEE OF PREMISES LOCATED AT
212 CREEK ROAD, WADING RIVER, NEW YORK**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Town Board has determined that the property situated at 212 Creek Road, Wading River, New York, further described as Suffolk County Tax Map # 0600-24-1-5, is being used and occupied in violation of various sections of the Code of the Town of Riverhead and the New York State Uniform Fire Prevention and Building Code.

NOW, THEREFORE, BE IT RESOLVED, that Robert F. Kozakiewicz, Town Attorney for the Town of Riverhead, is authorized to institute legal action in the name of the Town of Riverhead against the owners, tenants, occupants and mortgagee of the structure situated at 212 Creek Road, Wading River, New York, in the Supreme Court of the State of New York, to enjoin the illegal use, occupancy and/or maintenance of said property and the structure situated upon said premises; and be it further

RESOLVED, that it is left to the discretion of Robert F. Kozakiewicz, Town Attorney for the Town of Riverhead, whether said cause of action should seek monetary and/or punitive damages against the owners, tenants, occupants and mortgagee of the structure situated at 212 Creek Road, Wading River, New York, in the Supreme Court of the State of New York to enjoin the illegal use, occupancy and/or maintenance of said property.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 74

AUTHORIZES THE TOWN SUPERVISOR TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT WITH JEFFREY T. BUTLER, PE

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Highway Department is in need of additional storage: and

WHEREAS, by proposal dated June 3, 2016, Jeffrey T. Butler, PE agreed to development of floor plan, slab plan, building elevations site plan, bid specification books and site planning regarding new 66 foot by 100 foot metal building for Highway Department at the cost of \$18,750.00; and

WHEREAS, by Resolution # 907, adopted on December 20, 2016, the Town Board authorized the publication and posting of Notice to Bidders for said 66 foot by 100 foot building; and

WHEREAS, by proposal dated December 8, 2016, Jeffrey T. Butler, PE agreed to undertake construction administration regarding new 66 by 100 foot metal building for Highway Department at the cost of \$9,800.00.

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor be and is hereby authorized to execute the attached Professional Services Agreement with Jeffrey T. Butler, PE for the following professional engineering services: (a) development of floor plan, slab plan, building elevations site plan, bid specification books and site planning regarding new 66 by 100 foot metal building for Highway Department at a cost not to exceed \$18,750.00 and (b) construction administrative services at a cost not to exceed \$9,800.00; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to Jeffrey T. Butler, PE, 206 Lincoln Street, Riverhead, NY 11901, Engineering Department, Highway Department and the Office of Accounting; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

CONSULTANT/PROFESSIONAL SERVICES AGREEMENT

This Agreement made the _____ day of January, 2017 between the TOWN OF RIVERHEAD, a municipal corporation organized and existing under the laws of New York, with its office located at 200 Howell Avenue, Riverhead, New York, 11901, ("Town") and Jeffrey T. Butler, PE, with a principal place of business at 206 Lincoln St, Riverhead, NY 11901, ("Consultant").

In consideration of the mutual promises herein contained, Town of Riverhead and Consultant agree as follows:

1. SCOPE OF SERVICES

During the term of this Agreement, Consultant shall furnish professional engineering services to Town regarding new 66 foot by 100 foot metal storage building which services shall include: (a) preparation of floor plan, slab plan, building elevations site plan, bid specification books and site planning preparation of maps and plans, and assignment of addresses, and shall furnish CAD services in assistance with preparing engineering drawings and (b) construction administration. These services are to be rendered by Consultant as an independent contractor and not as an employee of Town and are described in greater detail in proposals dated June 3, 2016 and December 8, 2016, copies of which are attached hereto as Exhibits A & B, respectively and which terms and conditions are incorporated and made part of this agreement.

2. TERM OF AGREEMENT

The Agreement shall commence, nunc pro tunc, to on or about June 3, 2016 and terminate when construction has been completed on the new 66 foot by 100 foot metal building for Highway and a Certificate of Occupancy has been issued.

3. PAYMENT

Payment for these services rendered by Consultant to the Town of Riverhead shall be due and payable as set forth in the proposals dated June 3, 2016 and December 8, 2016. Further, regarding services under 1 (a) above, the Town of Riverhead will pay Consultant a fee of \$18,750.00 within thirty (30) days of the date of this Agreement. Note, the Town may require the submission of documentation, including time records for performance based contracts solely for the purposes of verification of completion of the project or a portion of the project and the request that consultant provide same shall not convert the performance contract to an hourly rate contract. The Town shall not have any liability for any other expenses or costs incurred by Consultant. Invoices for services and reimbursable expenses shall contain the following statement signed by Consultant, or if this Agreement is with a firm, an officer or authorized representative of the firm: "I hereby certify, to the best of my knowledge and belief, that this invoice is correct, and that all items invoiced are based upon actual costs incurred or services rendered consistent with the terms of the professional services agreement." Invoices shall reference this Agreement or otherwise be identified in such a manner as Town may reasonably require.

4. RIGHTS TO DOCUMENTS OR DATA

All information and data, regardless of form, generated in the performance of, or delivered under, this Agreement, as well as any information provided to Consultant by Town, shall be

and remain the sole property of Town. Consultant shall keep all such information and data in confidence and not disclose or use it for any purpose other than in performing this Agreement, except with Town's prior written approval. In the event that the legal right in any data and information generated in the performance of this Agreement does not vest in Town by law, Consultant hereby agrees to assign and assigns to Town such legal rights in all such data and information. Final payment shall not be due hereunder until after receipt by Town of such complete document and data file, or a certification that there is no such information created by the services performed under this agreement, and receipt of all information and data which is the property of Town. These obligations shall survive the termination of this Agreement

5. PUBLICITY

Consultant shall not, without the prior written consent of Town, in any manner advertise or publish the fact that Town has entered into this Agreement with Consultant shall not, without the prior written consent of the Town, provide, release or make available for inspection any document, data, written material of any kind without the prior written consent of at least three members of the Town Board or by resolution of the Town Board.

6. ASSIGNMENT AND SUBCONTRACTING

Performance of any part of this Agreement may not be subcontracted nor assigned without, in each case, the prior written consent of at least three members of the Town Board or by resolution of the Town Board.

7. RECORDS

Consultant shall keep accurate records of the time spent in the performance of services hereunder. The Town shall, until the expiration of seven years after final payment under this Agreement, have access to and the right to examine any directly pertinent books, documents, papers and records of Consultant involving transactions related to this Agreement

8. CHANGES

The Town, by resolution of the Town Board or written request by at least three members of the Town Board, within the general scope of this Agreement, may, at any time by written notice to Consultant, issue additional instructions, require additional services or direct the omission of services covered by this Agreement. In such event, there will be made an equitable adjustment in price and time of performance, but any claim for such an adjustment must be made within 15 days of the receipt of such written notice. In the event that the Consultant determines that a change order is required, Consultant shall obtain written approval of the Town, by resolution or written consent of at least three members of the Town Board, and if the change shall require the payment of additional compensation, Consultant must obtain the written approval of three members of the Town Board or resolution of the Town Board for the additional compensation prior to commencement of work regarding the change order. It is agreed and understood that no oral agreement, conversation, or understanding between the Consultant and the Town, its departments, officers, agents and employees shall effect or modify any of the terms or obligations of this Agreement or schedules annexed hereto and made a part hereof.

9. NOTICES

Any notice shall be considered as having been given: (i) to Town of Riverhead if mailed by certified mail, postage prepaid to Town of Riverhead, Attention: Drew Dillingham, 200 Howell Avenue, Riverhead, NY 11901; or (ii) to Consultant if mailed by certified mail, postage prepaid to Jeffrey T. Butler, P.E., 206 Lincoln St., Riverhead, NY 11901.

10. COMPLIANCE WITH LAWS

Consultant shall comply with all applicable federal, state, and local laws and ordinances and regulations in the performance of its services under this Agreement. In carrying out the work required hereunder Consultant agrees not to make any communication to or appearance before any person in the executive or legislative branches of the local, state or federal government for the purpose of influencing or attempting to influence any such persons in connection with the award, extension, continuation, renewal, amendment or modification of any contract or agreement. Consultant may perform professional or technical services that are rendered directly in the preparation, submission or negotiation activities preceding award of a Town agreement/contract or to meet requirements imposed by law as a condition for receiving the award but only to the extent specifically detailed in the statement of work. Professional and technical services are limited to advice and analysis directly applying Consultant's professional or technical discipline.

11. CONFLICT OF INTEREST

Consultant hereby represents and covenants that neither it nor any of its employees or representatives has or shall have, directly or indirectly, any agreement or arrangement with any official, employee or representative of the Town of Riverhead which any such official, employee, representative shall receive either directly or indirectly anything of value whether monetary or otherwise as the result of or in connection with any actual or contemplated application before any department of the Town, contract with the town for sale of any product or service. Consultant further represents and covenants that neither it nor any of its employees or representatives has offered or shall offer any gratuity to the Town, its officers, employees, agents or representatives with a view toward obtaining this Agreement or securing favorable treatment with respect thereto. Consultant further represents that it will not engage in any activity which presents a conflict of interest in light of its relationship with Town.

12. DISCLOSURE

The Town shall have the right, in its discretion, to disclose the terms and conditions of this Agreement (as it may be amended from time to time), including but not limited to amounts paid pursuant hereto, to agencies of the local, state and federal government.

13. DISPUTES

If Consultant fails to perform any of its obligations hereunder in accordance with the terms hereof, then after reasonable notice to Consultant not to exceed thirty (30) days, and an

opportunity for Consultant to cure such failure, (except in case of emergency), the Town may (but shall not be obligated to) terminate this agreement

IN WITNESS WHEREOF, the parties hereto have, executed this Agreement as of the date first above written.

by: Sean M. Walter, Supervisor
Town of Riverhead
200 Howell Avenue
Riverhead, NY 11901

by: Jeffrey T. Butler, PE
206 Lincoln Street
Riverhead, NY 11901

Jeffrey T. Butler, P.E., P.C.

**206 Lincoln Street
Riverhead, New York 11901
(631) 208-8850**

Member National Society of Professional Engineers
Licensed Professional Engineer

Proposal

December 8, 2016

Proposal For:

Town of Riverhead
Engineering Department
200 Howell Avenue
Riverhead, New York

Re: Proposed Highway Department Building on 1177 Osborn Avenue

Thank you for the opportunity to discuss this project with you. I would like to present the following Programs, Services and Fees.

I. Pre-Bid Phase

- A. Attend pre-bid meeting and address questions from contractors.
- B. Respond to RFI requests during bid timeframe.

II. Construction Phase

- A. Review shop drawings
- B. Review samples
- C. Inspections during construction, including rebar, footings, foundation, erection of steel, slab preparation and rebar and building skin. 12 inspections programed.

III. Professional Fees

- A. The Professional Services Fees for items outlined in Section I (Pre-Bid Phase) shall be \$2,500.00.
- B. The Professional Services Fees for items outlined in Section II (Construction Phase) shall be \$7,300.00.

- C. We will not exceed the amount indicated for the services included in the scope without your prior approval.
- D. Services beyond the scope outlined above that we perform at your request will be billed in addition to the fee.

IV. Terms:

- A. Invoices will be billed on a monthly basis and invoices are due net 30 days.
- B. The client must provide our firm with written notification of the project being terminated or placed "on hold". Payment of services rendered will continue to accrue until our firm receives written notification.
- C. This quotation is valid for ninety (90) days from this issue date.

V. Contract Agreement:

I trust that you find this proposal satisfactory and look forward to working with you on this project. If this proposal is acceptable, please sign one copy and return it to the above address.

Acceptance of Proposal:

Jeffrey T. Butler, P.E.

By: _____

By: _____

Print: _____

Print: _____

Date: _____

Date: _____

Jeffrey T. Butler, P.E., P.C.

**206 Lincoln Street
Riverhead, New York 11901
(631) 208-8850**

Member National Society of Professional Engineers
Licensed Professional Engineer

Proposal

June 3, 2016

Proposal For:

Town of Riverhead
Engineering Department
200 Howell Avenue
Riverhead, New York

Re: Proposed Highway Department Building on 1177 Osborn Avenue

Thank you for the opportunity to discuss this project with you. I would like to present the following Programs, Services and Fees.

I. Building Engineering Program

Develop floor plan, foundation plan, slab plan, and building elevation documents for the building for review. It is our understanding that the building will be a 66 foot wide by 100' deep pre-engineered metal frame building with insulated metal roof panels and insulated metal side-wall panels. The building will have (8) 14'x14' OHD and (3) 3'0" x 7'0" man doors. The eave height will be 16'6" with a 4:12 roof pitch. In addition, 6 on-site inspections are built into the fee.

A. Review Codes associated with Project:

- New York State Building Code
- American Disabilities Act and ANSI Guidelines
- National Fire Protection Association
- Chapter 52 of the Town Code (Min LEED Certification)

B. Building Plans and Spec Book:

The Building Plans and Spec Book will be inclusive of the following items:

- Foundation Plan and specs
- Slab Plan and specs

- Lighting Plan and specs
- Gas Radiant Heating Plan and specs
- Electrical Plan and specs
- Door Schedule/Painting Specs/Finish specs
- ADA Details and specs
- Overhead door details and specs

II. Site Engineering Program

Draft site plan locating building as discussed. Demonstrate code compliance in terms of building separation. Provide roof drainage calculation and design for recharge with leader and gutter system to leaching pools. It is my understanding that the drainage work will not be part of the bid package and will be completed "in house". The leaders and gutters will be part of the building package.

III. Professional Fees

1. The Professional Services Fees for items outlined in Section I and II (Building Engineering Program and Site Engineering Program) shall be \$18,750.00.
2. This proposal does not include agency fees or permit fees.
3. In general, the following are not included in the scope of basic services:
 - Expediting Services
 - LEED outside review fees
 - Value engineering studies (cost estimates)
 - Provide special site evaluations or surveys relating to future facilities, systems or equipment which are not intended to be constructed during this phase of work.
 - Providing additional sets of drawings for various alternative designs for estimating or bidding.
 - Identification of hazardous materials
 - We will not exceed the amount indicated for the services included in the scope without your prior approval.
 - Services beyond the scope outlined above that we perform at your request will be billed in addition to the fee.

IV. Terms:

1. Invoices will be billed on a monthly basis and invoices are due net 30 days.
2. The client must provide our firm with written notification of the project being terminated or placed "on hold". Payment of services rendered will continue to accrue until our firm receives written notification.
3. This quotation is valid for ninety (90) days from this issue date.

V. Contract Agreement:

I trust that you find this proposal satisfactory and look forward to working with you on this project. If this proposal is acceptable, please sign one copy and return it to the above address.

Acceptance of Proposal:

Jeffrey T. Butler, P.E.

By: _____

By: _____

Print: _____

Print: _____

Date: _____

Date: _____

TOWN OF RIVERHEAD

Resolution # 75

**AUTHORIZES LEGAL ACTION AGAINST THE OWNERS, TENANTS, OCCUPANTS
AND MORTGAGEE OF PREMISES LOCATED AT
347 BURMAN BOULEVARD, CALVERTON, NEW YORK**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the Town Board has determined that the property situated at 347 Burman Boulevard, Calverton, New York, further described as Suffolk County Tax Map # 0600-135.20-1-16 is being used and occupied in violation of various sections of the Code of the Town of Riverhead and the New York State Uniform Fire Prevention and Building Code.

NOW, THEREFORE, BE IT RESOLVED, that Robert F. Kozakiewicz, Town Attorney for the Town of Riverhead, is authorized to institute legal action in the name of the Town of Riverhead against the owners, tenants, occupants and mortgagee of the structure situated at 347 Burman Boulevard, Calverton, New York, in the Supreme Court of the State of New York, to enjoin the illegal use, occupancy and/or maintenance of said property and the structure situated upon said premises; and be it further

RESOLVED, that it is left to the discretion of Robert F. Kozakiewicz, Town Attorney for the Town of Riverhead, whether said cause of action should seek monetary and/or punitive damages against the owners, tenants, occupants and mortgagee of the structure situated at 347 Burman Boulevard, Calverton, New York, in the Supreme Court of the State of New York to enjoin the illegal use, occupancy and/or maintenance of said property.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 76

**GRANTS SPECIAL USE PERMIT PETITION OF
GENDOT ASSOCIATES, INC. (Country Wood Village)**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, by resolution 137, adopted by the Riverhead Town Board on February 18, 2009, the Town Board approved the special use permit of Gendot Associates, Inc. to allow the construction of an age restricted community consisting of sixteen (16) dwelling units and related site improvements in seven (7) new duplex buildings, a new single unit building, and an existing single-family dwelling on premises located at 450 Middle Road, Riverhead; such real property more particularly described as Suffolk County Tax Lot Number 0600-82-4-221.12; and

WHEREAS, resolution 137 of 2009 conditioned the approval upon the redemption or use of twelve (12) development rights under the Town Code of the Town of Riverhead ("Riverhead Town Code"); and

WHEREAS, Gendot Associates, Inc. has acquired use of twelve (12) development rights under Article XLII of Chapter 301 of the Riverhead Town Code; and

WHEREAS, the Town Code has since been amended to allow the number of Pine Barrens Credits required by the Suffolk County Department of Health Services to be subtracted from the number of preservation credits required when the Pine Barrens Credits are from properties located within the Town of Riverhead, as per Town Code section 301-208D, the Redemption of Preservation Credits in the Retirement Community (RC) Zoning Use District.;

WHEREAS, for various reasons, including the requirement that preservation credits be acquired, the project could not be constructed by Gendot Associates, Inc. within three (3) years of the February 18, 2009 resolution; and

WHEREAS, the Riverhead Town Board is in receipt of a special use permit petition made by Charles R. Cuddy, Esq. on behalf of Gendot Associates, Inc. to allow the construction of an age restricted or retirement community complex of sixteen (16) dwelling units and related site improvements, including conversion of an existing single-family residence and construction of 15 more retirement community units (14 attached units in sets of two and one detached unit) on premises located at 450 Middle Road, Riverhead; such real property more particularly described as Suffolk County Tax Lot Number 0600-82-4-221.12; and

WHEREAS, the petition, among other things, consists of a letter of intent from Charles R. Cuddy, an Application for Special Permit dated August 15, 2015, a Full Environmental Assessment Form dated August 19, 2015, a map with 200 foot radius and 500 foot delineations, and a listing of property owners within 500 feet map; and

WHEREAS, by resolution number 804, adopted on November 1, 2016, the application was found to be a Type II action, pursuant to 6 NYCRR Part 617.5 (c)(9) obviating the need for a determination of environmental significance; and

WHEREAS, by resolution number 804, adopted on November 1, 2016, the Town Board authorized the publishing and posting of a public hearing to be held on the application; and

WHEREAS, the matter was referred to the Suffolk County Planning Commission for its report and recommendation and the planning commission considered the application to be a matter of local determination; and

WHEREAS, on December 6, 2016, this Town Board did hold a public hearing in order to hear all persons upon either the merits or the demerits of the relevant special use permit petition;
and

WHEREAS, at public hearing held on December 6, 2016, the Riverhead Town Board heard among other things testimony from Charles R. Cuddy, Esq., on behalf of the applicant and by stipulation, the record of the public hearing on October 7, 2008 and work session were deemed part of the official records of this special permit; and

WHEREAS, the testimony on December 6, 2016, the prior hearing and proceedings and written submissions with regard to this application, including correspondence from Charles R. Cuddy, Esq., on behalf of Gendot Associates the applicant addressed how the application meets with criteria set forth at Chapter 301, Article LVII of the Code of the Town of Riverhead.

THEREFORE BE IT RESOLVED, that in the matter of the special use permit of Gendot Associates, the Riverhead Town Board makes the following findings:

First, the subject premises lies within the confines of the Residence RC (RC) Zoning Use (Retirement Community);

Second, the subject premises was mapped RC Zoning Use as result of the 2003 Town Comprehensive Plan;

Third, that the subject premises is surrounded on three sides by parcels that have senior or age restricted units;

Fourth, that the surrounding parcels within the RC Zoning Use District has been granted approvals for age restricted residences in the same proportion of units per acre [square footage] as applied for in this application;

Fifth, that the proposed residences serving age restricted residences are recognized to result in lesser sanitary flows by the Suffolk County Department of Health Services;

Sixth, that all proposed bedrooms meet the minimum square footage area as required by the New York State Building Code;

Seventh, that as per Appeal No. 15-34 dated May 12, 2016 relief was granted for permission to construct a 16 unit retirement condominium complex on a parcel containing 3.672 acres instead of the minimum lot area of 15 acres, and providing for impervious surface of 38.5% instead of the permitted 15%;

BE IT FURTHER RESOLVED, that the Riverhead Town Board, in the matter of the special use permit petition of Gendot Associates, hereby makes the following determinations;

First, that the plot (lot) area is sufficient, appropriate and adequate for the proposed use and anticipated thereof;

Second, that the proposed use is not unsuitably near to a house of worship, school, theater, recreation area, or other place of public assembly;

Third, that access facilities are adequate for the estimated motor vehicle traffic from public streets as to avoid traffic congestion and that the proposed access from Middle Road is greater than 75 feet from the intersection of all street lines;

Fourth, that a new curb cut is proposed and is subject to being approved by Highway Dept.

Fifth, that the proposed off-street parking is adequate for the anticipated number of occupants and visitors;

Sixth, that adequate buffer yards, landscaping, fencing and screening exists where necessary to protect adjacent properties and land uses;

Seventh, those adequate provisions exist for the supplying of public water, for the collection and recharge of stormwater runoff, and for the collection and treatment of sanitary sewage;

Eighth, the existing municipal services are adequate to provide for the demands of the proposed use;

Ninth, that the intensity of the proposed specially permitted use is justified in the light of similar uses within the relevant zoning use district;

BE IT FURTHER RESOLVED, that based upon its findings and determinations, the Riverhead Town Board hereby grants the special use permit of Gendot Associates subject to the following conditions:

- (i) That the construction and the use under this special permit use shall be commenced within three (3) years from the date this resolution is adopted;
- (ii) That curbside solid waste pickup be provided by a private carter service;
- (iii) That a 25 ft. wide buffer with evergreen plantings at least 10 ft. high to the satisfaction of the Planning Department shall be provided along the northern property line;
- (iv) That the requisite number of preservation credits shall be redeemed (assigned to this property) as indicated in Riverhead Town Code section 301-208D, the Redemption of Preservation Credits in the Retirement Community (RC) Zoning Use District.
- (v) That a well shall provide all water supplied for irrigation and public water shall not be used.
- (vi) That Resolution #268 Order Establishing Later Water Main-Riverhead Water District dated April 20, 2011 for the installation of approximately 500 linear feet of the eight inch diameter water mains and the construction of water service to eight (8) new residential buildings containing a total of fifteen (15) new dwelling units shall be complied with except that the key money fee of domestic and irrigation usage shall be recalculated based upon the installation of an irrigation well and recalculation of the cost of the lateral at current rates;
- (vii) That site plan approval shall be obtained;

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Building Department, the Planning Department, the Office of the Fire Marshal, Charles R. Cuddy, Esq., as agent for the applicant, and to the Accounting Department of the Town of Riverhead; and

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 77

GRANTS SPECIAL USE PERMIT PETITION OF DYNAMIC RADIATOR

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Riverhead Town Board is in receipt of a special use permit petition made by Dynamic Radiator, to expand a pre-existing non-conforming use by the addition of a 11,754 square foot pervious gravel parking area, a 1,250 square foot impervious driveway and approximately 480 linear feet of chain link fence upon premises located at 1863 West Main Street, Riverhead; such real property more particularly described as Suffolk County Tax Lot Number 0600-118-4-8.1; and

WHEREAS, the petition, among other things, consists of an Application for Special Permit dated June 24, 2016, a Short Environmental Assessment Form dated December 10, 2015, a property survey prepared and stamped by Nathan Taft Corwin III, last dated January 12, 2016, and a site plan prepared and stamped by Marin F. Sendlewski, RA, last dated February 26, 2016; and

WHEREAS, the applicant, on December 28, 2016, submitted an updated site plan, prepared and stamped by Martin F. Sendlewski, RA, last dated December 23, 2016, which was revised to address comments by the Town's Consulting Engineer to address stormwater management on the site; and

WHEREAS, the revised site plan does not substantially alter the application in such a degree as to require an additional public hearing on the matter; and

WHEREAS, by resolution number 2016-0119, adopted on November 17, 2016, the Riverhead Town Planning Department identified the petition to be an Unlisted Action, pursuant to 6 NYCRR Part 617.4 (b)(6)(i) obviating the need for coordinated review of environmental significance and authorized the publishing and posting of a public hearing to be held on the application; and

WHEREAS, the Suffolk County Planning Commission considered the application to be a matter for local determination as there appears to be no significant county-wide or inter-community impacts; and

WHEREAS, on December 6, 2016 at 2:10 pm, this Town Board did hold a public hearing in order to hear all persons upon either the merits or the demerits of the relevant special use permit petition; and

WHEREAS, at public hearing held on December 6, 2016, the Riverhead Town Board heard among other things testimony from Edward Densieski and Martin Sendlewski, on behalf of the applicant, as well as testimony in support of the petition from Sandra Mott and comments and submissions from work session were deemed part of the official records of this special permit; and

WHEREAS, the testimony on December 6, 2016, the prior proceedings and written submissions with regard to this application, addressed how the application meets with criteria set forth at Chapter 301, Article LVII of the Code of the Town of Riverhead.

THEREFORE BE IT RESOLVED, that in the matter of the special use permit of Dynamic Radiator, the Riverhead Town Board makes the following findings:

First, the subject premises lies within the confines of the Riverhead Corridor (RFC) Zoning Use;

Second, the subject premises was mapped RFC Zoning Use as result of the 2003 Town Comprehensive Plan;

Third, that the New York State Department of Environmental Conservation (DEC) has approved the application;

Fourth, that the proposed use is for parking only upon a parcel where the use predated zoning;

Fifth, that the application does not result in any increase of pervious surface area;

Sixth, that the additional parking will eliminate parking of vehicles along State Road 25; and

BE IT FURTHER RESOLVED, that the Riverhead Town Board, in the matter of the special use permit petition of Dynamic Radiator, hereby makes the following determinations;

First, that the plot (lot) area is sufficient, appropriate and adequate for the proposed use and anticipated thereof;

Second, that the proposed use is not unsuitably near to a house of worship, school, theater, recreation area, or other place of public assembly;

Third, that access facilities are adequate for the estimated motor vehicle traffic from public streets as to avoid traffic congestion and that the proposed access from State Road 25 is greater than 75 feet from the intersection of all street lines;

Fourth, that the existing curb cut has been approved by the Highway Department of Town of Riverhead;

Fifth, that the proposed off-street parking is adequate for the anticipated number of occupants and visitors;

Sixth, that adequate buffer yards, landscaping, fencing and screening exists where necessary to protect adjacent properties and land uses;

Seventh, those adequate provisions exist for the supplying of public water, for the collection and recharge of stormwater runoff, and for the collection and treatment of sanitary sewage;

Eighth, the existing municipal services are adequate to provide for the demands of the proposed use;

Ninth, that the intensity of the proposed specially permitted use is justified in the light of similar uses within the relevant zoning use district;

BE IT FURTHER RESOLVED, that based upon its findings and determinations, the Riverhead Town Board hereby grants the special use permit of Dynamic Radiator subject to the following conditions:

- (i) That the construction and the use under this special permit use shall be commenced within three (3) years from the date this resolution is adopted;

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Building Department, the Planning Department, the Office of the Fire Marshal, Edward Densieski c/o Dynamic Radiator, the applicant, and to the Accounting Department of the Town of Riverhead; and

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 78

APPROVES PRELIMINARY SITE PLAN APPLICATION OF

PECONIC BAY MEDICAL CENTER/NORTHWELL HEALTH

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the Riverhead Town Board is in receipt of an Application for Site Plan approval from Peconic Bay Medical Center/Northwell Health (hereinafter sometimes "PBMC") to construct a three story addition of approximately 50,655 square feet for use as a future emergency room space, a cardiac catheterization/ electrophysiology suite and a new intensive care unit (ICU), together with two new connecting bridges, a new heliport, new elevators/stairs to an existing medical center measuring 244,720 square feet; and

WHEREAS, the existing medical center measuring 244,720 square feet is located in the Hospital (H) Zoning District on the northeasterly corner of the intersection formed by Old Country Road (Route 58) and Roanoke Avenue, Riverhead, the premise is approximately 8.2 acres in area and is also known and designated as SCTM # 0600-108-3-22.1 (hospital parcel); and

WHEREAS, an existing parking field measuring about 2.8 acres serves to provide parking for the existing medical center is located on the westerly side of Roanoke Avenue, Riverhead, which premises is also known and designated as SCTM # 0600-108-3-17.1 (parking parcel); and

WHEREAS, the Planning Department has reviewed the eight-page preliminary site plan consisting of a General Layout, Demolition Plan, Alignment & Dimensional Plan, Grading & Drainage Plan, Water Supply & Sewage Disposal Plan [Sheets 5 & 6], Lighting Plan, and Construction Details, all last revised January 6, 2017 prepared by Thomas C. Wolpert, P. E. and Howard W. Young, L. S., of Young & Young and floor plans (pages A-001 to A-004) consisting of First Floor Plans, Second Floor Plans, Third Floor Plan, and Roof Plan and building elevations (pages A-200 to A-201) dated January 5, 2017, prepared by WHR Architects; and

WHEREAS, the applicant did appear for preliminary approval from the Architectural Review Board for the proposed building elevations and materials on October 24, 2016 and has agreed to make further presentation before the ARB prior to seeking final site plan approval; and

WHEREAS, the applicant submitted an Expanded Environmental Assessment Form (EEAF) dated September, 2016 prepared by VHB which included an extensive analysis of parking space needs; and

WHEREAS, pursuant to the aforementioned resolution, the Town Board called for a public hearing to be held on December 6, 2016 at 2:15 pm; and

WHEREAS, a public hearing on the matter was held at the above stated date;
and

WHEREAS, at the public hearing held on the matter, testimony was offered by Andrew Mitchell, FACHE, President & CEO, by James Case of WHR Architects and by the applicant's attorney, Kimberly Judd, all in support of the site plan application relating to the proposed use of the property; and

WHEREAS, at the public hearing held on the matter, the public also offered testimony in support of the application, including testimony from Tom Ferris of the Carpenter's Union, from Richard O'Kane of the Nassau/Suffolk Building Trades, from Sean Meahan of the International Brotherhood of Electrical Workers - Local 25, from Dan Hilton of Local 25 IBEW, from James Sheahan of Bishop McGann Mercy Diocesan High School, as well as from Mike Lennon, Joe Cavaleri and Barry Barth; and

WHEREAS, the matter of the change of zone from Shopping Center (SC) to Hospital (H); the proposed addition to the Town of Riverhead zoning law to add to Chapter 301, Article I subsection 301-3 Definitions, word usage-Hospital; the addition to the Town of Riverhead zoning law, Charter 301 "Article XXIIA-Hospital (H) Zoning Use District, and the site plan for Peconic Bay Medical Center the was referred to the Suffolk County Planning Commission for its report and as per correspondence dated November 2, 2016 all were approved with the following comments:

1. Dialogue should continue as is necessary for permits and approvals with the Suffolk County Department of Health Services and the Town of Riverhead Server District regarding waste water connection to the Town of Riverhead Sewage Treatment Plant.
2. The applicant should review the Suffolk County Planning Commission publication entitled Managing Stormwater-Natural Vegetation and Green Methodologies.
3. The applicant should review the Suffolk County Planning Commission Guidebook particularly with regard to energy efficiency.
4. The applicant should contact the Suffolk County DPW Transit Division and investigate possible accommodations for bus riders.
5. The applicant should review the Suffolk County Planning Commission Guidebook particularly with regard to public safety.
6. During the site plan process the Town should investigate additional and alternative pedestrian friendly access and walkways to and from the off-site parking areas to the hospital.

WHEREAS, by Resolution # 15 adopted on January 4, 2017, the Town Board, as Lead Agency determined that an Environmental Impact Statement need not be prepared and issued a SEQRA negative declaration; and

WHEREAS, the preliminary site plan review fee, as required by Section 301-305G(1) of the Code of the Town of Riverhead has been received as per check # 00090204 dated June 15, 2016;

WHEREAS, the Town Board has carefully considered the merits of the petition, the SEQRA record created to date, the report of the Riverhead Planning Department, the testimony offered during the December 6, 2016 meeting, as well as all relevant planning, zoning and environmental information.

NOW, THEREFORE, BE IT RESOLVED, the eight-page preliminary site plan consisting of a General Layout, Demolition Plan, Alignment & Dimensional Plan, Grading & Drainage Plan, Water Supply & Sewage Disposal Plan [Sheets 5 & 6], Lighting Plan and Construction Details, all last revised January 6, 2017 prepared by Thomas C. Wolpert, P. E. and Howard W. Young, L. S., of Young & Young and floor plans (pages A-001 to A-004) consisting of First Floor Plans, Second Floor Plans, Third Floor Plan, and Roof Plan and building elevations (pages A-200 to A-201) dated January 5, 2017 prepared by WHR Architects to construct a three story addition of approximately 50,655 square feet for use as a future emergency room space, a cardiac catheterization/electrophysiology suite and a new intensive care unit (ICU), together with two new connecting bridges, a new heliport, new elevators/stairs to an existing medical center measuring 244,720 square feet and associated improvements which premises is also known as SCTM No. 0600-108-3-22.1 is hereby approved by the Town Board with the following conditions:

1. That the two storage trailers closest to the property line will be removed and all structures identified on the site as remaining will be legalized by securing building/use permits and such other approvals as determined before the issuance of a temporary or permanent Certificate of Occupancy;
2. That building elevations and plans will be submitted for review by the Architectural Review Board and receive a recommendation from that Board prior to issuance of a final site plan approval;
3. That prior to the issuance of a building permit, the Town and PBMC shall enter into an Agreement deemed acceptable to the Town Attorney, which agreement shall provide that at such time PBMC seeks any further expansion upon one or both parcels, PBMC will submit plans and undertake construction of staged, upgrades to the lighting upon the hospital parcel and parking parcel, owned by PBMC that are in conformity with Article XLIX of Chapter 301;
4. That prior any further additions to the hospital building that include an increase in beds or an increase in new gross floor area other than one 1,000 sq. ft. addition for storage or utility use that does not cause the deletion in the approved amount of parking stalls, PBMC shall submit plans and agree to construction of additional parking, which may include a parking garage;
5. That all Riverhead Sewer District and Riverhead Water District requirements be met and that all fees and charges be paid prior to the issuance of a Certificate of Occupancy;
6. That the required Highway Permit be obtained from the Suffolk County Department of Public Works and the work included as part of such permit be completed to the satisfaction of the Suffolk County Department of Public Works prior to issuance of a Certificate of Occupancy;
7. That no site work shall begin nor Building Permit shall be issued until a Town Board resolution for Final Site Plan Approval is approved and any conditions of the

Final Site Plan Approval resolution are fulfilled and the mylar plans (site plans, floor plans, and elevations) are signed by the Town Supervisor;

8. That an application for final site plan approval including an updated 2-page site plan application, any additional site plan fees applicable, and six (6) sets of revised site plans, floor plans, and building elevation plans of a maximum size of 24 by 36 inches must be submitted for Final Site Plan Approval and shall include the following:
 - a. The Town Board Certification box on each page of the plans (site plans, elevations and floor plans);
 - b. That the floor plans and the elevations shall be a maximum of 24 by 36 in. as required by 301-306B;
 - c. That a detail of the striping of the 9 by 20 ft. double-striped parking stalls added along the northern property line shall be provided on page 8 of the site plan to confirm compliance to Town code Chapter 301 Attachment 1:3.
 - d. That the combined side yard depth in the schedule of dimensional regulations shall be corrected to. to agree with the sum of the dimensions shown on the site plan;
 - e. That the proposed construction staging area shall be shown on the site plan;
 - f. That the facades and the labeled orientation on the elevations shall match the site plan (for example the longest proposed façade on the site plan is to the north and includes the emergency ambulance drop off and the multistory hospital addition; however, the elevations show the “west” façade as the longest;
 - g. That the site plan and/or floor plans shall be revised so that the footprint of the proposed addition and the adjacent existing building match in configuration as well as the surrounding improvements;
 - h. The floor plans will be revised to indicate the total square footage of each floor for floors 2 and 3 and for the roof on pages A-002 to A-004;
 - i. Any revisions recommended by the Architectural Review Board and/or approved by the Town Board after review of accurate black and white and color elevations (pages A-200 and A-201);
 - j. A proposed landscaping plan showing the specific proposed locations of tree, shrub, and annual plantings and a planting schedule to the satisfaction of the Planning Department;

- k. That the first landscaping note which reads “lawn & planting areas to be topsoil & seeded with Loft’s ecology mix and planted with assorted annuals and evergreen shrubs at the direction of the hospital” shall be revised to read “lawn & planting areas to be topsoil & seeded with Loft’s ecology mix and planted with assorted annuals, evergreen shrubs, and trees as per landscaping plan.”
- l. The Lighting Plan will be revised to include information meeting the requirements of Article XLIX to the satisfaction of the Planning Department regarding the lighting proposed for the temporary helipad in the parking area in the northeast portion of the property and the proposed helipad atop the building, if applicable or not preempted by FAA regulations;
- m. The two parking stalls on the hospital building property which were added without approval and encroach on the access to the parking on the McGann-Mercy lot will be shown as to be removed or the parking will be adjusted to the satisfaction of the Planning Department so the two stalls do not encroach on the access; and be it further

RESOLVED, that pursuant to §301-305 B(6)(b) of the Code of the Town of Riverhead, this preliminary approval shall be valid for one year from the date of approval; and be it further

RESOLVED, that copies of this resolution be forwarded to the Planning Department; Town Attorney; Building Department; the Town Engineer; the Fire Marshal; the Water District Superintendent; the Sewer District Superintendent; the Highway Superintendent, the Town’s consulting engineer; the Architectural Review Board; Andrew Mitchell, FACHE, President and CEO, Peconic Bay Medical Center, 1300 Roanoke Avenue, Riverhead, New York 11901; Kimberly A. Judd, Esq., 737 Roanoke Avenue, Riverhead, New York 11901; and Young & Young, 400 Ostrander Ave., Riverhead, NY 11901; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 79

**ADOPTS A LOCAL LAW TO AMEND CHAPTER 103 ENTITLED
"TOWN OFFICERS AND EMPLOYEES" OF THE CODE OF THE
TOWN OF RIVERHEAD**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Town Clerk was authorized to publish and post a public notice to hear all interested persons to consider a local law amending Chapter 103 entitled, "Town Officers and Employees " of the Riverhead Town Code ("Town Code"); and

WHEREAS, a public hearing was held on the 4th day of January, 2017 at 2:10 o'clock p.m. at the Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, the date, time and place specified in said public notice, and all persons wishing to be heard were heard; and

WHEREAS, the Riverhead Planning Department has reviewed the submission and recommended it be considered a Type II action pursuant to 6NYCRR Part 617.5(c) (20) & (27) as routine or continuing administration and management and the adoption of policies in connection therewith; and

WHEREAS, pursuant to 617.3(f), 617.5(a) and 617.6(a) (1) (i), agency SEQR responsibilities end with this designation with no significance determination being necessary.

NOW THEREFORE BE IT RESOLVED, that the Town Board be and hereby, declares itself to be the lead agency for purposes of the amendment of Chapter 103 entitled, "Town Officers and Employees" of the Town Code and hereby classifies same to be a Type II action for purposes of SEQR compliance; and be it further

RESOLVED, that the local law amending Chapter 103 entitled, "Town Officers and Employees" of the Town Code, be and is hereby adopted as specified in the attached notice of adoption; and be it further

RESOLVED, that the Town Clerk is hereby authorized to publish the attached notice of adoption once in the News-Review Newspaper and to post same on the signboard at Town Hall; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD
NOTICE OF ADOPTION**

PLEASE TAKE NOTICE that the Town Board of the Town at Riverhead at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, adopted a local law amending Chapter 103, entitled "Town Officers and Employees" of the Code of the Town of Riverhead ("Riverhead Town Code"), at its regular meeting held on January 18, 2017.

Be it enacted by the Town Board of the Town of Riverhead as follows:

CHAPTER 103
Town Officers and Employees

Article V. Zoning Officer

§ 103-17. Title.

This article shall be known as "Zoning Officer of the Town of Riverhead."

§ 103-18. Purpose; intent.

~~This article is adopted to codify a series of resolutions adopted in 1976 creating the position of Building and Zoning Administrator, substituting the title "Building Inspector" in place of the title "Building and Zoning Administrator," and defining duties, including enforcement of the Zoning Code, referred to as "Ordinance 29," now known as "Chapter 301." In addition, it is the intent of this article to clarify and designate additional Town personnel to interpret and enforce the zoning provisions set forth in Chapter 301.~~

§ 103-19. Administrator of Building Department.

~~The Administrator of the Building Department, also known as the "Town Building and Planning Administrator," shall be the principal executive officer and administrative head of the Building Department.~~

§ 103-20. Powers and duties of Administrator of Building Department.

~~The Administrator of the Building Department shall administer, supervise, manage, coordinate and enforce the zoning laws and applicable local laws, ordinances, rules and regulations of the Town of Riverhead and the applicable building codes, state and/or local and applicable laws of the State of New York as legally required throughout the properties of the Town of Riverhead, including issuance of appearance tickets as set forth in § 107-1; issue stop-work orders as set forth in § 217-4 and § 301-319; and such other powers or duties set forth in the provisions of the Town Code or as in his judgment may be necessary for the benefit or protection of the Town in any of its rights or property. In addition, the Administrator of the Building Department shall have the authority to review, evaluate, judge and advise on applications related to the Town Code of the Town of Riverhead, and such other applicable laws, ordinances and regulations of the Town of Riverhead and applicable laws of the State of New York. The Administrator of the Building Department, in conformance with the Civil Service Law, may designate such Building Inspectors as he/she deems necessary to enforce the zoning laws and applicable local laws, ordinances, rules and regulations of the Town of Riverhead and the applicable building codes, state and/or local and applicable laws of the State of New York. Nothing hereinabove shall be deemed to diminish or restrict the performance of such duties as~~

are vested in and imposed upon the Building Administrator, Senior Building Inspector, Building Inspector or such other officers or persons employed in the Building Department.

§ 103-21. Investigation Unit of Office of Town Attorney.

~~The Investigation Unit of the Office of the Town Attorney, commonly referred to as "Code Enforcement," shall have authority to enforce the zoning laws and applicable local laws, ordinances, rules and regulations of the Town of Riverhead and the applicable building codes, state and/or local and applicable laws of the State of New York as legally required throughout the properties of the Town of Riverhead. In addition, the Town Investigator and such other persons who are certified as Code Enforcement Officials as provided by Title 19 NYCRR Part 434 are authorized to issue appearance tickets as defined by § 150.10 of the Criminal Procedure Law, summonses or any other notices as permissible by law for violation of the sections of the Town Code of the Town of Riverhead over which they have jurisdiction. Nothing hereinabove shall be deemed to diminish or restrict the performance of such duties as are vested in and imposed upon the departments, officers or employees identified above. Nothing hereinabove shall be deemed to diminish or restrict the performance of such duties as are vested in and imposed upon the Investigation Unit, Senior Town Investigator, Town Investigator and such other officers or persons employed in the Investigation Unit.~~

§ 103-22. Building and Planning Administrator; Planning Director.

~~The Town Building and Planning Administrator and the Planning Director of the Town of Riverhead shall be vested with authority to make, issue and render determinations regarding compliance with the provisions of Chapter 301, Zoning and Land Development, for site plan, special permit and subdivision applications; however, the Director of Planning shall not have authority as granted to authorized issuing officers as set forth in § 107-1 of the Town Code. Nothing hereinabove shall be deemed to diminish or restrict the performance of such duties as are vested in and imposed upon the Planning Director or such officers or persons under the supervision of the Planning Director.~~

§ 103-23. Statutory authority; supersession of Town Law.

~~The provisions set forth in this article are enacted pursuant to Town Law §§ 268 and 138 and Municipal Home Rule Law § 10, Subdivision 1(ii)a(1) and 1(ii)d(3), and are intended to supersede Town Law § 65, Subdivision 1.~~

Article V: Department of Land Management

§ 103-17. Title.

This article shall be known as "Department of Land Management of the Town of Riverhead."

§ 103-18. Purpose; Intent.

A. During a major reorganization of several departments within the Town of Riverhead, including those concerned with planning, building, zoning, natural resources and other related matters, the Town Board created the Department of Land Management. The Department includes several distinct but interrelated divisions and offices: Planning Department, Building Department and the Fire Protection office.

B. The Department of Land Management's mission is focused on providing the highest level of service to the citizens of Riverhead. The overall mission statement of the Department is as follows:

- (1) Administer, coordinate, develop and enforce all land development and environmental programs, procedures and regulations.
- (2) Process all land development applications in a timely, coordinated and efficient manner.
- (3) Undertake and implement short- and long-range plans to guide land development and conservation of the natural environment.
- (4) Promote and support business retention and attraction.
- (5) Provide professional and technical support services to the Planning Department, Planning Board, Zoning Board of Appeals, Conservation Advisory Council, Architectural Review Board, Landmarks Preservation Commission and citizen and related advisory committees appointed by the Town Board in connection with various comprehensive planning initiatives.
- (6) Manage and participate in the planning of capital improvements, environmental conservation and related projects and programs.
- (7) Coordinate community housing projects and programs to facilitate affordable housing opportunities, working with both the public sector and private sector.

C. The Town Board also created the positions of Building and Planning Administrator and in the absence or unavailability of the Building and Planning Administrator, Chief Building Inspector, to oversee and manage the Department of Land Management.

D. The Building and Planning Administrator is charged by the Town Board with significant and independent authority to manage the Town's overall planning, development and conservation of land resources and implementation of policy.

E. In addition, it is the intent of this article to clarify and designate additional Town personnel to interpret and enforce the zoning provisions set forth in Chapter 301.

§ 103-19. Administrator of Department of Land Management.

The Administrator of the Department of Land Management, also known as the "Town Building and Planning Administrator," shall be the principal executive officer and administrative head of the Department of Land Management.

§ 103-20. Chief Building Inspector.

In the absence or unavailability of the Administrator of the Department of Land Management, the Chief Building Inspector shall act as the executive officer and administrative head of the Department of Land Management.

§ 103-21. Powers and duties of Building and Planning Administrator.

The Building and Planning Administrator shall have such duties as the Town Board may from time to time prescribe, including but not limited to the following:

- A. Assist the Town Board with the establishment and implementation of land use and development legislation, priorities, policies, projects and programs.
- B. Assist the Town Board and Financial Administrator with financial and related analysis pertaining to development projects and programs.
- C. Coordinate the efforts of the Planning Department, Building Department and Fire Marshal's office of the Department of Land Management during the review of development projects and programs.

D. Represent the Town on various development-oriented committees, task forces and forums.

E. Lead the implementation of design and development projects, programs and strategies recommended by the Comprehensive Plan update.

F. Manage professional and administrative staff assigned to the Department, including all data entry, accounting, clerical and related support services required by each division.

G. Under the direction of the Town Attorney, review all legal matters arising within the divisions of the Department.

H. Provide reports and assistance on various applications and requests, including under Chapter 219 Coastal Erosion Hazard Areas, and Chapter 295, Wetlands.

I. Serve as the coordinator for the State Environmental Quality Review Act (SEQRA) for various Town-initiated legislation, priorities, projects, and programs, as well as petitions submitted for the Town Board's consideration regarding change of zones and other related requests.

J. Shall administer, supervise, manage, coordinate and enforce the zoning laws and applicable local laws, ordinances, rules and regulations of the Town of Riverhead and the applicable building codes, state and/or local and applicable laws of the State of New York as legally required throughout the properties of the Town of Riverhead.

§ 103-22. Investigation Unit of Office of Town Attorney.

The Investigation Unit of the Office of the Town Attorney, commonly referred to as "Code Enforcement," shall have authority to enforce the zoning laws and applicable local laws, ordinances, rules and regulations of the Town of Riverhead and the applicable building codes, state and/or local and applicable laws of the State of New York as legally required throughout the properties of the Town of Riverhead. In addition, the Town Investigator and such other persons who are certified as Code Enforcement Officials as provided by Title 19 NYCRR Part 434 are authorized to issue appearance tickets as defined by § 150.10 of the Criminal Procedure Law, summonses or any other notices as permissible by law for violation of the sections of the Town Code of the Town of Riverhead over which they have jurisdiction. Nothing hereinabove shall be deemed to diminish or restrict the performance of such duties as are vested in and imposed upon the departments, officers or employees identified above. Nothing hereinabove shall be deemed to diminish or restrict the performance of such duties as are vested in and imposed upon the Investigation Unit, Senior Town Investigator, Town Investigator and such other officers or persons employed in the Investigation Unit.

§ 103-23. Statutory authority; supersession of Town Law.

The provisions set forth in this article are enacted pursuant to Town Law §§ 268 and 138 and Municipal Home Rule Law § 10, Subdivision 1(ii)a(1) and 1(ii)d(3), and are intended to supersede Town Law § 65, Subdivision 1.

- Overstrike represents deletion(s)
- Underscore represents addition(s)

Dated: Riverhead, New York
January 18, 2017

**BY THE ORDER OF THE TOWN
BOARD OF THE TOWN OF
RIVERHEAD**

DIANE M. WILHELM, Town Clerk

TOWN OF RIVERHEAD

Resolution # 80

AWARDS BID FOR LIMITED TYPES AND QUANTITY OF WATER SERVICE MATERIALS FOR USE IN THE RIVERHEAD WATER DISTRICT

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Town of Riverhead Water District requires a variety of parts and equipment, including but not limited to outlet thread taps, meter pit covers, yoke key valves, wedge gate valves, hydrant tee(s), hydrant extension kits, nuts and eye bolts, to maintain equipment and facilities (hereinafter described as “Water Service Materials”); and

WHEREAS, on or about October 2016, the Town published and posted a request for bids for the parts and equipment listed above; and

WHEREAS, while the Town received two (2) bids at the date and time specified for bid opening, the two bidders did not bid some of the water service materials required by the Town of Riverhead Water District; and

WHEREAS, as to the water service materials listed which were not bid upon, the Riverhead Water District requested that the Town Board re-issue a request for bids for the limited types and quantity of water service materials that were not bid upon in the original bid; and

WHEREAS, the Town Board did authorize the Town Clerk to publish and post a notice to bidders to rebid that portion of non-bid water service materials, described above as and hereinafter referred to as “limited types and quantity of water service materials”, in the December 23, 2016, issue of the News-Review; and

WHEREAS, one (1) bid was received, opened and read aloud by the Town Clerk on January 10, 2017, at 11:00 a.m., the date and time specified for bid opening for a portion of the water service materials required by the Town of Riverhead Water District; and

WHEREAS, the Town of Riverhead Water District seeks to award the items bid according to the bid summary annexed hereto.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, as governing body of the Riverhead Water District, does hereby award the bid for the limited types and quantity of water services material to NY Plumbing Wholesale & Supply, Inc., per the attached bid summary; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to NY Plumbing Wholesale & Supply, Inc., 595 Bruckner Blvd, Bronx, New York, 10455; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

BID SPECIFICATIONS FOR WATER SERVICE MATERIALS - BID #RWD-2016-36A		
	BIDDER NAME:	
ITEM #	DESCRIPTION	BID PRICE
24	Heavy duty frames & covers (see attached spec sheet) PLAIN WATER	\$ 264.71 \$ 202.71
143	Mueller 6" HC-2361-44-D-150 MJ cut-in valve.	\$ 1499.22
144	Mueller 8" HC-2361-44-D-150 MJ cut-in valve.	\$ 2316.65
145	Mueller 10" HC-2361-44-D-150 MJ cut-in valve.	\$ 1735.08
146	Mueller 12" HC-2361-44-D-150 MJ cut-in valve.	\$ 2195.56
192	Reflective fiberglass hydrant flag, plate-mount flat, 64" X .375", reflective red & white color	NB
193	Reflective mini flat, 4" X 5" for .375 shaft, reflective red & white color	NB
196	1 3/4" carbide-tip hole saw cutter	NB
197	1/4" carbide-tip pilot cutter	NB
198	Silver reflective paint (price per quart)	NB
199	Safety orange hydrant paint (Rust-Oleum enamel brush-on/roll-on only - price per gallon).	\$ 56.24
201	MA013922 food-grade anti-seize, 1 lb., or equal	NB
209	16" ductile iron valve box top flange top section with cover, domestic	NB
224	CST magnetic locator, Model 100, or equal	\$ 624.32

BIDDER NAME: NY PUMPING WHOLE-SALE & SUPPLY INC

TOWN OF RIVERHEAD

Resolution # 81

AUTHORIZES NOTICE TO BIDDERS
CONTRACT M – MECHANICAL MAINTENANCE AND
EMERGENCY SERVICES CONTRACT
RIVERHEAD WATER DISTRICT
PROJECT NO.: RDWD 16-50

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, plans and specifications have been prepared by H2M, consulting engineers to the Riverhead Water District, regarding Contract M – Mechanical Maintenance and Emergency Services Contract for the Riverhead Water District.

NOW THEREFORE BE IT RESOLVED, that the Town Clerk be and is hereby authorized to publish and post the attached Notice to Bidders in the January 26, 2017 edition of The News Review, with regard to receiving bids for Contract M – Mechanical Maintenance and Emergency Services Contract for the Riverhead Water District, and

BE IT FURTHER RESOLVED, that the Town Clerk shall publicly open and read aloud the submitted bids on the date as advertised in the Notice to Bidders; and be it further

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

The Town Board of Riverhead will receive bids for CONTRACT M – MECHANICAL MAINTENANCE AND EMERGENCY SERVICES CONTRACT for the Riverhead Water District at the Town Clerk's office, Town Hall, 200 Howell Avenue, Riverhead, New York 11901, by **2:05 PM**, on **Thursday, February 9, 2017**, at which time and place all bids will be publicly opened and read aloud for:

PROJECT NO.: RDWD 16-50

CONTRACT M – MECHANICAL MAINTENANCE AND EMERGENCY SERVICES

Plans and specifications may be examined and obtained on or after January 26, 2017 by visiting the Town of Riverhead website: <http://townofriverheadny.gov> and click on "Bid Requests".

Each proposal must be accompanied by a bid bond in the amount of five percent (5%) of the total bid, or a certified check made payable to the TOWN OF RIVERHEAD as assurance that the bid is made in good faith.

The right is reserved to reject any or all bids, to waive any informalities, and to accept the lowest responsible bid.

BY ORDER OF THE TOWN BOARD
TOWN OF RIVERHEAD
SUFFOLK COUNTY, NEW YORK

ACTING AS THE GOVERNING BODY
OF THE RIVERHEAD WATER DISTRICT

DIANE WILHELM, TOWN CLERK

DATED: January 26, 2016

TOWN OF RIVERHEAD

Resolution # 82

AUTHORIZES NOTICE TO BIDDERS
INSTALLATION OF WATER MAINS AND APPURTENANCES
OLD ORCHARD SUBDIVISION
RIVERHEAD WATER DISTRICT
PROJECT NO.: RDWD 16-51

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, plans and specifications have been prepared by H2M, consulting engineers to the Riverhead Water District, regarding Installation of Water Mains and Appurtenances of the Riverhead Water District at Old Orchard Subdivision, Baiting Hollow, New York.

NOW THEREFORE BE IT RESOLVED, that the Town Clerk be and is hereby authorized to publish and post the attached Notice to Bidders in the January 26, 2017 edition of The News Review, with regard to receiving bids for Installation of Water Mains and Appurtenances of the Riverhead Water District at Old Orchard Subdivision, Baiting Hollow, New York, and

BE IT FURTHER RESOLVED, that the Town Clerk shall publicly open and read aloud the submitted bids on the date as advertised in the Notice to Bidders; and be it further

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

SECTION 001113 – NOTICE TO BIDDERS

The Town Board of Riverhead will receive bids for the “**Installation of Water Mains and Appurtenances, Old Orchard Subdivision**” for the Riverhead Water District at the Town Clerk’s office, Town Hall, 200 Howell Avenue, Riverhead, New York 11901, until **2:00 P.M.**, on **Thursday, February 9, 2017** at which time and place all bids will be publicly opened and read aloud for:

PROJECT NO.: RDWD 16-51
Installation of Water Mains and Appurtenances
Old Orchard Subdivision

Plans and specifications may be examined on or after *Thursday, January 26, 2017* by visiting the Town of Riverhead website: <http://townofriverheadny.gov> and click on “Bid Requests”. Plans and specifications are available in electronic format only from the aforementioned website.

Each proposal must be accompanied by a bid bond in the amount of five percent (5%) of the total bid, or a certified check made payable to the TOWN OF RIVERHEAD as assurance that the bid is made in good faith.

The right is reserved to reject any or all bids, to waive any informality, and to accept the lowest responsible bid.

BY ORDER OF THE TOWN BOARD
TOWN OF RIVERHEAD
SUFFOLK COUNTY, NEW YORK

ACTING AS THE GOVERNING BODY
OF THE RIVERHEAD WATER DISTRICT

TOWN CLERK, TOWN OF RIVERHEAD

DATED: January 26, 2017

TOWN OF RIVERHEAD

Resolution # 83

APPROVES CHANGE ORDER #1
INSTALLATION OF WATER MAINS AND APPURTENANCES
MIDDLE COUNTRY ROAD – EXT NO. 77 CHARTER SCHOOL
RIVERHEAD WATER DISTRICT
PROJECT NO.: RDWD 15-52

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, by attached letter dated January 9, 2017 H2M Group, consulting engineers to the Riverhead Water District, has recommended approval of the attached Change Order No. 1 with regard to construction costs for Installation of Water Mains and Appurtenances for Extension No. 77 Charter School, Middle Country Road of the Riverhead Water District.

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor be and is hereby authorized to execute Change Order No. 1 of the Riverhead Water District for the Installation of Water Mains and Appurtenances for Extension No. 77 Charter School, Middle Country Road, and

BE IT FURTHER RESOLVED, that the original contract amount with Elmore Associates, Inc. for the Installation of Water Mains & Appurtenances for Extension No. 77 Charter School, Middle Country Road be and is hereby modified by Change Order No. 1 for an increase of \$11,065.90 for a total contract amount of \$91,798.10, and

BE IT FURTHER RESOLVED, that the cost of Change Order No. 1 shall be paid from existing funds deposited by the petitioner of Extension No. 77 and shall be at no expense to the Riverhead Water District, and

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted



water

538 Broad Hollow Road, 4th Floor East tel 631.756.8000
Melville, NY 11747 fax 631.694.4122

January 9, 2017

Supt. Mark Conklin
Riverhead Water District
1035 Pulaski Street
Riverhead, NY 11901

**Re: Riverhead Water District
Change Order #1 – Elmore Associates, Inc.
Install Water Mains and Appurtenances
Middle Country Road - Extension No. 77 Charter School
H2M Project No.: RDWD 15-52
Riverhead Town Project No. 30124**

Dear Supt. Conklin:

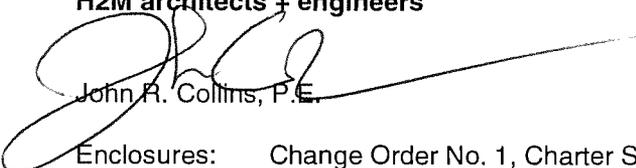
Enclosed for your files, please find four (4) signed copies of the Change Order No. 1 associated with the above referenced project. Change Order No. 1 – Charter School is recommended due to the additional work performed by Elmore Associates, Inc. during the course of the project. The additional work is described in detail on attached, however includes:

1. A reduction to Bid Items not required.
2. Payment for additional payment depth and width required by the New York State DOT. As you aware, at the pre-restoration meeting the State representative required the water main trench be cut-back to an average width of 10-feet with a 16-1/2" pavement section. These requirements were above and beyond the requirements of the bid documents and approved permit plans.
3. Payment for new handicap ramps meeting ADA requirements at the entrance to the Post Office. On the east side of the Post Office, the State DOT required a new ramp be installed where one did not exist previously. On the west side the existing ramp was removed and replaced with a new ramp that met current ADA requirements.
4. Additional work required to install two water service connections (up to and including the curb stop & box) to properties located along the water main route including the Captains School and Wine Country Deli.

This change order recommends an additional \$11,065.90 to be paid to Elmore Associates, Inc. for the work performed. We recommend the Town transfer monies from the Contingencies line to cover the added costs and the existing Purchase Order for Elmore Associates, Inc. be increased to \$91,798.10. Upon approval of the increase, we will prepare the final payment application.

Should you have any questions or need additional copies, please feel free to contact me. Thank you.

Very truly yours,
H2M architects + engineers


John R. Collins, P.E.

Enclosures: Change Order No. 1, Charter School (4)

cc: Richard Ehlers, Esq.

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RIVERHEAD WATER DISTRICT

Installation of Water Mains & Appurtenances - Riverhead Charter School (Ext. 77)
H2M Project No.: RDWD 15-52
Riverhead Town Project No.: 30124

Change Order No. 1

December 28, 2016

Change Order No. 1 includes bid item quantity adjustments and additional work items performed by Elmore Associates, Inc. to properly install the new water main for the above referenced project as described herein.

Description of Change

- Item 1A: Final quantity of 6" water main installed was 10 linear feet (LF). Decrease contract quantity by 10 LF.
- Item 1D: Final quantity of 12" water main installed was 370 LF. Decrease contract quantity by 30 LF.
- Item 2: Final weight of M.J. Fittings installed was 212 pounds (LBS). Decrease contract quantity by 788 LBS.
- Item 3A: No change in contract quantity.
- Item 3D: No change in contract quantity.
- Item 4A: No change in contract quantity.
- Item 5: Final quantity of water main disinfected was 380 LF. Decrease contract quantity by 40 LF.
- Item 9: Final quantity of trench compaction performed was 380 LF. Decrease contract quantity by 40 LF.
- Item 11C: Final quantity of NYS shoulder pavement installed was 31.1 square yards (SY). Decrease contract quantity by 108.9 SY.
- Item 14: Final quantity of topsoil and seed installed was 106 LF. Increase contract quantity by 31 LF.
- Item 15A: Final quantity of concrete sidewalk removed and replaced was 515 square feet (SF). Increase contract quantity by 15 SF.
- Item 15C: Final quantity of concrete curb removed and replaced was 22 LF. Decrease contract quantity by 28 LF.
- Item 29: Final quantity of temporary asphalt installed was 316 LF. Decrease contract quantity by 34 LF.
- X-1: Additional pavement depth and limits as per NYSDOT. Final quantity of additional NYS shoulder pavement installed was approximately 210 SY.
- X-2: Additional work performed related to handicap ramp restoration as required by the NYSDOT. Lump sum for the restoration of two (2) handicap ramps.
- X-3: Additional work performed for the installation of two (2) water service stubs to consumers as per the Riverhead Water District. Lump Sum for two (2) services installed.

Reason for Change

- Item 1A to 29: Contract bid item adjustment based on quantity installed.
- X-1: Upon completion of the water main installation, a meeting was held with the local DOT engineer to review restoration requirements. At this meeting, the DOT representative

RIVERHEAD WATER DISTRICT

Installation of Water Mains & Appurtenances - Riverhead Charter School (Ext. 77)
 H2M Project No.: RDWD 15-52
 Riverhead Town Project No.: 30124

Change Order No. 1

December 28, 2016

informed all parties that the restoration requirements as detailed on the plans submitted as part of the permit application, were not sufficient and provided alternate requirements. These requirements included an additional 4-1/2" of asphalt and added width of four feet and more. The DOT required restoration includes a 16-1/2" pavement section with a trench width of 10 foot plus, while the plans submitted along with permit application called for a 12" pavement section at a width of 5 feet.

- X-2: In addition to additional paving requirements, the DOT also required a new handicap ramp to the east of the Post Office driveway where one did not exist before. The lump sum cost provided included costs for labor, material and equipment for the new ramp as well as the replacement of the existing.
- X-3: During construction, the Riverhead Water District requested the contractor install a 1" water service stub for the Captains School and Wine Country Deli for their future use in connecting to District water main. The lump sum cost provided included costs for labor, material and equipment.

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>CONTRACT QUANTITY DIFFERENCE</u>	<u>UNIT PRICE</u>	<u>CONTRACT COST DIFFERENCE</u>
1A	Furnish & Install 6" CLDI Water Main	- 10 LF	\$ 34.00	\$ -340.00
1D	Furnish & Install 12" CLDI Water Main	-30 LF	74.79	-2,243.70
2	Mechanical Joint Castings	-788 LBS	1.00	-788.00
3A	Furnish & Install 6" M.J. Gate Valves	0 UNITS	1,632.00	0.00
3D	Furnish & Install 12" M.J. Gate Valves	0 UNITS	6,331.00	0.00
4A	Furnish & Install Hydrant Assembly	0 UNITS	9,100.00	0.00
5	Chlorination, Flushing , & Testing	-40 LF	11.96	-478.40
9	Trench Compaction	-40 LF	20.00	-800.00
11C	Repaving State Shoulder	-108.9 SY	80.00	-8,712.00
14	Place 2" Topsoil & Hydro-Seed	+31 LF	8.00	+248.00
15A	Remove and Replace Concrete Sidewalk	+15 LF	10.00	+150.00
15C	Remove and Replace Concrete Curb	-28 LF	30.00	-840.00
29	Install 2" hot-mix Asphalt	-34 LF	1.00	-34.00
X-1	Additional Paving - NYSDOT	+210 SY	Lump Sum	+15,000.00
X-2	Handicap Ramp Installation	2 units	3,000.00	+6,000.00
X-3	New 1" Water Service Stubs	2 units	1,952.00	+3,904.00
TOTAL COST OF CHANGE ORDER:				\$ + 11,065.90



RIVERHEAD WATER DISTRICT

Installation of Water Mains & Appurtenances - Riverhead Charter School (Ext. 77)
H2M Project No.: RDWD 15-52
Riverhead Town Project No.: 30124

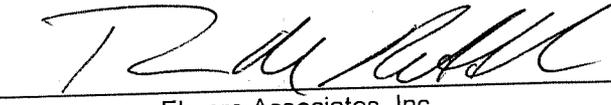
December 28, 2016

Change Order No. 1

Contract Cost Summary:

This change order increases the approved construction cost amount from \$80,732.20 to \$91,798.10, an increase of \$11,065.90.

RECOMMENDED BY:  DATE: 1/9/17
H2M architects + engineers

ACCEPTED BY:  DATE: 1/3/17
Elmore Associates, Inc.

APPROVED BY: _____ DATE: _____
Riverhead Water District

\\FS1\Projects\RDWD (Riverhead Water District) - 10810\RDWD1552 - Ext. No. 77 - Charter School\04 - Construction\Change Order\RDWD 15-52_Change Order No. 1.docx

TOWN OF RIVERHEAD

Resolution # 84

APPROVES CHANGE ORDER #1
INSTALLATION OF WATER MAINS AND APPURTENANCES
MIDDLE COUNTRY ROAD – EXT NO. 86 SOLAR FARM
RIVERHEAD WATER DISTRICT
PROJECT NO.: RDWD 15-53

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, by attached letter dated January 9, 2017 H2M Group, consulting engineers to the Riverhead Water District, has recommended approval of the attached Change Order No. 1 with regard to construction costs for Installation of Water Mains and Appurtenances for Extension No. 86 Solar Farm, Middle Country Road of the Riverhead Water District.

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor be and is hereby authorized to execute Change Order No. 1 of the Riverhead Water District for the Installation of Water Mains and Appurtenances for Extension No. 86 Solar Farm, Middle Country Road, and

BE IT FURTHER RESOLVED, that the original contract amount with Elmore Associates, Inc. for the Installation of Water Mains & Appurtenances for Extension No. 86 Solar Farm, Middle Country Road be and is hereby modified by Change Order No. 1 for an increase of \$6,061.95 for a total contract amount of \$51,601.45, and

BE IT FURTHER RESOLVED, that the cost of Change Order No. 1 shall be paid from existing funds deposited by the petitioner of Extension No. 86 and shall be at no expense to the Riverhead Water District, and

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

RIVERHEAD WATER DISTRICT

Installation of Water Mains & Appurtenances – STR Systems (Ext. 86)
 H2M Project No.: RDWD 15-53
 Riverhead Town Project No.: 30125

Change Order No. 1

December 28, 2016

Change Order No. 1 includes bid item quantity adjustments and additional work items performed by Elmore Associates, Inc. to properly install the new water main for the above referenced project as described herein.

Description of Change

- Item 1A: Final quantity of 6" water main installed was 5 linear feet (LF). Decrease contract quantity by 15 LF.
- Item 1D: Final quantity of 12" water main installed was 430 LF. Decrease contract quantity by 20 LF.
- Item 2: Final weight of M.J. Fittings installed was 180 pounds (LBS). Decrease contract quantity by 820 LBS.
- Item 3A: No change in contract quantity.
- Item 3D: No change in contract quantity.
- Item 4A: No change in contract quantity.
- Item 5: Final quantity of water main disinfected was 380 LF. Decrease contract quantity by 40 LF.
- Item 9: Final quantity of trench compaction performed was 435 LF. Decrease contract quantity by 35 LF.
- Item 11C: Final quantity of NYS shoulder pavement installed was 35 square yards (SY). Increase contract quantity by 5 SY.
- Item 14: Final quantity of topsoil and seed installed was 207 LF. Decrease contract quantity by 193 LF.
- Item 26: No re-mobilization occurred during work. Decrease contract quantity by 1 Lump Sum.
- Item 29: Final quantity of temporary asphalt installed was 45 LF. Decrease contract quantity by 5 LF.
- X-1: Additional pavement depth and limits as per NYSDOT. Final quantity of additional NYS shoulder pavement installed was approximately 250 SY.

Reason for Change

- Item 1A to 29: Contract bid item adjustment based on quantity installed.
- X-1: Upon completion of the water main installation, a meeting was held with the local DOT engineer to review restoration requirements. At this meeting, the DOT representative informed all parties that the restoration requirements as detailed on the plans submitted as part of the permit application, were not sufficient and provided alternate requirements. These requirements included an additional 4-1/2" of asphalt and added width of four feet and more. The DOT required restoration includes a 16-1/2" pavement section with a trench width of 10 foot plus, while the plans submitted along with permit application called for a 12" pavement section at a width of 5 feet.



RIVERHEAD WATER DISTRICT

Installation of Water Mains & Appurtenances – STR Systems (Ext. 86)
H2M Project No.: RDWD 15-53
Riverhead Town Project No.: 30125

Change Order No. 1

December 28, 2016

Cost of Change:

ITEM NO.	DESCRIPTION	CONTRACT QUANTITY DIFFERENCE	UNIT PRICE	CONTRACT COST DIFFERENCE
1A	Furnish & Install 6" CLDI Water Main	-15 LF	\$ 34.05	\$ -510.75
1D	Furnish & Install 12" CLDI Water Main	-20 LF	52.29	-1,045.80
2	Mechanical Joint Castings	-820 LBS	1.00	-820.00
3A	Furnish & Install 6" M.J. Gate Valves	0 UNITS	1,632.00	0.00
3D	Furnish & Install 12" M.J. Gate Valves	0 UNITS	4,331.00	0.00
4A	Furnish & Install Hydrant Assembly	0 UNITS	4,100.00	0.00
5	Chlorination, Flushing , & Testing	-35 LF	1.00	-35.00
9	Trench Compaction	-35 LF	3.50	-122.50
11C	Repaving State Shoulder	-30 SY	80.00	-2,400.00
14	Place 2" Topsoil & Hydro-Seed	-193 LF	8.00	-1,544.00
26	Moving Fee – Re-Mobilization	-1 LS	2,500.00	-2,500.00
29	Install 2" hot-mix Asphalt	-5 LF	1.00	-5.00
X-1	Additional Paving - NYSDOT	+250 SY	Lump Sum	+15,000.00
TOTAL COST OF CHANGE ORDER:				\$ 6,061.95

Contract Cost Summary:

This change order increases the approved construction cost amount from \$45,539.50 to \$51,⁶⁰¹~~656~~.45, an increase of \$6,061.95.

RECOMMENDED BY: DATE: 1/9/17
H2M architects + engineers

ACCEPTED BY: DATE: 1/3/17
Elmore Associates, Inc.

APPROVED BY: _____ DATE: _____
Riverhead Water District

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water

538 Broad Hollow Road, 4th Floor East tel 631.756.8000
Melville, NY 11747 fax 631.694.4122

January 9, 2017

Supt. Mark Conklin
Riverhead Water District
1035 Pulaski Street
Riverhead, NY 11901

**Re: Riverhead Water District
Change Order #1 – Elmore Associates, Inc.
Install Water Mains and Appurtenances
Middle Country Road - Extension No. 86 Solar Farm
H2M Project No.: RDWD 15-53
Riverhead Town Project No. 30125**

Dear Supt. Conklin:

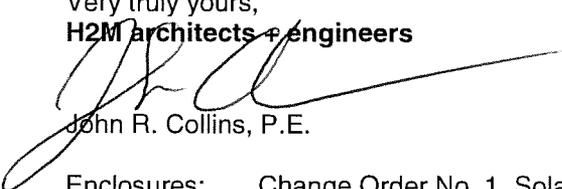
Enclosed for your files, please find four (4) signed copies of the Change Order No. 1 associated with the above referenced project. Change Order No. 1 – Solar Farm is recommended due to the additional work performed by Elmore Associates, Inc. during the course of the project. The additional work is described in detail on attached, however includes:

1. A reduction to Bid Items not required.
2. Payment for additional payment depth and width required by the New York State DOT. As you aware, at the pre-restoration meeting the State representative required the water main trench be cut-back to an average width of 10-feet with a 16-1/2" pavement section. These requirements were above and beyond the requirements of the bid documents and approved permit plans.

This change order recommends an additional \$6,061.95 to be paid to Elmore Associates, Inc. for the work performed. We recommend the existing Purchase Order for Elmore Associates, Inc. be increased to \$51,601.45. Upon approval of the increase, we will prepare the final payment application.

Should you have any questions or need additional copies, please feel free to contact me. Thank you.

Very truly yours,
H2M Architects + Engineers


John R. Collins, P.E.

Enclosures: Change Order No. 1, Solar Farm (4)

cc: Richard Ehlers, Esq.

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TOWN OF RIVERHEAD

Resolution # 85

RECLASSIFIES THE POSITION OF A SENIOR ACCOUNT CLERK TYPIST

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Town of Riverhead has received notification from the Suffolk County Department of Civil Service that the position of Senior Account Clerk Typist Melissa Peeker has been reclassified to the position of Payroll Supervisor; and

WHEREAS, Senior Account Clerk Typist Melissa Peeker meets the qualifications for the title Payroll Supervisor, and in accordance with Civil Service rules and regulations, is immediately appointable from the Civil Service list for said title.

RESOLVED, effective January 23, 2017 this Town Board hereby reclassifies the job title of Senior Account Clerk Typist Melissa Peeker to the title of Payroll Supervisor and appoints her to same at a rate of pay as found on Group 5, Step 5A of the CSEA Administrative Salary Schedule; and

BE IT FURTHER RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 86

PAYS BILLS

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

ABSTRACT #17-02 January 17, 2017 (TBM 1/18/17)			
Fund Name	Fund	Ckrun	Grand Totals
GENERAL FUND	1	158,700.43	158,700.43
POLICE ATHLETIC LEAGUE	4	128.87	128.87
RECREATION PROGRAM FUND	6	8,326.10	8,326.10
HIGHWAY FUND	111	21,133.56	21,133.56
WATER DISTRICT	112	80,096.60	80,096.60
RIVERHEAD SEWER DISTRICT	114	421,990.07	421,990.07
STREET LIGHTING DISTRICT	116	38,465.01	38,465.01
PUBLIC PARKING DISTRICT	117	11,130.14	11,130.14
AMBULANCE DISTRICT	120	4,743.09	4,743.09
EAST CREEK DOCKING FACILITY FU	122	4.60	4.60
CALVERTON SEWER DISTRICT	124	13,531.56	13,531.56
RIVERHEAD SCAVENGER WASTE DIST	128	16,124.68	16,124.68
CDBG CONSORTIUM ACCOUNT	181	1,850.00	1,850.00
GENERAL FUND DEBT SERVICE	384	112,240.00	112,240.00
TOWN HALL CAPITAL PROJECTS	406	1,701.80	1,701.80
WATER DISTRICT CAPITAL PROJECT	412	8,696.24	8,696.24
RIVERHEAD SEWER CAPITAL PROJEC	414	3,410.08	3,410.08
TRUST & AGENCY	735	147,953.38	147,953.38
CALVERTON PARK - C.D.A.	914	26.29	26.29
TOTAL ALL FUNDS		1,050,252.50	1,050,252.50

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 87

AUTHORIZES COMMUNITY DEVELOPMENT DEPARTMENT TO PREPARE GRANT APPLICATIONS FOR NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION CLEAN VESSEL ASSISTANCE FUNDING TO PURCHASE NEW BOAT AND AUTHORIZES SUPERVISOR TO SIGN CONTRACT

Councilman Hubbard offered the following resolution, which was

seconded by Councilman Wooten

WHEREAS, the Town of Riverhead provides boat pumpout facilities for marine waste holding tanks and portable toilets free of charge in order to reduce effluent into the Peconic Bay to improve the water quality in this area; and

WHEREAS, the facilities include a pumpout boat that patrols the town's waterways, as well as two stationary facilities (Downtown Riverfront Dock and East Creek Facility in Jamesport); and

WHEREAS, the service has been very successful in protecting the environment of Riverhead's portion of the Peconic Estuary; and

WHEREAS, the Town of Riverhead desires to ensure that pumpout services on the Peconic remain uninterrupted at all times and needs to an aging vessel.

WHEREAS, at present the Town of Riverhead receives annual funding of up to \$9,000 (\$5,000 for the boat and \$2,000 per land-based facility) from New York State Department of Environmental Conservation (DEC) towards the operation and maintenance of this service; and

WHEREAS, the New York State Environmental Facilities Corporation Clean Vessel Assistance Program has funding available to pay 75% of the cost of a new engine, up to \$60,000; and

WHEREAS, the Town of Riverhead has received a quote for said engine and boat, including one for \$99,847.86; and

WHEREAS, if funding is approved by New York State Environmental Facilities Corporation Clean Vessel Assistance Program for \$60,000, the Town of Riverhead match would be \$38,847.86.

THEREFORE, BE IT FURTHER RESOLVED, that the Town Board authorizes the Community Development Department to prepare said application and for the Supervisor to sign said grant application to New York State Environmental Facilities Corporation Clean Vessel Assistance Program and to include a town match of up to \$38,847.86.

THEREFORE, BE IT FURTHER RESOLVED, that the Town Clerk shall provide a copy of this resolution to the Community Development Department Director Chris Kempner and Police Chief David Hegermiller.

On a motion by Supervisor Walter, seconded by Councilwoman Giglio, resolution #87 was TAKEN OFF THE FLOOR, motion carried by unanimous vote. Immediately thereafter there was a motion to put to vote.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 88

**AUTHORIZES FIRE SAFETY INSPECTOR TO ATTEND
ELECTRICAL FIRE CAUSE AND DETERMINATION I & II TRAINING**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the New York State Fire Academy conducts a Level I & II Electrical Fire Cause and Determination class in Montour Falls on January 30, 2017 through February 3, 2017; and

WHEREAS, the attendance of said class will provide specific training techniques to be utilized by the Fire Marshal's office; and

WHEREAS, it is the recommendation of the Building and Planning Administrator that the employee attend this class; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Riverhead be and does authorize the Fire Safety Investigator to attend the Electrical Fire Cause and Determination class and that all related expenses incurred shall not exceed a total cost of \$617.50 (expenses to include fees for registration, accommodations, meals and other travel costs such as tolls and gas) shall be reimbursed upon his return and in accordance with the Town's Travel and Conference Policy; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

On a motion by Supervisor Walter, seconded by Councilwoman Giglio, resolution #88 was TAKEN OFF THE FLOOR, motion carried by unanimous vote. Immediately thereafter there was a motion to put to vote.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy ABSENT
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted