

JANUARY 4, 2017

CDA RESOLUTION LIST:

**CDA
Res. #1 Appoints Members & Officers of Community Development Agency**

**CDA
Res. #2 Ratifies Omnibus Resolution Relating to Requirements of the Public
Authorities Accountability Act of 2005 as Amended**

TOWN BOARD RESOLUTION LIST:

Res. #1 Sets Salaries of Elected Officials for the Year 2017

Res. #2 Sets Salaries of General Town Employees for the Year 2017

Res. #3 Sets Salaries of Highway Department for the Year 2017

Res. #4 Sets Salaries of Police Officers for the Year 2017

Res. #5 Sets Salaries of Sewer/Scavenger Waste District for the Year 2017

Res. #6 Sets Salaries of Street Lighting District for the Year 2017

Res. #7 Sets Salaries of Various Boards for the Year 2017

Res. #8 Sets Salaries of Water District Employees for the Year 2017

**Res. #9 Awards Contract to Terry Contracting & Materials, Inc., for the
Demolition and Removal of the Vacant Residential Structure Located
at 212 Trout Brook Lane, Riverhead, New York, also known as
Suffolk County Tax Map No. 600-85-2-95.19, Based Upon an Earlier
Town Board Determination and Emergency Declaration that Said
Structure is Unsafe, Has Partially Collapsed, Is in Imminent Danger
of Further Collapse , Poses a Hazard and Danger to the Public and
Ordered the Town Engineering Department to Facilitate the
Demolition of Said Structure and to Assess Demolition, Removal and
Administrative Costs Against the Subject Property**

Res. #10 Authorizes Stipend with Drew Dillingham

Res. #11 Maintains Policy of Nondiscrimination

**Res. #12 Authorizes Supervisor to Execute a Contract Addendum with the
Deputy Superintendent of Highways (Michael Zaleski)**

Res. #13 Adopts 2017 Living Wage

**Res. #14 Grants Excavation/Importation Permit as Provided by Chapter 229 to
Peconic Management Group (Wellness Center at Ostrander)**

- Res. #15 State Environmental Quality Review Act (SEQRA) Determination of Significance Site Plan Application for Improvements to Peconic Bay Medical Center/Northwell Health)**
- Res. #16 Re-Appoints Member to the Planning Board of the Town of Riverhead (Richard M. O’Dea)**
- Res. #17 Re-Appoints Member to the Zoning Board of Appeals of the Town of Riverhead (Leroy Barnes)**
- Res. #18 Sets the Fees for Usage of Recreation and Other Town Facilities**
- Res. #19 Appoints Official Newspaper**
- Res. #20 Annual Review and Adoption of Procurement Policy**
- Res. #21 Designates Banks as Official Depositories for Town Funds**
- Res. #22 Approves Highway Superintendent Expenditures**
- Res. #23 Re-Appoints Town Historian (Georgette Case)**
- Res. #24 Appoints Official Online Publication**
- Res. #25 Appoints Bond Counsel**
- Res. #26 Sets Towing and Storage Fees**
- Res. #27 Appointment and Approval of the Fee Schedule for the Raynor Group, P.E. & L.S. PLLC as Consulting Engineers and Land Surveyors**
- Res. #28 Authorizes Town of Riverhead to Provide Funding Assistance to Riverhead Community Awareness Program, Inc.**
- Res. #29 Resolution to Acknowledge Efforts and Contributions from Riverhead MTAS, Inc. Related to Animal Shelter and North Fork Animal Welfare League**
- Res. #30 Authorizes Renewal of License Agreement (ASCAP)**
- Res. #31 Adopts a Local Law to Amend Chapter 289 Entitled “Vehicles, Traffic and Parking Regulations” of the Riverhead Town Code (§289-10. Parking Prohibited. – Sound Avenue East of Manor Lane, Jamesport)**
- Res. #32 Adopts a Local Law to Amend Chapter 289 Entitled “Vehicles, Traffic and Parking Regulations” of the Riverhead Town Code (§289-3. Stop and yield intersections; railroad crossings; parking fields. (Intersection of Hinda Boulevard and Industrial Boulevard, Riverhead))**

- Res. #33** Authorizes the Supervisor to Execute a Renewal Agreement with Nextiraone, LLC, d/b/a Black Box Network Services Regarding Telephone Maintenance
- Res. #34** Approves the Chapter 255 Application of Elite Feats, Inc. (5K Road Race – February 11, 2017)
- Res. #35** Appoints Interpreter for Police Department and Justice Court (Bohdan Hedz)
- Res. #36** Authorizes Town Clerk to Publish and Post Public Notice to Consider a Local Law to Amend Chapter 301 Entitled “Zoning and Land Development” of the Riverhead Town Code
- Res. #37** 2017 Renewal of Bid Award for Maintenance and Emergency Services Contract C – Controls for Riverhead Water District
- Res. #38** Awards Bid for Electric Motor Repair/Replacement Including Emergency Repair for Riverhead Water District
- Res. #39** Pays Bills
- Res. #40** Approval of Overnight Stay for Police Department Employee

**TOWN OF RIVERHEAD
COMMUNITY DEVELOPMENT AGENCY**

Resolution # 1

APPOINTS MEMBERS & OFFICERS OF COMMUNITY DEVELOPMENT AGENCY

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, pursuant to Article 15-A and 15-B of the General Municipal Law, and pursuant to the Town of Riverhead Municipal Home Rule Request, Assembly Bill #6115 and Senate Bill #3418, and pursuant to Law signed by the governor on July 13, 1982, Title 116 of the General Municipal Law was enacted thereby establishing the “Town of Riverhead Community Development Agency;” and

WHEREAS, Resolution #1 (1982) – Community Development Agency of the Riverhead Community Development Agency adopted, ratified and approved By-Laws stipulating the structure and organization of the Community Development Agency; and

WHEREAS, the By-Laws of the Riverhead Community Development Agency stipulate that the Agency shall consist of five (5) members, including the Supervisor, who shall be its Chairman, and the four Town Board Members, or their respective successors to office; and

WHEREAS, the By-Laws of the Riverhead Community Development Agency further stipulate that the officers of the Agency shall be a Chairman (Supervisor), a Vice-Chairman who shall perform the duties of the Chairman in the absence or incapacity of the Chairman, and a Secretary-Treasurer who shall also be the Director; and

WHEREAS, to ensure proper functioning of the Agency, in order to undertake certain Urban Renewal activities, annual clarification of those members and officers currently serving the Riverhead Community Development Agency is appropriate; and

WHEREAS, since 1982 the CDA has operated as the economic development agency of the Town of Riverhead and as such undertook the development of the aquarium, downtown revitalization and public improvements including the Vail Leavitt restoration, pursuant to the East Main Street Urban Renewal Plan; Railroad Station restoration and urban renewal activities on Railroad Avenue, including the solicitation of the county court room expansion for Riverhead, pursuant to the Railroad Avenue Urban Renewal Plan; affordable housing and neighborhood revitalization pursuant to the Millbrook Gables Urban Renewal Plan and the acquisition and redevelopment of the Naval Weapons Industrial Reserve Plant (Calverton Enterprise Park) based on Congressional recognition of the CDA as the town’s “economic development agency” in Public Law 103-c337 and pursuant to the Calverton Urban Renewal Plan; and

WHEREAS, the CDA pursued and secured among other funding \$4.8 million in funds from the New York State Department of Transportation under the American Reinvestment and Recovery Act for rehabilitation of the Calverton Rail Spur and \$1.8

million in funds from the U.S. Department of Commerce Economic Development Administration for the extension of public water to the Calverton site to increase its economic development potential, as well as additional funding to support other site improvements.

NOW THEREFORE BE IT RESOLVED, that the current members of the Riverhead Community Development Agency are: Sean Walter, John Dunleavy, James Wooten, Jodi Giglio and Timothy Hubbard.

AND BE IT FURTHER RESOLVED, that the Riverhead Community Development Agency hereby appoints the following officers of the Agency: Sean Walter as Chairman, James Wooten as Vice-Chairman and Chris Kempner as Director, Secretary-Treasurer.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD
COMMUNITY DEVELOPMENT AGENCY**

Resolution # 2

**RATIFIES OMNIBUS RESOLUTION RELATING TO REQUIREMENTS OF THE
PUBLIC AUTHORITIES ACCOUNTABILITY ACT OF 2005 AS AMENDED**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Public Authorities Accountability Act of 2005 (the "**PAAA**") as amended includes Town of Riverhead Community Development Agency (the "**CDA**") in its definition of a local authority; and

WHEREAS, the PAAA requires each Board of Directors (the "**Board**") of a local authority to have a Governance Committee and an Audit Committee and to adopt various policies, guidelines and procedures and to take various actions;

NOW, THEREFORE, BE IT RESOLVED that the CDA board hereby ratifies the Governance Committee, as described in the Charter of the Governance Committee adopted by CDA Resolution #2 on January 4, 2012, the responsibility of the members of which shall be primarily, to keep the Board informed of current best governance practices, to review corporate governance trends, to update the CDA's corporate governance principles and to advise appointing persons on the skills and experiences required of potential Board members; and be it further

RESOLVED that there is hereby ratified an Audit Committee, as described in the Charter of the Audit Committee CDA Resolution #2 on January 4, 2012, the responsibility of the members of which shall be primarily to become familiar with corporate financial and accounting practices to the extent practicable, to recommend to the Board the hiring of an independent certified public accounting firm ("**Independent Auditor**"), to establish the compensation to be paid to the Independent Auditor and to provide direct oversight of the performance of the independent annual audit performed by the Independent Auditor; and be it further

RESOLVED that Sean Walter and John Dunleavy are appointed to the Governance Committee and shall serve at the pleasure of the Board; and be it further

RESOLVED that Sean Walter, Deputy Supervisor Jill Lewis and Tim Hubbard are appointed to the Audit Committee and shall serve at the pleasure of the Board; and be it further

RESOLVED that the Town Attorney is hereby appointed as the CDA's Contracting Officer for real property dispositions; and be it further

RESOLVED that the Financial Administrator is hereby appointed as the CDA's Chief Financial Officer as well as Contracting Officer for personal property dispositions; and be it further

RESOLVED that the Board ratifies the following policies, procedures and guidelines previously adopted by the Board as attached to CDA Resolution #2 adopted on January 5, 2012 as follows:

- The comprehensive investment policies, procedures and guidelines;
- Policies regarding the payment of salary, compensation and reimbursements to, and rules for the time and attendance of, the President and senior management;
- CDA whistleblowing policies and procedures;
- Policies and procedures related to the acquisition and disposition of real property;
- Policies and procedures related to the disposition of personal property;
- The defense and indemnification policy for Directors;
- The code of ethics for Directors and non-salaried officers;
- CDA travel policies and procedures; and be it further

RESOLVED that the Board ratifies the following policies, procedures and guidelines attached to the CDA Resolution #2 adopted on January 5, 2016 as follows:

- Policies and procedures related to the procurement of goods and services; and be it further

RESOLVED that the CDA's salaried officers and employees shall be subject to the restrictions and standards set forth in Section 74 of the Public Officers Law, which restrictions shall serve as the code of ethics for the CDA's salaried officers and employees; and be it further

RESOLVED that the CDA shall not, directly or indirectly, including through any subsidiary, extend or maintain credit, arrange for the extension of credit, or renew an extension of credit, in the form of a personal loan to or for any officer, Board member or employee (or equivalent thereof) of the CDA.

RESOLVED, that the Town Clerk is hereby authorized to forward a certified copy of this resolution to the New York State Office of State Controller, and an electronic copy to the CDA.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 1

SETS SALARIES OF ELECTED OFFICIALS FOR THE YEAR 2017

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

RESOLVED, that the salaries of the following Elected Officials of the Town of Riverhead for the year 2017 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
Walter, Sean	Town Supervisor	\$ 115,148.00
Wilhelm, Diane	Town Clerk	\$ 83,846.00
Woodson, George	Superintendent of Hwys	\$ 94,803.00
Hulse, Lori	Town Justice	\$ 84,571.00
Smith, Allen M.	Town Justice	\$ 84,571.00
Tennenberg, Laverne	Assessor, Chairperson	\$ 94,656.00
Haas, Mason	Assessor	\$ 83,846.00
Leszczynski, Paul	Assessor	\$ 83,846.00
Zaneski, Laurie	Receiver of Taxes	\$ 80,616.00
Dunleavy, John	Councilman	\$ 48,955.00
Hubbard, Timothy	Councilman	\$ 48,955.00
Giglio, Jodi	Councilwoman	\$ 47,598.00
Wooten, James	Councilman	\$ 48,955.00

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 2

SETS SALARIES OF GENERAL TOWN EMPLOYEES FOR THE YEAR 2017

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Dunleavy

RESOLVED, that the salaries of the following employees of the Town of Riverhead for the year 2017 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>	<u>HOURLY</u>
<u>ASSESSORS</u>				
Brown, Dana	5/5	Assessment Clerk	\$ 39,198.38	
Hotchkiss, Cheryl	9/10A	Sr. Assessment Clerk	\$ 50,936.89	
Wulffraat, Lisa	9/19	Account Clerk Typist	\$ 60,690.50	
<u>BAY CONSTABLE</u>				
Divan, James	6/18	Bay Constable	\$ 89,561.09	
<u>BINGO INSPECTOR</u>				
Lombardino, Joseph		Bingo Inspector		\$12.0000
<u>BUILDING DEPARTMENT</u>				
Murphree, Jefferson		Town Building/Planning Admin	\$ 119,067.54	
Hammond, Brad		Chief Building Inspector	\$ 80,000.00	
Edwards, Susan	9/12	Account Clerk Typist	\$ 52,658.11	
Friszowski, Frances	5/12A	Head Clerk	\$ 73,048.57	
Griffin, Mark	6/12	Building Inspector	\$ 77,941.95	
Podlas, Richard	6/16	Building Inspector	\$ 85,688.04	
<u>BUILDINGS & GROUNDS</u>				
Ayala, Juan	7/14	Maint. Mechanic II	\$ 59,883.42	
Bauerfeind, Paul	1/5A	Custodial Worker I	\$ 43,816.74	
Bowe, Howard	3/6	Groundskeeper I	\$ 46,219.88	
Caccioppo, Beatrice	1/8	Custodial Worker I	\$ 46,592.35	
Cavaluzzi, Madeline	1/9	Custodial Worker I	\$ 47,702.59	
Cawley, Guy	20/19	Building Maintenance Supervisor	\$ 81,975.90	
Hubbard, Gary	15/16	Maint. Mechanic V	\$ 71,657.95	
Hubbard, Robert	7/14A	Maint. Mechanic II	\$ 60,507.20	
McKay, Steven	12/15A	Grounds Maint. Supervisor	\$ 67,535.46	
Mottern, George	1/17A	Custodial Worker I	\$ 57,139.66	
O'Kula, Stephen	4/P	Maint. Mechanic I	\$ 43,600.54	
Rachubka, Zygmunt	7/10	Maint. Mechanic II	\$ 54,893.14	

Rambo, Kevin	7/5	Maint. Mechanic II	\$ 48,655.30
Stoddard, John	7/5	Maint. Mechanic II	\$ 48,655.30
Sulzer, Scott	8/13	Maint. Mechanic III	\$ 59,705.74
Zebrowski, David	12/10	Maint. Mechanic IV	\$ 60,008.15

COMMUNITY DEVELOPMENT

Kempner, Christine		Community Dev Admin	\$ 114,103.85	
Maiorana, Joseph	7/14	Asst Comm Dev Pro Sup	\$ 88,066.24	
Messina, Frank	4/7	Grants Technician	\$ 58,036.31	
Thompson, Daniel		P/T Housing Inspector		\$29.6584

EISEP PROGRAM

Anderson-Hansson, Kimberly		P/T Homemaker		\$14.8328
Lagun, Magdalena		P/T Homemaker		\$14.8328
Ritter, Gloria		P/T Homemaker		\$14.8328
Shepherd, Holly		P/T Homemaker		\$15.1305
Trent, Cynthia		P/T Homemaker		\$15.1305

ENGINEERING

Dillingham, Drew		Town Engineer	\$ 110,000.00
Dillingham, Drew		Stipend	\$ 3,000.00
Rosini, Ernesto		Ass't. Town Engineer	\$ 93,000.00
McKay, Margaret	9/12A	Account Clerk Typist	\$ 53,231.85
Sollazzo, Leisa	7/15A	Senior Administrative Asst.	\$ 91,201.46

FINANCE

Rothaar, William		Chief Accountant	\$ 139,883.63
Strahmann, Angelika		Principal Accountant	\$ 93,636.00
Boden, Melissa	9/P	Account Clerk Typist	\$ 42,330.76
Kinghan, John	6/P	Network & Systems Specialist II	\$ 60,513.23
Miloski, Jean	7/11A	Principal Account Clerk	\$ 82,840.89
Peeker, Melissa	11/14	Senior Account Clerk Typist	\$ 58,193.90
Pipczynski, Lori	9/16A	Computer Operator II	\$106,448.23
Scelzi, Raymond	7/5A	Accountant	\$ 70,300.03
Schroeder, Kathleen	11/17A	Senior Account Clerk Typist	\$ 62,430.05
Sweeney, Theresa	4/10	Netwk & Sys Tech	\$ 62,987.02

FIRE MARSHAL

Andruszkiewicz, David	6/14A	Fire Marshal I	\$ 82,783.26
Smith, Andrew	4/4A	Fire Prevention Inspector	\$ 53,910.72
Tague, Laura	9/10	Account Clerk Typist	\$ 50,363.14
Zitek, Craig	10/6	Chief Fire Marshal	\$ 86,363.86

HISTORIAN

Case, Georgette		Town Historian	\$ 7,000.00
-----------------	--	----------------	-------------

HUMAN RESOURCES

Ferris, Margaret		Town Personnel Officer	\$ 72,961.56
------------------	--	------------------------	--------------

INTERGENERATIONAL SERVICES

RECREATION

Coyne, Raymond		Superintendent of Recreation I	\$ 102,092.92
Coyne, Raymond		Stipend	\$ 8,000.00
Eastwood, Colleen	4/12	Recreation Supervisor	\$ 66,287.49
Flood, Elizabeth	4/P	Community Relations Specialist	\$ 51,435.37
Hendrickson, Danielle	5/4	Cultural Affairs Supervisor	\$ 57,775.17
Janecek, James	4/14A	Recreation Program Coordinator Ass't Recreation Program	\$ 70,413.08
Schandel, Ashley	3/6A	Coordinator	\$ 52,120.46
Strange, Doris	9/15	Account Clerk Typist	\$ 56,100.56
Tocci, Kelly	7/9	Ass't. Super. Of Recreation	\$ 77,615.53

SENIOR CITIZEN PROGRAMS ADMINISTRATION

Doll, Judy		Sr. Citizen Program Director	\$ 102,934.50
Schwarz, Debra	9/18A	Senior Citizens Center Mgr	\$ 60,116.76
Westwood, Karen	2/13	Senior Citizens Aide	\$ 42,338.20

SENIOR CITIZEN PROGRAMS BUS OPERATIONS

Brown, Penelope	4/5	Bus Driver	\$ 37,863.16
Lassandro, Thomas	4/7A	Bus Driver	\$ 40,283.82
McKillop, Laurie	4/5	Bus Driver	\$ 37,863.16
White, Anthony	4/6A	Bus Driver	\$ 39,315.56

SENIOR CITIZEN PROGRAMS NUTRITION

Klein, Charles	4/6	Senior Cook	\$ 38,831.43
Muller, Melissa	2/9	Cook	\$ 38,753.77
Sawaya, Joanna	2/P	Cook	\$ 33,377.12
Sulzer, Daryl	2/12	Senior Citizen Aide	\$ 41,442.09

SENIORS HELPING SENIORS PROGRAM

Marsland, Frederick		P/T Maint. Mech II (Home Chore)	\$21.2308
Lieri, Keith		P/T Maint. Mech I (Home Chore)	\$17.5000

JUVENILE AID BUREAU

Hobson-Womack, Evelyn		Detective Grade I	\$ 126,434.78
Behr, Cheryl	9/6A	Account Clerk Typist	\$ 46,346.95
Maccagli, Elizabeth	4/8	Youth Counselor	\$ 59,686.55

JUSTICE COURT

Hazzard, Rebecca	11/4A	Justice Court Clerk	\$ 46,695.79
Manarel, Sarah	11/7	Justice Court Clerk	\$ 49,721.61
Morrissey, Roberta	6/8	Justice Court Director	\$ 70,195.85
Reyes, Tina	12/15	Senior Justice Court Clerk	\$ 61,131.00

Seebeck, Catherine	11/8	Justice Court Clerk	\$ 50,931.94	
Sickler, Brenda	11/7A	Justice Court Clerk	\$ 50,326.77	
Vail, Maribeth	11/7	Justice Court Clerk	\$ 49,721.61	
Bennett, Daniel		P/T Court Officer		\$20.4000
Elfein, Jennifer		P/T Court Officer		\$20.4000
Schoberl, Anthony		P/T Court Officer		\$20.4000
Sypher, Steven		P/T Court Officer		\$20.4000

LEGISLATIVE

Collins, Carissa		Legislative Secretary	\$ 41,387.11	
------------------	--	-----------------------	--------------	--

MUNICIPAL GARAGE EMPLOYEES

Bakowski, John	8/P	Auto Mechanic II	\$ 47,020.57	
Curtis, Michael	12/11A	Auto Mechanic IV	\$ 62,061.06	
Rogers, Thomas	8/4A	Auto Mechanic II	\$ 48,923.35	
Zaveski, Timothy	9/19	Auto Mechanic III	\$ 68,685.97	

PLANNING DEPARTMENT

Bergman, Gregory	5/P	Planning Aide	\$ 55,978.30	
Gluth, Karin	9/10	Planner	\$ 90,910.65	
Toth, Emily	2/P	Administrative Assistant	\$ 42,319.18	
Seeman, Jeffrey		PT Environmental Planner		\$32.9700

POLICE CIVILIAN

Cartwright, Pamela	4/19	Clerk Typist	\$ 51,418.83	
Hubbard, Gina	9/12A	Account Clerk Typist	\$ 53,231.85	
Komosinski, Mary	7/7	Sr. Administrative Assistant	\$ 73,435.25	
Kozakiewicz, Cheryl	9/18	Account Clerk Typist	\$ 59,543.01	
Bobinski, Christian	1/6	Public Safety Dispatcher I	\$ 49,909.83	
Buyukdeniz, Deborah	1/12	Public Safety Dispatcher I	\$ 57,409.21	
Chester, Erin	1/14A	Public Safety Dispatcher I	\$ 60,533.95	
Eibs-Stankaitis, Jessica	1/P	Public Safety Dispatcher I	\$ 46,160.14	
Elco, Melissa	1/9	Public Safety Dispatcher I	\$ 53,659.52	
Kruszon-Walters, Nancy	1/6	Public Safety Dispatcher I	\$ 49,909.83	
Mattei, Thomas	1/P	Public Safety Dispatcher I	\$ 46,160.14	
Miloscia, Christine	1/5	Public Safety Dispatcher I	\$ 48,659.93	
Newman, Tanya	1/14	Public Safety Dispatcher I	\$ 59,909.00	
Seus, John	1/6	Public Safety Dispatcher I	\$ 49,909.83	
Stotsky-Urevich, Catherine	1/P	Public Safety Dispatcher I	\$ 46,160.14	
Carragher, Deirdre		PT Public Safety Dispatcher I		\$19.5100
Fleming, William		PT Public Safety Dispatcher I		\$19.5100
Raudies, Eric		PT Public Safety Dispatcher I		\$19.5100
Vonatski, Kathleen		PT Public Safety Dispatcher I		\$19.5100
Desuno, John		PT Police Officer		\$21.0000
Figueroa, Ryan		PT Police Officer		\$21.0000
Hickey, Christian		PT Police Officer		\$21.0000
Kutscher, Maxwell		PT Police Officer		\$21.0000
Luhrs, Jason		PT Police Officer		\$21.0000
Pendzick, Christopher		PT Police Officer		\$21.0000
Smith, Christie		PT Police Officer		\$21.0000
Sproston, Robert		PT Police Officer		\$21.0000

Stevens, Robert	PT Police Officer	\$21.0000
Daniels, Kelly	Crossing Guard	\$16.7947
Edwards, Bruce	Crossing Guard	\$15.0000
Galka, Madeline	Crossing Guard	\$15.0000
Hocker, Patricia	Crossing Guard	\$15.0000
Kleppe, John	Crossing Guard	\$15.0000
Lynn, Marianne	Crossing Guard	\$15.0000
Mooney, Brian	Crossing Guard	\$15.0000
Rizzuto, Frances	Crossing Guard	\$15.0000
Shuot, John	Crossing Guard	\$15.0000
Temperino, James	Crossing Guard	\$15.0000
Crump, Tracey	Detention Attendant	\$11.4200
Dorfer, Patricia	Detention Attendant	\$11.4200
Hattorff, Philip	Detention Attendant	\$11.4200
Jaeger, Billie Jo	Detention Attendant	\$11.4200
Kraemer, William	Detention Attendant	\$11.4200
McGowan, Faye	Detention Attendant	\$11.4200
Oliver, Beatrice	Detention Attendant	\$11.4200
Taylor, Barbara	Detention Attendant	\$11.4200
Taylor Deborah	Detention Attendant	\$11.0000
Trent, Kiana	Detention Attendant	\$11.0000
White, Brianna	Detention Attendant	\$11.4200
Bell, Remy	Traffic Control Specialist	\$16.0000
Fideli, Baycan	Traffic Control Specialist	\$16.0000
Schoberl, Anthony	Traffic Control Specialist	\$16.0000

PURCHASING

Tague, Mary Ann	7/14	Purchasing Agent	\$ 88,066.24
-----------------	------	------------------	--------------

REGISTRAR OF VITAL STATISTICS

Delvecchio, Carol	Sub-Registrar	\$ 300.00
O'Neill, Juliann	Deputy Registrar	\$ 1,000.00

SANITATION DEPARTMENT & YARD WASTE PROGRAM

Clarkin, James	3/13	Laborer	\$ 54,317.44
Darling, Ronald	6/11	AEO	\$ 55,164.95
Turpin, Eric	6/4A	AEO	\$ 47,161.66
Cain, Victoria		Guard-Landfill	\$13.1617
Vance, Thomas		Guard-Landfill	\$13.1617

SHARED SERVICES

Jaeger, Billie Jo	9/11A	Account Clerk Typist	\$ 52,084.37
O'Kula, Linda		P/T Driver Messenger	\$14.4211

SUPERVISOR'S OFFICE

Lewis, Jill	Deputy Supervisor	\$ 84,819.91
Levy, Lawrence	Executive Assistant	\$ 78,030.00
Sclafani, Carol	Legislative Secretary	\$ 43,688.11

TAX RECEIVER'S OFFICE

Messina, Melissa		Deputy Tax Receiver	\$ 42,500.00
Ritter, Jaime	9/8	Account Clerk Typist	\$ 48,068.18

TOWN ATTORNEY

Kozakiewicz, Robert		Town Attorney	\$ 120,935.77
Prudenti, Annemarie		Deputy Town Attorney	\$ 111,100.53
McCormick, Daniel		Deputy Town Attorney	\$ 108,098.38
Thomas, Dawn		Deputy Town Attorney	\$ 100,000.00
Buckner, Nicole	5/7A	Ordinance Inspector	\$ 64,064.22
Downs, Richard	9/9	Town Investigator	\$ 88,520.26
Fagan, Joanne	9/10	Account Clerk Typist	\$ 50,363.14
Lenox, Laura	7/13A	Paralegal	\$ 87,021.17
McKay, Linda	4/8	Code Compliance Coordinator	\$ 59,686.55
Occhiogrosso, Karen		Secretary	\$20.4000

TOWN CLERK

Delvecchio, Carol	9/19	Account Clerk Typist	\$ 60,690.50
O'Neill, Juliann	9/8	Account Clerk Typist	\$ 48,068.18
O'Neill, Juliann		Deputy Town Clerk Stipend	\$ 2,500.00

TRANSPORTATION ADMINISTRATION

Zaleski, Michael		Deputy Super. Of Highway	\$ 84,000.00
Zaleski, Michael		Stipend	\$ 1,000.00
Testa, Donna	9/14	Account Clerk Typist	\$ 54,953.08

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 3

SETS SALARIES OF HIGHWAY DEPARTMENT FOR THE YEAR 2017

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

RESOLVED, that the salaries of the following employees of the Town of Riverhead Highway Department for the year 2017 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
Apicello, John	9/15	C.E.O.	\$ 63,481.56
Arteaga, David	6/9	A.E.O.	\$ 52,702.40
Atkins, Waverly	9/15A	C.E.O.	\$ 64,132.11
Bates, Richard	9/15	C.E.O.	\$ 63,481.56
Bouchard, Ray	6/7A	A.E.O.	\$ 50,855.48
Bugge, Christopher	6/7	A.E.O.	\$ 50,239.84
		Highway Main Crew	
Caffrey, Ronald	12/19	Leader	\$ 72,325.56
Coach, Elrod	6/7A	A.E.O.	\$ 50,855.48
D'Amara, Neil	6/7	A.E.O.	\$ 50,239.84
Davis, Jeffrey	9/19	C.E.O.	\$ 68,685.97
Davis, Keith	6/4	A.E.O.	\$ 46,546.02
Dick, Andrew	6/7A	A.E.O.	\$ 50,855.48
Fink, Keith	6/5A	A.E.O.	\$ 48,392.93
Fogal, Arthur	7/15	H.E.O.	\$ 61,130.99
Greenwood, Frank	6/4	A.E.O.	\$ 46,546.02
Hayes, Jarrod	7/8A	H.E.O.	\$ 53,021.79
Lescenski, Christopher	6/8	A.E.O.	\$ 51,471.12
Meyer, John	6/5A	A.E.O.	\$ 48,392.93
Moreno, Joseph	6/7A	A.E.O.	\$ 50,855.48
Mottern, Joan	9/14	Account Clerk Typist	\$ 54,953.08
Nagy, Kenneth	7/15A	H.E.O.	\$ 61,754.77
		Maintenance Mechanic	
Niewadomski, John	8/18	III	\$ 66,048.32
Osman, David	6/5A	A.E.O.	\$ 48,392.93
		Highway Main Crew	
Owen, Donald	12/19	Leader	\$ 72,325.56
Pipczynski, James	6/9A	A.E.O.	\$ 53,318.03
Quinn, Joseph	7/19	H.E.O.	\$ 66,121.26
Reeve, Edward	9/19	C.E.O.	\$ 68,685.97
Renten Jr., William	7/8A	H.E.O.	\$ 53,021.79
Shaw, Eric	6/5	A.E.O.	\$ 47,777.29
Smith, Michael	7/15A	H.E.O.	\$ 61,754.77
Tedesco, Robert	6/6A	A.E.O.	\$ 49,624.21
Vance, Scott	6/P	A.E.O.	\$ 45,314.74

Vance, Thomas	6/9	A.E.O.	\$	52,702.40
Williams, Zebedee	6/7A	A.E.O.	\$	50,855.48
Witt, Jeffrey	6/6A	A.E.O.	\$	49,624.21

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 4

SETS SALARIES OF POLICE OFFICERS FOR THE YEAR 2017

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

RESOLVED, that the salaries of the following employees of the Town of Riverhead for the year 2017 be and are hereby set as follows:

POLICE OFFICERS

<u>EMPLOYEE</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
Hegermiller, David	Chief Emergency Services	\$ 180,792.15
Hegermiller, David	Coordinator	\$ 6,000.00
Smith, Richard	Captain	\$ 172,917.38
Adlah, Taleb	Police Officer	\$ 115,796.36
Anderson, Jr., Richard	Police Officer	\$ 115,796.36
Atkinson, Ronald	Sergeant	\$ 135,807.35
Bianco, William	Police Officer	\$ 115,796.36
Boden, Richard	Lieutenant	\$ 145,998.45
Brogan, Ray	Police Officer	\$ 115,796.36
Burns, Christopher	Police Officer	\$ 103,345.10
Carey, Edward	Police Officer	\$ 115,796.36
Carrieri, Michael	Police Officer	\$ 115,796.36
Castantine, Kaley	Police Officer	\$ 53,540.03
Cavanagh, Dennis	Police Officer	\$ 115,796.36
Cichanowicz, Charles	Police Officer	\$ 115,796.36
Clements, Brian	Police Officer	\$ 115,796.36
Cohen, Eric	Police Officer	\$ 115,796.36
Crump, Ollie	Police Officer	\$ 115,796.36
Davis, Kerri	Police Officer	\$ 115,796.36
Devereaux, Jonathan	Sergeant	\$ 135,807.35
Doscinski, John	Police Officer	\$ 115,796.36
Egan, Sean	Lieutenant	\$ 145,998.45
Erick, Glenn	Police Officer	\$ 115,796.36
Evans, Sean	Police Officer	\$ 90,893.77
Freeborn, Richard	Police Officer	\$ 115,796.36
Frost, Edward	Detective -Sergeant	\$ 139,231.80
Geraci, Douglas	Police Officer	\$ 115,796.36
Gleason, Brian	Sergeant	\$ 135,807.35
Gradischer, Kevin	Police Officer	\$ 115,796.36
Groneman, Andrew	Police Officer	\$ 115,796.36
Hamilton, Jeffrey	Police Officer	\$ 115,796.36
Heller, Branden	Police Officer	\$ 115,796.36
Hill, Harry	Sergeant	\$ 135,807.35

Hogan, Daniel	Police Officer	\$	90,893.77
James, Christopher	Police Officer	\$	115,796.36
Keegan, William	Police Officer	\$	115,796.36
Kitz, Michael	Police Officer	\$	53,539.97
Kubetz, Jill	Sergeant	\$	135,807.35
Laporte, Raymond	Police Officer	\$	115,796.36
Lefebvre, Dana	Police Officer	\$	115,796.36
Lennon, Patrick	Police Officer	\$	115,796.36
Lessard, David	Lieutenant	\$	145,998.45
Lessard, Thomas	Sergeant	\$	135,807.35
Lipinsky, Eric	Police Officer	\$	115,796.36
Lojko, Michael	Police Officer	\$	115,796.36
Lombardo, Michael	Police Officer	\$	115,796.36
Loszewski, Patryk	Police Officer	\$	90,893.77
Lydon, James	Police Officer	\$	115,796.36
Mackie, Sean	Police Officer	\$	115,796.36
McAllister, Timothy	Police Officer	\$	115,796.36
Mcdermott, Patrick	Police Officer	\$	115,796.36
Montalbano, Anthony	Police Officer	\$	90,893.77
Morris, John	Police Officer	\$	115,796.36
Mowdy, Michael	Police Officer	\$	115,796.36
Mudzinski, Matthew	Police Officer	\$	115,796.36
Murphy, Timothy	Police Officer	\$	115,796.36
Nava, Eduardo	Police Officer	\$	53,539.97
Neknez, Matthew	Police Officer	\$	78,442.56
Oliver, Richard	Police Officer	\$	115,796.36
Palmer, Stephan	Sergeant	\$	135,807.35
Perez, Byron	Police Officer	\$	65,991.29
Purick, Michael	Police Officer	\$	115,796.36
Roberts, Mark	Police Officer	\$	115,796.36
Rosini, Giuseppe	Police Officer	\$	65,991.24
Schule, Allan	Police Officer	\$	115,796.36
Seal Jr., John	Police Officer	\$	115,796.36
Silleck, Charles	Police Officer	\$	115,796.36
Tam Christopher	Police Officer	\$	65,991.24
Troyan, Peter	Police Officer	\$	115,796.36
Vail, John	Sergeant	\$	135,807.35
VonVoigt, David	Police Officer	\$	90,893.77
VonVoigt, Richard	Police Officer	\$	65,991.24
Walther, Daniel	Police Officer	\$	78,442.56
Welsh, James	Police Officer	\$	115,796.36
Wicklund, Scott	Police Officer	\$	115,796.36
Willsey, Danielle	Police Officer	\$	115,796.36
Wilson, Timothy	Police Officer	\$	115,796.36

DETECTIVES

Henry, Michael	Detective Grade I	\$	126,434.78
Hernandez III, Frank	Detective Grade I	\$	126,434.78
Isgro, Dino	Detective Grade III	\$	123,474.48
Mauceri, Charles	Detective Grade III	\$	123,474.48
Palmer, Dixon	Detective Grade I	\$	126,434.78

Schmidt, Michael	Detective Grade II	\$	124,945.99
Stromski, Mark	Detective Grade II	\$	124,945.99
Waski, Patrick	Detective Grade I	\$	126,434.78

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 5

**SETS SALARIES OF SEWER/SCAVENGER WASTE DISTRICT
FOR THE YEAR 2017**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

RESOLVED, that the salaries of the following employees of the Town of Riverhead Sewer/Scavenger Waste District for the year 2017 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>% RS/SCA/CS</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>	<u>HOURLY</u>
Reichel, Michael	50/50/0		Wastewater Dist. Super.	\$ 101,772.50	
Reichel, Michael	0/0/100		Calverton Sewer Superintendent	\$ 23,166.27	
Reichel, Michael			License Stipend	\$ 5,000.00	
			Assistant Wastewater Dist. Super.		
Allen, Timothy	50/50/0			\$ 93,685.26	
Alexander, Warren	0/100/0	14/15	Wastewater Tmt Plant Oper II	\$ 69,061.01	
Arrigo, John	0/100/0	14/13A	Wastewater Tmt Plant Oper II	\$ 66,945.27	
Attridge, Douglas	0/100/0	18/11	Sr. WW Tmt Plant Oper 3A	\$ 67,517.69	
Cybulski, Brian	20/80/0	7/5	Maintenance Mechanic II	\$ 48,655.30	
Densieski, Joseph	100/0/0	7/5	Maintenance Mechanic II	\$ 48,655.30	
Gallo, Thomas	100/0/0	7/5	Maintenance Mechanic II	\$ 48,655.30	
Hattorff, Matthew	100/0/0	18/19	Sr. WW Tmt Plant Oper 3A	\$ 79,490.62	
Lech, Michael	100/0/0	18/17	Sr. WW Tmt Plant Oper 3A	\$ 76,497.39	
McCabe, Sean	100/0/0	14/6	Wastewater Tmt Plant Oper II	\$ 56,366.54	
Schroehner, Christopher	100/0/0	8/15	Maintenance Mechanic III	\$ 62,242.77	
Smith, Robert	100/0/0	14/6A	Wastewater Tmt Plant Oper II	\$ 57,071.79	
Sollazzo, Jill	50/50	9/12	Account Clerk Typist	\$ 52,658.11	
Watts, Kyle	100/0/0	7/6	Maintenance Mechanic II	\$ 49,902.87	
Ruisi, Tonilin	0/100/0		P/T Clerk		\$10.2500

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 6

SETS SALARIES OF STREET LIGHTING DISTRICT FOR THE YEAR 2017

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Wooten

RESOLVED, that the salaries of the following employees of the Town of Riverhead Street Lighting District for the year 2017 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
Commins, Michael	15/15	Electrical Services Supervisor	\$ 70,221.85
Krupski, Dennis	7/10	Maint. Mechanic II	\$ 54,893.14
Merker, William	7/10	Maint. Mechanic II	\$ 54,893.14
Merker, William		License Stipend	\$ 3,000.00
Smith, James	8/9A	Maintenance Mechanic III	\$ 55,265.93
Smith, James		License Stipend	\$ 3,000.00

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 7

SETS SALARIES OF VARIOUS BOARDS FOR THE YEAR 2017

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

RESOLVED, that the salaries of the following board members of various boards of the Town of Riverhead for the year 2017 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>	
<u>ARCHITECTURAL REVIEW BOARD</u>				
Sokoloski, Roy		Member- Chair	\$ 2,500.00	
Vacant		Member - Vice Chair	\$ 2,500.00	
Jacunski, Judy		Board Member	\$ 2,500.00	
Jacquemin, Gary		Board Member	\$ 2,500.00	
Shauger, Kelly		Board Member	\$ 2,500.00	
<u>ASSESSMENT REVIEW BOARD</u>				
Kane, James		Member	\$ 1,000.00	
Mills, Brian		Member	\$ 1,000.00	
O'Connell, Judith		Member	\$ 1,000.00	
		Chairman	\$ 100.00	Stipend
<u>CONSERVATION ADVISORY COUNCIL</u>				
McCabe Sr., Sean M.		Member-Chair	\$ 970.00	
Kujawski, Robert		Member-Vice Chair	\$ 770.00	
Fox, Robert		Member	\$ 770.00	
Galasso, Alex		Member	\$ 770.00	
Lewin, Duane		Member	\$ 770.00	
Woodhull, George		Member	\$ 770.00	
<u>PLANNING BOARD</u>				
Carey, Stanley		Member-Chair	\$ 12,000.00	
Densieski, Edward		Member-Vice Chair	\$ 9,750.00	
O'Dea Richard		Member	\$ 9,000.00	
Baier, Joseph		Member	\$ 9,000.00	
Nunnaro, George		Member	\$ 9,000.00	

ZONING BOARD OF APPEALS

Mclaughlin, Fred	Member-Chair	\$	8,000.00
Wittmeier, Otto	Member-Vice Chair	\$	6,000.00
Barnes, Leroy	Member	\$	6,000.00
Seabrook, Frank	Member	\$	6,000.00
Worthington, Lisa	Member	\$	6,000.00

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 8

SETS SALARIES OF WATER DISTRICT EMPLOYEES FOR THE YEAR 2017

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

RESOLVED, that the salaries of the following employees of the Town of Riverhead Water District for the year 2017 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u> <u>WATER DISTRICT</u>	<u>ANNUAL</u> <u>SALARY</u>
Conklin, Mark		Water Dist Superintendent	\$ 129,000.00
		Assistant Water Dist Superintendent	
Kruger, Thomas		Superintendent	\$ 93,636.00
Barauskas, Lynn	9/19	Account Clerk Typist	\$ 60,690.50
Benedict, Michael	17/19	Sr. Water Trmt. Plant Oper IB	\$ 78,265.84
Bokee, Paul	15/19	Water Treatment Plant Oper IIB	\$ 75,966.25
Cain, Victoria	3/11	Water Meter Reader	\$ 52,003.85
Gablenz, Brian	15/9	Water Treatment Plant Oper IIB	\$ 61,605.25
Halpin, Robin	9/6	Account Clerk Typist	\$ 45,773.21
Hatcher, Alan	8/8	Maintenance Mechanic III	\$ 53,363.16
Hubbard, Jason	15/12	Water Treatment Plant Oper IIB	\$ 65,913.55
Kellar, John	15/9	Water Treatment Plant Oper IIB	\$ 61,605.25
		Wtr Treatment Plant Oper	
Keller, Daniel	9/P	Trainee	\$ 47,868.33
Leja, Charles	14/18A	Water Maint. Crew Leader	\$ 73,997.75
Letson, John	15/13A	Water Treatment Plant Oper IIB	\$ 68,067.70
		Wtr Treatment Plant Oper	
Reichel, Ariel	9/P	Trainee	\$ 47,868.33
Walls, Frank	8/9A	Maintenance Mechanic III	\$ 55,265.93
Wulffraat, Arnold	15/13	Water Treatment Plant Oper IIB	\$ 67,349.65

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 9

AWARDS CONTRACT TO TERRY CONTRACTING & MATERIALS, INC., FOR THE DEMOLITION AND REMOVAL OF THE VACANT RESIDENTIAL STRUCTURE LOCATED AT 212 TROUT BROOK LANE, RIVERHEAD, NEW YORK, ALSO KNOWN AS SUFFOLK COUNTY TAX MAP NO. 600-85-2-95.19, BASED UPON AN EARLIER TOWN BOARD DETERMINATION AND EMERGENCY DECLARATION THAT SAID STRUCTURE IS UNSAFE, HAS PARTIALLY COLLAPSED, IS IN IMMINENT DANGER OF FURTHER COLLAPSE, POSES A HAZARD AND DANGER TO THE PUBLIC AND ORDERED THE TOWN ENGINEERING DEPARTMENT TO FACILITATE THE DEMOLITION OF SAID STRUCTURE AND TO ASSESS DEMOLITION, REMOVAL AND ADMINISTRATIVE COSTS AGAINST THE SUBJECT PROPERTY

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the Riverhead Town Clerk was directed to and did facilitate the publication and posting on October 13, 2016, of a public notice for a public hearing regarding an alleged unsafe structure as delineated above in the Riverhead News-Review; and

WHEREAS, pursuant to publication and posting, a public hearing was conducted on November 17, 2016, at about 10:00 a.m., at Riverhead Town Hall, for the purpose of determining whether the structure located at 212 Trout Brook Lane, Riverhead, also known as SCTM No. 600-85-2-95.19, was an unsafe structure, pursuant to Chapter 217 of the Riverhead Town Code, and whether the subject property owner was timely notified of such public hearing pursuant to statutory notice requirements and to provide an opportunity for the property owner to address the subject allegations; and

WHEREAS, the Town Board received testamentary evidence as well as other evidence in the form of exhibits during the hearing date of November 17, 2016, as well as additional submissions on November 28, 2016.

WHEREAS, on December 6, 2016, the Town Board, upon due deliberation and consideration of all of the evidence adduced at the public hearing as well as additional submissions thereafter, determined and declared, on an emergency basis, that the delineated structure is an unsafe structure as follows:

1. Said structure constitutes a hazard to public safety and health in that the structure, due to prolonged and unabated exterior and interior exposure to rain, snow, ice and wind, has partially collapsed due to weakened, dilapidated and fire-damaged structural components; and
2. Is in imminent danger of a total collapse as weather elements continue to weaken the structural components and structural integrity of the fire-damaged building; and

3. That the subject property owner(s) were timely notified and/or constructively notified of the unsafe condition of the structure and the date and time of the subject hearing pursuant to statutory requirements; and
4. That the property owner(s) have failed to remediate the unsafe condition of the structure in a timely manner with notice of the consequences of same.
5. Whereas, Fire Marshal Craig Zitek reports in relation to site inspections conducted on December 27, 2016, and January 3, 2017, that there is evidence that an unauthorized party(ies) is= occupying the subject structure including use of matchbooks to light cigarettes which poses an immediate danger to the subject party(ies), public at large as well as emergency responders who may be summoned to the location.

WHEREAS, the Town Engineering Department was ordered to expedite and facilitate the demolition of the delineated structure, excluding the foundation unless same is determined to be unsafe, pursuant to applicable New York State and/or Suffolk County laws, rules, regulations or procedures and applicable engineering best management practices, including but not limited to the removal and/or securing of the foundation and property, if applicable, of the delineated structure by means it deems appropriate, safe, and statutorily compliant, and assess all costs and expenses incurred by the Town, including but not limited to retention of third-party contractors and/or consultants in connection with the demolition proceedings, as a charge to the property owner/property, including all administrative costs incurred by the Town pursuant to Riverhead Town Code Chapter 217; and

WHEREAS, the Town Engineering Department has declared, upon review, that the subject foundation, if excluded from demolition, would in and of itself, pose an unsafe condition in the absence of a supporting physical structure above it; and

WHEREAS, the Town Engineering Department did request and obtain multiple price quotes for the emergency demolition of the subject residential structure; and

WHEREAS, Terry Contracting & Materials, Inc., which is ready, willing and able to demolish and remove the subject structure and foundation, submitted the lowest responsible price quote for the subject demolition in the amount of \$19,400.00.

BE IT RESOLVED, that Terry Contracting & Materials, Inc., is awarded the contract to demolish and remove the subject residential structure in the maximum amount \$19,400.00 and subject to an additional contingency of \$2,000.00, predicated upon a declaration and documentation by the Town Engineering Department that such additional services are required to complete project parameters.

BE IT RESOLVED, that the Office of Accounting be and is hereby authorized to prepare a budget adoption for the aforementioned project; specifically the Office of Accounting is authorized to make the necessary transfers as follows: from 001.010010.411001 Real Property Taxes Chapter 217-\$21,400 to Account 001.086660.540000 Contractual Expenses Chapter 217-\$21,400.

BE IT RESOLVED, that the Town Engineering Department be and is hereby authorized to secure a Town of Riverhead purchase order from the Purchasing Department in the amount of \$19,400.00, regarding the aforementioned project.

McCormick/Chapter 217/212 Trout Brook Lane, Awards Demolition Contract to Terry Contracting & Materials, Inc.,

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute an agreement with Terry Contracting & Materials, Inc., regarding the demolition and removal of the subject residential structure, including foundation, in a form substantially conforming to the attached agreement hereto and subject to the review and approval of such agreement by the town attorney's office.

BE IT FURTHER RESOLVED, that the Town Engineering Department is ordered to assess and coordinate all costs and expenses incurred by the Town, including but not limited to retention of third-party contractors and/or consultants in connection with the demolition proceedings, as a charge to the subject owner/property, including all administrative costs incurred by the Town pursuant to Riverhead Town Code Chapter 217.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the subject property owner(s) by the Chief Fire Marshal, pursuant to statutory notice requirements; as well as the Town Engineering Department. In addition, all Town Hall Departments may review and obtain a copy of this resolution from electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 10

AUTHORIZES STIPEND WITH DREW DILLINGHAM

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, the retirement of the Sanitation Supervisor in 2014 necessitated the reallocation of job duties among existing staff members making it incumbent upon the Town Board to assign the oversight and implementation of the Household Hazardous Waste Program to an appropriate individual; and

WHEREAS, the Town Board appointed Drew Dillingham to perform the duties associated with this program by Resolution number 19 on January 6, 2015; and

WHEREAS, Drew Dillingham has agreed to continue these duties and responsibilities and the Town Board hereby authorizes a stipend in the amount of \$3,000 to be paid for the year 2017.

NOW THEREFORE BE IT RESOLVED, that the Town Board, be and hereby, assign the oversight and implementation of the Household Hazardous Waste Program to Drew Dillingham and authorizes a stipend in the amount of \$3,000 with no other change to the terms and conditions of his employment; and be it further

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 11

MAINTAINS POLICY OF NONDISCRIMINATION

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, pursuant to United States Code Title 42, Section 6101 et seq., Section 200d, and Title 29, Section 794, it is required that a formal policy of nondiscrimination be established for the Town of Riverhead.

NOW, THEREFORE, BE IT RESOLVED, that the following policy of nondiscrimination be, and hereby is, established:

No person shall, on the grounds of race, color, national origin, sex, religion, age or handicap, be excluded from participation in or be subjected to discrimination in any program or activity funded, in whole or part, by Federal funds.

The Town of Riverhead has designated the following person as the contact to coordinate efforts to comply with this requirement:

**Sean M. Walter
Town Supervisor, Town of Riverhead
200 Howell Avenue
Riverhead, NY 11901-2596
Telephone: 631-727-3200
Monday –Friday: 8:30 A.M. to 4:30 P.M.**

BE IT FURTHER RESOLVED, that the Town Clerk be, and hereby is, directed to publish a copy of the above policy of nondiscrimination in the January 12, 2017 issue of the official newspaper and to post same on the signboard in Town Hall.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 12

**AUTHORIZES SUPERVISOR TO EXECUTE A CONTRACT ADDENDUM WITH THE
DEPUTY SUPERINTENDENT OF HIGHWAY**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

RESOLVED, that the Town Board of the Town of Riverhead hereby authorizes the Town Supervisor to execute a contract addendum with the Deputy Superintendent of Highway.

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

AMENDMENT TO AGREEMENT

WHEREAS, Michael Zaleski and the Town of Riverhead are parties to an Agreement dated March 25, 2016 (“the Agreement”) setting forth Zaleski’s terms and conditions of employment in his capacity as the Town’s Deputy Superintendent of Highway; and

WHEREAS, the parties desire to amend certain terms and conditions of the Agreement pursuant to the provisions set forth below:

NOW, THEREFORE, the Agreement is amended effective January 1, 2017 as follows:

1. **Article X, General Provisions, Section 9 (new):**

Zaleski, while in possession of a valid pesticide license and his duties would require the possession of this license, shall receive a prorated annual stipend of \$1,000.00 in lieu of any reimbursement for the cost of maintaining and/or renewing the license outside his regular working hours, with the Town continuing to pay for required courses that are taken during his regular working hours.

This document represents the totality of the agreements between the parties with regards to the matters set forth above. There are no other agreements, oral or otherwise, with regard to these issues or the parties’ Agreement.

FOR THE TOWN:

FOR ZALESKI:

DATE

DATE

TOWN OF RIVERHEAD

Resolution # 13

ADOPTS 2017 LIVING WAGE

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

RESOLVED, THAT IN ADHERENCE TO THE SUFFOLK COUNTY LIVING WAGE LAW, THE TOWN SHALL MAINTAIN AN HOURLY RATE OF PAY OF \$13.69 FOR ANY AND ALL APPLICABLE EMPLOYEES.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

COUNTY OF SUFFOLK



STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

FRANK NARDELLI
COMMISSIONER
DEPARTMENT OF LABOR, LICENSING &
CONSUMER AFFAIRS
725 VETERANS MEMORIAL HIGHWAY
HAUPPAUGE, N.Y. 11788

ADDRESS CORRESPONDENCE TO:
P.O. BOX 6100
HAUPPAUGE, N.Y. 11788-0099
e-mail: sc.dol@suffolkcountyny.gov
PHONE # (631) 853-6600
www.suffolkcountyny.gov/labor

November 4, 2016

Dear Vendor:

On July 27, 2001, the Suffolk County Legislature enacted Local Law 12-2001, the Living Wage Law, which became effective on July 1, 2002. The purpose of this law is to ensure that employees of county contractors and subcontractors, and beneficiaries of tax, loan, grant and ~~other subsidy assistance provided by the County, earn an hourly wage that is sufficient for a family of four to live at or above the federal poverty level.~~

The living wage shall be adjusted each year in proportion to the increase of the area Consumer Price Index. The covered employer shall provide written notification of the rate adjustments to each of its employees and to its subcontractors and/or tenants, who shall provide written notices to each of their employees and make the necessary payroll adjustments by January 1, 2017.

The increase in the area Consumer Price Index for the past twelve months is .81% thus increasing the living wage rate to \$12.03 per hour with health benefits and \$13.69 per hour without health benefits.

Please inform your employees and subcontractors of the increase and make the appropriate payroll adjustment as of January 1, 2017.

Thank you for your cooperation.

Very truly yours,

Frank Nardelli
Commissioner

FN:cb

TOWN OF RIVERHEAD

Resolution # 14

**GRANTS EXCAVATION/IMPORTATION PERMIT AS PROVIDED BY CHAPTER 229
TO PECONIC MANAGEMENT GROUP
(WELNESS CENTER AT OSTRANDER)**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, by Planning Board Resolution No. 2016-0131, dated December 15, 2016, the site plan application of Wellness Center at Ostrander/Peconic Management Group was approved, to construct a two-story medical center building with associated site improvements upon real property located at 1224 Ostrander Avenue, further described as Suffolk County Tax Map No. 600-082-03-010; and

WHEREAS, Peconic Management Group has petitioned the Town Board for a excavation permit pursuant to Chapter 229 of the Riverhead Town Code to import 1,572 cubic yards of earthen material (1,392 cubic yards per site plan plus 180 cubic yards already brought to the site) to this parcel for the development; and

WHEREAS, Christopher Thomas Labate, PE, has submitted a signed and sealed earthwork plan, dated December 19, 2016, as part of the approved Site Plan; and

WHEREAS, the Town Board has reviewed and considered the application for the aforementioned excavation/importation permit.

NOW THEREFORE BE IT RESOLVED that based upon the forgoing the Town Board hereby grants the excavation permit requested by the applicant, such permit to authorize the exportation of not more than 1,572 cubic yards of soils in accordance with the application and calculations of Christopher Thomas Labate, PE, and in accordance with necessary approvals and permits; and be it further

RESOLVED, the Building Department is hereby authorized to accept and collect a permit fee of \$3,244; representing \$2.00 per cubic yard for the importation of said soils, in addition to a permit fee of \$100.00; and be it further

RESOLVED, that all other provisions of Chapter 229 being hereby waived; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Raj Mehta, Peconic Management Group, LLC, 715 Roanoke Avenue, Riverhead, NY 11901, and that all Town Hall Departments may review and obtain a copy of this resolution from electronic storage device, and if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No
Wooten Yes No

Giglio Yes No
Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 15

STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)
DETERMINATION OF SIGNIFICANCE
SITE PLAN APPLICATION FOR IMPROVEMENTS TO
PECONIC BAY MEDICAL CENTER/NORTHWELL HEALTH

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Riverhead Town Board as Lead Agency pursuant to SEQRA is in receipt of a site plan application prepared by Young & Young, titled "Building Addition Peconic Bay Medical Center/Northwell Health" with revisions last dated December 18, 2016 for improvements to a hospital facility known locally as "Peconic Bay Medical Center/Northwell Health;" and,

WHEREAS, the site improvements include construction of a three-story, (+/-) 54,318 square foot addition with various building and infrastructure improvements proposed for a heart catheterization facility; and,

WHEREAS, the location of the improvements are described as Suffolk County Tax Map Numbers 600-108-03-017.001 and 022.001; and,

WHEREAS, the proposed site plan was classified as a Type I Action pursuant SEQRA; and

WHEREAS, the applicant has completed a Full Environmental Assessment Form (FEAF) Part 1 and Supplemental Information prepared by VHB, with revisions last dated December 2016 in accordance with 6 NYCRR 617; and

WHEREAS, the Town Planning Department of the Town of Riverhead was directed by the Lead Agency to complete Parts 2 and 3 of the FEAF and review all documents regarding said application; and

WHEREAS, the proposed action is consistent with Riverhead Town Code Chapter 301 Zoning and Land Development; and

WHEREAS, the applicant has adequately mitigated or avoided short and long term significant environmental impact potential concerning noise, visual and aesthetics, consistency with community characteristics, helicopter flight patterns, vehicular and pedestrian traffic, water supply, wastewater, and constructability; and

WHEREAS, the Town Board as Lead Agency has determined the proposed action is expected to have no significant adverse impacts on the environment; and

WHEREAS, the Lead Agency recognizes the proposed action is expected to generate positive health and safety benefits for the public;

NOW THEREFORE BE IT RESOLVED, that Town Board of the Town of Riverhead, as Lead Agency issues a SEQRA Determination of No Significance and issues a SEQRA Negative Declaration; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Andrew J. Mitchell, FACHE, president and CEO of Peconic Bay Medical Center, 1300 Roanoke Avenue, Riverhead, NY 11901 and be it further

BE IT FURTHER RESOLVED that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 16

**RE-APPOINTS MEMBER TO THE
PLANNING BOARD OF THE TOWN OF RIVERHEAD**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

BE IT RESOLVED, effective January 1, 2017, Richard M. O'Dea is hereby appointed as a member of the Town of Riverhead Planning Board for a term of five (5) years through December 31, 2021, and be it further

RESOLVED, that the Town Clerk be and is hereby directed to forward a copy of this resolution to Richard M. O'Dea, the Planning Department, the Planning Board and the Office of Accounting.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 17

**RE-APPOINTS MEMBER TO THE
ZONING BOARD OF APPEALS OF THE TOWN OF RIVERHEAD**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

BE IT RESOLVED, effective January 1, 2017, Leroy Barnes is hereby appointed as a member of the Town of Riverhead Zoning Board of Appeals for a term of five (5) years through December 31, 2021, and be it further

RESOLVED, that the Town Clerk be and is hereby directed to forward a copy of this resolution to Leroy Barnes, the Zoning Board of Appeals, the Planning Department and the Office of Accounting.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 18

SETS THE FEES FOR USAGE OF RECREATION AND OTHER TOWN FACILITIES

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Dunleavy

RESOLVED, that the Town Board does authorize the Recreation Department to set the following fees for the 2017 calendar year; and

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

Parks/Beaches Rental Fees, Reservation & Regulations

Application Fee	\$ 25.00 (non-refundable)
Group Picnic/Beach Party	\$ 10.00 per hour
Gazebo/Pavilion Rental (residents)	\$ 50.00 per hour
Gazebo/Pavilion Rental (non-residents)	\$100.00 per hour

In addition to the fees above, a rental application to rent for purposes of hosting a picnic or party wherein there shall be or it is anticipated that more than fifteen individuals will be in attendance shall require a \$50.00 park attendant and cleaning fee.

The park and beach picnic areas may be reserved on an hourly basis and the fee shall depend on the length of time reserved for the applicant's event. Note, no permit shall be issued for rental of a town beach and related beach facilities during standard hours of beach operation. All applications/reservations shall require a \$25 non-refundable application fee.

For regulations/rules regarding use, please see below under heading Community Centers/Town Buildings which is applicable to town parks & beaches and all provisions of the Town Code of the Town of Riverhead.

Community Centers/Town Buildings

Resident Usage

Application Fee	\$25.00
Single Usage Meetings	\$15.00 per hour (2 hr. min)
Reoccurring Meetings during Standard Business Hours	\$75.00 (6 mo)
Weekend Events/Parties	\$70.00 per hour (4 hr. min)

Plus..... \$100.00 Security Deposit

Non-Resident Usage

Application Fee \$ 25.00
Fee for Usage \$100.00 per hour
(4 hr. min)

Plus..... \$100.00 Security Deposit

The Town shall refund security deposits if the building regulations and guidelines are adhered to and there is no damage to the building. Note, that reoccurring meetings for "Town of Riverhead" organizations which contain less than 75% town residents will default to the single usage meeting rate of \$15.00 per hour.

Alcoholic beverages may NOT be consumed on Town Property. A clean-up security deposit and/or Certification of Insurance naming the Town of Riverhead as the additional insured may be required of large groups. The applicant shall be responsible for cleanup around the area used. Facility request for the continuous use of a community center will be issued on a first-come first-served basis; however, groups which have used the facility the previous year will be priority in renewing their application. (Please see Quarterly dates Sheet) Single Usage requests will be handled in order in which they are received and according to the availability of the facility. Note, all provisions of the Town Code of the Town of Riverhead shall also apply to the use of town buildings.

Payment Options:

In-person- Check, Cash, Credit Card, Money Order.
Over the Phone- E-check or Credit Card

All Security Deposits must be in the form of a Check and Separate from the Final Payment.

*note, there is a credit card processing fee charged to all credit card paying customers

Ball Fields / Multi-Sport Fields

Seasons: Spring/Summer: March – August Fall: September - November

Important Dates:

Jan 9-20 Re-booking period for Spring/Summer 2017
Jan 23 Open booking period for Spring/Summer 2017
July 3-14 Re-booking period for Fall 2017
July 17 Open booking period for Fall 2017

Confirmations will be sent out the following week on available dates.

Tournaments

y:\2017 resolutions\01.04.17\18 - rec - authorize fees for recreation 2017 (002) final with changes re skate park and reference to 2016 rates as per rc.docx

All tournaments are booked on a field per day rate.

All approved tournament dates require a non-refundable deposit of \$175 one (1) week from approval. (This fee may be CREDITED if tournament is cancelled one (1) week prior to reserved date)

Full-payment is due one (1) week before reserved date. Failure to make full payment on time will result in loss of field(s). The fields/dates will then open up to the next person on the waiting list.

*Confirmation letter of available field rental dates will be followed by an invoice for the \$175.00 Fee, due one week after receiving. If deposit is not received during this time frame, loss of date/fields will occur and become available to next person on the waiting list.

Field Rates \$175 per field/day

Lights & Attendant \$50 per hour/field
(Required for rentals after sunset)

Leagues/Sanctioned Games *Fees Apply to Hockey Rink

- Weekly Leagues may be booked for up to 12 weeks at a time.
- Full payment is required one (1) week prior to the starting date.
- Leagues may not be reserved and pushed back for the purpose of holding dates.
- Payment must be received prior to original start date, dates may be adjusted as permitted.

All organizations are required to bring their own bases and fields are reserved as is.

- Leagues are booked on half day per field rate.
(Morning (AM) up until 5pm and Evening (PM) after 5pm)
- Team Sanctioned Games may be booked for up to 12 dates at a time. Full payment is required one (1) week prior to first scheduled game.

League Rates \$75 per field/day (AM/PM)

Games/Camps/Clinic \$25 per hour/field

Lights & Attendant \$50 per hour/field
(Required for rentals after sunset)

* Leagues that run over the allotted time slots will be charged an additional \$35 per hour/field

Practices/Recreational Use ◆Fees Apply to Hockey Rink

- *Weekly practices may be booked for up to twelve (12) dates at a time.*

y:\2017 resolutions\01.04.17\18 - rec - authorize fees for recreation 2017 (002) final with changes re skate park and reference to 2016 rates as per rc.docx

• Full payment is required 3 days prior to the first practice date. Dates may be adjusted as permitted.

All organizations are required to bring their **own** bases **and** fields **are** reserved as is.

RESIDENTS:

- Teams who hold a roster of 75% or more Town of Riverhead Residents.
- \$25 application fee required PER season
- Rosters with addresses are required for proof of residency.

Lights & Attendant Fee \$10 per hour/field

NON-RESIDENTS:

- Teams who hold a roster of less than 75% Town of Riverhead Residents.
- \$25 application fee required PER season

Field/Rink Rate \$10 per hour/field

Lights & Attendant Fee \$10 per hour/field

LOCAL BUSINESSES:

- Town of Riverhead Business & Company Picnics & Tournaments

Application Fee \$25.00

Field Rate \$10 per hour/field

Picnic Area Rate \$10 per hour/field

Payment Options

In-person- Check, Cash, Credit Card, Money Order.

Over the Phone- E-Check, Credit Card

CANCELLATION POLICIES & PROCEDURES:

In the event the Town of Riverhead Recreation Department requires the use of the fields during the dates and times stated in the signed contract, the Recreation Department has first preference and can cancel the permit during the said dates.

The Recreation Department retains the right to refuse activity in the event of bad weather. In this event, the Recreation Department will credit OR refund the agency their payment.

TOURNAMENT CANCELLATIONS:

Cancellations must be submitted one (1) week before reserved date to be eligible for a REFUND/CREDIT.

- Non-refundable deposit of \$175: Account will be CREDITED if received by cancellation deadline.
- Additional payments: Account may be REFUNDED if received by cancellation deadline.
- Refunds/Credits will not be permitted after one (1) week deadline unless cancellation is made due to inclement weather or by the Town of Riverhead Recreation Department.

LEAGUE CANCELLATIONS:

- Cancellations must be submitted 24 hours prior to start time to be eligible for a CREDIT.
- All Cancellations submitted LESS than 24 hours prior to start time WILL NOT be eligible for a REFUND/CREDIT.
- All Cancellations made due to inclement weather or by the Town of Riverhead Recreation Department will be eligible for a REFUND or CREDIT.

GAME CANCELLATIONS:

- Cancellations must be submitted 24 hours prior to start time to be eligible for a CREDIT.
- All Cancellations submitted LESS than 24 hours prior to start time WILL NOT be eligible for a REFUND/CREDIT.
- All Cancellations made due to inclement weather or by the Town of Riverhead Recreation Department will be eligible for a REFUND or CREDIT.

PRACTICE/RECREATIONAL USE CANCELLATIONS:

Midweek Reservations

- Cancellations must be made before 2:00pm on reserved date to be eligible for a CREDIT.

- All Cancellations submitted AFTER 2:00pm WILL NOT be eligible for a REFUND/CREDIT.
- All Cancellations made due to inclement weather or by the Town of Riverhead Recreation Department will be eligible for a REFUND or CREDIT.

Weekend Reservations

- Cancellations must be made before 4:00pm on the Friday prior to the reserved date to be eligible for a CREDIT.
- All Cancellations submitted AFTER 4:00pm WILL NOT be eligible for a REFUND/CREDIT.
- All Cancellations made due to inclement weather or by the Town of Riverhead Recreation Department will be eligible for a REFUND or CREDIT.

Seasonal Parking Permit

Resident	\$ 15.00
Senior Resident	\$ 5.00
Senior Handicap Identification Permit	\$ 5.00 (no charge if valid senior resident seasonal parking permit)
Non Resident	\$200.00

A Seasonal Parking Permit shall be required for all public beaches, parks, and recreation facilities from January 1, 2017 to December 31, 2017 (*This is an annual permit). Except as otherwise set forth herein; posted; set by resolution; or for purposes related to town sponsored recreation programs, all public beaches/parks/recreation facilities shall be open from 10:00 am and close at 5:00 pm; except for residents issued a night fishing permit or transient docking permit.

Daily Parking Permit

Daily Permit (passenger vehicle)	\$ 35.00
Daily Permit (Bus)	\$ 85.00

A daily parking permit is valid for the date issued and shall expire at the close of such public beach/park/recreation facility on the date of issuance.

Seasonal Docking Permit (East Creek Docking Facility only)

Resident/ Taxpayer applicants/boat owners who have made full payment prior to February 15 th , 2017; on or after February 15, 2017 (start of season) the fee for a seasonable docking permit shall be	\$ 82.00 per foot for all
Electricity	\$ 85.00 per foot
Initial Processing Fee	\$ 350.00 per line
Guest Parking Permit (Limit Two Per Seasonal Dock Permit)	\$ 200.00
	\$ 10.00

A Seasonal Docking Permit shall be required for all boats/vessels seeking to use the docks/boat slips at East Creek Docking Facility and to use the parking area adjacent to East Creek Docking Facility. A seasonal docking permit shall entitle the permit holder to one parking permit "East Creek Docking Facility-Boat Owner Parking Permit" and, for additional fee, one guest parking permit "East Creek Docking Facility-Guest Parking Permit". The East Creek Docking Facility season shall begin on April 15, 2017 and the season shall end on November 15, 2017. All boats/vessels must be removed from the dock on or before the end of the season. Note, the parking permit(s) issued to the vessel owner, be it vessel owner or guest parking permit, are only valid for parking at the designated parking area adjacent to East Creek Docking Facility. A seasonal parking permit is required for parking at all other public beaches/parks/recreation facilities, including South Jamesport Beach.

Beach Access Permit

(to Operate Vehicle on Sound Beach)

- Beach Access Permit \$ 55.00

A Beach Access Permit shall be limited to beach access/operation of vehicle on Sound Beach. A Beach Access Permit shall authorize the permit holder to have vehicle access from January 1, 2017 to December 31, 2017 between the times: 6:00 pm to 9:00 am. Note, a Fishing Club permit or Resident Night Fishing Permit is required for fishing between the hours of 6:00 pm and 9:00 am.

Boat Launch Permit

- Resident \$ 20.00
- Senior Resident \$ 5.00
- Non-Resident \$ 75.00
- Commercial \$ 300.00
- Daily \$ 35.00

A Boat Launch Permit shall be required for use of boat launch at East Creek Boat Launch Facility. The boat launch permit shall authorize the permit holder to use the launch facility from April 15, 2017 to November 15, 2017. All resident, senior resident, and non-resident boat launch permits must be affixed to the boat and trailer. A commercial boat launch permit shall be affixed to the truck and trailer. A holder of a resident or senior resident boat launch permit may qualify for an additional permit/sticker provided that the second boat is owned by and registered to resident/senior resident permit holder. Note, in order to obtain an additional sticker, the permit holder must submit proof at the Recreation Office. A holder of a commercial boat launch permit may qualify for more than one permit/sticker provided that the trailer is owned and registered to the holder of the commercial boat launch permit. Note, a seasonal boat launch permit is not a seasonal parking permit. All residents and nonresidents must possess either a seasonal parking permit, daily parking permit or daily boat launch permit (which shall also include a parking permit limited to use of the parking area at the boat launch site and valid only for date of issuance) to park vehicle and/or trailer at the parking area adjacent to the boat launch. A holder of a commercial boat launch permit may not use the parking area.

Night Fishing Permit

- Only available to residents \$ 10.00

A seasonal parking permit is required to park any vehicle and/or trailer at all launch/beach/recreation facilities.

Transient Dock Permit

- Daily \$ 25.00
- Overnight \$ 40.00
- Weekly \$150.00

y:\2017 resolutions\01.04.17\18 - rec - authorize fees for recreation 2017 (002) final with changes re skate park and reference to 2016 rates as per rc.docx

*A boat/vessel may not tie-up/raft up to a boat/vessel unless specified and permitted in the transient dock permit. The Recreation Department reserves the right to grant or deny tie-up/raft up and charge an additional fee.

Dog Park/Animal Permit

- Resident \$ 10.00
- Non-Resident \$ 25.00

An owner or custodian of any animal who is issued a permit by the Recreation Department as set forth in Chapter 207 granting permission to enter the public bathing beach, recreation center, park or playground with an animal shall be required to keep the animal on a leash and restrained not more than six feet in length from the owner or custodian at all times and shall not permit the animal to defecate or urinate in the vicinity of other persons. If an animal defecates in any public bathing beach, recreation center or facility, park, or playground, the owner shall immediately collect the feces and remove it from the public bathing beach, recreation center or facility, park, or playground. Notwithstanding the above, no permit for dogs/animals shall authorize use of a public bathing beach during hours set forth for public bathing and swimming.

Skate Park Fees

- Resident Annual Fee \$ *
- Resident Session Fee \$ *
- Non-Resident Annual Fee \$ *
- Non-Resident Session Fee \$ *
- Skate Park Rental \$ *

*At present the skate park is undergoing renovation and not open for use, consequently skate park fees will be considered and set at a future date.

All permits issued by the Town of Riverhead may not be duplicated, photocopied or transferred. If a permit is lost or stolen, please contact the Town of Riverhead Recreation Department.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 19

APPOINTS OFFICIAL NEWSPAPER

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, pursuant to New York State Town Law §64 (11), the Town Board of the Town of Riverhead hereby designates the News-Review as the Official Newspaper for the publication of a notice, local law, resolution, or other matters pertaining to the affairs of the Town of Riverhead; and

WHEREAS, pursuant to New York State Town Law §64 (11), the Town Board of the Town of Riverhead hereby designates three additional newspapers: Newsday, New York Times, and the Community Journal to be used in any situation that requires a time frame that can only be met with a daily newspaper and/or seeks to afford notice to either a targeted or larger population.

NOW THEREFORE BE IT RESOLVED, that the Town Clerk be and hereby is authorized to forward a copy of this resolution to News-Review, P.O. Box 1500, Mattituck, NY 11952, New York Times, 229 W 34th Street, New York, NY 10036, Newsday, 235 Pinelawn Road, Melville, NY 11747, and Community Journal, P.O. 619, Wading River, NY 11792; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 20

ANNUAL REVIEW AND ADOPTION OF PROCUREMENT POLICY

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Town adopted a Procurement Policy to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, contracts, and services are obtained efficiently and in compliance with applicable laws and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition and prudent and economical use of public money; and

WHEREAS, the Town Board, by and through the Purchasing Director, Financial Administrator and Office of the Town Attorney, reviewed the Procurement Policy and applicable provisions of the General Municipal Law and seek to re-adopt the current Procurement Policy which was adopted by Local Law on July 21, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Riverhead's existing Procurement Policy is hereby readopted to read as follows:

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same be obtained for the Office of the Town Clerk.

**TOWN OF RIVERHEAD
PROCUREMENT POLICY**

PURPOSE:

The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, contracts, and services are obtained efficiently and in compliance with applicable laws and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition and prudent and economical use of public money. In addition, this Procurement Policy seeks to ensure that the same sound business judgment used for the purchase of personal property (i.e. supplies and equipment) is used for the evaluation of personal property and/or assets with respect to its usefulness to the Town now or in the foreseeable future and cost effective and efficient procedures for disposition of the personal property and/or assets deemed no longer of public use to the Town.

Guideline 1: Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law §103 inclusive of all future statutory amendments, deemed to be incorporated by reference, as if recited in its entirety herein. Every town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter "purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity.

Guideline 2: All purchases of supplies or equipment which will exceed \$20,000 in the fiscal year or public works contracts over \$35,000 shall be formally bid pursuant to General Municipal Law §103 inclusive of all future statutory amendments, deemed to be incorporated by reference, as if recited in its entirety herein.

Guideline 3:

(1) All estimated purchases of less than \$20,000 but greater than \$3,000 shall require a written request for a proposal ("RFP") and written/fax quotes from at least three comparative vendors; less than \$3,000 but greater than \$1,000 require an oral request for proposal for the goods, equipment or supplies and oral/fax quotes from at least two vendors and purchaser shall maintain a record of responses whether they are received by phone or in writing; less than \$1,000 are left to the discretion of the purchaser.

(2) All estimated public works contracts of less than \$35,000 but greater than \$10,000 require a written request for proposal and fax/proposals from at least three comparable contractors; less than \$10,000 but greater than \$1,000 require a written request for proposal and fax/proposals from at least two contractors and purchaser shall maintain a record of responses whether they are received by phone or in writing; less than \$1,000 are left to the discretion of the purchaser.

(3) All written RFP shall describe the desired goods, quantity and details regarding delivery, including mode of delivery and time parameters for delivery. The purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and the written/fax/oral quotes offered.

(4) All information gathered in complying with the procedures of this guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract. All responses to the RFP shall be kept confidential until such time as the contract for work or goods is awarded and thereafter all documents responsive to the RFP shall be subject to disclosure pursuant to the applicable provisions of the Public Officers Law.

Guideline 4: All purchasers shall make a good-faith effort to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 5: The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the purchaser prepares written justification providing reasons why it is in the best interest of the town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that

judgment shall also be documented and filed with the record supporting the procurement.

Guideline 6: A request for proposal and/or quotation shall not be required under the following circumstances:

(1) Contract for professional services subject to resolution of the Town Board.

(2)(a) Purchase of goods, equipment or supplies or contract for services through qualifying contracts let by other New York State political subdivisions provided that (i) the contract must have been let by the United States or any agency thereof, any state or any other political subdivision or district therein; (ii) the contract must have been made available for use by other governmental entities, i.e. inclusion in the contract let by the other entity of a clause extending the terms and conditions of the contract to other governmental entities; and (iii) the contract must have been let to the lowest responsible bidder or on the basis of best value in a manner consistent with General Municipal Law § 103 and related case law. (*Note, GML 103 (16) is scheduled to expire on August 1, 2017).

(2)(b) Purchase of goods, equipment or supplies or contract for services through qualifying contracts let by the County of Suffolk or through any county within the State of New York subject to County Law 408(a).

(3) Public emergency arising out of an accident or unforeseen occurrence or condition affecting public buildings, public property or life, health, safety or property of the inhabitants of the Town. Unless exigent circumstances exist such that time is of the essence, Purchaser shall seek to obtain approval of the Town Board prior to purchase or contract.

(4) Sole-source situations (purchaser must obtain written verification from vendor)

(5) Surplus and second-hand supplies, material or equipment from federal government, State of New York, or other political subdivisions, districts, or public benefit corporation.

(6) Purchase of goods, equipment and supplies under State contracts through the Office of General Services and subject to rules promulgated by the Office of General Services.

Guideline 7: The purchase of goods or services must be accompanied by a duly signed and completed purchase order or contract except a purchase order shall not be required prior to purchase/procurement under those circumstances identified in Guideline 6 and purchases or public works project less than \$1000.00. The above guideline is not intended to eliminate the requirement for a purchase order. Note, all Department Heads shall be responsible to verify the existence of a bid or contract award for the same or similar goods or services and shall be limited to purchase from such vendor/contractor.

Guideline 8: The Town Department responsible for personal property and/or asset(s) it wishes to have declared surplus shall complete a "Plant Asset/Office Equipment Disposal Form" including a description of the item, serial/tag #, location, condition, estimated surplus value, and reason for disposal. The Plant Asset/Office Equipment Disposal Form must be signed by the supervisor/manager of the department and filed with the Office of the Financial Administrator. Town Departments may transfer assets and equipment provided that a Plant Asset/Office Equipment Disposal Form records the

transfer and same is filed with the Financial Administrator. Finally, the Office of the Financial Administrator, with the assistance of Department Heads, shall evaluate estimated surplus value of all assets and equipment disposed on a bi-annual basis and make recommendation to the Town Board regarding disposal or sale, subject to all applicable laws and procedures regarding disposition of surplus asset/equipment, including but not limited to bid procedures set forth in General Municipal Law § 103, and receipt of an "As-Is" Statement and/or Liability Waiver. Note, all Town logos or other markings identifying the property as Town property shall be removed prior to sale. This policy shall not in any way limit or prohibit the Town Board from donating an item of personal property and/or asset as permitted under the law.

For Purposes of Guideline 8: Surplus shall be defined as any Town personal property and/or asset that is no longer needed now or in the foreseeable future or that is no longer of value or use to the Town and Estimated Surplus Value shall be defined as the estimated amount of money an interested party will be willing to pay the Town for the property. This can be determined through an estimate, an appraisal, Kelly blue book value or other sources available to the responsible Department or Office of the Financial Administrator.

Guideline 9: This policy shall be reviewed annually by the Town Board.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 21

DESIGNATES BANKS AS OFFICIAL DEPOSITORIES FOR TOWN FUNDS

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, pursuant to Town Law, Section 64(9), it is provided that the Town Board shall designate, by written resolution, banks or trust companies as official depositories.

NOW, THEREFORE, BE IT RESOLVED, that for a period of one (1) year effective January 1, 2017, Suffolk County National Bank, Capital One and Empire National Bank are hereby, designated as official depositories for the Town of Riverhead.

BE IT FURTHER RESOLVED, that all accounts be collateralized subject to the approval of the Town Board with memoranda of agreement; and

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same be obtained for the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 22

APPROVES HIGHWAY SUPERINTENDENT EXPENDITURES

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, New York State Highway Law §142(1)(a) provides that the Town Highway Superintendent may, with approval of the Town Board, purchase equipment, tools and other implements to be used for highway maintenance, construction, reconstruction and/or snow removal; and

WHEREAS, New York State Highway Law §142(1)(a) also provides that the Town Board may authorize the Highway Superintendent to purchase equipment, tools and other implements without prior approval; and

WHEREAS, the Superintendent of Highways has requested Town Board authorization to spend up to \$75,000.00 for equipment, tools and implements without prior Town Board approval in order to provide an opportunity to purchase used equipment at state, county and municipal auctions and other such equipment, tools and implements to be used for highway maintenance, construction, reconstruction and/or snow removal, with the condition that all such purchases comply with New York State General Municipal Law §103 and the Town of Riverhead Procurement Policy.

NOW THEREFORE BE IT RESOLVED that the Superintendent of Highways be and is hereby authorized to spend up to \$75,000.00 for equipment, tools and other implements at any time without prior approval of the Town Board subject to recommendation and report of Financial Administrator as to availability of funds; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 23

RE-APPOINTS TOWN HISTORIAN

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

BE IT RESOLVED, that Georgette Case be, and is hereby, re-appointed to the position of Town Historian for the year 2017 at an annual salary of \$7000.00 to be paid biweekly.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 24

APPOINTS OFFICIAL ONLINE PUBLICATION

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

RESOLVED, that the Town Board of the Town of Riverhead hereby designates the Official Online Publication of the Town of Riverhead to be Riverheadlocal.com; and

BE IT FURTHER RESOLVED, that the Town Clerk be, and hereby is authorized to forward a copy of this resolution to Riverheadlocal.com, 224 Griffing Avenue, Riverhead, NY 11901.

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 25

APPOINTS BOND COUNSEL

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

RESOLVED, that Orrick, Herrington & Sutcliffe LLP is hereby reappointed as Bond Counsel to the Town of Riverhead and that the Town Board hereby approves the attached rate schedule.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same be obtained for the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

ORRICK, HERRINGTON & SUTCLIFFE LLP
GENERAL OBLIGATION FEE SCHEDULE (2017)
FOR
TOWN OF RIVERHEAD, NEW YORK

BOND ANTICIPATION NOTES

<u>Principal Amount</u>	<u>Fee</u>	
Up to \$ 999,999	\$1,000	
\$1,000,000 to \$1,999,999	\$1,000	<i>plus</i> 60 cents per \$1,000 on amount over \$1,000,000
\$2,000,000 to \$2,999,999	\$1,500	<i>plus</i> 50 cents per \$1,000 on amount over \$2,000,000
\$3,000,000 to \$3,999,999	\$2,000	<i>plus</i> 45 cents per \$1,000 on amount over \$3,000,000
\$4,000,000 and up	\$2,500	<i>plus</i> 40 cents per \$1,000 on amount over \$4,000,000

PLUS \$750 for review of Official Statement, if any, and \$200 for Material Events or Continuing Disclosure certification, and \$200 for Construction Election Certificate determining to pay penalty or arbitrage rebate for construction projects. (These are broken out as they may or may not be applicable.)

Note: There is a one time charge of \$300 for the drafting of any bond resolution. No incidental expenses. No out of pocket charges – no add-ons. No other fees period.

CASH FLOW FINANCINGS

Budget Notes: Base fee \$450 plus 45 cents per \$1,000.

RANs: Base fee \$395, plus 40 cents per \$1,000 for the first \$10,000,000, 35 cents per \$1,000 thereafter.

TANs: Base fee \$395 plus 40 cents per \$1,000 for the first \$10,000,000, 35 cents per \$1,000 thereafter.

PLUS \$750 for review of Official Statement.

PLUS \$200 for Material Events or Continuing Disclosure certification.

BOND ISSUES (PUBLIC SALE)

\$3,000 base fee **PLUS** (if applicable):

- 1) \$750 Review of Official Statement.
- 2) \$200 Review of bond insurance documents.
- 3) \$200 Continuing Disclosure certification (SEC compliance work).
- 4) \$200 for Construction Election Certificate determining to pay penalty or arbitrage rebate for construction projects (federal tax compliance work).
- 5) \$1.00/\$1,000 principal amount of the issue.

Note: There is a one time charge of \$300 for the drafting of any bond resolution. No incidental expenses. No out of pocket charges – no add-ons. No other fees period.

Example: \$4,000,000 publicly sold insured serial bond issue - - \$3,000 base plus \$4,000 (\$1/\$1,000) plus \$1,350 (insurance, Official Statement, continuing disclosure and tax work) = \$8,350. No other charges (except \$300 for drafting bond resolution earlier).

SERIAL BOND ISSUES LESS THAN \$1,000,000 (PRIVATE SALE)

The same fee schedule and billing procedure set forth for Bond Issues (Public Sale) shall apply for bond issues with a principal amount of less than \$1,000,000 sold at private sale, except that the base fee shall be \$1,500 for issues sold on a non-competitive basis (hence, no Notice of Bond Sale) and \$2,000 for issues sold on a competitive basis (necessitating a Notice of Bond Sale).

SERIAL BOND ISSUES \$1,000,000 AND OVER (NEGOTIATED SALE)

Same as for public sale with the exception of the elimination of the base fee charged and the addition of a negotiated-in-advance hourly \$ rate for time expended in connection with documents, conferences and other matters relating to issue. Caps to be established in advance.

STATUTORY INSTALLMENT BONDS

\$900 base fee, and \$1/\$1,000 principal amount of issue.

Note: There is a one time charge of \$300 for the drafting of any bond resolution. No incidental expenses. No out of pocket charges – no add-ons. No other fees period.

* * * * *

Our fee schedule is designed simply so that you can figure out in advance what your bond counsel legal fees are likely to be for any annual cycle of borrowings, something you cannot do with hourly fees, or fee schedules which state (or fail to state) that incidental or other expenses will be added.

* * * * *

ORRICK'S FEE COVENANTS

Orrick makes the following covenants with respect to its fees:

- 1) Orrick will not share any portion of its fees with any other professionals engaged by the Issuer in connection with the proposed financing; and
- 2) Orrick will not share in the fees of any other professionals engaged by the issuer in connection with the proposed financing.

Douglas E. Goodfriend
Thomas E. Myers
Orrick, Herrington & Sutcliffe LLP
51 West 52nd Street
New York, New York 10019
Telephone: (212) 506-5000
Fax: (212) 506-5151

TOWN OF RIVERHEAD

Resolution # 26

SETS TOWING AND STORAGE FEES

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Dunleavy

RESOLVED, Section 289-26 of the Riverhead Town Code requires the Town Board to set fees for the towing and storage of abandoned vehicles.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2017, the Town Board of the Town of Riverhead, hereby established the following fee schedule, applicable only to the town operated tow truck and storage area:

Fee for Towing \$375.00 Flat
Fee for Storage \$ 35.00 Per Day

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Municipal Garage and the Financial Administrator; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 27

APPOINTMENT AND APPROVAL OF THE FEE SCHEDULE FOR THE RAYNOR GROUP, P.E. & L.S. PLLC AS CONSULTING ENGINEERS AND LAND SURVEYORS

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Raynor Group, P.E. & L.S. PLLC has submitted a fee schedule for consulting engineering and land surveying services to the Riverhead Town Board and Riverhead Planning Board for the year 2017, and

WHEREAS, the fee schedule submitted by the Raynor Group, P.E. & L.S. PLLC is determined to be acceptable, now

THEREFORE BE IT RESOLVED, that the Raynor Group, P.E. & L.S. PLLC is hereby appointed by the Town Board as consulting engineers and land surveyors to the Riverhead Planning Board, and

BE IT FURTHER RESOLVED, that the attached fee schedule of The Raynor, Group, P.E. & L.S. PLLC is hereby approved for the year 2017, and

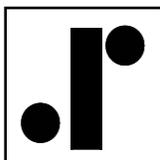
BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to Planning Department, Accounting Department and the Raynor Group, P.E. & L.S. PLLC, P.O. Box 720, Water Mill, New York, 11976.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same be obtained for the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted



The Raynor Group, P.E. & L.S. PLLC

Civil Engineers and Land Surveyors

Deerfield Green
860 Montauk Highway

P.O. Box 720
Water Mill, New York 11976
Phone: (631) 726-7600
Fax: (631) 726-4378

Reports
Design
Environmental Planning

Michael J. Raynor, L.S.
Vincent A. Gaudiello, P.E.

John J. Raynor, P.E., L.S.
Senior Consultant

Richard J. Van de Kieft
(1947 - 2011)

November 29, 2016

Jefferson V. Murphree, AICP
Building & Planning Administrator
Town of Riverhead
200 Howell Avenue
Riverhead, NY 11901-2596

Regarding: The Raynor Group, P.E & L.S. PLLC
2017 Fee Schedule

Dear Mr. Murphree,

Pursuant to your request, attached herewith for your consideration is a copy of The Raynor Group's proposed 2017 Fee Schedule.

Please be advised that our proposed hourly rates for 2016 have not changed and have remained the same since 2008.

Should you have any questions concerning this matter, please do not hesitate to contact me.

Very truly yours,

Vincent A. Gaudiello, P.E.

VAG

Enc.

copy: Planning Board
Town Board
Lawrence M. Levy, Chief of Staff
William J. Rothaar, Financial Administrator

TOWN OF RIVERHEAD

2017 FEE SCHEDULE

Engineering and Surveying fees for The Raynor Group, P.E. & L.S. PLLC will be charged in accordance with the following fee schedule:

For the services of Principals:	\$175/hour
For the services of Professional Engineers:	\$175/hour
For the services of Professional Land Surveyors:	\$155/hour
For the services of Sr. Technicians/Engineer:	\$130/hour
For the services of Technicians:	\$105/hour
For the services of Draftsmen:	\$ 95/hour
For the services of Field Crew Chiefs:	\$105/hour
For the services of Field Technicians:	\$ 95/hour
For the Services of Field Monitor	\$ 75/hour

Travel time to and from our office during the normal working day and travel time in excess of one hour beyond the normal working day will be charged in accordance with the foregoing rates.

All subcontractors (test pit excavations, test wells, materials analysts, biologists, etc.) engaged by us on behalf and as approved by the Town will be billed at cost, plus ten percent (10%).

All other out-of-pocket expenses incurred in connection with our services will be billed at cost (with the exception of subcontractors, as noted above). These expenses may include travel & subsistence (when applicable), telephone charges, reproductions, shipping charges, rental equipment (including repair), etc.

This fee schedule is valid for the current calendar year. Fees will be charged in accordance with the fee schedule in effect at the time the service is rendered.

November 29, 2016

TOWN OF RIVERHEAD

Resolution # 28

AUTHORIZES TOWN OF RIVERHEAD TO PROVIDE FUNDING ASSISTANCE TO RIVERHEAD COMMUNITY AWARENESS PROGRAM, INC.

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Riverhead Community Awareness Program, Inc. (CAP) is a non-profit community-based organization founded in 1979 by volunteers to address growing problems caused by alcohol and other drugs within the Riverhead schools and community. In 1982 CAP embarked on an ambitious agenda of providing a monthly prevention education to all students in Pulaski Street Elementary School; this program continues today and is taught by community volunteers who are assisted by Peer Leaders from the 8th grade and high school; and

WHEREAS, the Riverhead Community Awareness Program, Inc. relies upon different funding sources, including federal grant monies, fund raising and financial assistance from the Town of Riverhead, to administer its program of providing drug and alcohol prevention and counseling services to Riverhead youth and their families; and

WHEREAS, Riverhead Community Awareness Program, Inc. is requesting funding from the Town of Riverhead to assist the Riverhead Community Coalition for Safe and Drug-Free Youth with the safe disposal of medication by raising awareness about the Medication Drop Box that is available for all community members to safely dispose of medication at the Riverhead Police Department and to raise awareness about its Medication Take Back events which takes place approximately 4 to 5 times per year; and

WHEREAS, the Town of Riverhead has created a recycling fund with recycling monies required and received under the Residential Solid Waste contract (see Contract for Town of Riverhead Residential Solid Waste Collection and Disposal Services § 2.5) and Chapter 103 (penalties collected for failure to adhere to the requirements of Chapter 103) with the express intention that the monies be utilized for programs designed to provide education regarding waste reduction, proper disposal and recycling; and

WHEREAS, the Town of Riverhead determines that an expenditure of municipal funds to support the Riverhead Community Awareness Program, Inc. serves a valid public purpose and education related to safe and proper disposal of medication and serves to further the health, safety, and welfare of the community.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Riverhead hereby determines that it is in the best interests of the Town to support the efforts of the Riverhead Community Awareness Program, Inc. and agrees to provide monetary support in an amount not to exceed \$2596.00 from the Town's recycling fund; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to Riverhead Community Awareness Program, Inc., Felicia Scocozza, Executive Director, 518 East Main Street, Suite 106, Riverhead, NY 11901; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 29

**RESOLUTION TO ACKNOWLEDGE EFFORTS AND CONTRIBUTIONS FROM
RIVERHEAD MTAS, INC. RELATED TO ANIMAL SHELTER AND NORTH FORK
ANIMAL WELFARE LEAGUE**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, Riverhead MTAS, Inc. (Move the Animal Shelter) is a 501c organization whose goal is to generate donations for the relocation and construction of a new municipal animal shelter and the creation of dog parks throughout the Town; and

WHEREAS, by Resolution # 957 adopted on December 18, 2012 and Agreement dated January 24, 2013, the Town entered into an Agreement with the North Fork Animal Welfare League to provide animal shelter and dog control officer services. The Agreement between the Town and North Fork Animal Welfare League included the use and occupancy of the Town's animal shelter located on Youngs Avenue, Riverhead, NY; and

WHEREAS, in furtherance of the Town's goal to relocate the animal shelter described above and after adoption of Resolution #336 on May 6, 2014; public hearing held on June 3, 2014; and adoption of Resolution #451 on June 17, 2014, the Town Board, as governing body of the Community Development Agency, did declare North Fork Animal Welfare League a qualified and approved sponsor pursuant to the requirements set forth in General Municipal Law Articles 15 and 15A and approve a lease such that the North Fork Animal Welfare League would not only utilize the property known as the Henry Pfeifer Community Center as the Town's animal shelter but construct improvements on the real property wherein the Henry Pfeifer Community Center is located; and

WHEREAS, the improvements proposed and described in the lease agreement between the Town and North Fork Animal Welfare League require the North Fork Welfare Animal League to construct a kennel and offices adjacent to the existing Henry Pfeifer Community Center and, as such, the Town, as owner of the subject property, is required to make application to the New York State Department of Environmental Conservation to seek a WSRR variance approval before the North Fork Animal Welfare League can proceed with the terms of the lease, including time parameters regarding construction; and

WHEREAS, Land Use Ecological Services, Inc. has the requisite expertise to perform the services related to WSRR boundary and variance applications and Land Use Ecological Services, Inc. represented that the costs for such services shall not exceed \$3750.00 and

WHEREAS, Riverhead MTAS, Inc. has offered to donate \$3750.00 to Land Use

Ecological Services, Inc. for completion of tasks necessary and related to application to New York State Department of Environmental Conservation for a WSRR variance described above.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Riverhead hereby acknowledges the efforts and contribution from Riverhead MTAS, Inc. to Land Use Ecological Services, Inc. in the amount of \$3750.00 for completion of tasks necessary and related to application to New York Department of Environmental Conservation for a WSRR variance described above; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to the Riverhead MTAS, Inc., c/o Denise Lucas, P.O. Box 635, Riverhead, NY 11901; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 30

AUTHORIZES RENEWAL OF LICENSE AGREEMENT

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, the Town of Riverhead plays pre-recorded music in the form of compact discs, digital video discs, cassettes, and other media in Town facilities and at Town events (e.g. the senior center, teen activities); and

WHEREAS, many of these works are protected by U.S. Copyright Law; and

WHEREAS, a municipality requires permission from the holders of such copyrights to use the works in a public forum; and

WHEREAS, the American Society of Composers, Authors and Publishers (ASCAP) represents the holders of copyrights for over 8 million such works; and

WHEREAS, ASCAP offers a license granting permission to municipalities to play all of the works of copyright holders ASCAP represents; and

WHEREAS, the Town of Riverhead wishes to renew license agreement with ASCAP for the right to play pre-recorded music represented by ASCAP for the period January 1, 2017 to December 31, 2017 in the amount of \$341.00.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes renewal of license agreement with ASCAP for the right to play pre-recorded music represented by ASCAP for the period January 1, 2017 to December 31, 2017 in the amount of \$341.00; and

BE IT FURTHER RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 31

ADOPTS A LOCAL LAW TO AMEND CHAPTER 289 ENTITLED "VEHICLES, TRAFFIC AND PARKING REGULATIONS" OF THE RIVERHEAD TOWN CODE (\$289-10. Parking prohibited. – Sound Avenue east of Manor Lane, Jamesport)

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Town Clerk was authorized to publish and post a public notice to hear all interested persons to consider a local law amending Chapter 289 entitled, "Vehicles, Traffic and Parking Regulations" of the Riverhead Town Code; and

WHEREAS, a public hearing was held on the 20th day of December, 2016 at 7:10 o'clock p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, the date, time and place specified in said public notice, and all persons wishing to be heard were heard.

NOW THEREFORE BE IT RESOLVED, that the local law amending Chapter 289 entitled, "Vehicles, Traffic and Parking Regulations" of the Riverhead Town Code is hereby adopted as specified in the attached notice of adoption; and be it further

RESOLVED, that the Town Clerk is hereby authorized to publish the attached notice of adoption once in the News-Review newspaper and to post same on the signboard at Town Hall; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD
NOTICE OF ADOPTION**

PLEASE TAKE NOTICE, that the Town Board of the Town of Riverhead adopted a local law amending Chapter 289 entitled, "Vehicles, Traffic and Parking Regulations" of the Riverhead Town Code at its regular meeting held on December 20, 2016. **Be it enacted** by the Town Board of the Town of Riverhead as follows:

Chapter 289
Vehicles, Traffic and Parking Regulations
ARTICLE V

§ 289-10. Parking prohibited.

The parking of vehicles is hereby prohibited in the locations as follows:

Name of Street	Side	Location
<u>Sound Avenue</u>	<u>Both</u>	<u>From its intersection with Manor Lane continuing in an easterly direction for a distance of 1,500</u>

- Underline represents addition(s)
- Overstrike represents deletion(s)

Dated: Riverhead, New York
January 4, 2017

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

DIANE M. WILHELM, Town Clerk

TOWN OF RIVERHEAD

Resolution # 32

ADOPTS A LOCAL LAW TO AMEND CHAPTER 289 ENTITLED "VEHICLES, TRAFFIC & PARKING REGULATIONS" OF THE RIVERHEAD TOWN CODE (\$289-3. Stop and yield intersections; railroad crossings; parking fields. (Intersection of Hinda Boulevard and Industrial Boulevard, Riverhead)

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Town Clerk was authorized to publish and post a public notice to hear all interested persons to consider a local law amending Chapter 289 entitled, "Vehicles, Traffic and Parking Regulations" of the Riverhead Town Code; and

WHEREAS, a public hearing was held on the 20th day of December, 2016 at 7:05 o'clock p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, the date, time and place specified in said public notice, and all persons wishing to be heard were heard.

NOW THEREFORE BE IT RESOLVED, that the local law amending Chapter 289, Article II §289-2, entitled, " Vehicles, Traffic and Parking Regulations" of the Riverhead Town Code, is hereby adopted as specified in the attached notice of adoption; and be it further

RESOLVED, that the Town Clerk is hereby authorized to publish the attached notice of adoption once in the News-Review Newspaper and to post same on the signboard at Town Hall; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD
NOTICE OF ADOPTION**

PLEASE TAKE NOTICE, that the Town Board of the Town of Riverhead adopted a local law amending Chapter 289 entitled "Vehicles, Traffic and Parking Regulations", at its regular meeting held on January 4, 2017.

Be it enacted by the Town Board of the Town of Riverhead as follows:

**Chapter 289
Vehicles, Traffic and Parking Regulations
Article II
Traffic Regulations**

§ 289-2. Stop and yield intersections; railroad crossings; parking fields.

- A. Stop intersections. The following intersections are designated as stop intersections, and stop signs shall be erected at such intersections as follows:

Intersection	Stop Sign on	Entrance From
<u>Industrial Boulevard</u>	<u>Hinda Boulevard</u>	<u>South</u>

- Underline represents addition(s)

Dated: Riverhead, New York
January 4, 2017

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

DIANE M. WILHELM, Town Clerk

TOWN OF RIVERHEAD

Resolution # 33

AUTHORIZES THE SUPERVISOR TO EXECUTE A RENEWAL AGREEMENT WITH NEXTIRAONE, LLC, d/b/a BLACK BOX NETWORK SERVICES REGARDING TELEPHONE MAINTENANCE

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the Town of Riverhead Town Hall, Town Hall West, Highway Department building, Municipal Garage building, Water District building, Senior Citizen Center and Parks and Recreation building require telephone maintenance service on a continuous basis due to the nature of the buildings' activities; and

WHEREAS, NextiraOne, LLC, d/b/a Black Box Network Services is ready, willing and able to continue to provide maintenance of the subject buildings' telephone systems for a fee of \$20,836.40 during the proposed period of January 1, 2017 to December 31, 2017; and

WHEREAS, the Riverhead Town Board previously approved agreements regarding the above-stated subject matter from November 1, 2010, to December 31, 2016, inclusive.

NOW THEREFORE BE IT RESOLVED, that the Supervisor is hereby authorized to execute the attached renewal agreement with NextiraOne, LLC, d/b/a Black Box Network Services, for telephone maintenance at the above referenced locations for a fee of \$20,836.40; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to NextiraOne, LLC, d/b/a Black Box Network Services, 9155 Cottonwood Lane N, Maple Grove, MN 55369; the Town Engineering Department; and the Office of the Town Attorney; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

RIDER AGREEMENT FOR CONSULTANT/PROFESSIONAL SERVICES

This Rider Agreement made the 4th day of January, 2017, between the TOWN OF RIVERHEAD, a municipal corporation organized and existing under the laws of New York, with its office located at 200 Howell Avenue, Riverhead, New York 11901 (hereinafter referred to as "Town") and NextiraOne, LLC, d/b/a Black Box Network Services, with a principal place of business at 9155 Cottonwood Lane N, Maple Grove, MN 55369, (hereinafter referred to as "Consultant").

In consideration of the mutual promises herein contained, Town and Consultant agree as follows:

1. SCOPE OF SERVICES

Town and Consultant executed an Agreement regarding telephone service and maintenance on November 1, 2010, which included a term period from November 1, 2010 to October 31, 2012. Town and Consultant extended the term period of the above-referenced Agreement from November 1, 2012 to February 28, 2013. Town and Consultant extended the term period of the above-referenced Agreement from March 1, 2013 to August 31, 2013. Town and Consultant extended the term period of the above-referenced Agreement from September 1, 2013 to February 28, 2014. Town and Consultant extended the term period of the above-referenced agreement from March 1, 2014 to December 31, 2014. Town and Consultant extended the term period of the above-referenced Agreement from January 1, 2015 to December 31, 2015. Town and Consultant extended the term period of the above-referenced Agreement from January 1, 2016, to June 30, 2016. Town and Consultant extended the term period of the above-referenced Agreement from July 1, 2016, to December 31, 2016. Town and Consultant hereby agree that all of the terms and conditions incorporated in the Agreement ending December 31, 2016, shall be extended and in effect during this Rider period from January 1, 2017, to December 31, 2017, and such terms and conditions are incorporated by reference herein as if recited in their entirety, except payment for such services which is addressed below in section number 3. During the term of this Agreement, Consultant shall also furnish the services set forth in Schedule A attached hereto and made a part hereof. These services are to be rendered by Consultant as an independent contractor and not as an employee of the Town.

2. TERM OF AGREEMENT

This Rider Agreement shall commence on January 1, 2017, and terminate on December 31, 2017, (subject to the provisions of paragraph 15 herein), unless extended in writing by the mutual consent of all parties.

3. PAYMENT

Town will pay Consultant in the amount of \$20,836.40 (TWENTY THOUSAND EIGHT HUNDRED THIRTY-SIX DOLLARS and FORTY CENTS) for maintenance/repair services payable as follows: A first payment in the amount of \$10,418.20 shall be forwarded on or before February 1, 2017; a second payment in the amount of \$10,418.20 shall be forwarded on or before November 1, 2017, conditioned upon receipt of a fully executed Rider Agreement and submission of a proper invoice with all attendant documentation. The Town shall not have any

liability for any other expenses or costs incurred by Consultant. Invoices for services and reimbursable expenses shall contain the following statement signed by Consultant, or if this Rider Agreement is with a firm, an officer or authorized representative of the firm: "I hereby certify, to the best of my knowledge and belief, that this invoice is correct, and that all items invoiced are based upon actual costs incurred or services rendered consistent with the terms of the professional services agreement." Each invoice for reimbursable expenses shall be supported by: (a) an itemized description of expenses claimed; (b) pertinent information relative to the expenses; and (c) attached receipts. Invoices shall reference this Rider Agreement or otherwise be identified in such a manner as Town may reasonably require.

4. RIGHTS TO DOCUMENTS OR DATA

All information and data, regardless of form, generated in the performance of, or delivered under this Rider Agreement, as well as any information provided to Consultant by Town, shall be and remain the sole property of Town. Consultant shall keep all such information and data in confidence and not disclose or use it for any purpose other than in performing this Rider Agreement, except with Town's prior written approval. In the event that the legal right in any data and information generated in the performance of this Rider Agreement does not vest in Town by law, Consultant hereby agrees and assigns to Town such legal rights in all such data and information. Final payment shall not be due hereunder until after receipt by Town of such complete document and data file, or a certification that there is no such information created by the services performed under this Rider Agreement, and receipt of all information and data which is the property of Town. These obligations shall survive the termination of this Rider Agreement.

5. PUBLICITY

Consultant shall not, without the prior written consent of Town, in any manner advertise or publish the fact that Town has entered into this Rider Agreement with Consultant. Consultant shall not, without the prior written consent of the Town, provide, release or make available for inspection any documents, data, written material of any kind without the prior written consent of at least three members of the Town board or by resolution of the Town Board.

6. ASSIGNMENT AND SUBCONTRACTING

Performance of any part of this Rider Agreement may not be subcontracted nor assigned without, in each case, the prior written consent of at least three members of the Town Board or by resolution of the Town Board.

7. RECORDS

Consultant shall keep accurate records of the time spent in the performance of services hereunder. The Town shall, until the expiration of seven years after final payment under this Rider Agreement, have access to and the right to examine any directly pertinent books, documents, papers and records of Consultant involving transactions related to this Rider Agreement.

8. CHANGES

The Town, by resolution of the Town Board or written request by at least three members of the Town Board, within the general scope of this Rider Agreement, may, at any time by written notice to Consultant, issue additional instructions, require additional services or direct the omission of services covered by this Rider Agreement. In such event, there will be made an equitable adjustment in price and time of performance, but any claim for such an adjustment must be made within 15 days of the receipt of such written notice. In the event that the Consultant determines that a change order is required, Consultant shall obtain written approval of the Town, by resolution or written consent of at least three members of the Town Board, and if the change shall require the payment of additional compensation, Consultant must obtain the written approval of three members of the Town Board or resolution of the Town Board for the additional compensation prior to commencement of work regarding the change order. It is agreed and understood that no oral agreement, conversation, or understanding between the Consultant and the Town, its departments, officers, agents and employees shall effect or modify any of the terms or obligations of this Rider Agreement or schedules annexed hereto and made a part hereof.

9. NOTICES

Any notice shall be considered as having been given: (i) to Town of Riverhead if mailed by certified mail, postage prepaid to Town of Riverhead, Attention: Daniel P. McCormick, Esq., Deputy Town Attorney, 200 Howell Avenue, Riverhead, New York 11901; or (ii) to Consultant if mailed by certified mail, postage prepaid to NextiraOne, LLC, d/b/a Black Box Network Services, 9155 Cottonwood Lane N, Maple Grove MN 55369, with a copy to Black Box Corporation, 1000 Park Drive, Lawrence, PA 15055, Attn: General Counsel.

10. COMPLIANCE WITH LAWS

Consultant shall comply with all applicable federal, state and local laws and ordinances and regulations in the performance of its services under this Rider Agreement. Consultant will notify Town immediately if Consultant's work for Town becomes the subject of a government audit or investigation. Consultant will promptly notify Town if Consultant is indicted, suspended or debarred. With the exception of Consultant's April 30, 2006, guilty plea to one count of wire fraud in the District of South Dakota arising from its participation in the E-Rate Program, a program supervised by the Federal Communications Commission ("FCC") to provide discounted telecommunications products and services to schools and libraries, Consultant represents that Consultant has not been convicted of fraud or any other felony arising out of a contract with any local, state or federal agency. In carrying out the work required hereunder, Consultant agrees not to make any communication to or appearance before any person in the executive or legislative branches of the local, state or federal government for the purpose of influencing or attempting to influence any such persons in connection with the award, extension, continuation, renewal, amendment or modification of any contract or agreement. Consultant may perform professional or technical services that are rendered directly in the preparation, submission or negotiation activities preceding award of a Town agreement/contract or to meet requirements imposed by law as a condition for receiving the award but only to the extent specifically detailed in the

statement of work. Professional and technical services are limited to advice and analysis directly applying Consultant's professional and technical discipline.

11. INSURANCE, INDEMNITY AND LIABILITY

Consultant shall carry Comprehensive General Liability Insurance and, if applicable, worker's compensation insurance. Consultant hereby indemnifies and holds the Town, its departments, officers, agents and employees, harmless against any and all claims, actions or demands against Town, its departments, officers, agents and employees and against any and all damages, liabilities or expenses, including counsel fees, arising out of the acts or omissions of Consultant under this Rider Agreement.

12. CONFLICT OF INTEREST

Consultant hereby represents and covenants that neither it nor any of its employees or representatives has or shall have, directly or indirectly, any agreement or arrangement with any official, employee or representative of the Town of Riverhead which any such official, employee, representative shall receive either directly or indirectly anything of value whether monetary or otherwise as the result of or in connection with any actual or contemplated application before any department of the Town, contract with the Town for sale of any product or service. Consultant further represents and covenants that neither it nor any of its employees or representatives has offered or shall offer any gratuity to the Town, its officers, employees, agents or representatives with a view toward obtaining this Rider Agreement or securing favorable treatment with respect thereto. Consultant further represents that it will not engage in any activity which presents a conflict of interest in light of its relationship with Town.

13. DISCLOSURE

The Town shall have the right, in its discretion, to disclose the terms and conditions of this Rider Agreement (as it may be amended from time to time), including but not limited to amounts paid pursuant hereto, to agencies of the local, state and federal government.

14. DISPUTES

If Consultant fails to perform any of its obligations hereunder in accordance with the terms hereof, then after reasonable notice to Consultant not to exceed thirty (30) days, and an opportunity for Consultant to cure such failure (except in case of emergency), the Town may (but shall not be obligated to) cure such failure at the expense of the Consultant, and the amount incurred by the Town on demand. Notwithstanding the above, any dispute arising under this Rider Agreement which is not settled by agreement of the parties may be settled by appropriate legal proceedings, such venue being Suffolk County, New York. Pending any decision, appeal or judgment in such proceedings or the settlement of any dispute arising under this Rider Agreement, Consultant shall proceed diligently with the performance of this Rider Agreement in accordance with the decision of Town.

15. TERMINATION

This Agreement may be terminated at any time by either party upon 60 days written notice to the other party. In the event of such termination, Town shall have no further obligation to Consultant except to make any payments which may have become due under this Agreement

based upon actual services rendered to the point of termination. Town shall likewise be entitled to a pro rata refund from the date of termination regarding unused services with the exception of the Avaya PASS (Partner Assurance Support Services) Basic coverage cost of \$975.68, which all parties understand to be non-refundable upon the Town's conveyance of payment.

IN WITNESS WHEREOF, the parties hereto have executed this Rider Agreement as of the date first above written.

By: Sean M. Walter, Supervisor
Town of Riverhead

By:
Title:
NextiraOne, LLC,
d/b/a as Black Box Network Services

DATE: _____

DATE: _____

Customer Inventory Schedule A/ Master Exhibit A

Town of Riverhead

SITE NAME	CUST #	STREET ADDRESS	CITY	ST	ZIP	SYSTEM TYPE	VM & ADD'L APPLICATIONS	SERVICE PLAN	MAINT START DATE	MAINT END DATE	ANNUAL MAINT AMOUNT
Town Hall	10052578	200 Howell Ave.	Riverhead	NY	11901	Opt. 11C	Call Pilot, Telephony Mgr, also includes PASS BASIC for system and CP	Comprehensive	1/1/2017	12/31/2017	\$ 14,163.34
Town Hall West	1038701	1295 Pulaski St.	Riverhead	NY	11901	Mini Carrier Remote*	N/A	Comprehensive	1/1/2017	12/31/2017	\$ -
Town Hall South	1044085	201 Howell Ave.	Riverhead	NY	11901	Mini Carrier Remote*	N/A	Comprehensive	1/1/2017	12/31/2017	\$ -
Water District	1041749	1035 Pulaski St.	Riverhead	NY	11901	Norstar CICS	Startalk Flash Model 4	Norstar Standard	1/1/2017	12/31/2017	\$ 1,800.00
Highway Dept.	10517548	1177 Osborne Ave.	Riverhead	NY	11901	Carrier Remote*	N/A	Comprehensive	1/1/2017	12/31/2017	
Municipal Garage	10537688	1412 Old Country Rd. Mechanic Maintenance Facility	Riverhead	NY	11901	Norstar CICS	Norstar VM Model 2/4	Norstar Standard	1/1/2017	12/31/2017	\$ 1,553.76
Sr. Citizens Ctr.	10528767	60 Shadetree Lane	Aquebogue	NY	11931	Norstar CICS	Norstar VM Model 2/4	Norstar Standard	1/1/2017	12/31/2017	\$ 1,519.30
Parks & Recreation	1045479	55 Columbus Avenue	Riverhead	NY	11901	Norstar CICS	Call Pilot 100	Norstar Standard	1/1/2017	12/31/2017	\$ 1,800.00
										TOTAL	\$ 20,836.40
*Pricing for 10052578 includes ports for both Carrier Remote locations: 1038701, 1044085 & 10517548											
Billing Address for all locations: 200 Howell Ave., Riverhead, NY 11901 Attn: Leisa Sollazzo											
1. This Schedule A includes equipment that is no longer supported by Avaya. Black Box Network Services will make a best effort to resolve all issues. This may include replacing the system, at Customer's expense, with a system currently supported by Avaya.											
2. Black Box Network Services' obligations to perform under this Contract is subject to Black Box Network Services' ability to obtain level 3 / 4 support, spare parts, upgrades, software and/or replacements from the vendor or alternative source. As a result, Black Box Network Services shall not be liable to the Customer, nor any third party, for its inability to obtain parts or material necessary to repair the products.											
3. One way travel is billable to the Customer for all billable repairs and MAC (Moves, Adds and Changes) work. Travel is billed at Black Box Network Services' current contract rates.											

Town of Riverhead

Current Labor rates for East Region - New York (Long Island)

8-4:30 Business Day***** \$100
 Evenings and Saturday** \$150
 Sunday and Holidays \$200

Travel Charge MAC Actual Travel

Travel Charge***

Rates subject to change

TOWN OF RIVERHEAD

Resolution # 34

APPROVES THE CHAPTER 255 APPLICATION OF
ELITE FEATS, INC.
(5K Road Race – February 11, 2017)

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, on October 21, 2016, Jennifer Dagan, on behalf of Elite Feats, Inc., submitted a Chapter 255 Application for the purpose of conducting a 5K road race entitled “Stoplight Party 5K”, to raise donations for a local charity, namely, the Riverhead Running Club, a 501-C 3 organization established to promote youth running in the Riverhead community and surrounding area, followed by a post-race gathering at the Long Ireland Brewery. Said road race is to commence and end at the Long Ireland Brewery located at 817 Pulaski Street, Riverhead, and will encompass various roads within the Town of Riverhead, on Saturday, February 11, 2017 between the hours of 8:00 a.m. and 3:00 p.m.; and

WHEREAS, Elite Feats Inc. has completed and filed a Short Environmental Assessment Form in accordance with 6 NYCRR 617; and

WHEREAS, the Town Board of the Town of Riverhead has declared itself “Lead Agency” in accordance with 6 NYCRR 617.6(b); and

WHEREAS, an acceptable certificate of insurance has been received, naming the Town of Riverhead as an additional insured; and

WHEREAS, the applicable Chapter 255 Application fee has been paid; and

WHEREAS, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

NOW THEREFORE BE IT RESOLVED, that Town of Riverhead hereby determines the action to be an “Unlisted” action in accordance with 6 NYCRR 617.7(a) and hereby issues a Negative Declaration pursuant to 6 NYCRR 617.7(a)(2); and be it further

RESOLVED, that the Chapter 255 Application of Elite Feats Inc. for the purpose of conducting a 5K road race entitled “Stoplight Party 5K” at the aforementioned locations and times is hereby approved; and be it further

RESOLVED, that any necessary tent permits must be obtained and the tent

installation and all electric shall comply with the applicable provisions of the Building and Fire Code of New York State, the National Electrical Code and the National Fire Protection Agency 102 (Tents & Membrane Structures); and be it further

RESOLVED, that this approval is subject to receipt of a fully executed license agreement, together with the requisite license fee as stated in said license agreement, for purposes of the utilization of Police personnel and patrol vehicles, **no later than January 19, 2017**; and be it further

RESOLVED, that this approval is subject to receipt of written confirmation from the Riverhead Volunteer Ambulance Corp. that they have been contacted and will be available to provide their services at the event on the specified dates and times; and be it further

RESOLVED, that this approval is subject to receipt of an Outdoor Public Safety Plan, to be submitted to the Fire Marshal's office **no later than January 19, 2017**; and be it further

RESOLVED, that this approval is subject to the obtaining of any permits as may be required by the New York State Department of Labor and the Suffolk County Department of Health; and be it further

RESOLVED, that this approval is subject to the provisions of Riverhead Town Code Chapter 301-249 - "Signs" and any other section of the Riverhead Town Code that may pertain to this event; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 35

APPOINTS INTERPRETER FOR POLICE DEPARTMENT AND JUSTICE COURT

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Town, in connection with its municipal operations, requires services consisting of the following: Language Translation; and

WHEREAS, Bohdan Hedz, Contractor, is willing to provide the following services to the Town:

Description of Services: Language Translation – Ukrainian
Date(s) and Hours of Service: On – call, Flexible

NOW THEREFORE BE IT HEREBY RESOLVED, that the Supervisor is hereby authorized to execute the attached Agreement in connection with interpreter services of the aforementioned individual; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a copy of this resolution to Bohdan Hedz, 820 Pondview Road, Riverhead, New York, 11901; and

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

AGREEMENT

BETWEEN, **THE TOWN OF RIVERHEAD**, a municipal corporation with offices at 200 Howell Avenue, Riverhead, New York, hereinafter referred to as "**TOWN**" and **BOHDAN HEDZ**, residing at 820 Pondview Road, Riverhead, New York, 11901, hereinafter referred to as "**CONTRACTOR**".

W I T N E S S E T H

WHEREAS, the Town, in connection with its municipal operations, requires services consisting of the following: Language Translation; and

WHEREAS, the contractor is willing to provide the following services to the Town:

Description of Services:	Language Translation – Ukrainian
Date(s) and Hours of Services:	On-call, Flexible

IT IS HEREBY AGREED, by the Town and Contractor as follows:

1. That Contractor shall provide and fully perform to the Town's satisfaction the aforementioned services to the Town on the date(s) and times(s) stated above.
2. In return for Contractor's services, the Town shall pay Contractor as follows: The sum of Fifty (\$50.00) Dollars for the first (1st) hour of service, or part thereof, and Thirty-Five (\$35.) Dollars for each hour, or part thereof, thereafter. That sum shall be payable after the Contractor performs the services described for the Town and after contractor has filed with the Town of Riverhead, vouchers and any other documents reasonably required for payment; and

WHEREAS, either party may terminate this agreement upon 30 days prior written notice; and

WHEREAS, any previously executed agreements are hereby determined to be null and void; and

WHEREAS, this agreement is effective January 5, 2017.

Dated: Riverhead, New York
January __ , 2017

TOWN OF RIVERHEAD

By: _____
SEAN M. WALTER
Town Supervisor

BOHDAN HEDZ

TOWN OF RIVERHEAD

Resolution # 36

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE TO
CONSIDER A LOCAL LAW TO AMEND CHAPTER 301 ENTITLED "ZONING AND
LAND DEVELOPMENT" OF THE RIVERHEAD TOWN CODE**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

RESOLVED, the Town Clerk is hereby authorized to publish the attached public notice to consider a local law to amend Chapter 301 entitled, "Zoning and Land Development" of the Riverhead Town Code once in the January 12, 2017 issue of the News-Review Newspaper, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed amendment to be posted on the sign board of the Town; and be it further

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD
NOTICE OF PUBLIC
HEARING**

PLEASE TAKE NOTICE that a public hearing will be held before the Town Board of the Town at Riverhead at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, on the 7th day of February, 2017 at 2:20 o'clock p.m. to amend Chapter 301, entitled "Zoning and Land Development" of the Riverhead Town Code.

Be it enacted by the Town Board of the Town of Riverhead as follows:

CHAPTER 301

Zoning and Land Development

Article LII. Rural Corridor (RLC) Zoning Use District

§ 301-64. Uses.

In the RLC Zoning Use District, no building, structure, or premises shall be used or arranged or designed to be used, and no building or structure shall be hereafter erected, reconstructed, or altered, unless otherwise provided in this chapter, except for the following permitted uses or specially permitted uses and their customary accessory uses:

B. Special permit uses:

(7): Existing structures may be enlarged for use as professional offices of attorneys, architects, medical doctors or dentists, as wellness facilities or as general offices, provided that the subject property conforms to the following:

- a. Such property must be designated as a landmark pursuant to Article III of Chapter 241 of the Town Code of the Town of Riverhead or be property that is located in and contributes to the character of a designated historic district, created pursuant to Article III of Chapter 241 of the Town Code of the Town of Riverhead.
- b. The existing historic structure must be preserved and restored following guidelines and review standards established in Article IV of Chapter 241 of the Town Code of the Town of Riverhead.
- c. Any additions thereto must meet guidelines and review standards established in Article III of Chapter 241 of the Town Code of the Town of Riverhead.
- d. Additions to and alteration and rehabilitation of exteriors are approved by the Town's Landmarks Preservation Commission prior to commencement of work.
- e. The floor area of additions shall not exceed 100% of the floor area of the existing structure or 3,000 square feet, whichever is less.
- f. The lot coverage of additions shall not exceed the total lot coverage allowed for this zone.
- g. The property has frontage along New York State Route 25 between Route 105 and the Town boundary with the Town of Southold.

- Overstrike represents deletion(s)

- Underscore represents addition(s)

Dated: Riverhead, New York
January 4, 2017

**BY THE ORDER OF THE TOWN
BOARD OF THE TOWN OF
RIVERHEAD**

DIANE M. WILHELM, Town Clerk

TOWN OF RIVERHEAD

Resolution # 37

2017 RENEWAL OF BID AWARD FOR MAINTENANCE AND EMERGENCY SERVICES CONTRACT C – CONTROLS FOR RIVERHEAD WATER DISTRICT

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Hubbard

WHEREAS, the Town Clerk was authorized to publish and post a Notice to Bidders for Maintenance and Emergency Services, Contract C – Controls, for the Riverhead Water District; and

WHEREAS, all bids received were opened and read aloud on the date and time advertised in the notice; and

WHEREAS, H2M, consulting engineers to the Riverhead Water District, by attached letter dated December 23, 2014, did recommend that the bid for Maintenance and Emergency Services, Contract C – Controls, for the Riverhead Water District, be awarded to Lexington Technologies, Inc.; and

WHEREAS, the Town Board, on January 6, 2015, adopted Resolution #150046 awarding the bid to Lexington Technologies, Inc.; and

WHEREAS, on October 20, 2015, the Town Board adopted Resolution #150746 renewing the above contract for an additional one-(1) year period to December 31, 2016;

WHEREAS, the Riverhead Water District and Lexington Technologies, Inc., per the attached extension notice, desire to renew the current contract for the 2017 calendar year.

NOW THEREFORE BE IT RESOLVED, that the bid for Maintenance and Emergency Services, Contract C – Controls, originally awarded by resolution #150046 adopted January 6, 2015, and extended by resolution #150746 adopted October 20, 2015, be extended for the 2017 calendar year at the bid amount of \$21,924.00 as set forth in the attached letter dated December 23, 2014, from H2M, consulting engineers for the Riverhead Water District; and be it further

RESOLVED, that the Town Clerk forward a certified copy of this resolution to Lexington Technologies, Inc., 99 Rome Street, Farmingdale, New York, 11735; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No
Wooten Yes No

Giglio Yes No
Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted



water

538 Broad Hollow Road, 4th Floor East tel 631.756.8000
Melville, NY 11747 fax 631.694.4122

December 23, 2014

Supervisor Sean Walter
Town of Riverhead
200 Howell Avenue
Riverhead, New York 11901

Re: **Riverhead Water District
Maintenance and Emergency Services
Contract C - Controls
H2M Project No.: RDWD 14-05**

Dear Supervisor Walter:

On Tuesday, December 9, 2014, the Riverhead Water District received bids for their annual controls maintenance and emergency services contract. Three contractors submitted bids, with the low bid being submitted by Neal Systems Incorporated (NSI) of Newtown, Pennsylvania. A summary of the bids received is shown below:

Contractor	2015 Bid	2016 Bid	2017 Bid
Neal Systems Incorporated (NSI)	\$19,888	\$20,195	\$20,516
Lexington Technologies	\$21,924	\$21,924	\$21,924
Wire to Water, Inc.	\$22,900	\$23,850	\$24,800

Upon review of the bid package submitted by NSI, we have determined the package to be incomplete. The bid package submitted did not include the required qualifications submittal (QB) or the bidders declaration (P-A). Based on this, we recommend the Town Board declare the bid submitted by NSI as incomplete, disqualify NSI from consideration and award the bid to the next lowest responsible bidder. The next responsible bid was submitted by Lexington Technologies of Farmingdale, New York. The total bid price for 2015 is \$21,924.00, for 2016 is \$21,924.00 and for 2017 is \$21,924.00.

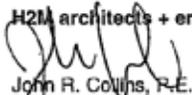
Lexington Technologies has successfully completed similar work for various water utilities over the past few years including the Riverhead Water District. Additionally, the bid prices submitted by them compare to projects similar in size and nature. It is our opinion that Lexington Technologies is qualified and their bid prices are fair and reasonable.

It should be noted that this contract is for system maintenance and emergency services. The total bid amounts were used as means of selecting a low bidder. The actual construction value is unknown at this time and will depend on the number of emergency and maintenance situations that occur during the year. Based on this, we recommend that the Town/District award the contract to Lexington Technologies for the 2015 calendar year in the amount of \$21,924.00. The award for the years 2016 and 2017 shall be made separately prior to the start of the respective year if the extension of the contract is deemed to be in the best interest of the District.

Should you have any questions or comments, please contact this office.

Very truly yours,

H2M architects + engineers


John R. Collins, P.E.

cc: Town Board
Richard Ehlers, Esq.
Supt. Gary Pendzick
Asst. Supt. Mark Conklin
William Rothaar, Financial Administrator

X:\RDWD (Riverhead Water District) - 10610\RDWD1405 - Annual Maintenance Contracts\Correspondence\2014.12.23_Award Recommendation - Contract C.doc



RWD Riverhead Water District

Mark K Conklin, Superintendent
1035 Pulaski Street, Riverhead, New York 11901
Phone: 631.727.3205 FAX: 631.369.4608

Bid Extension Notice

To: Paul Dalia, Lexington Technologies, Inc.
From: Mark K Conklin, Superintendent, Riverhead Water District
Date: December 19, 2016
Subject: Extension of Annual Maintenance and Emergency Services Contract -
Contract C - Controls

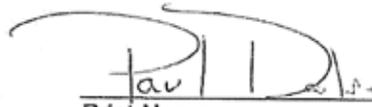
This bid extension notice is to inform you that the above contract with the Riverhead Water District will expire on December 31, 2016.

The Town of Riverhead would like to extend this contract for a period of one (1) year until December 31, 2017, at the contract price for the year 2017 (copy attached). This would be the second and final extension under the current contract.

If this extension meets with your approval, please complete the bottom portion of this letter and return it to us at the above FAX number.



Authorized Signature



Print Name

Lexington Technologies

Company Name

12/19/2016

Date

TOWN OF RIVERHEAD

Resolution # 38

**AWARDS BID FOR ELECTRIC MOTOR REPAIR/REPLACEMENT
INCLUDING EMERGENCY REPAIR FOR RIVERHEAD WATER DISTRICT**

Councilman Hubbard offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, the Town Clerk was authorized to publish and post a notice to bidders for electric motor emergency repair/replacement, including emergency repair, for the Riverhead Water District; and

WHEREAS, three (3) bids were received, opened and read aloud on the 19th day of December, 2016, at 11:00 a.m. at Town Hall, 200 Howell Avenue, Riverhead, New York 11901, the date, time and place given in the notice to bidders.

NOW, THEREFORE, BE IT RESOLVED, that the bid for electric motor repair/replacement, including emergency repair, be and is hereby awarded to DP Electric Motor Service, Inc., in the amount of \$104,378.00, a summary of which is attached hereto; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to DP Electric Motor Service, Inc., 493-7 Johnson Avenue, Bohemia, New York, 11716; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the Town of Riverhead website and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

BID PROPOSAL SHEET
BID #RWD-2016-35
ELECTRIC MOTOR REPAIR/REPLACEMENT
INCLUDING EMERGENCIES

ITEM 1. Furnish and deliver new Vertical Hollow Shaft motor	
One (1) new 460 volt 200-HP Motor	Each \$ <u>14,375.⁰⁰</u>
One (1) new 460 volt 150-HP Motor	Each \$ <u>11,450.⁰⁰</u>
One (1) new 460 volt 125-HP Motor	Each \$ <u>8,550.⁰⁰</u>
One (1) new 460 volt 100-HP Motor	Each \$ <u>7,275.⁰⁰</u>
One (1) new 460 volt 75-HP Motor	Each \$ <u>5,900.⁰⁰</u>
One (1) new 230 volt 75-HP Motor	Each \$ <u>10,000.⁰⁰</u>
	Sub-total: \$ <u>57,550.⁰⁰</u>
ITEM 2. Furnish and deliver new Solid Shaft Horizontal Motor	
One (1) new 60-HP Motor	Each \$ <u>2,600.⁰⁰</u>
One (1) new 40-HP Motor	Each \$ <u>1,800.⁰⁰</u>
One (1) 30 HP Motor	Each \$ <u>1,600.⁰⁰</u>
One (1) 15 HP Motor	Each \$ <u>1,103.⁰⁰</u>
One (1) 10 HP Motor	Each \$ <u>825.⁰⁰</u>
	Sub-Total: \$ <u>7,928.⁰⁰</u>
ITEM 3. Compensation for rebuilding motor, including trucking:	
200-HP VHS Motor	(1) \$ <u>5,990.⁰⁰</u>
150-HP VHS Motor	(1) \$ <u>4,990.⁰⁰</u>
125-HP VHS Motor	(1) \$ <u>4,490.⁰⁰</u>
100-HP VHS Motor	(1) \$ <u>3,990.⁰⁰</u>
75-HP VHS Motor	(1) \$ <u>3,490.⁰⁰</u>
60-HP SS Motor	(1) \$ <u>2,490.⁰⁰</u>
40-HP SS Motor	(1) \$ <u>1,840.⁰⁰</u>
30-HP SS Motor	(1) \$ <u>1,740.⁰⁰</u>
	Sub-total: \$ <u>29,020.⁰⁰</u>

ITEM 4. Compensation for furnishing brand name parts and components, including freight and trucking:

A. Up to \$1500 Certified Cost plus 15 % = \$ 1725

B. Up to \$3000 Certified Cost plus 15 % = \$ 3450

C. \$3000 and above Certified Cost plus 15 % = \$ 3450

Sub-total: \$ 8,625.[∞]

ITEM 5. Rate for machine shop work, including machinist:

4 hours @ \$ 70 = \$ 280.[∞]

ITEM 6. A) Minimum basic service charge (non-emergency)
For field repair work including mechanic, truck
With tools, scheduled. First two (2) hours on
Site (travel time to and from not included)

\$ 300.[∞]

B) Minimum basic service charge (emergency)
For field repair work including mechanic, truck
With tools, scheduled. First two (2) hours on
Site (travel time to and from not included)

\$ 350.[∞]

C) Straight time hourly rate for mechanic

\$ 150.[∞]

D) Emergency Overtime hourly rate for mechanic

\$ 175.[∞]

TOTAL AMOUNT BID FOR ITEMS 1 through 6 \$ 104,378.[∞]

TOWN OF RIVERHEAD

Resolution # 39

PAYS BILLS

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

ABSTRACT #16-27 December 30, 2016 (TBM 1/04/17)			
			Grand
Fund Name	Fund	Ckrun	Totals
GENERAL FUND	1	706,774.31	706,774.31
RECREATION PROGRAM FUND	6	1,446.71	1,446.71
NUTRITION SITE COUNCIL FUND	7	2,987.00	2,987.00
HIGHWAY FUND	111	89,081.86	89,081.86
WATER DISTRICT	112	31,722.07	31,722.07
RIVERHEAD SEWER DISTRICT	114	15,457.05	15,457.05
REFUSE & GARBAGE COLLECTION DI	115	2,185.01	2,185.01
STREET LIGHTING DISTRICT	116	5,502.94	5,502.94
PUBLIC PARKING DISTRICT	117	60.74	60.74
BUSINESS IMPROVEMENT DISTRICT	118	36,115.00	36,115.00
EAST CREEK DOCKING FACILITY FU	122	1,349.79	1,349.79
RIVERHEAD SCAVENGER WASTE DIST	128	11,089.64	11,089.64
TOWN HALL CAPITAL PROJECTS	406	163,799.33	163,799.33
TRUST & AGENCY	735	5,926,576.61	5,926,576.61
TOTAL ALL FUNDS		6,994,148.06	6,994,148.06

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 40

**APPROVAL OF OVERNIGHT STAY
FOR POLICE DEPARTMENT EMPLOYEE**

Councilman Wooten offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, Police Chief Hegermiller has requested authorization from the Riverhead Town Board for one Police Department employee to travel for the purpose of acquiring a new Police Dog; and

WHEREAS, this acquisition will require a two night stay in West Middlesex, Pennsylvania, from January 17th to January 19th, 2017.

RESOLVED, that the Town Board hereby authorizes the reimbursement of expenses incurred, not to exceed \$ 700.00, upon submission of proper receipts and in accordance with the Town's Travel and Conference Policy.

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

On a motion by Councilman Dunleavy, seconded by Councilwoman Giglio, resolution #40 was TAKEN OFF THE FLOOR, motion carried by unanimous vote. Immediately thereafter there was a motion to put to vote.

THE VOTE

Hubbard Yes No Giglio Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted