

JANUARY 7, 2014

CDA RESOLUTION LIST:

CDA

Res. #1 Reappoints Members & Officers of Riverhead Community Development Agency

CDA

Res. #2 Ratifies Omnibus Resolution Relating to Requirements of the Public Authorities Accountability Act of 2005 as Amended

CDA

Res. #3 Authorization to Publish Advertisement for a Request for Proposals for New Generation, Energy Storage and Demand Response Resources

TOWN BOARD RESOLUTION LIST:

Res. #1 Sets Salaries of Police Officers for the Year 2014

Res. #2 Sets Salaries of Highway Department for the Year 2014

Res. #3 Sets Salaries of Elected Officials for the Year 2014

Res. #4 Sets Salaries of Water District Employees for the Year 2014

Res. #5 Sets Salaries of Refuse and Garbage District for the Year 2014

Res. #6 Sets Salaries of Street Lighting District for the Year 2014

Res. #7 Sets Salaries of General Town Employees for the Year 2014

Res. #8 Sets Salaries of Various Boards for the Year 2014

Res. #9 Sets Salaries of Sewer/Scavenger Waste District for the Year 2014

Res. #10 Designates Banks as Official Depositories for Town Funds

Res. #11 Kristi Rose Court Capital Project Budget Adjustment

Res. #12 Appoints Bond Counsel

Res. #13 Authorizes Joint NEA "Our Town Grant" Application by Town of Riverhead, East End Arts & Long Island Aquarium to NEA

Res. #14 CDBG 2013 Program Budget Adoption

- Res. #15 Appoints Official Newspaper**
- Res. #16 Sets Towing and Storage Fees**
- Res. #17 Reappoints Town Historian (Georgette Case)**
- Res. #18 Maintains Policy of Nondiscrimination**
- Res. #19 Reappoints Marriage Officer (James Wooten)**
- Res. #20 Sets Registration for the Recreation Department**
- Res. #21 Sets Salaries for 2014 Part-Time/Call-In Personnel for the Riverhead Recreation Department**
- Res. #22 Sets the Fees for Usage of Recreation and Other Town Facilities**
- Res. #23 Sets Salaries of Various Recreation Employees for the Year 2014**
- Res. #24 Authorizes Sewer District Employee to Attend Course**
- Res. #25 Authorizes the Town Attorney to Order Appraisals for Real Properties Located at Roanoke Avenue and Third Street (SCTM #0600-128-05-10 & #0600-128-05-11)**
- Res. #26 Authorizes the Supervisor to Execute an Agreement with Arleen Bobal for Transcription of Town Meetings**
- Res. #27 Accepts Donation of Services from Riverhead Local**
- Res. #28 Authorizes Refund of Payment for Mortgage Pay-Off Erroneously Paid by Mortgagor (Matthews)**
- Res. #29 Grants Land Clearing Permit to Knightland, Inc. as Provided by Chapter 62 Entitled "Excavations" of the Riverhead Town Code**
- Res. #30 Annual Review and Adoption of Procurement Policy**
- Res. #31 Approves Highway Superintendent Expenditures**
- Res. #32 Pays Bills**
- Res. #33 Grants Special Use Permit Petition of Peconic Propane, Inc.**

08.20.13 Tabled
01.07.14 UNTABLED
01.07.14 WITHDRAWN

01.07.14
130605

TOWN OF RIVERHEAD

Resolution # 605

**GRANTS LANDCLEARING PERMIT AS PROVIDED BY CHAPTER 62 TO
KNIGHTLAND, INC.**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, Peter S. Danowski, Jr., Esq., is acting as agent for Knightland Inc., who is the owner of the subject property located at the corner of Route 25A and Sound Avenue, Wading River, New York, also known as Suffolk County Tax Map # 600-075.-2-4: 13.2: 11.2 and 12.1 (the "premises"); and

WHEREAS, Peter S. Danowski, Jr., Esq., as agent for Knightland Inc. has petitioned the Town Board for a land clearing permit pursuant to Chapter 62 of the Riverhead Town Code for the land clearing, balance cut and fill a total of 3825 cubic yards of soils for the construction of 24 retail buildings on the premises, alteration to an existing restaurant as depicted on a survey dated February 10, 2012 prepared by Angelo S. Nicosia, P.E.; and

WHEREAS, Knightland, Inc. has submitted an application for building permits for the construction of 24 retail buildings on the premises, alteration to an existing restaurant as depicted on a survey dated February 10, 2012 prepared by Angelo S. Nicosia, P.E.; and

WHEREAS, the Building Department has reviewed the application for building permits and is prepared to issue said building permits for the construction of 24 retail buildings on the premises, alteration to an existing restaurant as depicted on a survey dated February 10, 2012 prepared by Angelo S. Nicosia, P.E.; and

WHEREAS, the Town Board has reviewed and considered the application for the aforementioned land clearing permit.

RESOLVED, the Building Department is hereby authorized to accept a check for \$7,650.00 for land clearing of 3825 cubic yards of soil and a clearing permit fee of \$100.00; and be it further

RESOLVED, that the excavation permit is condition upon specific hours of operation, between the hours of 7:00 a.m. and 5:00 p.m. Monday through Saturday only; and be it further

RESOLVED, that the excavation permit is conditioned upon the simultaneous issuance of the building permits for the construction of 24 retail buildings, alteration to an existing restaurant as depicted on a survey dated February 10, 2012 prepared by Angelo S. Nicosia, P.E.; and be it further

RESOLVED, that all other provisions of Chapter 62 being hereby waived pursuant to Chapter 62.5; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to Peter S. Danowski, Jr., Esq., 616 Roanoke Avenue, Riverhead, NY, and that all Town Hall Departments may review and obtain a copy of this resolution from electronic storage device, and if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared **TABLED**

01.07.14

There was a motion by Councilman Dunleavy, seconded by Councilman Wooten, to **UNTABLE** and simultaneously **WITHDRAW** resolution #605-2013. Motion carried by unanimous vote.

**TOWN OF RIVERHEAD
Community Development Agency**

Resolution # 1

**REAPPOINTS MEMBERS & OFFICERS OF RIVERHEAD COMMUNITY
DEVELOPMENT AGENCY**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, pursuant to Article 15-A and 15-B of the General Municipal Law, and pursuant to the Town of Riverhead Municipal Home Rule Request, Assembly Bill #6115 and Senate Bill #3418, and pursuant to Law signed by the governor on July 13, 1982, Title 116 of the General Municipal Law was enacted thereby establishing the "Town of Riverhead Community Development Agency;" and

WHEREAS, Resolution #1 (1982) – Community Development Agency of the Riverhead Community Development Agency adopted, ratified and approved By-Laws stipulating the structure and organization of the Community Development Agency; and

WHEREAS, the By-Laws of the Riverhead Community Development Agency stipulate that the Agency shall consist of five (5) members, including the Supervisor, who shall be its Chairman, and the four Town Board Members, or their respective successors to office; and

WHEREAS, the By-Laws of the Riverhead Community Development Agency further stipulate that the officers of the Agency shall be a Chairman (Supervisor), a Vice-Chairman who shall perform the duties of the Chairman in the absence or incapacity of the Chairman, and a Secretary-Treasurer who shall also be the Director; and

WHEREAS, to ensure proper functioning of the Agency, in order to undertake certain Urban Renewal activities, annual clarification of those members and officers currently serving the Riverhead Community Development Agency is appropriate; and

WHEREAS, since 1982 the CDA has operated as the economic development agency of the Town of Riverhead and as such undertook the development of the aquarium, downtown revitalization and public improvements including the Vail Leavitt restoration, pursuant to the East Main Street Urban Renewal Plan; Railroad Station restoration and urban renewal activities on Railroad Avenue, including the solicitation of the county court room expansion for Riverhead, pursuant to the Railroad Avenue Urban Renewal Plan; affordable housing and neighborhood revitalization pursuant to the Millbrook Gables Urban Renewal Plan and the acquisition and redevelopment of the Naval Weapons Industrial Reserve Plant (Calverton Enterprise Park) based on

Congressional recognition of the CDA as the town's "economic development agency" in Public Law 103-c337 and pursuant to the Calverton Urban Renewal Plan; and

WHEREAS, the CDA pursued and secured among other funding \$4.8 million in funds from the New York State Department of Transportation under the American Reinvestment and Recovery Act for rehabilitation of the Calverton Rail Spur and \$1.8 million in funds from the U.S. Department of Commerce Economic Development Administration for the extension of public water to the Calverton site to increase its economic development potential, as well as additional funding to support other site improvements.

NOW THEREFORE BE IT RESOLVED, that the current members of the Riverhead Community Development Agency are: Sean Walter, John Dunleavy, James Wooten, George Gabrielson and Jodi Giglio.

AND BE IT FURTHER RESOLVED, that the Riverhead Community Development Agency hereby appoints the following officers of the Agency: Sean Walter as Chairman, James Wooten as Vice-Chairman and Chris Kempner as Director, Secretary-Treasurer.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

Wooten Yes No

Gabrielsen Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD
COMMUNITY DEVELOPMENT AGENCY
PROCUREMENT POLICY**

PURPOSE:

The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, contracts, and services are obtained efficiently and in compliance with applicable laws and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition and prudent and economical use of public money. In addition, this Procurement Policy seeks to ensure that the same sound business judgment used for the purchase of personal property (i.e. supplies and equipment) is used for the evaluation of personal property and/or assets with respect to its usefulness to the Town of Riverhead Community Development Agency (CDA) now or in the foreseeable future and cost effective and efficient procedures for disposition of the personal property and/or assets deemed no longer of public use to the CDA.

Guideline 1: Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law § 103. Every CDA officer, board, department head or other personnel with the requisite purchasing authority on behalf of the CDA (hereinafter "purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity.

Guideline 2: All purchases of supplies or equipment which will exceed \$20,000 in the fiscal year or public works contracts over \$35,000 shall be formally bid pursuant to General Municipal Law § 103.

Guideline 3:

(1) All estimated purchases of less than \$20,000 but greater than \$3,000 shall require a written request for a proposal ("RFP") and written/fax quotes from at least three comparative vendors; less than \$3,000 but greater than \$1,000 require an oral request for proposal for the goods, equipment or supplies and oral/fax quotes from at least two vendors and purchaser shall maintain a record of responses whether they are received by phone or in writing; less than \$1,000 are left to the discretion of the purchaser.

(2) All estimated public works contracts of less than \$35,000 but greater than \$10,000 require a written request for proposal and fax/proposals from at least three comparable contractors; less than \$10,000 but greater than \$1,000 require a written request for proposal and fax/proposals from at least two contractors and purchaser shall maintain a record of responses whether they are received by phone or in writing; less than \$1,000 are left to the discretion of the purchaser.

(3) All written RFP shall describe the desired goods, quantity and details regarding delivery, including mode of delivery and time parameters for delivery. The purchaser

shall compile a list of all vendors from whom written/fax/oral quotes have been requested and the written/fax/oral quotes offered.

(4) All information gathered in complying with the procedures of this guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract. All responses to the RFP shall be kept confidential until such time as the contract for work or goods is awarded and thereafter all documents responsive to the RFP shall be subject to disclosure pursuant to the applicable provisions of the Public Officers Law.

Guideline 4: All purchasers shall make a good-faith effort to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 5: The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the purchaser prepares written justification providing reasons why it is in the best interest of the town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

Guideline 6: A request for proposal and/or quotation shall not be required under the following circumstances:

- (1) Contract for professional services subject to resolution of the CDA Board.
- (2) Purchase of goods, equipment or supplies or contract for services through the County of Suffolk or through any county within the State of New York subject to County Law 408(a).
- (3) Public emergency arising out of an accident or unforeseen occurrence or condition affecting public buildings, public property or life, health, safety or property of the inhabitants of the Town. Unless exigent circumstances exist such that time is of the essence, Purchaser shall seek to obtain approval of the CDA Board prior to purchase or contract.
- (4) Sole-source situations (purchaser must obtain written verification from vendor).
- (5) Surplus and second-hand supplies, material or equipment from federal government, State of New York, or other political subdivisions, districts, or public benefit corporation.
- (6) Purchase of goods, equipment and supplies under State contracts through the Office of General Services and subject to rules promulgated by the Office of General Services.

Guideline 7: The purchase of goods or services must be accompanied by a duly signed and completed purchase order or contract except a purchase order shall not be required prior to purchase/procurement under those circumstances identified in Guideline 6 and purchases or public works project less than \$1000.00. The above guideline is not intended to eliminate the requirement for a purchase order. Note, all Department Heads shall be responsible to verify the existence of a bid or contract award for the same or similar goods or services and shall be limited to purchase from such vendor/contractor.

Guideline 8: Personal property and/or asset(s) to be declared surplus shall complete a "Plant Asset/Office Equipment Disposal Form" including a description of the item, serial/tag #, location, condition, estimated surplus value, and reason for disposal. The Plant Asset/Office Equipment Disposal Form must be signed by the supervisor/manager of the department and filed with the Office of the Financial Administrator. CDA/Town Departments may transfer assets and equipment provided that a Plant Asset/Office Equipment Disposal Form records the transfer and same is filed with the Financial Administrator. Finally, the Office of the Financial Administrator, with the assistance of Department Heads, shall evaluate estimated surplus value of all assets and equipment disposed on a bi-annual basis and make recommendation to the CDA Board regarding disposal or sale, subject to all applicable laws and procedures regarding disposition of surplus asset/equipment, including but not limited to bid procedures set forth in General Municipal Law § 103, and receipt of an "As-Is" Statement and/or Liability Waiver. Note, all CDA logos or other markings identifying the property as CDA property shall be removed prior to sale. This policy shall not in any way limit or prohibit the CDA Board from donating an item of personal property and/or asset as permitted under the law.

For Purposes of Guideline 8: Surplus shall be defined as any CDA personal property and/or asset that is no longer needed now or in the foreseeable future or that is no longer of value or use to the CDA and Estimated Surplus Value shall be defined as the estimated amount of money an interested party will be willing to pay the CDA for the property. This can be determined through an estimate, an appraisal, Kelly blue book value or other sources available to the responsible Department or Office of the Financial Administrator.

Guideline 9: This policy shall be reviewed annually by the CDA Board.

**TOWN OF RIVERHEAD
Community Development Agency**

Resolution # 2

**RATIFIES OMNIBUS RESOLUTION RELATING TO REQUIREMENTS OF THE
PUBLIC AUTHORITIES ACCOUNTABILITY ACT OF 2005 AS AMENDED**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, the Public Authorities Accountability Act of 2005 (the "**PAAA**") as amended includes Town of Riverhead Community Development Agency (the "**CDA**") in its definition of a local authority; and

WHEREAS, the PAAA requires each Board of Directors (the "**Board**") of a local authority to have a Governance Committee and an Audit Committee and to adopt various policies, guidelines and procedures and to take various actions;

NOW, THEREFORE, BE IT RESOLVED that the CDA board hereby ratifies the Governance Committee, as described in the Charter of the Governance Committee adopted by CDA Resolution #2 on January 4, 2012, the responsibility of the members of which shall be primarily, to keep the Board informed of current best governance practices, to review corporate governance trends, to update the CDA's corporate governance principles and to advise appointing persons on the skills and experiences required of potential Board members; and

FURTHER RESOLVED, that there is hereby ratified an Audit Committee, as described in the Charter of the Audit Committee CDA Resolution #2 on January 4, 2012, the responsibility of the members of which shall be primarily to become familiar with corporate financial and accounting practices to the extent practicable, to recommend to the Board the hiring of an independent certified public accounting firm ("**Independent Auditor**"), to establish the compensation to be paid to the Independent Auditor and to provide direct oversight of the performance of the independent annual audit performed by the Independent Auditor; and

FURTHER RESOLVED, that Sean Walter and John Dunleavy are appointed to the Governance Committee and shall serve at the pleasure of the Board; and

FURTHER RESOLVED, that Sean Walter, Deputy Supervisor Jill Lewis and George Gabrielsen are appointed to the Audit Committee and shall serve at the pleasure of the Board; and

FURTHER RESOLVED, that the Town Attorney is hereby appointed as the CDA's Contracting Officer for real property dispositions; and

FURTHER RESOLVED, that the Financial Administrator is hereby appointed as the CDA's Chief Financial Officer as well as Contracting Officer for personal property dispositions; and

FURTHER RESOLVED, that the Board ratifies the following policies, procedures and guidelines previously adopted by the Board as attached to CDA Resolution #2 adopted on January 4, 2012 as follows:

- The comprehensive investment policies, procedures and guidelines;
- Policies regarding the payment of salary, compensation and reimbursements to, and rules for the time and attendance of, the President and senior management;
- CDA whistleblowing policies and procedures;
- Policies and procedures related to the acquisition and disposition of real property;
- Policies and procedures related to the disposition of personal property;
- The defense and indemnification policy for Directors;
- The code of ethics for Directors and non-salaried officers;
- CDA travel policies and procedures; and

FURTHER RESOLVED, that the Board ratifies the following policies, procedures and guidelines attached to this CDA Resolution #2 adopted on January 4, 2014 as follows:

- Policies and procedures related to the procurement of goods and services; and

FURTHER RESOLVED, that the CDA's salaried officers and employees shall be subject to the restrictions and standards set forth in Section 74 of the Public Officers Law, which restrictions shall serve as the code of ethics for the CDA's salaried officers and employees; and

FURTHER RESOLVED, that the CDA shall not, directly or indirectly, including through any subsidiary, extend or maintain credit, arrange for the extension of credit, or renew an extension of credit, in the form of a personal loan to or for any officer, Board member or employee (or equivalent thereof) of the CDA.

RESOLVED, that the Town Clerk is hereby authorized to forward a certified copy of this resolution to the New York State Office of State Controller, and an electronic copy to the CDA.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD
Community Development Agency**

Resolution # 3

**AUTHORIZATION TO PUBLISH ADVERTISEMENT FOR A REQUEST FOR
PROPOSALS FOR NEW GENERATION, ENERGY STORAGE AND
DEMAND RESPONSE RESOURCES**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, as described more fully below, the Town of Riverhead, a municipal corporation with offices at 200 Howell Avenue, Riverhead, New York, duly organized and existing pursuant to the laws of the State of New York, and the Town of Riverhead Community Development Agency, a New York Public Benefit Corporation are dedicated to promoting, sponsoring and overseeing economic development within the Town; and

WHEREAS, in 1998, after the Grumman Corporation chose not to renew its lease for the former Calverton Naval Weapons Industrial Reserve Plant (commonly known and referred to as "EPCAL" the Navy, pursuant to Public Law 103-c337, conveyed the entire twenty-nine hundred (2,900) acre site to the Town of Riverhead Community Development Agency (CDA) for no consideration, conditioned upon the Town's reuse of the property for economic development; and

WHEREAS, on or about October 18, 2013 and as amended on November 25, 2013, as part of Long Island Power Authority (LIPA) 2010-2020 Electric Resource Plan, LIPA released a Request for Proposals ("2013 GS & DR RFP") seeking to replace old and inefficient peaking generation with new capacity be it in the form of (a) peaking generation (b) energy storage and/or (c) demand response; procure additional resources to meet projected load growth and defer need to construct transmission system upgrades; and, finally to install up to 150 megawatts of energy storage resources; and

WHEREAS, pursuant to LIPA's 2013 GS & DR RFP, LIPA seeks to purchase capacity, energy and ancillary services pursuant to a long-term power purchase agreement; and

WHEREAS, while the Town and Community Development Agency do not have the technical expertise or financial resources to construct and maintain the facilities described in LIPA's 2013 GS & DR RFP, the Town and Community Development Agency, with the assistance of the Town of Riverhead Engineering, Planning & Building Departments, have identified land located within EPCAL, that meet LIPA's desired characteristics, both geographically and technically, described in LIPA's 2013 GS & DR

RFP (Map identifying land located within EPCAL is annexed hereto and labeled Exhibit "A"); and

WHEREAS, the Town and Community Development Agency seek to solicit proposals from companies interested in the lease or purchase of property identified in attached map for the purpose of participating in LIPA's 2013 GS & DR RFP; and

WHEREAS, it is understood that any determination, by resolution or otherwise, be it to authorize a company to compete for LIPA's 2013 GS & DR or enter into an agreement for lease or sale of property identified on the annexed map shall require said company to be deemed "qualified and eligible sponsor" pursuant to Section 507 (2) (d) of the General Municipal Law and in accordance with the established rules and procedures of the CDA.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the issuance of the attached Request for Proposals for the lease or sale of property identified on Exhibit "A" for the purpose of construction, operation, and maintenance of New Generation, Energy Storage and Demand Response Resources as more fully described in LIPA's 2013 GS & DR RFP; and be it further

RESOLVED, that the Town Clerk is hereby authorized to publish and post the following public notice in the January 16, 2014 issue of the News-Review; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

There was a motion to consider CDA resolution #3 by Councilman Dunleavy, seconded by Councilman Gabrielsen. Motion carried by unanimous vote.

Immediately thereafter there was a motion to put to vote.

THE VOTE

Giglio - <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Gabrielsen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dunleavy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Walter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The Resolution Was Thereupon Duly Declared **ADOPTED**

NOTICE TO BIDDERS

TAKE NOTICE, that sealed proposals will be received by the Office of the Town Clerk at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York on or before **February 25, 2014 at 11:00 o'clock am**, prevailing time, for:

REQUEST FOR PROPOSALS

The Town of Riverhead and Community Development Agency (hereinafter collectively referred to as "Town") is seeking proposals for **NEW GENERATION, ENERGY STORAGE AND DEMAND RESPONSE RESOURCES**.

Specifications and guidelines for submission of proposals are available on the Town website at www.townofriverheadny.gov, click on bids, or at the Office of the Town Clerk and may be picked up between the hours of 8:30 am and 4:30 pm, Monday through Friday, beginning **January 16, 2014**.

Due to the scope of work for this Lease/Contract, the Town is scheduling a **Mandatory Pre-Bid Meeting and Inspection for January 28, 2014 at 9:30 am** at the Riverhead Town Hall, Town Board Meeting Room, 200 Howell Avenue, Riverhead, New York. Site visit to follow. Proposals will be considered only from bidders who, for themselves or for intended and stated subcontractors, can show recent experience in the performance of similar work of equal difficulty and magnitude. The failure to attend the Mandatory Pre-Bid Meeting & Inspection will result in disqualification of the bidder

Each proposal must be submitted in a sealed envelope clearly marked "**NEW GENERATION, ENERGY STORAGE AND DEMAND RESPONSE RESOURCES**". Proposals must be received by the Office of the Town Clerk by no later than **11:00 am on February 25, 2014**.

This RFP is not an offer or a binding commitment to contract on the part of the Town. The Town retains the right to postpone or cancel the RFP or to reject all proposals, if the Town determines, in its sole discretion, that the best interests of the Town will be served thereby.

**BY ORDER OF THE TOWN BOARD
TOWN OF RIVERHEAD
Diane M. Wilhelm, TOWN CLERK**

TOWN OF RIVERHEAD

Resolution # 1

SETS SALARIES OF POLICE OFFICERS FOR THE YEAR 2014

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

RESOLVED, that the salaries of the following employees of the Town of Riverhead for the year 2014 be and are hereby set as follows:

POLICE OFFICERS

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
Hegermiller, David		Chief	\$ 173,771.77
Hegermiller, David		Emergency Services Coordinator	\$ 6,000.00
Smith, Richard		Captain	\$ 162,943.91
Adlah, Taleb		Police Officer	\$ 113,525.85
Anderson, Jr., Richard		Police Officer	\$ 113,525.85
Atkinson, Ronald		Sergeant	\$ 133,144.46
Bianco, William		Police Officer	\$ 113,525.85
Boden, Richard		Lieutenant	\$ 143,135.74
Breitenbach, Emil		Police Officer	\$ 113,525.85
Brogan, Ray		Police Officer	\$ 113,525.85
Burns, Christopher		Police Officer	\$ 64,697.35
Carey, Edward		Police Officer	\$ 113,525.85
Carrieri, Michael		Police Officer	\$ 113,525.85
Cavanagh, Dennis		Police Officer	\$ 113,525.85
Cichanowicz, Charles		Police Officer	\$ 113,525.85
Clements, Brian		Police Officer	\$ 113,525.85
Cohen, Eric		Police Officer	\$ 113,525.85
Condzella, Thomas		Police Officer	\$ 52,490.22
Crump, Ollie		Police Officer	\$ 113,525.85
Davis, Kerri		Police Officer	\$ 113,525.85
Devereaux, Jonathan		Police Officer	\$ 113,525.85
Doscinski, John		Police Officer	\$ 113,525.85
Egan, Sean		Sergeant	\$ 133,144.46
Erick, Glenn		Police Officer	\$ 113,525.85
Evans, Sean		Police Officer	\$ 52,490.22
Freeborn, Richard		Police Officer	\$ 113,525.85
Frost, Edward		Sergeant	\$ 133,144.46
Geraci, Douglas		Police Officer	\$ 113,525.85
Gleason, Brian		Sergeant	\$ 133,144.46
Gradischer, Kevin		Police Officer	\$ 113,525.85
Groneman, Andrew		Police Officer	\$ 113,525.85
Hamilton, Jeffrey		Police Officer	\$ 113,525.85

Heller, Branden	Police Officer	\$	99,500.89
Hill, Harry	Sergeant	\$	133,144.46
Hogan, Daniel	Police Officer	\$	52,490.22
Holt, Kim	Police Officer	\$	113,525.85
Isgro, Dino	Police Officer	\$	113,525.85
James, Christopher	Police Officer	\$	113,525.85
Keegan, William	Police Officer	\$	113,525.85
Kubetz, Jill	Police Officer	\$	113,525.85
Laporte, Raymond	Police Officer	\$	113,525.85
Lefebvre, Dana	Police Officer	\$	113,525.85
Lennon, Patrick	Police Officer	\$	113,525.85
Lessard, David	Lieutenant	\$	143,135.74
Lessard, Thomas	Sergeant	\$	133,144.46
Lipinsky, Eric	Police Officer	\$	113,525.85
Loggia, Joseph	Detective Sergeant	\$	136,501.06
Lojko, Michael	Police Officer	\$	113,525.85
Lombardo, Michael	Police Officer	\$	113,525.85
Loszewski, Patryk	Police Officer	\$	52,490.22
Lydon, James	Police Officer	\$	113,525.85
Mackie, Sean	Police Officer	\$	99,500.89
Mauceri, Charles	Police Officer	\$	113,525.85
McAllister, Timothy	Police Officer	\$	113,525.85
Mcdermott, Patrick	Police Officer	\$	113,525.85
Montalbano, Anthony	Police Officer	\$	52,490.22
Morris, John	Police Officer	\$	113,525.85
Mowdy, Michael	Police Officer	\$	113,525.85
Mudzinski, Matthew	Police Officer	\$	113,525.85
Murphy, Timothy	Police Officer	\$	113,525.85
Oliver, Richard	Police Officer	\$	113,525.85
Palmer, Stephan	Sergeant	\$	133,144.46
Parkin, Christopher	Police Officer	\$	113,525.85
Peeker, Robert	Lieutenant	\$	143,135.74
Purick, Michael	Police Officer	\$	113,525.85
Roberts, Mark	Police Officer	\$	113,525.85
Schneider, Charles	Police Officer	\$	99,500.89
Schule, Allan	Police Officer	\$	113,525.85
Seal Jr., John	Police Officer	\$	113,525.85
Silleck, Charles	Police Officer	\$	113,525.85
Troyan, Peter	Police Officer	\$	113,525.85
Vail, John	Sergeant	\$	133,144.46
VonVoigt, David	Police Officer	\$	52,490.22
Welsh, James	Police Officer	\$	113,525.85
Wicklund, Scott	Police Officer	\$	113,525.85
Willsey, Danielle	Police Officer	\$	113,525.85
Wilson, Timothy	Police Officer	\$	113,525.85

DETECTIVES

Freeborn, David	Detective Grade II	\$	122,496.07
Henry, Michael	Detective Grade II	\$	122,496.07
Hernandez III, Frank	Detective Grade I	\$	123,955.67
Hubbard, Timothy	Detective Grade I	\$	123,955.67
Palmer, Dixon	Detective Grade I	\$	123,955.67
Schmidt, Michael	Detective Grade II	\$	122,496.07
Stromski, Mark	Detective Grade II	\$	122,496.07
Waski, Patrick	Detective Grade II	\$	122,496.07

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140002

ADOPTED

TOWN OF RIVERHEAD

Resolution # 2

SETS SALARIES OF HIGHWAY DEPARTMENT FOR THE YEAR 2014

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

RESOLVED, that the salaries of the following employees of the Town of Riverhead Highway Department for the year 2014 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
Apicello, John	9/13A	C.E.O.	\$ 60,617.24
Arteaga, David	6/7A	A.E.O.	\$ 50,101.15
Atkins, Waverly	9/14	C.E.O.	\$ 61,258.14
Bates, Richard	9/13A	C.E.O.	\$ 60,617.24
Bouchard, Ray	6/6	A.E.O.	\$ 48,281.63
Bugge, Christopher	6/5A	A.E.O.	\$ 47,675.12
Caffrey, Ronald	12/19	Highway Main Crew Leader	\$ 71,252.76
Coach, Elrod	6/6	A.E.O.	\$ 48,281.63
D'Amara, Neil	6/5A	A.E.O.	\$ 47,675.12
Davis, Jeffrey	9/18A	C.E.O.	\$ 67,026.25
Dick, Andrew	6/6	A.E.O.	\$ 48,281.63
Fink, Keith	6/4	A.E.O.	\$ 45,855.60
Fogal, Arthur	7/13A	H.E.O.	\$ 58,380.64
Gibbs, Jeffrey	6/5A	A.E.O.	\$ 47,675.12
Hayes, Jarrod	7/7	H.E.O.	\$ 50,391.73
Lescenski, Christopher	6/6A	A.E.O.	\$ 48,888.13
Meyer, John	6/4	A.E.O.	\$ 45,855.60
Moreno, Joseph	6/6	A.E.O.	\$ 48,281.63
Mottern, George	6/11A	A.E.O.	\$ 54,953.19
Nagy, Kenneth	7/14	H.E.O.	\$ 58,995.17
Niewadomski, John	8/16A	Maintenance Mechanic III	\$ 63,194.08
Osman, David	6/4	A.E.O.	\$ 45,855.60
Owen, Donald	12/18A	Highway Main Crew Leader	\$ 70,578.61
Pipczynski, James	6/8	A.E.O.	\$ 50,707.65
Quinn, Joseph	7/17A	H.E.O.	\$ 63,296.89
Reeve, Edward	9/17A	C.E.O.	\$ 65,744.45
Renten Jr., William	7/7	H.E.O.	\$ 50,391.73
Rogers, Thomas	6/P	A.E.O.	\$ 44,642.59
Sheppard, Joseph	6/19	A.E.O.	\$ 64,050.79
Smith, Michael	7/14	H.E.O.	\$ 58,995.17

Tedesco, Robert	6/5	A.E.O.	\$	47,068.62
Williams, Zebedee	6/6	A.E.O.	\$	48,281.63
Witt, Jeffrey	6/5	A.E.O.	\$	47,068.62
Zaleski, Michael	12/13A	Maintenance Mechanic IV	\$	63,837.11

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140003

ADOPTED

TOWN OF RIVERHEAD

Resolution # 3

SETS SALARIES OF ELECTED OFFICIALS FOR THE YEAR 2014

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

RESOLVED, that the salaries of the following Elected Officials of the Town of Riverhead for the year 2014 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>TITLE</u>		<u>ANNUAL SALARY</u>
Walter, Sean	Town Supervisor	\$	115,148.00
Wilhelm, Diane	Town Clerk	\$	74,449.00
Woodson, George	Superintendent of Hwys	\$	84,178.00
Ehlers, Richard	Town Justice	\$	75,093.00
Smith, Allen M.	Town Justice	\$	75,093.00
Tennenberg, Laverne	Assessor, Chairperson	\$	84,047.00
Haas, Mason	Assessor	\$	74,449.00
Leszczynski, Paul	Assessor	\$	74,449.00
Zaneski, Laurie	Receiver of Taxes	\$	71,581.00
Dunleavy, John	Councilman	\$	48,955.00
Gabrielsen, George	Councilman	\$	48,955.00
Giglio, Jodi	Councilwoman	\$	47,598.00
Wooten, James	Councilman	\$	48,955.00

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140004

ADOPTED

TOWN OF RIVERHEAD

Resolution # 4

SETS SALARIES OF WATER DISTRICT EMPLOYEES FOR THE YEAR 2014

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

RESOLVED, that the salaries of the following employees of the Town of Riverhead Water District for the year 2014 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
<u>WATER DISTRICT</u>			
Penzick, Gary		Water Dist Superintendent	\$ 129,142.48
Conklin, Mark		Asst. Water Superintendent	\$ 94,765.30
Barauskas, Lynn	9/19	Account Clerk Typist	\$ 59,790.28
Benedict, Michael	17/19	Sr. Water Trmt. Plant Oper IB	\$ 77,104.93
Bokee, Paul	15/18	Water Treatment Plant Oper IIB	\$ 73,424.65
Cain, Victoria	3/9A	Water Meter Reader	\$ 49,523.03
Gablenz, Brian	15/7A	Water Treatment Plant Oper IIB	\$ 58,569.26
Halpin, Robin	9/4A	Account Clerk Typist	\$ 43,398.57
Hatcher, Alan	8/6A	Maintenance Mechanic III	\$ 50,697.07
Hubbard, Jason	15/10A	Water Treatment Plant Oper IIB	\$ 62,813.66
Kellar, John	15/7A	Water Treatment Plant Oper IIB	\$ 58,569.26
Kruger, Thomas	17/19	Sr. Water Trmt. Plant Oper IB	\$ 77,104.93
Leja, Charles	14/17	Water Maint. Crew Leader	\$ 70,815.79
Letson, John	15/12	Water Treatment Plant Oper IIB	\$ 64,935.86
Majeski, Chester	12/19	Maintenance Mechanic IV	\$ 71,252.76
Walls, Frank	8/8	Maintenance Mechanic III	\$ 52,571.62
Wulffraat, Arnold	15/11A	Water Treatment Plant Oper IIB	\$ 64,228.46

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140005

ADOPTED

TOWN OF RIVERHEAD

Resolution # 5

SETS SALARIES OF REFUSE AND GARBAGE DISTRICT FOR THE YEAR 2014

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

RESOLVED, that the salaries of the following employees of the Town of Riverhead Refuse and Garbage District for the year 2014 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
Reeve, John		Sanitation Supervisor	\$ 97,363.95
Hubbard, Gina	9/11	Account Clerk Typist	\$ 50,746.58

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140006

ADOPTED

TOWN OF RIVERHEAD

Resolution # 6

SETS SALARIES OF STREET LIGHTING DISTRICT FOR THE YEAR 2014

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

RESOLVED, that the salaries of the following employees of the Town of Riverhead Street Lighting District for the year 2014 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
Commins, Michael	15/13A	Electrical Services Supervisor	\$ 67,058.06
Krupski, Dennis	7/8A	Maint. Mechanic II	\$ 52,235.32
Merker, William	7/8A	Maint. Mechanic II	\$ 52,235.32
Merker, William		License Stipend	\$ 3,000.00
Smith, James	8/8	Maintenance Mechanic III	\$ 52,571.62
Smith, James		License Stipend	\$ 3,000.00

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 7

SETS SALARIES OF GENERAL TOWN EMPLOYEES FOR THE YEAR 2014

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

RESOLVED, that the salaries of the following employees of the Town of Riverhead for the year 2014 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>	<u>HOURLY</u>
<u>ASSESSORS</u>				
Brown, Dana	5/P	Assessment Clerk	\$ 36,649.53	
Hotchkiss, Cheryl	9/9	Sr. Assessment Clerk	\$ 48,485.65	
Wulffraat, Lisa	9/19	Account Clerk Typist	\$ 59,790.28	
<u>BAY CONSTABLE</u>				
Divan, James	6/16A	Bay Constable	\$ 85,370.94	
<u>BINGO INSPECTOR</u>				
Sweeney, Theresa		Bingo Inspector		\$11.0000
<u>BUILDING DEPARTMENT</u>				
Murphree, Jefferson		Town Building/Planning Administrator	\$ 112,200.00	
Edwards, Susan	9/10A	Account Clerk Typist	\$ 50,181.34	
Friszolowski, Frances	5/11	Head Clerk	\$ 69,309.72	
Gadzinski, Richard E	6/16A	Electrical Inspector	\$ 85,370.94	
Griffin, Mark	6/10A	Building Inspector	\$ 73,924.14	
Hammond, Brad	8/4	Sr. Building Inspector	\$ 70,800.91	
Krajewski, Joanne	11/14	Sr. Account Clerk Typist	\$ 57,330.72	
Podlas, Richard	6/14A	Building Inspector	\$ 81,555.34	
Wherry, John		P/T Building Inspector		\$31.5357
<u>BUILDINGS & GROUNDS</u>				
Ayala, Juan	7/12A	Maint. Mechanic II	\$ 57,151.58	
Bauerfeind, Paul	1/4	Custodial Worker I	\$ 41,526.15	
Bowe, Howard	3/4A	Groundskeeper I	\$ 43,824.85	
Cavaluzi, Madeline	1/7A	Custodial Worker I	\$ 45,354.36	
Cawley, Guy	15/19	Bldg. Maint. Super	\$ 74,839.45	
Hubbard, Gary	15/13	Maint. Mechanic V	\$ 66,350.66	

Hubbard, Robert	7/13	Maint. Mechanic II	\$ 57,766.11
McKay, Steven	12/12A	Grounds Maint. Supervisor	\$ 62,488.81
Muller, Ricky	1/15	Custodial Worker I	\$ 53,557.67
Niedzwiecki, Henryk	7/11A	Maint. Mechanic II	\$ 55,922.51
Ortiz, Joe	4/8A	Maint. Mechanic I	\$ 49,360.54
Rachubka, Zygmunt	7/8A	Maint. Mechanic II	\$ 52,235.32
Rambo, Kevin	7/P	Maint. Mechanic II	\$ 45,475.48
Stoddard, John	7/P	Maint. Mechanic II	\$ 45,475.48
Sulzer, Scott	7/10A	Maint. Mechanic II	\$ 54,693.45
Zebrowski, David	8/10	Maint. Mechanic III	\$ 55,071.03

FIRE MARSHAL

Andruszkiewicz, David	6/13	Fire Marshal I	\$ 78,693.64
Tague, Laura	9/8A	Account Clerk Typist	\$ 47,920.42
Zitek, Craig	10/4A	Chief Fire Marshal	\$ 81,326.85

COMMUNITY DEVELOPMENT

Kempner, Christine		Community Dev Admin	\$ 107,522.61
Maiorana, Joseph	7/12A	Asst Comm Dev Pro Sup	\$ 83,671.26
Messina, Frank	4/5A	Grants Technician	\$ 54,736.83
Thompson, Daniel		P/T Housing Inspector	\$29.0903

EISEP PROGRAM

Carr, Linda		P/T Homemaker	\$ 4.8328
Georgoulakos, Kristina		P/T Homemaker	\$13.1200
Shepherd, Holly		P/T Homemaker	\$14.8328
Trent, Cynthia		P/T Homemaker	\$ 4.8328

ENGINEERING

Testa, Kenneth		Town Engineer	\$128,026.13
Dillingham, Drew		Ass't. Town Engineer	\$ 94,860.00
Hubbs, Robert	7/6A	GIS Supervisor	\$ 71,316.42
McKay, Margaret	9/9A	Account Clerk Typist	\$ 49,050.88
Sollazzo, Leisa	7/14	Senior Administrative Asst.	\$ 86,759.96

FINANCE

Rothaar, William		Chief Accountant	\$131,815.47
Harrington, Scott		Principal Accountant	\$ 90,954.37
Griffin, Janet	7/9A	Principal Account Clerk	\$ 77,493.84
Jaeger, Billie Jo	9/10	Account Clerk Typist	\$ 49,616.11
Kozakiewicz, Cheryl	4/6A	Budget Technician	\$ 56,362.59
Lynch, Martin	4/6A	Netwk & Sys Tech	\$ 56,362.59
Miloski, Jean	7/10	Principal Account Clerk	\$ 78,523.41
Mottern, Joan	11/9A	Senior Account Clerk Typist	\$ 51,965.03
Peeker, Melissa	11/12A	Senior Account Clerk Typist	\$ 55,542.16
Pipczynski, Lori	9/15	Computer Operator II	\$101,336.88
Scelzi, Raymond	7/4	Accountant	\$ 66,168.57
Schroeder, Kathleen	11/16	Senior Account Clerk Typist	\$ 59,715.47
Sweeney, Theresa	4/8A	Netwk & Sys Tech	\$ 59,614.10

HISTORIAN

Case, Georgette		Town Historian	\$ 5,000.00
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HUMAN RESOURCES

Ferris, Margaret		Town Personnel Officer	\$ 68,753.30
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JUVENILE AID BUREAU

Hobson-Womack, Evelyn		Detective Grade I	\$123,955.67
Behr, Cheryl	9/5	Account Clerk Typist	\$ 43,963.80
Maccagli, Elizabeth	4/6A	Youth Counselor	\$ 56,362.59

JUSTICE COURT

Hecker, Jill	11/6	Justice Court Clerk	\$ 47,791.72
Manarel, Sarah	11/5A	Justice Court Clerk	\$ 47,195.53
Morrissey, Roberta	6/6A	Justice Court Director	\$ 66,292.94
Reyes, Tina	12/13A	Senior Justice Court Clerk	\$ 58,380.65
Seebeck, Catherine	11/6A	Justice Court Clerk	\$ 48,387.91
Sickler, Brenda	11/6	Justice Court Clerk	\$ 47,791.72
Vail, Maribeth	11/5A	Justice Court Clerk	\$ 47,195.53

Bennett, Daniel		P/T Court Officer	\$20.4000
Eibs-Stankaitis, Jessica		P/T Court Officer	\$20.4000
Elfein, Jennifer		P/T Court Officer	\$20.4000
Schoberl, Anthony		P/T Court Officer	\$20.4000
Sypher, Steven		P/T Court Officer	\$20.4000

LEGISLATIVE

Willis, Carissa		Legislative Secretary	\$ 39,000.00
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MUNICIPAL GARAGE EMPLOYEES

Curtis, Michael	9/7A	Auto Mechanic III	\$ 52,926.42
McKenna, Janice	9/11A	Account Clerk Typist	\$ 51,311.81
Vance, Thomas	8/6	Auto Mechanic II	\$ 50,072.22
Warner, Richard	12/19	Auto Mechanic IV	\$ 71,252.76
Zaveski, Timothy	9/17A	Auto Mechanic III	\$ 65,744.45

PLANNING DEPARTMENT

Hanley, Richard		Town Planning Director	\$118,843.38
Fuentes, Kim	9/9A	Account Clerk Typist	\$ 49,050.88
Gluth, Karin	9/8A	Planner	\$ 86,029.77
Hall, Joseph	9/16A	Environmental Planner	\$104,869.29
Ritter, Jaimie	9/6A	Account Clerk Typist	\$ 45,659.49

POLICE CIVILIAN

Andruszkiewicz, Mary	7/5A	Sr. Administrative Assistant	\$ 69,257.28
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Cartwright, Pamela	4/19	Clerk Typist	\$ 50,656.14	
Miller, Lorraine	9/13A	Account Clerk Typist	\$ 53,572.73	
Vourakis, Victoria	5/18	Head Clerk	\$ 81,701.25	
Bobinski, Christian	1/4A	Public Safety Dispatcher I	\$ 47,322.49	
Buyukdeniz, Deborah	1/10A	Public Safety Dispatcher I	\$ 54,710.62	
Chester, Erin	1/13	Public Safety Dispatcher I	\$ 57,789.02	
Elco, Melissa	1/7A	Public Safety Dispatcher I	\$ 51,016.56	
Kruszon-Walters, Nancy	1/4A	Public Safety Dispatcher I	\$ 47,322.49	
Miloscia, Christine	1/P	Public Safety Dispatcher I	\$ 45,475.45	
Newman, Tanya	1/12A	Public Safety Dispatcher I	\$ 57,173.34	
Seus, John	1/4A	Public Safety Dispatcher I	\$ 47,322.49	
Ulmet, Candee	1/16A	Public Safety Dispatcher I	\$ 62,098.76	
Zlatniski, Donald	1/18A	Public Safety Dispatcher I	\$ 64,561.48	
Carragher, Deirdre		PT Public Safety Dispatcher I		\$19.5100
Raudies, Eric		PT Public Safety Dispatcher I		\$19.5100
Vonatski, Kathleen		PT Public Safety Dispatcher I		\$19.5100
Curtain, David		PT Police Officer		\$19.0000
Girgenti, Peter		PT Police Officer		\$19.0000
Hickey, Christian		PT Police Officer		\$19.0000
Hinton, John		PT Police Officer		\$19.0000
Hubbard, Shawn		PT Police Officer		\$19.0000
Nekenz, Matthew		PT Police Officer		\$19.0000
Penzick, Christopher		PT Police Officer		\$19.0000
Sheridan, Patrick		PT Police Officer		\$19.0000
Daniels, Kelly		Crossing Guard		\$16.7947
Edwards, Bruce		Crossing Guard		\$11.2200
Hamill, Dennis		Crossing Guard		\$11.2200
Hocker, Patricia		Crossing Guard		\$11.2200
Mooney, Brian		Crossing Guard		\$11.2200
Moore, Ramona		Crossing Guard		\$16.7947
Norkelun, Antoinette		Crossing Guard		\$11.2200
Rizzuto, Frances		Crossing Guard		\$11.2200
Shout, John		Crossing Guard		\$11.2200
Temperino, James		Crossing Guard		\$11.6500
Crump, Tracey		Detention Attendant		\$11.4200
Dorfer, Patricia		Detention Attendant		\$11.4200
Hattorff, Philip		Detention Attendant		\$11.4200
Jaeger, Billie Jo		Detention Attendant		\$11.4200
Kraemer, William		Detention Attendant		\$11.4200
McGowan, Faye		Detention Attendant		\$11.4200
Moore, Ramona		Detention Attendant		\$11.4200
Oliver, Beatrice		Detention Attendant		\$11.4200
Taylor, Barbara		Detention Attendant		\$11.4200
White, Brianna		Detention Attendant		\$11.4200
Bell, Remy		Traffic Control Specialist		\$12.2400
Fideli, Baycan		Traffic Control Specialist		\$12.2400
Schoberl, Anthony		Traffic Control Specialist		\$12.2400
Zilnicki, David		Traffic Control Specialist		\$12.2400

PURCHASING

Tague, Mary Ann	7/12A	Purchasing Agent	\$ 83,671.26
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RECREATION

Coyne, Raymond		Superintendent of Recreation I	\$ 96,204.44
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Beatty, Diane	9/13A	Account Clerk Typist	\$ 53,572.73
Eastwood, Colleen	4/10A	Recreation Supervisor	\$ 62,865.61
Filgate, Thomas	4/6	Recreation Program Planner	\$ 55,549.71
Janecek, James	4/13	Recreation Program Coordinator	\$ 66,930.01
Strange, Doris	9/13A	Account Clerk Typist	\$ 53,572.73
Tocci, Kelly	7/7A	Ass't. Super. Of Recreation	\$ 73,375.56

REGISTRAR OF VITAL STATISTICS

Froehlich, Muriel	Sub-Registrar	\$ 300.00
O'Neill, Juliann	Deputy Registrar	\$1,000.00

SANITATION DEPARTMENT & YARD WASTE PROGRAM

Darling, Ronald	6/9A	AEO	\$ 52,527.17	
Clarkin, James	3/11A	Laborer	\$ 51,802.30	
Kurz, Brett	3/8A	Laborer	\$ 48,383.39	
Cain, Victoria		Guard-Landfill		\$13.1617
McKenna, Janice		Guard-Landfill		\$13.1617
Muller, Ricky		Guard-Landfill		\$13.1617
Niedzweicki, Henryk		Guard-Landfill		\$13.1617
Vance, Thomas		Guard-Landfill		\$13.1617

SENIOR CITIZEN PROGRAMS ADMINISTRATION

Doll, Judy		Sr. Citizen Program Director	\$ 96,997.48	
McEvoy, Suzanne		Account Clerk Typist		\$21.1700
Schwarz, Debra	9/11A	Senior Center Mgr	\$ 51,311.81	
Trojanowski, Donna	5/5	Ass't Sr. Cit. Center Manager	\$ 38,616.95	

SENIOR CITIZEN PROGRAMS BUS OPERATIONS

Caccioppo, Beatrice	4/6A	Bus Driver	\$ 38,732.39
Lassandro, Thomas	4/4A	Bus Driver	\$ 36,824.59
Murphy, David	4/6A	Bus Driver	\$ 38,732.39
O'Kula, Carol	4/9A	Bus Driver	\$ 41,594.09

SENIOR CITIZEN PROGRAMS NUTRITION

Brown, Margaret	D/19	Food Service Worker	\$ 43,416.41	
Clinton, Ann	4/19	Senior Cook	\$ 50,656.14	
Johnson, Julianna	2/13	Cook	\$ 41,710.20	
Shaw, Eric	2/P	Cook	\$ 32,882.04	
Sulzer, Daryl	2/5	Senior Citizen Aide	\$ 34,647.67	
Karen Westwood	2/6A	Senior Citizen Aide	\$ 35,971.90	
Vigliotti, Marie		P/T Clerk Typist		\$18.2779

SHARED SERVICES

Campbell, Verna	2/19	Switchboard Operator	\$ 47,007.10	
O'Kula, Linda		P/T Driver Messenger		\$14.1365

SUPERVISOR'S OFFICE

Lewis, Jill	Deputy Supervisor	\$ 79,927.70
McLaughlin, Tara	Executive Assistant	\$ 79,927.70

Sclafani, Carol Legislative Secretary \$ 41,168.28

TAX RECEIVER'S OFFICE

Fife, Cori Deputy Tax Receiver \$ 43,350.00

TOWN ATTORNEY

Kozakiewicz, Robert		Town Attorney	\$113,960.48	
Prudenti, Annemarie		Deputy Town Attorney	\$104,692.51	
Duffy, William		Deputy Town Attorney	\$ 94,164.52	
McCormick, Daniel		Deputy Town Attorney	\$101,863.52	
Buckner, Nicole	5/6	Ordinance Inspector	\$ 60,458.63	
Downs, Richard	9/7A	Town Investigator	\$ 83,674.83	
Fagan, Joanne	9/8A	Account Clerk Typist	\$ 47,920.42	
Lenox, Laura	7/12	Paralegal Assistant	\$ 82,641.69	
McKay, Linda	4/6A	Code Compliance Coordinator	\$ 56,362.59	
Occhiogrosso, Karen		Secretary		\$20.4000

TOWN CLERK

Delveccio, Carol	9/17A	Account Clerk Typist	\$ 58,094.59	
O'Neill, Juliann	9/6A	Account Clerk Typist	\$ 45,659.49	
O'Neill, Juliann		Deputy Town Clerk Stipend	\$ 2,500.00	

TRANSPORTATION ADMINISTRATION

Gajowski, Mark		Deputy Super. Of Highway	\$ 82,436.13	
Beal, Susan	7/9	Sr. Admin. Assistant	\$ 76,464.27	
Testa, Donna	9/12A	Account Clerk Typist	\$ 52,442.27	

SENIORS HELPING SENIORS PROGRAM

Marsland, Frederick		P/T Maint. Mech II (Home Chore)		\$20.8216
White, Anthony		P/T Maint. Mech I (Home Chore)		\$19.6139

THE VOTE

Giglio <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Gabrielsen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dunleavy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Walter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 8

SETS SALARIES OF VARIOUS BOARDS FOR THE YEAR 2014

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

RESOLVED, that the salaries of the following board members of various board of the Town of Riverhead for the year 2014 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>GROUP/STEP</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>	<u>HOURLY</u>
<u>ARCHITECTURAL REVIEW BOARD</u>				
Searles, Richard		Member- Chair	\$ 2,500.00	
Haynal, Robert		Member - Vice Chair	\$ 2,500.00	
Sokoloski, Roy		Board Member	\$ 2,500.00	
Jacunski, Judy		Board Member	\$ 2,500.00	
Jacquemin, Gary		Board Member	\$ 2,500.00	
<u>ASSESSMENT REVIEW BOARD</u>				
Kane, James		Member	\$ 1,000.00	
Mills, Brian		Member	\$ 1,000.00	
O'Connell, Judy		Member	\$ 1,000.00	
		Chairman	\$ 100.00	Stipend
<u>CONSERVATION ADVISORY COUNCIL</u>				
McCabe Sr., Sean M.		Member-Chair	\$ 970.00	
Kujawski, Robert		Member-Vice Chair	\$ 770.00	
Fox, Robert		Member	\$ 770.00	
Galasso, Alex		Member	\$ 770.00	
Lewin, Duane		Member	\$ 770.00	
Woodhull, George		Member	\$ 770.00	
<u>PLANNING BOARD</u>				
O'Dea, Richard		Member-Chair	\$ 12,000.00	
Baier, Joseph		Member-Vice Chair	\$ 9,750.00	
Vacant		Member	\$ 9,000.00	
Densieski, Edward		Member	\$ 9,000.00	
Wells, Lyle		Member	\$ 9,000.00	
Fuentes, Kim		Secretary	\$ 1,500.00	

ZONING BOARD OF APPEALS

Mclaughlin, Fred	Member-Chair	\$	8,000.00
Wittmeier, Otto	Member-Vice Chair	\$	6,000.00
Barnes, Leroy	Member	\$	6,000.00
Seabrook, Frank	Member	\$	6,000.00
Worthington, Lisa	Member	\$	6,000.00
Fuentes, Kim	Secretary	\$	1,500.00

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 9

SETS SALARIES OF SEWER/SCAVENGER WASTE DISTRICT FOR THE YEAR 2014

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

RESOLVED, that the salaries of the following employees of the Town of Riverhead Sewer/Scavenger Waste District for the year 2014 be and are hereby set as follows:

<u>EMPLOYEE</u>	<u>%</u> <u>RS/SCA/CS</u>	<u>GROUP</u> <u>/STEP</u>	<u>TITLE</u>	<u>ANNUAL</u> <u>SALARY</u>	<u>HOURLY</u>
Reichel, Michael	50/50/0		Wastewater Dist. Super.	\$95,902.50	
Reichel, Michael	0/0/100		Calverton Sewer Superintendent	\$21,830.10	
Reichel, Michael			License Stipend	\$5,000.00	
Allen, Timothy	0/100/0		Assistant Wastewater Dist. Super.	\$88,281.72	
Alexander, Warren	0/100/0	14/13A	Wastewater Tmt Plant Oper II	\$65,952.27	
Arrigo, John	0/100/0	14/12	Wastewater Tmt Plant Oper II	\$63,867.91	
Attridge, Douglas	0/100/0	14/11	Wastewater Tmt Plant Oper II	\$62,478.33	
Cybulski, Brian	20/80/0	7/P	Maintenance Mechanic II	\$45,475.48	
Densieski, Joseph	100/0/0	7/P	Maintenance Mechanic II	\$45,475.48	
Gallo, Thomas	100/0/0	7/P	Maintenance Mechanic II	\$45,475.48	
Hattorff, Matthew	100/0/0	18/19	Sr. WW Tmt Plant Oper 3A	\$78,311.54	
Lech, Michael	100/0/0	18/15A	Sr. WW Tmt Plant Oper 3A	\$73,151.08	
McCabe, Sean	100/0/0	14/4A	Wastewater Tmt Plant Oper II	\$53,446.10	
Schroeher, Christopher	100/0/0	8/13A	Maintenance Mechanic III	\$59,444.98	
Smith, Robert	100/0/0	14/5	Wastewater Tmt Plant Oper II	\$54,140.88	
Sollazzo, Jill	50/50	9/10A	Account Clerk Typist	\$50,181.34	
Watts, Kyle	100/0/0	7/4A	Maintenance Mechanic II	\$47,319.07	
Obie, Robert	0/100/0		P/T Clerk		\$12.8526

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Was Not
Thereupon Duly Declared Adopted

01.07.14
140010

ADOPTED

TOWN OF RIVERHEAD

Resolution # 10

DESIGNATES BANKS AS OFFICIAL DEPOSITORIES FOR TOWN FUNDS

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, pursuant to Town Law, Section 64(9), it is provided that the Town Board shall designate, by written resolution, banks or trust companies as official depositories.

NOW, THEREFORE, BE IT RESOLVED, that for a period of one (1) year effective January 1, 2014, Suffolk County National Bank, Capital One, Bridgehampton National Bank and Community National Bank are hereby, designated as official depositories for the Town of Riverhead.

BE IT FURTHER RESOLVED, that all accounts be collateralized subject to the approval of the Town Board with memoranda of agreement; and

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140011

ADOPTED

TOWN OF RIVERHEAD

Resolution # 11

KRISTI ROSE COURT CAPITAL PROJECT

BUDGET ADJUSTMENT

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, \$ 92,500 has been received by the developer for the design and installation of water mains and appurtenances to proceed with the Kristi Rose Court Water Project.

NOW THEREFORE BE IT RESOLVED, that the Supervisor be, and is hereby, authorized to establish the following budget adjustment:

	<u>FROM</u>	<u>TO</u>
412.092705.421050.30116 Developer Fees	92,500	
412.083200.523002.30116 Water Mains/Laterals		66,200
412.083200.543501.30116 Engineering		11,500
412.083200.549001.30116 Administration Fees		4,600
412.083200.524451.30116 Meter & AMR Fees		3,600
412.083200.547900.30116 Contingencies		6,600

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Accounting Department and the Water Department.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140012

ADOPTED

TOWN OF RIVERHEAD

Resolution # 12

APPOINTS BOND COUNSEL

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

RESOLVED, that Orrick, Herrington & Sutcliffe LLP is hereby reappointed as Bond Counsel to the Town of Riverhead and that the Town Board hereby approves the attached rate schedule.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

ORRICK, HERRINGTON & SUTCLIFFE LLP

GENERAL OBLIGATION FEE SCHEDULE

FOR

TOWN OF RIVERHEAD, NEW YORK

BOND ANTICIPATION NOTES

<u>Principal Amount</u>	<u>Fee</u>
Up to \$ 999,999	\$1,000
\$1,000,000 to \$1,999,999	\$1,000 plus 60 cents per \$1,000 on amount over \$1,000,000
\$2,000,000 to \$2,999,999	\$1,500 plus 50 cents per \$1,000 on amount over \$2,000,000
\$3,000,000 to \$3,999,999	\$2,000 plus 45 cents per \$1,000 on amount over \$3,000,000
\$4,000,000 and up	\$2,500 plus 40 cents per \$1,000 on amount over \$4,000,000

PLUS \$750 for review of Official Statement, if any, and \$200 for Material Events or Continuing Disclosure certification, and \$200 for Construction Election Certificate determining to pay penalty or arbitrage rebate for construction projects. (These are broken out as they may or may not be applicable.)

Note: There is a one time charge of \$300 for the drafting of any bond resolution. No incidental expenses. No out of pocket charges – no add-ons. No other fees period.

CASH FLOW FINANCINGS

Budget Notes: Base fee \$450 plus 45 cents per \$1,000.

RANs: Base fee \$395, plus 40 cents per \$1,000 for the first \$10,000,000, 35 cents per \$1,000 thereafter.

TANs: Base fee \$395 plus 40 cents per \$1,000 for the first \$10,000,000, 35 cents per \$1,000 thereafter.

PLUS \$750 for review of Official Statement.

PLUS \$200 for Material Events or Continuing Disclosure certification.

BOND ISSUES (PUBLIC SALE)

\$3,000 base fee *PLUS* (if applicable):

- 1) \$750 Review of Official Statement.
- 2) \$200 Review of bond insurance documents.
- 3) \$200 Continuing Disclosure certification (SEC compliance work).
- 4) \$200 for Construction Election Certificate determining to pay penalty or arbitrage rebate for construction projects (federal tax compliance work).
- 5) \$1.00/\$1,000 principal amount of the issue.

Note: There is a one time charge of \$300 for the drafting of any bond resolution. No incidental expenses. No out of pocket charges – no add-ons. No other fees period.

Example: \$4,000,000 publicly sold insured serial bond issue - - \$3,000 base plus \$4,000 (\$1/\$1,000) plus \$1,350 (insurance, Official Statement, continuing disclosure and tax work) = \$8,350. No other charges (except \$300 for drafting bond resolution earlier).

SERIAL BOND ISSUES LESS THAN \$1,000,000 (PRIVATE SALE)

The same fee schedule and billing procedure set forth for Bond Issues (Public Sale) shall apply for bond issues with a principal amount of less than \$1,000,000 sold at private sale, except that the base fee shall be \$1,500 for issues sold on a non-competitive basis (hence, no Notice of Bond Sale) and \$2,000 for issues sold on a competitive basis (necessitating a Notice of Bond Sale).

SERIAL BOND ISSUES \$1,000,000 AND OVER (NEGOTIATED SALE)

Same as for public sale with the exception of the elimination of the base fee charged and the addition of a negotiated-in-advance hourly \$ rate for time expended in connection with documents, conferences and other matters relating to issue. Caps to be established in advance.

STATUTORY INSTALLMENT BONDS

\$900 base fee, and \$1/\$1,000 principal amount of issue.

Note: There is a one time charge of \$300 for the drafting of any bond resolution. No incidental expenses. No out of pocket charges – no add-ons. No other fees period.

* * * * *

Our fee schedule is designed simply so that you can figure out in advance what your bond counsel legal fees are likely to be for any annual cycle of borrowings, something you cannot do with hourly fees, or fee schedules which state (or fail to state) that incidental or other expenses will be added.

* * * * *

ORRICK'S FEE COVENANTS

Orrick makes the following covenants with respect to its fees:

- 1) Orrick will not share any portion of its fees with any other professionals engaged by the Issuer in connection with the proposed financing, and
- 2) Orrick will not share in the fees of any other professionals engaged by the issuer in connection with the proposed financing.

Douglas E. Goodfriend
Thomas E. Myers
Orrick, Herrington & Sutcliffe LLP
666 Fifth Avenue
New York, New York 10103
Telephone: (212) 506-5000
Fax: (212) 506-5151

01.07.14
140013

ADOPTED

TOWN OF RIVERHEAD

Resolution # 13

AUTHORIZES JOINT NEA "OUR TOWN GRANT" APPLICATION BY TOWN OF RIVERHEAD, EAST END ARTS & LONG ISLAND AQUARIUM TO NEA

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the National Endowment for the Arts ("NEA") was established by Congress in 1965 as an independent agency of the federal government to foster the arts and to date has awarded more than \$4 billion to support artistic excellence, creativity and innovation for the benefit of individuals and communities; and

WHEREAS, East End Arts ("EEA") was founded in 1972, a serves as the cultural anchor for downtown Riverhead offering numerous public programs on the grounds and throughout the East End, and has a long history of being actively engaged in economic development through cultural tourism initiatives that collaborate with government, private and non-profit entities including The Winterfest Jazz on the Vine, a four year old program that has transformed the economy on the North Fork of Long Island during what was previously a slow time of the year by collaborating marketing efforts with the Long Island Convention & Visitors Bureau and the Long Island Wine Council to feature six weeks of jazz programming in area vineyards along with over 120 special offers from businesses; and

WHEREAS, the Long Island Aquarium Long Island Aquarium is located in downtown Riverhead, Long Island, on 3.2 acres along the scenic Peconic River and opened in 2000 as the first large-scale Aquarium to open in New York State in more than 35 years, and today hosts a variety of cultural exhibitions and events that draw a broad audience and are covered by various media outlets; and

WHEREAS, the Town of Riverhead Comprehensive Plan, Revitalization Plan, the Peconic Estuary Comprehensive Conservation and Management Plan, the New York State Open Space Plan and the Town of Riverhead Priority Acquisition List for Open Space supported acquisition of fee title to lands, waters or structures for park, recreation, conservation or preservation purposes along the Peconic River to enhance a sense of place and accentuate this federally designated Estuary of National Significance; and

WHEREAS, the NEA Our Town grant is an effort to invest in creative place making, through which public and private partners strategically plan to shape the social, physical and economic character of a neighborhood or town around the arts and cultural activities; and

WHEREAS, the grant application will seek to fund an effort to invest in creative place making that enhances the social, physical and economic character of Downtown

Riverhead around development of a “Riverfires” installation and festival along Main Street stretching from the SCHS and Riverhead Free Library through downtown to the Long Island Aquarium taking into consideration a “River Walk” to follow the same path along the Peconic Riverfront; and

WHEREAS, the Town of Riverhead, the Long Island Aquarium, EEA, and the Riverhead Business Improvement District are partnering to develop an Our Town grant application that emphasizes identification and development of a “Riverfront Corridor” for Downtown Riverhead along Main Street stretching from the SCHS and Riverhead Free Library through downtown to the Long Island Aquarium taking into consideration a “River Walk” to follow the same path along the Peconic Riverfront; and

WHEREAS, the Our Town grant amounts range from \$25,000 to \$150,000 and require a non-federal match of at least 1 to 1; and

WHEREAS, the Long Island Aquarium, the Town of Riverhead Business Improvement District and other private partners will provide the non-federal match and potentially, the Town of Riverhead may secure county or state funding to provide the match; and

WHEREAS, the Town of Riverhead has a New York State Department of State Brownfield Opportunity Area (NYS DOS BOA) grant award in the amount of \$567,000, to further support the goals of Riverfires and the Our Town grant without changing the purpose of the BOA Grant; and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby supports the joint “Our Town” Grant application to the NEA supported by the Town of Riverhead, the Long Island Aquarium, EEA, and the Riverhead Business Improvement District in an effort to invest in creative place making that enhances the social, physical and economic character of Downtown Riverhead around development of a “Riverfires” installation and festival along Main Street stretching from the SCHS and Riverhead Free Library through downtown to the Long Island Aquarium taking into consideration a “River Walk” to follow the same path along the Peconic Riverfront, the grant application to be matched by the work to be completed under the NYS DOS BOA grant and authorizes the Community Development Department to assist with applications or documents to support the NEA grant application; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

BE IT FURTHER RESOLVED, that the Town Clerk shall provide notification of this resolution to CDD.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140014

ADOPTED

TOWN OF RIVERHEAD

Resolution # 14

CDBG 2013 PROGRAM BUDGET ADOPTION

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

BE IT RESOLVED, that the Town Supervisor be, and is hereby, authorized to establish the following budget adoption:

		<u>FROM</u>	<u>TO</u>
181.084910.493000.06913	Federal Aid	143,261	
181.086680.523000.06913	Home Improvement Program		50,000
181.051820.541414.06913	Street Lighting		30,409
181.054100.523041.06913	Pedestrian & Bike Path Improvements		24,852
181.086760.542200.06913	Soup Kitchen Supplies (Open Arms& Bread & More)		10,000
181.086760.543408.06913	Drug Abuse Prevention Education (CAP)		5,000
181.086760.543410.06913	Homeless Outreach(Dom Sis/Maureen Haven)	10,000	
181.086860.540000.06913	Administration		13,000

BE IT FURTHER RESOLVED, that the Town Board authorizes the Town of Riverhead Supervisor to execute and accept the required documents for the grant administration as described above; and

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140015

ADOPTED

TOWN OF RIVERHEAD

Resolution # 15

APPOINTS OFFICIAL NEWSPAPER

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, that pursuant to Section 64(1) of New York State Town Law, the Town Board of the Town of Riverhead hereby designates the Official Newspaper of the Town of Riverhead to be the News Review; and

RESOLVED, that pursuant to Section 64(1) of the New York State Town Law, the New York Times, Newsday, the News Review and the Community Journal are hereby designated as official publications for the Town of Riverhead; and

BE IT FURTHER RESOLVED, that the Town Clerk be, and hereby is authorized to forward a copy of this resolution to the News Review, P.O. Box 1500, Mattituck, NY 11952; the New York Times, 229 W 34th Street, New York, NY 10036, Newsday, 235 Pinelawn Road, Melville, NY 11747 and the Community Journal, P.O. Box 619, Wading River, NY 11792.

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140016

ADOPTED

TOWN OF RIVERHEAD

Resolution # 16

SETS TOWING AND STORAGE FEES

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

RESOLVED, Section 101-22 of the Riverhead Town Code requires the Town Board to set fees for the towing and storage of abandoned vehicles.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2014, the Town Board of the Town of Riverhead, hereby established the following fee schedule, applicable only to the town operated tow truck and storage area:

Fee for Towing	\$375.00 Flat
Fee for Storage	\$ 35.00 Per Day

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to the Municipal Garage and the Financial Administrator; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Gabrielsen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dunleavy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140017

ADOPTED

TOWN OF RIVERHEAD

Resolution # 17

REAPPOINTS TOWN HISTORIAN

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

BE IT RESOLVED, that Georgette Case be, and is hereby, re-appointed to the position of Town Historian for the year 2014 at an annual salary of \$5000.00 to be paid biweekly.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140018

ADOPTED

TOWN OF RIVERHEAD

Resolution # 18

MAINTAINS POLICY OF NONDISCRIMINATION

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, pursuant to United States Code Title 42, Section 6101 et seq., Section 200d, and Title 29, Section 794, it is required that a formal policy of nondiscrimination be established for the Town of Riverhead.

NOW, THEREFORE, BE IT RESOLVED, that the following policy of nondiscrimination be, and hereby is, established:

No person shall, on the grounds of race, color, national origin, sex, religion, age or handicap, be excluded from participation in or be subjected to discrimination in any program or activity funded, in whole or part, by Federal funds.

The Town of Riverhead has designated the following person as the contact to coordinate efforts to comply with this requirement:

**Sean M. Walter
Town Supervisor, Town of Riverhead
200 Howell Avenue
Riverhead, NY 11901-2596
Telephone: 631-727-3200
Monday –Friday: 8:30 A.M. to 4:30 P.M.**

BE IT FURTHER RESOLVED, that the Town Clerk be, and hereby is, directed to publish a copy of the above policy of nondiscrimination in the January 16, 2014 issue of the official newspaper and to post same on the signboard in Town Hall.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140019

ADOPTED

TOWN OF RIVERHEAD

Resolution # 19

REAPPOINTS MARRIAGE OFFICER

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, pursuant to New York State Domestic Relations Law, Article Three, § 11-C(1), the Town Board of the Town of Riverhead is authorized to appoint one or more marriage officers who shall have the authority to solemnize a marriage and which marriage shall be valid if performed in accordance with other provisions of the Domestic Relations Law; and

WHEREAS, pursuant to New York State Domestic Relations Law, Article Three, § 11-C(2) and (4), the Town Board of the Town of Riverhead shall determine the number of such marriage officers appointed for the Town and term of office of each marriage officer; and

WHEREAS, Councilman James Wooten currently serves as Marriage Officer vested with the authority to solemnize marriages within the Town of Riverhead.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Riverhead hereby reappoints James Wooten, Councilman of the Town of Riverhead, as Marriage Officer for a term set to expire on January 1, 2015; and be it further

RESOLVED, that the Town Clerk shall forward a copy of this resolution to Councilman James Wooten; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten – ABSTAIN Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140020

ADOPTED

TOWN OF RIVERHEAD

Resolution # 20

SET REGISTRATION FEES FOR THE RECREATION DEPARTMENT

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

NOW THEREFORE BE IT RESOLVED, that the Town Board sets the Registration Policy and fees for the 2014 Winter Brochure.

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted



TOWN OF RIVERHEAD



RECREATION DEPARTMENT

2014 Winter Brochure

SPECIAL EVENTS

Registration begins Tuesday, January 14.

Most Special events are FREE and do not require registration unless otherwise noted.

Fairy Tale Follies - Now Thatz Funny! Entertainment 14WSE01CE

Saturday, January 25, 11:00 am – 12:00 pm

This show is full of crazy versions of some well known fairytales, like "Dreadilocks and the Three Bears" and "Cindersmella". Hilarious fun for young and old alike.

Location: Human Resource/Senior Center

Mother/Son Valentine Dance 14WSE02

Friday, February 7, 6:30 – 8:30 pm

Father/Daughter Sweetheart Dance

Early 14WSE03

Saturday, February 8, 4:30 – 6:30 pm

Late 14WSE04

Saturday, February 8, 7:30 – 9:30 pm

These are our social events of the year! Dress your best and join us for dancing, refreshments, games and memories to cherish for a lifetime. Complimentary photograph to be taken by a professional photographer.

Additional photos available for purchase. Refreshments will consist of snacks, finger foods and beverages. Registration must be done in advance; no registrations will be taken at the door. Registration deadline is Monday, February 3.

Location: Human Resource/Senior Center

Fee: \$10 per person



The Big Mouth Talent Show - PetraPuppets 14WSE05CE

Saturday, February 8,
11:00 am – 12:00 pm

This ventriloquist puppet show is for the whole family, and features: comedy illusions, music, audience participation, and a cast of big mouth puppet characters.

Location: Human Resource/Senior Center



The Spectacular Magic of Robert Austin 14WSE06CE

Saturday, March 15,
11:00 am – 12:00 pm

This is a show for the whole family. It features LIVE small animals, plenty of audience participation, sawing someone from the audience in half AND suspending someone in MID-AIR!

Location: Human Resource/
Senior Center - Auditorium



Murder Mystery Lunch 14WSE07CE

Saturday, March 22, 11:00 am – 1:00 pm

The "Family", the Fun... and the Felony! Join us as two rival families "go to the mattresses" to resolve their differences. An interactive event full of fun and laughter! But somebody's gonna end up sleeping with the fishes.....

and it'll be your job to figure out WHODUNNIT. The program includes a boxed lunch. Lunch choices available upon registration.

Location: Human Resource/
Senior Center

Fee: \$20 per person

EGG HUNT Save the Date

Saturday,
April 12

TOWN OF RIVERHEAD RECREATION DEPT.

55 Columbus Ave. Riverhead, NY 11901

Phone: 631-727-5744

Fax: 631-727-4555

Website: www.townofriverheadny.gov

Hours: Monday-Friday

8:30 am-4:30 pm

In-Person Registration Begins

Tuesday, January 14

*****ECRWSS**
POSTAL PATRON

PRSR STD
U.S. Postage
PAID
Permit No. 102
Riverhead, NY 11901

RECREATION INFORMATION

REGISTRATION INFORMATION

IN-PERSON REGISTRATION BEGINS Tuesday, January 14, 2014.
Phone & online registration begins Wednesday, January 15, 2014.

REGISTRATION: ALL REGISTRANTS MUST UPDATE PROOF OF RESIDENCY (2014 Tax bill, 2014 Utility bill, Year-round lease, Driver's license) TO REGISTER FOR ANY PROGRAMS IN 2014. IN PERSON REGISTRATION MAY BE REQUIRED. **All prices are subject to additional, Non-refundable credit card fees.**

PAYMENT

Pre-registration with payment is required for all programs, unless otherwise noted. We accept cash, check, Visa, Mastercard or Discovercard. There is a \$20 fee for all returned checks. All checks are payable to the Riverhead Recreation Department. **All listed prices are subject to additional non-refundable credit card fees. Please call for information. **

CANCELLATION

Minimum class requirement must be reached in all programs for them to be offered. Programs are subject to cancellation based on availability of instructors, facilities or equipment.

REFUND POLICY

Refunds will be given only if the refund request form is submitted more than 5 business days prior to the start of the program, or if we cancel the program. The form can be found on our website, www.townofriverheadny.gov. All programs include a non-refundable \$5 processing fee. All refunds will be mailed to participants approximately 4 weeks after the request is submitted or a class is officially canceled. All bus trips are non-refundable.

PERMISSION

Parental permission is required for participants under 18 years of age.

RECREATION ANNOUNCEMENTS:

Rec TV Check out Riverhead Recreation TV!

Go to the Town of Riverhead's Home Page and click the Parks and Recreation Link.

Rec. TV will also be aired on Channel 22 and will be shown at both the Recreation Office and the George Young Community Center.

CONNECT WITH US ON SOCIAL MEDIA

"Like" us on Facebook. Town of Riverhead Parks & Recreation Dept.



"Follow" us on Twitter @RiverheadRec



FACILITIES:

GEORGE YOUNG COMMUNITY CENTER (GYCC)
446 South Jamesport Avenue
Jamesport, NY 11947
631-722-4637

HENRY PFEIFER COMMUNITY CENTER (HPCC)
River Road / Grumman Blvd.
Calverton, NY 11933
631-727-6481

HUMAN RESOURCE / SENIOR CENTER
60 Shade Tree Lane
Aquebogue, NY 11931
631-722-4444

NYS ARMORY
1405 Old Country Road
Riverhead, NY 11901

RIVERHEAD SKATE PARK
Pulaski Street, Stotzky Park
Riverhead, NY 11901
631-208-3826

RECREATION DEPT.

55 Columbus Avenue
Riverhead, NY 11901
(631) 727-5744

OFFICE HOURS:

Monday - Friday 8:30 am - 4:30 pm
The following Saturdays,
10:00 am - 12:00 pm:
January 18, February 8, March 8

Closed:

- New Years Day 2014
Wednesday, January 1, 2014
- Martin Luther King, Jr. Birthday
Monday, January 20, 2014
- Presidents' Day
Monday, February 17, 2014
- Good Friday
Friday, April 18, 2014

RECREATION STAFF

Raymond Coyne, Superintendent
Kelly Tocci, Assistant Superintendent
Colleen Eastwood
Diane Beatty
Doris Strange
Jim Janecek
Tom Filgate
Jessica Rachubka

REGISTER EARLY TO AVOID MISSING OUT!

All of our classes have minimums and maximums, and we do not want you to miss out on one of our great classes. So, please sign up early to avoid cancellations.



For quick and easy access to our online registration page, scan the barcode above to go directly to our Online Registration page from your tablet or mobile device, or just head to **RiverheadRecreation.com** to sign up online (email and password required).

NEED A PLACE TO HOST YOUR BIRTHDAY PARTY, BABY SHOWER, FANTASY SPORTS DRAFT OR OTHER EVENT?

Check out the **George C. Young
Community Center in Jamesport!**



Contact the Riverhead Recreation Department at 631-727-5744 to find out rental details, or download the 2014 rental application at www.townofriverheadny.gov

Adult Softball Leagues now forming for Spring/Summer seasons!



Riverhead Recreation is now accepting applications for teams interested in playing Adult softball on weeknights or Sundays this Spring/Summer! Adult Men's, Over 50 & Co-ed leagues are available.

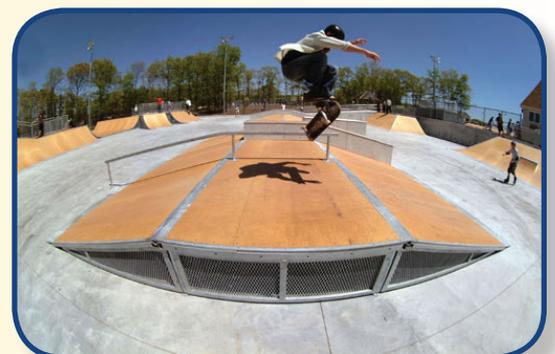
Check out our league website at www.leaguelineup.com/riverheadadultsports or call Tom at 631-727-5744 x28 for additional info.

Riverhead Skate Park is now accepting new memberships for 2014! 2013 memberships will expire on New Year's Day!

Membership & session fees will be announced shortly after the new year.

Check www.townofriverheadny.gov or call 631.727.5744 x31 for information on days, dates, times, and fees.

All skate park members & participants must adhere to the following Safety Rules at all times: Participants must wear helmets, elbow pads and knee pads at all times. No one under the age of 6 is permitted to use the park, ages 6-10 require parental supervision.



Town Supervisor
Sean M. Walter

Town Council
John Dunleavy
James Wooten
George Gabrielsen
Jodi Giglio

Dear Residents,

Happy New Year! It is my pleasure to present the Town of Riverhead Recreation Department's **2014 Winter Brochure** inviting you to take advantage of the many programs, special events and parks that we have to offer.

As you will see, we are committed to providing all our residents with programs that will enrich their lives. Our goal is to provide exceptional opportunities for residents of all ages; see **Rock of Ages** on Broadway, learn how to bake Irish treats, take in an **Islander** game, bring the family to a **Magic Show** or enjoy a **Murder Mystery Lunch!** Whatever your pleasure, we have something for families, adults and children alike!

In addition to programs and special events, our Recreation Department oversees and maintains such amenities as the new Veterans Memorial Park and Isaac Dog Park at EPCAL, and the Duke Dog Park at Stotzky Park. This year, they've also launched "RecTV" which is a show highlighting programs including interviews of the program participants. It can be seen on our Recreation YouTube Channel at: www.youtube.com/user/Riverheadrec and our own Channel 22 on Cablevision.

I am very proud of our facilities and dedicated staff. As agents of our local government, we assume the honor, privilege, and responsibilities of the service and confidence our citizens have entrusted to us. We will continue to work hard and strive to give our patrons the very best we have to offer.

So please take a moment to read the brochure and learn about the Department's many interesting and exciting activities that are available to you. As always, should you have questions or need further information, please feel free to visit our website or contact the Recreation Department directly at 631-727-5744.

May you and your family enjoy a year of growth, prosperity, health and happiness!



Sincerely yours,
TOWN OF RIVERHEAD

Sean M. Walter
SUPERVISOR

ADULT PROGRAMS

IN-PERSON REGISTRATION BEGINS Tuesday, January 14, 2014.
Online and phone registration begins Wednesday, January 15, 2014.

Proof of residency required to receive resident discount. All prices subject to additional credit card fees.

Dance

Tap Dance Tuesday / A&G Dance Company 14WAD01CE

Tuesdays, January 21 – March 11, 7:00 – 8:00 pm

7 Classes (No class 2/18)

This is an open level tap class. Beginner-Advanced welcome: variations given. Students will have fun learning dances and practicing techniques. Great for a body and mind workout! Comfortable clothing and tap shoes.

Location: GYCC - Room C - Calverton Room

Residents: \$48 / Non-Residents: \$58

Beginner Irish Step Dancing - Teen 14WAD02CE

Wednesdays, January 22 – February 26, 6:00 – 7:00 pm

Beginner Irish Step Dancing - Adult 14WAD03CE

Wednesdays, January 22 – February 26, 7:00 – 8:00 pm

5 Classes (No class 2/19)

Introduction to Irish dancing with very basic steps and rhythms suitable for dancers and non-dancers alike. Comfortable clothing.

Location: GYCC - Room C -

Calverton Room

Residents: \$36 / Non-Residents: \$46



Exercise

Tai Chi & Qi Gong / Denise Gillies 14WAE01KT

Tuesdays, January 28 – March 11, 5:00 – 6:00 pm

6 Classes (No class 2/18)

Through this ancient form of Chinese exercise and meditation, you will learn simple fluid movements, deep breathing rhythms and visualization techniques to create inner energy and peace.

Location: GYCC - Room A -

Riverhead Room

Residents: \$60 /

Non-Residents: \$70



Morning Yoga / Rosemary Martilotta 13FAAE02CE

Wednesdays,

January 22 – March 19,

9:00 – 10:30 am

8 Classes (No class 2/19)

Hatha yoga class aimed toward increasing flexibility, circulation, and strength. Includes back therapy and stress reduction techniques.

Location: GYCC - Room A - Riverhead Room

Residents: \$92 / Non-Residents: \$102

Yogalates / A&G Dance Company

Saturdays, January 25 – March 22, 10:00 – 11:00 am 14WAE03CE

7 Classes (No class 2/8 & 2/15)

Tuesdays, January 21 – March 11, 7:00 – 8:00 pm 13FAAE04CE

7 Classes (No class 2/18)

A perfect blend of yoga and pilates for men and women taught by dancer/athlete. Open Level. Class is designed for beginners to advanced because of the variations given.

Location: GYCC - Room A - Riverhead Room

Residents: \$48 / Non-Residents: \$58

Biggest Loser Challenge / Cherie Paveglio

14WAE05CE

Mondays, January 27 – March 24, 5:15 – 7:15 pm

(Weigh-in 5:15 – 5:45 pm / Class 5:45 – 7:15 pm)

8 Classes (No class 2/17)

Lose weight and inches in a fun cardio/total body toning class with a Certified Personal trainer. Bring 2 lb and 5 lb weights, a floor mat, water bottle, and wear athletic sneakers.

Location: GYCC - Room A - Riverhead Room

Residents: \$48 / Non-Residents: \$58



Cardio Sculpt / Cherie Paveglio

Session 1 14WAE06CE

Wednesdays, January 22 – February 19, 5:45 – 7:15 pm

Session 2 14WAE07CE

Wednesdays, March 5 – April 2, 5:45 – 7:15 pm

5 Classes

A fun, rewarding total body cardio/toning class for all levels taught by a certified personal trainer. Bring 2 lb and 5 lb weights, a floor mat, water bottle, and wear athletic sneakers.

Location: Human Resource/Senior Center - Bingo Room

Residents: \$35 / Non-Residents: \$45

Zumba Toning / Irina Gentile

14WAE08CE

Wednesdays,

January 22 – March 12,

6:30 – 7:30 pm

7 Classes (No class 2/19)

The Zumba Toning program takes the original Zumba dance-fitness class to the next level, combining body-sculpting exercises and high energy cardio work with latin infused Zumba moves to create a calorie-torching, strength-training dance fitness party. This class is only for people who took Zumba class before.

Location: GYCC - Room A - Riverhead Room

Residents: \$60 / Non-Residents: \$70



Zumba Gold Toning / Irina Gentile 13FAAE08CE

Tuesdays, January 21 – March 11, 10:30 – 11:30 am

7 Classes

The Zumba Gold Toning program takes basic Zumba Gold dance-fitness party and adds in lightweight Zumba Toning sticks to enhance muscle strength, tone and endurance. This class is only for people who took Zumba Gold class before.

Location: GYCC - Room A - Riverhead Room

Residents: \$60 / Non-Residents: \$70

Kettlebell Workout / Elizabeth Liggon

Tuesday 14WAE10CE

Tuesdays, January 21 – February 25, 5:15 – 6:15 pm

Thursday 14WAE11CE

Thursdays, January 23 – February 27, 5:15 – 6:15 pm

6 Classes

Unlike traditional exercising, the kettlebell workout requires only 4 hours a month to lose weight and get fit. Kettlebell workout increases strength, endurance, agility and balance. Great for muscular and cardio system.

Location: GYCC - Room C - Calverton Room

Residents: \$40 / Non-Residents: \$50

Instructional

Paper Crafting - Beach Album / Andrea's Artistic Albums

14WAI01KT

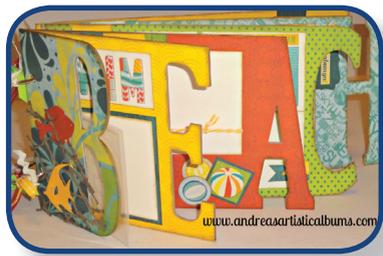
Fridays, March 7 – 14, 7:00 – 10:00 pm

2 Classes

Complete your own vibrant mini beach word album with ease. This lovely mini-album holds up to 19 assorted sized photographs. Participants will learn how to decoratively cover chipboard and embellish pages with a few different mediums. The majority of the cutting will be done for you, which will allow you to focus on assembling your masterpiece. All supplies and materials are included. Visit www.andreasartisticalbums.com to see photos.

Location: GYCC - Room J - South Jamesport Room

Residents: \$66 / **Non-Residents:** \$76



Introduction to Painting on Porcelain / Joanne DaGrossa

14WAI02KT

Tuesdays, March 4 – 25, 10:00 am – 1:00 pm

4 Classes

Join us in this class and learn the unique art of painting on porcelain. The creative process of achieving color, balance and the method of using brushes and tools to create a beautiful painting on porcelain. All materials and firings included in the cost.

Location: GYCC - Room J - South Jamesport Room

Residents: \$114 / **Non-Residents:** \$124



You Betcha Can Sing! / Maribeth Mundell

Session 1 14WAI01TF

Mondays, January 27 – March 10, 7:30 pm – 9:00 pm

6 Classes / Ages 13+ (No class 2/17)

Session 2 14WAI02TF

Mondays, March 31 – May 12, 7:30 pm – 9:00 pm

6 Classes / Ages 13+ (No class 4/14)

Instructor Maribeth Mundell will teach students proper vocal skills, breathing exercises and techniques to develop their voices, build self-confidence, and increase musical awareness.

Location: Human Resource/Senior Center - Auditorium

Residents: \$42 / **Non-Residents:** \$52

Acrylic Painting / Karen Fellows

14WAI03CE

Mondays, January 27 – March 10, 6:00 – 9:00 pm

6 Classes (No class 2/17)

Learn to paint and tap into your creativity. You will be taught the fundamentals needed for artistic expression. Everyone can paint! Beginner to intermediate artists are welcome. Materials list available at registration.

Location: GYCC - Room J - South Jamesport Room

Residents: \$70 / **Non-Residents:** \$80

Financial Seminars /Morgan Stanley

Two separate one hour seminars will be presented by Financial Advisor Teresa Brogden of Morgan Stanley:

Young Investors 14WAI04KT

Tuesday, January 28, 7:00 – 8:00 pm

Discuss "Savings and Investing: Where to begin." This seminar covers the basics of investing and savings.

Living Your Way:

Planning for Income in Retirement 14WAI05KT

Tuesday, February 25, 7:00 – 8:00 pm

Discuss creating a retirement income "game plan" to incorporate sound investment strategies, and will cover why retirement income planning is important and how much will be needed to retire comfortably.

Location: Human Resource/Senior Center - Auditorium

Fee: \$10 per person, (per seminar)



Irish Bananas & Irish Soda Bread /

Rob Scott 14WAI06CE

Tuesday, March 18, 6:00 – 7:30 pm

1 Class

Watch and sample as Chef Rob Scott makes a delicious Irish Banana dessert and then make your own Irish Soda Bread ready to take home and bake. Bring a mixing bowl, wooden spoon & baking sheet.

Location: Human Resource/Senior Center

Residents: \$15 / **Non-Residents:** \$20



Wellness Seminars /

Amanda Andruzzi-Toussaint, CHC

Digestive Wellness 14WSE09TF

Thursday, March 20, 6:00 – 7:30 pm

Cleansing & Fasting 14WSE10TF

Thursday, April 10, 6:00 – 7:30 pm

1 Class

Join Certified Health Coach Amanda Andruzzi-Toussaint as she presents two separate one hour discussions. The first will focus on Digestive Wellness including current chronic diseases such as IBS, Crohn's disease and more and how they are diet and lifestyle related. In the second seminar, she will teach different methods of cleansing & detoxing and how it can help alleviate chronic issues such as allergies, slow metabolism and more. To learn more about the seminars, check out her website at:

<http://amanda-andruzzi.healthcoach.integrativenutrition.com>

Location: Human Resource/Senior Center - Dining Room

Residents: \$10 / **Non-Residents:** \$15 (per seminar)



Hunter's Safety / NYS DEC

Firearms 14WAI10CE

Saturday, March 8 & Sunday, March 9, 9:00 am – 4:00 pm

Bow Hunting 14WAI11CE

Saturday, March 15 & Sunday, March 16, 9:00 am – 4:00 pm

2 Classes

This course is required for first-time hunters who wish to obtain a hunting license. Students must be 11 or older as of the first class but cannot receive their license until they turn 12. Please call for registration information.

Location: Henry Pfeifer Community Center

Sports

Pickle Ball 14WAS02JJ

Thursdays, January 23 – February 27, 6:00 – 9:00 pm

5 Classes / Ages 55+ Co-ed

Pickle Ball is a combination of badminton, table tennis and tennis. Come experience this new and growing sport.

Location: Riley Avenue School - Gym

Residents: \$7 / **Non-Residents:** \$10

Adult Tennis / Bob Lum 14WAS03JJ

Mondays, January 27 – February 24, 8:00 – 8:50 pm

4 Classes / Ages 16+ Co-ed (No class 2/17)

This program is designed to build up fundamental skills of tennis as well as strategies to play and improve your game.

Location: Phillips Avenue School - Gym

Residents: \$27 / **Non-Residents:** \$37



Open Gym - Volleyball

Mondays 14WAS04TF

Mondays, January 27 – March 31, 8:30 – 10:30 pm

Wednesdays 14WAS05TF

Wednesdays, January 29 – April 2, 8:30 – 10:30 pm

10 Classes per session

Spend time with friends, make new ones, or just enjoy playing volleyball. Teams are changed up weekly, there are no standings or playoffs. Pre-Registration is required, no registration will be taken at the door. There is no registration deadline but the fee remains the same throughout the program, the fee will not be prorated. Dates that are cancelled due to weather will be added on to the end of the program. Each day is a separate 10 week session.

Location: NYS Armory - Gymnasium

Residents: \$30 / **Non-Residents:** \$35

YOUTH PROGRAMS

Dance

Intro to Dance / A&G Dance Company 14WYD01CE

Saturdays, January 25 – March 22,
10:00 – 10:45 am

7 Classes / Ages 3-4 years (No class 2/8 & 2/15)

Contemporary Dance /

A&G Dance Company 14WYD02CE

Saturdays, January 25 – March 22,
11:30 am – 12:15 pm

7 Classes / Ages 5-9 (No class 2/8 & 2/15)

Children will learn about the beauty and fundamentals of dance. They will learn the techniques of ballet as well as concepts such as musicality, rhythm, strength and imagination stemmed from more contemporary forms like jazz and modern dance. Dance attire, bare feet or ballet shoes.

Location: GYCC - Room C - Calverton Room

Residents: \$48 / Non-Residents: \$58

Tap Dance I / A&G Dance Company

14WYD03CE

Saturdays, January 25 – March 22,
10:45 – 11:30 am

7 Classes / Ages 5+ years (No class 2/8 & 2/15)

An introduction to tap dance, kids will learn using barre exercises, across the floor, and center routines.

Location: GYCC - Room C - Calverton Room

Residents: \$48 / Non-Residents: \$58

Tap Dance II / A&G Dance Company 14WYD04CE

Saturdays, January 25 – March 22, 12:15 – 1:00 pm

7 Classes / Ages 8+ years (No class 2/8 & 2/15)

An intermediate level tap class, kids will learn using barre exercises, across the floor and center routines. Dance attire, tap shoes. For anyone 8 years and up or have at least 1 year of tap dance with A&G.

Location: GYCC - Room C - Calverton Room

Residents: \$48 / Non-Residents: \$58

Hip Hop Dance I / A&G Dance Company 14WYD05CE

Saturdays, January 25 – March 22, 11:00 am – 12:00 pm

7 Classes / Ages 6-12 (No class 2/8 & 2/15)

Kids will learn cool moves and be encouraged to be creative and confident. They will also learn about musicality, rhythm, and spacial awareness. Comfortable clothing and sneakers.

Location: GYCC - Room A - Riverhead Room

Residents: \$48 / Non-Residents: \$58

Hip Hop Dance II /

A&G Dance Company 14WYD06CE

Saturdays, January 25 – March 22,
12:00 – 1:00 pm

7 Classes / Ages 6-12 (No class 2/8 & 2/15)

An extension of Hip Hop I, kids will learn more advanced patterns and be encouraged to be creative and confident. They will also learn about musicality, rhythm, and spacial awareness. Comfortable clothing and sneakers. For anyone ages 6-12 with 1 year of hip hop with A&G.

Location: GYCC - Room A - Riverhead Room

Residents: \$48 / Non-Residents: \$58



Instructional

You Betcha Can Sing! / Maribeth Mundell

Session 1 14WYI01TF

Mondays, January 27 – March 10, 6:00 – 7:30 pm (No class 2/7)

Session 2 14WYI02TF

Mondays, March 31 – May 12, 6:00 – 7:30 pm (No class 4/14)

6 Classes / Ages 8-12 years

Instructor Maribeth Mundell will teach students proper vocal skills, breathing exercises and techniques to develop their voices, build self-confidence, and increase musical awareness.

Location: Human Resource/Senior Center - Auditorium

Residents: \$42 / Non-Residents: \$52

Horse & Pony Spring Recess Camp / Little Red Barn

Monday, Tuesday, Thursday, April 14, 15, 17, 9:00 am – 12:00 pm

3 Classes / Ages 8+ 14WYI03TF

The Little Red Barn is offering their popular Horse & Pony Camp over Spring Recess for ages 8 & up. Campers will receive a hands-on, fun, learning experience at the farm with a variety of horses, ponies and barnyard animals. Children will be taught grooming, horsemanship, and basic care of the horse along with a private mini riding lesson with a professional instructor.

Residents: \$120 / Non-Residents: \$130

Spring Recess Barnyard Camp / Little Red Barn

Ages 3-4 14WYI04TF

Wednesday, April 16 & Friday, April 18, 9:00 am – 11:30 am

Ages 5-7 14WYI05TF

Wednesday, April 16 & Friday, April 18, 12:30 pm – 3:00 pm

2 Classes

The Little Red Barn is offering a Barnyard Camp over Spring Recess for younger children who are interested in learning about a variety of barn animals. This is a fun, interactive program where the children will be able to pet, feed, groom and learn the basics of riding during a mini riding lesson. The camp also includes a barnyard craft project each day.

Residents: \$66 / Non-Residents: \$76

Girls Indoor Winter Lacrosse Clinic / Ashley King

Saturdays, February 8 – March 1, 9:00 – 10:30 am

Grades 4-6 14WYS15JJ

Saturdays, February 8 – March 1, 10:45 am – 12:15 pm

Grades 7-8 14WYS16JJ

3 Classes (No class 2/22)

Boys Indoor Winter Lacrosse Clinic / Chris Nentwich

Saturdays, February 1 – March 1, 12:30 – 1:30 pm

Grades K-3 14WYS17JJ

Saturdays, February 1 – March 1, 1:30 – 2:30 pm

Grades 4-6 14WYS18JJ

4 Classes (No class 2/22)

These clinics cover the fundamentals of lacrosse. All levels of experience encouraged to attend. Own equipment required. Call 727-5744 ext. 27 for further info on program and required equipment.

Location: NYS Armory - Gymnasium

Residents: \$30 / Non-Residents: \$40

Tae Kwon Do - Beginner / Alexa Nieves 14WYE01CE

Saturdays, February 1 – March 15, 9:00 – 10:00 am

6 Classes / Ages 7-14 (No class 2/15)

Children will be learning Tae Kwon Do basics, as well as enhancing their motor skills and coordination- plus, more importantly, they will be learning essential "life skills" like respect, discipline and confidence. Location: GYCC - Room A - Riverhead Room

Residents: \$38 / Non-Residents: \$48

Sports

Basketball - Pee Wee Hoops 14WYS01JJ

Fridays, January 17 – February 14, 7:15 – 8:30 pm

5 Classes / Ages 4-6 Co-ed

Basic principles of offense, defense, and teamwork taught in a 2 on 2 or 2 on 1 concept. Parental participation required.

Location: Pulaski Street School - Gym

Residents: \$56 / **Non-Residents:** \$66

Basketball

3 on 3/5 on 5 - Ages 7-9 (Coed) 14WYS02JJ

Saturdays, January 18 – March 1, 1:00 – 2:30 pm

3 on 3/5 on 5 - Ages 10-15 (Boys) 14WYS03JJ

Saturdays, January 18 – March 1, 3:00 – 4:30 pm

3 on 3/5 on 5 - Ages 10-15 (Girls) 14WYS04JJ

Saturdays, January 18 – March 1, 4:30 – 6:00 pm

6 Classes (No class 2/22)

This is a competitive league combining different levels of playing experience.

Location: Pulaski Street School - Gym

Residents: \$60 / **Non-Residents:** \$70

Youth Volleyball / Jumpbunch 14WYS05JJ

Fridays, January 24 – February 28, 6:00 – 7:30 pm

5 Classes / Ages 7-12 Co-ed (No class 2/21)

Clinic to provide youth instruction in volleyball.

Location: Riverhead Middle School - Gym

Residents: \$60 / **Non-Residents:** \$70

Skill Builder Tennis / Bob Lum 13FAYS13JJ

Mondays, January 27 – February 24, 6:00 – 6:50 pm

4 Classes / Ages 7-11 Co-ed (No class 2/17)

Fundamentals of tennis including etiquette, basic rules and regulations.

Location: Phillips Avenue School - Gym

Residents: \$27 / **Non-Residents:** \$37

Cardio Tennis / Bob Lum

14WYS07JJ

Mondays, January 27 – February 24,

7:00 – 7:50 pm

4 Classes / Ages 10-19 Co-ed (No class 2/17)

Fundamentals and develop endurance with speed/agility training.

Location: Phillips Avenue School - Gym

Residents: \$27 / **Non-Residents:** \$37

Basketball - Shooting Competition 14WYS08JJ

Friday, February 28, 6:00 – 9:00 pm

1 Class / Ages 7-15

This competition includes 30 second shooting, foul shooting, 3 point shooting, and a combination of the above. Boys and girls have separate competitions in three age groups.

Location: Riverhead High School - Gym

Residents: \$10 / **Non-Residents:** \$15

Indoor Field Hockey Clinic / Cheryl Walsh-Edwards, Becky Winkel

Grades 4-8 14WYS09JJ

Wednesdays, January 22 – February 26, 5:30 – 6:30 pm

Residents: \$30 / **Non-Residents:** \$40

Grades 9-12 14WYS10JJ

Wednesdays, January 22 – February 26, 6:45 – 8:15 pm

5 Classes (No class 2/19)

This clinic covers the fundamentals of field hockey with skill drills and team play.

Location: NYS Armory - Gymnasium

Residents: \$45 /

Non-Residents: \$55



Pee Wee Soccer / JumpBunch 14WYS11JJ

Mondays, January 27 – March 10, 5:00 – 6:00 pm

6 Classes / Ages 4-6 (No class 2/17)

Fundamentals of Soccer. A fun time!

Location: NYS Armory - Gymnasium

Residents: \$60 / **Non-Residents:** \$70



JumpBunch Winter Project Fit 14WYS12JJ

Mondays, January 27 – March 10, 6:00 – 7:00 pm

6 Classes / Ages 7-11 Co-ed (No class 2/17)

1 hour of a fitness workout that will get your children moving, laughing, and working together as a team in a fun environment!

Location: NYS Armory - Gymnasium

Residents: \$60 / **Non-Residents:** \$70

JumpBunch Winter Break Program

Tuesday, February 18, 10:00 am – 12:00 pm 14WYS13JJ

Thursday, February 20, 10:00 am – 12:00 pm 14WYS14JJ

1 Class / Ages 7-11 Co-ed

2 hour fun program with active games, sports, and a snack.

Location: NYS Armory - Gymnasium

Residents: \$22 / **Non-Residents:** \$32

Gymnastics / GymNation

Tuesdays, January 21 – February 11, 6:15 – 7:15 pm 14WYS19KT

Tuesdays, March 4 – 25, 6:15 – 7:15 pm 14WYS20KT

4 Classes / Ages 5-12 Co-ed

Participants are introduced to the trampoline, parallel and uneven bars, balance beam, tumbling, and the vaulting horse.

Location: GymNation - Gymnastics Studio

Residents: \$58 / **Non-Residents:** \$68

Arts & Crafts

Bright Start Art / Bright Start Art Adventures

ART SMART GAME DAY

Thursday, January 23, 10:30 – 11:30 am 14WYA01CE

Friday, January 24, 10:30 – 11:30 am 14WYA02CE

Saturday, January 25, 10:30 – 11:30 am 14WYA03CE

STARS

Thursday, February 13, 10:30 – 11:30 am 14WYA04CE

Friday, February 14, 10:30 – 11:30 am 14WYA05CE

Saturday, February 15, 10:30 – 11:30 am 14WYA06CE

START YOUR ENGINES

Thursday, March 13, 10:30 – 11:30 am 14WYA07CE

Friday, March 14, 10:30 – 11:30 am 14WYA08CE

Saturday, March 15, 10:30 – 11:30 am 14WYA09CE

1 Class / Ages 3 & 4 years

One hour, themed art class for preschoolers. Let your child's creativity shine brightly! Children will create original, colorful, process-oriented artwork by utilizing various art materials & techniques. Classes taught by a dual certified art and preschool teacher. Parental Participation Required. No unregistered children permitted.

Location: GYCC - Room J - South Jamesport Room

Residents: \$15 / **Non-Residents:** \$20

Camps

February Recess Program Grades K-6

Tuesday 14WYC01KT February 18, 9:00 am – 5:00 pm

Wednesday 14WYC02KT February 19, 9:00 am – 5:00 pm

Thursday 14WYC03KT February 20, 9:00 am – 5:00 pm

Friday 14WYC04KT February 21, 9:00 am – 5:00 pm

Join us for a supervised program during the school recess. Program includes field trips, games, crafts & fun! Limited space is available - sign up early.

Location: GYCC

Residents ONLY:

\$43 per day



Bus Trips

Each participant must have his/her own account to register for bus trips. All bus trips are non-refundable and require a waiver to be signed. Participants under the age of 18 must be accompanied by an adult. All prices subject to additional credit card fees.



Resorts World Casino 14WB01CE

Saturday, February 1

Resorts World Casino has a full variety of exciting game themes, including Wheel of Fortune, Video Poker, Progressives and Keno; ranging from a penny to \$100. Bonus Package: TBA

Hampton Jitney bus leaves Stotzky Park at 10:00 am and leaves the casino 6 hours after arrival to return home.

Location: Stotzky Park - Parking Lot
Residents: \$25 / Non-Residents: \$30



N.Y. Islanders vs. Florida Panthers

14WB02CE

Sunday, March 2

Join us on a Sunday afternoon as the Islanders take on the Panthers. After the game all fans have the opportunity to take a shot on goal on the ice.

The Recreation Bus leaves Stotzky Park Parking Lot at 12:30 pm for a 3:00 pm game and leaves to return home immediately following the shots on goal. Price includes round trip transportation and a ticket in the 200 Level.

Location: Stotzky Park - Parking Lot
Residents: \$60 /
Non-Residents: \$65



Broadway Show - Rock of Ages

Saturday, March 15

14WB04CE

Set in L.A.'s infamous Sunset Strip in 1987, ROCK OF AGES tells the story of Drew, a boy from South Detroit and Sherrie, a smalltown girl, both in L.A. to chase their dreams of making it big and falling in love. ROCK OF AGES takes you back to the times of big bands with big egos playing big guitar solos and sporting even bigger hair! Show is recommended for those 18 years old and up. Under 18 must be accompanied by an adult 21 & over. Waiver Required.

Bus leaves Stotzky Park Parking Lot at 8:00 am for a 2:00 pm show and drops off at: 45th & Broadway; American Museum of Natural History; and The Metropolitan Museum of Art, there will be time for lunch on your own. The bus leaves from 45th & Broadway at 5:00 pm to return home.

Location: Stotzky Park - Parking Lot
Residents: \$98 / Non-Residents: \$103



NYC - Do As You Please 14WBT05CE

Saturday, March 15

Take in the sights and sounds of New York City. You're on your own for the day.

Bus leaves Stotzky Park Parking Lot at 8:00 am and drops off at: 45th & Broadway; American Museum of Natural History; and The Metropolitan Museum of Art. The bus leaves from 45th & Broadway at 5:00 pm to return home.

Location: Stotzky Park - Parking Lot
Residents: \$25 / Non-Residents: \$30



PAL Football and Cheerleading. Season: Late July-November. Practice: Tuesday and Thursday Nights. Games: Sundays. Information will be distributed through the schools in early April. When PAL registration is available, you may go to riverheadrecreation.com, PAL Leagues and register online or go to townofriverheadny.gov, Local Links, Hot Links, scroll down to PAL Information, print paper registration and mail with check payment. For additional information call PAL Office 727-3200 x273.



INSTRUCTORS WANTED!

Do you have the knowledge or talent to teach a special skill? Riverhead Recreation is in search of individuals with special skills they are willing to share for a variety of classes! There is always a need for instructors that are willing to teach in the town, so if you have a talent to share, please let us know.

Prospective Instructors should submit a written proposal to the Recreation Department as per the deadlines below.

Deadlines to submit instructor proposals:

- Spring (April-June) **Deadline February 1st**
- Summer (July - September) **Deadline May 1st**
- Fall (September - December) **Deadline June 1st**
- Winter (January - March) **Deadline October 1st**

PART-TIME POSITIONS AVAILABLE

Riverhead Recreation will begin accepting applications in the winter for a variety of part-time positions. Including but not limited to:

- Beach/Concession Attendant
- Community Center Guard
- Lifeguard
- Park Attendant
- Recreation Program Aide (Sailing, Special Events, Sports Camps, Etc...)
- Scorekeeper
- Skate Park Attendant
- Summer Recreation Aide
- Water Safety Instructor

Pay varies based on position and experience. All positions are part-time; most jobs are seasonal (May-September), however part-time staff is needed for programs & events throughout the year.

To receive more information on becoming an instructor or about open part-time staff positions, you may:

- Call 631-727-5744
- Email recreation@townofriverheadny.gov



Scan Me!

Scan the code to go directly to the Town of Riverhead Parks & Recreation Facebook page. Once you get there, make sure you "like" the page so you can get updates on programs and events and keep your eye out for exclusive contests & promotions. You will need to have a downloaded QR Scanner application on your mobile device, which can be found free in your app store.

01.07.14
140021

ADOPTED

TOWN OF RIVERHEAD

Resolution # 21

SETS SALARIES FOR 2014 PART-TIME/CALL-IN PERSONNEL FOR THE RIVERHEAD RECREATION DEPARTMENT

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Town of Riverhead Recreation Department needs to set salaries for the 2014 Part-time/Call-in Recreation personnel,

NOW THEREFORE BE IT RESOLVED, that effective January 7, 2014, this Town Board sets salaries for the 2014 part-time/call-in personnel for the Recreation Department

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

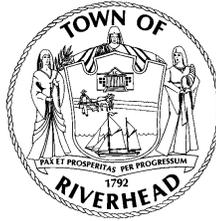
Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted



**Recreation Department
200 Howell Avenue
Riverhead, NY 11901
(631) 727-5744**

**2014 Salaries
Part- Time/Call- In Recreation Positions**

	Rec Aide I	Rec Aide II	Asst. Rec Leader	Asst. Rec Leader II	Rec Leader I	Rec Leader II
Level 1	\$ 8.00	\$9.00	\$ 9.50	\$11.55	\$10.50	\$12.00
Level 2	\$ 8.80	\$10.00	\$10.45	\$12.70	\$11.55	\$13.20
Level 3	\$ 9.10	\$10.30	\$10.75	\$13.10	\$11.90	\$13.60
Level 4	\$ 9.40	\$10.60	\$11.10	\$13.50	\$12.25	\$14.00
Level 5	\$ 9.70	\$10.95	\$11.45	\$13.90	\$12.65	\$14.45
Level 6	\$ 10.00	\$11.25	\$11.75	\$14.30	\$13.00	\$14.85
Level 7	\$ 10.30	\$11.60	\$12.10	\$14.75	\$13.40	\$15.30

	PT Gate Attendant	Park Attendant I	Park Attendant II	Park Attendant III	Guard	Chaperone	Rec Bus Driver
Level 1	\$9.75	\$8.00	\$9.75	\$10.25	\$10.60	\$8.50	\$14.00
Level 2	\$10.75	\$8.80	\$10.75	\$11.30	\$11.65	\$9.35	\$15.40
Level 3	\$11.10	\$9.10	\$11.10	\$11.60	\$12.00	\$9.65	\$15.85
Level 4	\$11.40	\$9.40	\$11.50	\$12.00	\$12.35	\$9.95	\$16.30
Level 5	\$11.75	\$9.70	\$11.75	\$12.30	\$12.75	\$10.25	\$16.80
Level 6	\$12.10	\$10.00	\$12.10	\$12.70	\$13.10	\$10.55	\$17.30
Level 7	\$12.45	\$10.30	\$12.45	\$13.10	\$13.50	\$10.85	\$17.80

Recreation Specialist: Starting Salary \$20.00 with a 10% Raise after Level One and a 2% Raise thereafter. **

NOTE: The above salaries are listed on a per hour basis. New Hires can begin at a maximum level 3 (based on experience)

**Salary increase will be determined by reaching a minimum level of hours worked (by category) combined with a positive evaluation. Can jump (2) levels (maximum) with an outstanding evaluation.

01.07.14
140022

ADOPTED

TOWN OF RIVERHEAD

Resolution # 22

SETS THE FEES FOR USAGE OF RECREATION AND OTHER TOWN FACILITIES

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

RESOLVED, that the Town Board does authorize the Recreation Department to set the following fees for the 2014 calendar year.

FACILITY RENTAL FEES

(All applications require \$25 non-refundable application fee)

PARK / BEACH RESERVATIONS

- | | |
|--|---------------------|
| • Group Picnic/Beach Party** | \$10.00 per hour*** |
| • Gazebo/Pavilion Rental (residents)** | \$50 per hour*** |
| • Gazebo/Pavilion Rental (non-residents)** | \$100 per hour*** |
| • Lights & Attendant | \$50.00 per hour |

Permits cannot be issued during beach operation. *Groups 50+ are required to submit a \$50 cleaning fee

BALL FIELDS/MULTI-SPORT (Profit Making Organizations)

All Town owned/operated ball fields

- | | |
|--|------------------------|
| • Tournament Reservations/Daily Field Rental | \$25.00 per hour/field |
| • Lights & Attendant <i>(required for all rentals after 8pm)</i> | \$50.00 per hour |
| • Non-Resident Usage Surcharge | \$50 daily rental |

BALL FIELDS/MULTI-SPORT (Non-Profit Organizations w/valid proof of Non-Profit Status)

All Town owned/operated ball fields

- | | |
|--|------------------------|
| • Tournament Reservations/Daily Field Rental (non-profit) | \$12.00 per hour/field |
| • Riverhead Local School Districts/Charitable/Civic Groups | \$ 6.00 per hour/field |
| • Lights & Attendant <i>(required for all rentals after 8pm)</i> | \$50.00 per hour |
| • Non-Resident Usage Surcharge | \$50 daily rental |

TOWN BUILDINGS

Resident Usage

- | | |
|--|--|
| • Weekday Meetings during Business Hours | \$25.00 Application Fee |
| | \$50 administrative fee (every six months) |
| • Meetings: Monday-Friday after 3pm/weekends | \$15.00 per hour **Minimum (2) Hours*** |
| • Weekend Events/Parties (Resident) | \$60.00 per hour **Minimum (4) Hours*** |
| | \$100 Cleaning deposit |

Non-Resident Usage

- | | |
|--------|---|
| • Fees | \$100.00 per hour **Minimum (4) Hours*** |
|--------|---|

Application must be submitted 45 days in advance of dates requested

\$100.00 Cleaning Deposit***

** After hours consist from 5pm through 11pm Monday through Friday and from 8am to 11pm Saturday and Sunday**
***Deposit will be refunded if the building guidelines are followed and there is no damage to the building.*

EAST CREEK DOCK

- Resident/ Taxpayer \$72.00 per foot
- Electricity \$295.00 per line
- Processing Fee \$200.00

RIVERFRONT DOCKING

- Daily (Overnight) \$25.00 fee
- Weekly \$150.00 fee

VEHICLE USAGE

Bus rental fee \$30.00 per hour
(Riverhead sponsored groups only)

BEACH STICKERS

- 4X4 Permits \$45.00
- Boat Ramps Permit \$15.00
- Daily Permit \$35.00
- Non-Resident Permit \$200.00
- Resident Permit \$15.00
- Senior Resident \$5.00
- Resident Bus Fee \$85.00

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

Application must be submitted 45 days in advance of dates requested

TOWN OF RIVERHEAD

Resolution # 23

SETS SALARIES OF VARIOUS RECREATION EMPLOYEES FOR THE YEAR 2014

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

RESOLVED, that the salaries of the following recreation employees of the Town of Riverhead for the year 2014 be and are hereby set as follows:

Name	Title	2014 Level	2014 Rate
Guards			
Beatrice Caccioppo	Call-In Guard	4	\$ 12.35
Meyer Segal	Call-In Guard	15	\$ 17.13
Park Attendants			
Helga Guthy	P/T Gate Attendant	9	\$ 13.20
Kenneth Drumm	Call-In Park Attendant III	11	\$ 14.72
Andrew Blackmore	Call-In Park Attendant II	5	\$ 11.75
Robert Chituk	Call-In Park Attendant II	1	\$ 9.75
Carol Janecek	Call-In Park Attendant II	2	\$ 10.75
Benjamin Miller III	Call-In Park Attendant II	2	\$ 10.75
Patrick O'Neill	Call-In Park Attendant II	3	\$ 11.10
Jessica Rachubka	Call-In Park Attendant II	2	\$ 10.75
Jason Sims	Call-In Park Attendant II	5	\$ 11.75
George Spero	Call-In Park Attendant II	4	\$ 11.50
Devin Thieme	Call-In Park Attendant II	2	\$ 10.75
Skate Park/Youth Sports/Special Events/Special Needs			
Andrew Aleksandrowicz	Call-In Rec Leader I	2	\$ 11.55
Eugene Barrow	Call-In Rec Leader II	4	\$ 14.00
Elizabeth Flood	Call-In Rec Leader II	1	\$ 12.00
Stephanie Heins	Call-In Rec Leader II	2	\$ 13.20
John Nowack	Call-In Rec Leader II	17	\$ 20.55
Avery Berry	Call-In Asst Rec Leader I	2	\$ 10.45
Amy Bullock	Call-In Asst Rec Leader I	11	\$ 13.60
Kenneth Drumm	Call-In Asst Rec Leader I	8	\$ 12.45
Justin Grohoski	Call-In Asst Rec Leader I	7	\$ 12.10
William Harrington	Call-In Asst Rec Leader I	2	\$ 10.45
Ashley King	Call-In Asst Rec Leader I	3	\$ 10.75
Steven Lomonaco	Call-In Asst Rec Leader I	2	\$ 10.45
Benjamin Miller III	Call-In Asst Rec Leader I	1	\$ 9.50
Patrick O'Neill	Call-In Asst Rec Leader I	7	\$ 12.10
Jessica Rachubka	Call-In Asst Rec Leader II	2	\$ 12.70
Devin Thieme	Call-In Asst Rec Leader I	3	\$ 10.75

Amanda Baron	Call-In Rec Aide I	3	\$ 9.10
Dezarae Brown	Call-In Rec Aide I	2	\$ 8.80
Beatrice Caccioppo	Call-In Rec Aide II	5	\$ 10.95
Carolyn Carrera	Call-In Rec Aide I	4	\$ 9.40
Jessica Cheatom	Call-In Rec Aide I	2	\$ 8.80
Benjamin Chester	Call-In Rec Aide II	3	\$ 10.30
Robert Chituk	Call-In Rec Aide I	4	\$ 9.40
Amanda Commins	Call-In Rec Aide II	2	\$ 10.00
Lexianne Davis	Call-In Rec Aide I	3	\$ 9.10
Samantha Dunn	Call-In Rec Aide I	3	\$ 9.10
Caleb Fox	Call-In Rec Aide I	2	\$ 8.80
Kevan Fox	Call-In Rec Aide I	2	\$ 8.80
Sarah Freeborn	Call-In Rec Aide I	2	\$ 8.80
Amanda Graziano	Call-In Rec Aide I	3	\$ 9.10
Jaron Greenidge	Call-In Rec Aide I	1	\$ 8.00
Kathleen Gregory	Call-In Rec Aide I	2	\$ 8.80
Carley Hayon	Call-In Rec Aide I	3	\$ 9.10
Ryan Heins	Call-In Rec Aide I	3	\$ 8.50
Stephanie Heins	Call-In Rec Aide II	4	\$ 10.60
Walter Jacob	Call-In Rec Aide I	3	\$ 9.10
Carol Janecek	Call-In Rec Aide I	4	\$ 9.40
Aleki Lui	Call-In Rec Aide II	2	\$ 10.00
Michelle Magliulo	Call-In Rec Aide I	6	\$ 10.00
Ellie Markewitz	Call-In Rec Aide I	3	\$ 9.10
Alexandra McKillop	Call-In Rec Aide I	3	\$ 9.10
Kathryn McKillop	Call-In Rec Aide I	2	\$ 8.80
Alexa Nieves	Call-In Rec Aide II	4	\$ 10.60
Davion Porter	Call-In Rec Aide I	4	\$ 9.40
Mary Reiter	Call-In Rec Aide I	1	\$ 8.00
Tonilyn Ruisi	Call-In Rec Aide I	3	\$ 9.10
Marissa Sannino	Call-In Rec Aide II	1	\$ 9.00
Miranda Sannino	Call-In Rec Aide II	1	\$ 9.00
Jason Sendlewski	Call-In Rec Aide II	4	\$ 10.60
Jason Sims	Call-In Rec Aide I	4	\$ 9.40
Sierra Smith	Call-In Rec Aide I	3	\$ 9.10
Scott Tocci, Jr.	Call-In Rec Aide I	2	\$ 8.80
Courtney Troyan	Call-In Rec Aide I	2	\$ 8.80
Megan Weiss	Call-In Rec Aide I	2	\$ 8.80
Jocelyn Zaneski	Call-In Rec Aide I	4	\$ 9.40
Katelyn Zaneski	Call-In Rec Aide I	1	\$ 8.00
Jaclyn Zilnicki	Call-In Rec Aide I	5	\$ 9.70
Adult Sports/ Bus Drivers/Recreation Specialists			
Beatrice Caccioppo	Call-In Rec Bus Driver	4	\$ 16.30
Douglas Dewling	Call-In Rec Bus Driver	3	\$ 15.85
Noel Ehlers	Call-In Rec Bus Driver	4	\$ 16.30
Robert A. Fox	Call-In Rec Bus Driver	9	\$ 18.85
Mary Hopkins	Call-In Rec Bus Driver	3	\$ 15.85
Stephan Jeski	Call-In Rec Bus Driver	3	\$ 15.85
Antonia Turner	Call-In Rec Bus Driver	3	\$ 15.85
Michael Zorovich	Call-In Rec Bus Driver	5	\$ 16.80
Mary Andruszkiewicz	Call-In Rec Specialist (Dog Obedience)		\$ 26.27

Amy Bullock	Call-In Rec Specialist (Youth Sports)		\$ 24.04
Justin Cobis	Call-In Rec Specialist (Youth Sports)		\$ 22.66
Dennis Doherty	Call-In Rec Specialist (Youth Sports)		\$ 26.26
Maria Dounelis	Call-In Rec Specialist (Youth Sports)		\$ 22.66
Karen Fellows	Call-In Rec Specialist (Art)		\$ 24.04
Kelly Fox	Call-In Rec Specialist (Softball)		\$ 23.34
Robert A. Fox	Call-In Rec Specialist (Softball/Baseball)		\$ 24.76
Jeanette Friscia	Call-In Rec Specialist (Dog Obedience)		\$ 45.22
Joy Graf	Call-In Rec Specialist (Cooking)		\$ 26.26
Victor Guadagnino	Call-In Rec Specialist (Youth Sports)		\$ 23.34
Cynthia Hynds	Call-In Rec Supervisor		\$ 23.20
Ashley King	Call-In Rec Specialist (Youth Sports)		\$ 22.00
Elizabeth Liggon	Call-In Rec Specialist (Exercise)		\$ 31.36
Lisa Lindsay	Call-In Rec Specialist (Arts & Crafts)		\$ 22.00
Robert Lum	Call-In Rec Specialist (Youth Sports)		\$ 23.34
Rosemary Martilotta	Call-In Rec Specialist (Yoga)		\$ 53.74
Christopher Nentwich	Call-In Rec Specialist (Youth Sports)		\$ 22.66
Alexa Nieves	Call-In Rec Specialist (Exercise)		\$ 22.66
John Nicolellis	Call-In Rec Specialist (Canoe/Kayak)		\$ 23.34
Cherie Paveglio	Call-In Rec Specialist (Fitness)		\$ 34.28
Christine Pizzi	Call-In Rec Specialist (Arts & Crafts)		\$ 32.30
Kristin Realander	Call-In Rec Specialist (Sailing)		\$ 22.66
Margaret Sautkulis	Call-In Rec Spec. (Lifeguard Training)		\$ 22.66
Christine Spero	Call-In (Registered Nurse)		\$ 24.04
David Spinella	Call-In Rec Specialist (Youth Sports)		\$ 26.26
Cheryl Walsh Edwards	Call-In Rec Specialist (Youth Sports)		\$ 26.26
Rebecca Winkel	Call-In Rec Specialist (Youth Sports)		\$ 23.34
Chaperones			
Beatrice Caccioppo	Call-In Chaperone	2	\$ 9.35
Cathleen Fox	Call-In Chaperone	4	\$ 9.95
Cynthia Hynds	Call-in Chaperone	3	\$ 9.65
Lisa Lindsay	Call-In Chaperone	1	\$ 8.50
Kathleen Pantaleo	Call-In Chaperone	1	\$ 8.50
Jessica Rachubka	Call-In Chaperone	2	\$ 9.35
Corrine Segal	Call-In Chaperone	5	\$ 10.25
Mary Walsh	Call-In Chaperone	2	\$ 9.35

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 24

AUTHORIZES SEWER DISTRICT EMPLOYEE TO ATTEND COURSE

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, SUNY Morrisville is sponsoring Wastewater Treatment Operators Certification Courses having a specific course entitled, "Activated Sludge Wastewater Treatment Process" to be held on March 24, 2014 through March 27, 2014; and

WHEREAS, it is the desire of Michael Reichel, Sewer District Superintendent, that a Sewer District employee attend such course.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Riverhead hereby authorizes a Sewer District employee to attend the aforementioned course to be held at SUNY Morrisville on March 24, 2014 through March 27, 2014; and be it

RESOLVED, that all related expenses incurred by the Sewer District Employee, not to exceed a total cost of \$1,110.00 (\$525.00 – course fee, \$300.00 – lodging and \$285.00 – expenses (including gas and books)) shall be reimbursed upon his return and in accordance with the Town's Travel and Conference Policy; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140025

ADOPTED

TOWN OF RIVERHEAD

Resolution # 25

**AUTHORIZES THE TOWN ATTORNEY TO ORDER APPRAISALS FOR
REAL PROPERTIES LOCATED AT ROANOKE AVENUE AND THIRD STREET
(SCTM #0600-128-05-10 & 0600-128-05-11)**

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, the Town Board of the Town of Riverhead is interested in determining the value of properties located at Roanoke Avenue & Third Street; also known and designated as SCTM # 0600-128-05-010.000 & 0600-128-05-011.000; and

WHEREAS, it is necessary for the Town of Riverhead to obtain appraisals of the above referenced property.

NOW THEREFORE BE IT RESOLVED, that the Town Attorney is hereby authorized to order appraisals from Aragona Associates LLC, 207 Walker Avenue, East Patchogue, New York 11722 at a cost of \$750.00 each for properties known as SCTM # 0600-128-05-010.000 & 0600-128-05-011.000; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140026

ADOPTED

TOWN OF RIVERHEAD

Resolution # 26

**AUTHORIZES THE SUPERVISOR TO EXECUTE AN AGREEMENT WITH
ARLEEN BOBAL FOR TRANSCRIPTION OF TOWN MEETINGS**

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, the Town Board is desirous of contracting with Arleen Bobal, to perform transcription services for the minutes of various boards within the Town of Riverhead at a rate not to exceed \$4.00 per page and within such time parameters determined appropriate by the Town Clerk for the period January 1, 2014 through December 31, 2014 services; and

NOW THEREFORE BE IT RESOLVED, that the Town board of the Town of Riverhead hereby authorizes the Town Supervisor to enter into an agreement with Arleen Bobal for the performance of transcribing the minutes of various boards within the Town of Riverhead at a rate not to exceed \$4.00 per page and within the time parameters determined appropriate by the Town Clerk for a period effective January 1, 2014 through December 31, 2014; and be it further;

RESOLVED, that the Town Clerk be and is hereby directed to forward a copy of this resolution and attached agreement to Arleen Bobal, 43 Daffodil Lane, Wantagh, NY 11793; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

**AGREEMENT
TOWN OF RIVERHEAD AND ARLEEN BOBAL
FOR TRANSCRIPTION SERVICES**

THE PARTIES HERETO AGREE AS FOLLOWS:

THIS AGREEMENT ENTERED INTO THE 1st day of January, 2014 by and between the Town of Riverhead, a municipal corporation with its principal place of business at 200 Howell Avenue, Riverhead, New York 11901 (Hereinafter referred to as the party of the first part) and Arleen Bobal, 43 Daffodil Lane, Wantagh, NY 11793

WITNESSETH:

The parties hereto agree as follows:

WHEREAS, the Town of Riverhead wishes to engage the services of Arleen for the performance of transcribing the minutes of various boards within the Town of Riverhead at a rate not to exceed \$4.00 per page effective January 1, 2014 through December 31, 2014 within the time parameters determined appropriate by the Town Clerk; and

NOW THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS: Arleen Bobal shall perform transcribing services for the minutes of the Town Board Meetings, Grievances and Special Town Board Meetings at the rate not to exceed \$4.00 per page within the time parameters set forth and determined appropriate by the Town Clerk and supply the Town of Riverhead with an e-mailed copy of the typed minutes of each meeting.

The terms of agreement shall be from January 1, 2014 through December 31, 2014.

IN WITNESS WHEREOF, the parties hereto have executed this agreement of the day of and year first above written.

TOWN OF RIVERHEAD

BY: _____

Sean Walter
Town Supervisor

BY: _____, Title _____

Arleen Bobal

01.07.14
140027

ADOPTED

TOWN OF RIVERHEAD

Resolution # 27

ACCEPTS DONATION OF SERVICES FROM RIVERHEAD LOCAL

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, as a service to its readers, as well as the residents and the taxpayers of the Town of Riverhead, Riverhead Local has offered to post public notices of the Town of Riverhead in an electronic format in Riverheadlocal.com for no charge and without costs to the Town of Riverhead; and

WHEREAS, the Town Board wishes to accept the donation of services by Riverhead Local.

NOW THEREFORE BE IT RESOLVED, that the Town Board be and hereby accepts the donation by Riverhead Local for the posting of public notices electronically in Riverheadlocal.com for no charge and without costs to the Town of Riverhead; and be it further;

RESOLVED, that the Town Clerk be, and hereby is authorized to forward public notices to Riverheadlocal.com; and be it further

RESOLVED, that the Town Clerk be, and hereby is authorized to forward a copy of this resolution to Denise Civiletti c/o Riverhead Local, P.O. Box 919, Riverhead, New York 11901; and be it further

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140028

ADOPTED

TOWN OF RIVERHEAD

Resolution # 28

**AUTHORIZES REFUND OF PAYMENT FOR MORTGAGE PAY-OFF
ERRONEOUSLY PAID BY MORTGAGOR (Matthews)**

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, on April 5, 1999, Harry Matthews and Marva Matthews made a mortgage to the County of Suffolk and Town of Riverhead in the principal sum of \$6,963.00 upon premises known as 41 Fanning Street, Riverhead, New York; more particularly described as SCTM 0600-121.-3-8; and

WHEREAS, on October 25, 2013, a payment in the sum of \$6,963.00 was made payable to the Town of Riverhead the sum purportedly due to satisfy the April 5, 1999 mortgage; and

WHEREAS, by letter dated October 31, 2013, the County of Suffolk advised that the payment in the sum of \$6,963.00 was in error as the mortgage had expired; and

WHEREAS, the Town Attorney's Office has reviewed the April 5, 1999 mortgage and researched the request for a refund and found the claim to be valid.

NOW THEREFORE BE IT RESOLVED, that the Town Board, be and hereby, authorizes the refund of \$6,963.00; and be it further

RESOLVED, that the Supervisor sign a Satisfaction of Mortgage or such other documents to release the April 5, 1999 mortgage; and be it further

RESOLVED, that copies of this resolution be forwarded to the Office of Town Attorney and the Accounting Department.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140029

ADOPTED

TOWN OF RIVERHEAD

Resolution # 29

**GRANTS LAND CLEARING PERMIT TO KNIGHTLAND, INC. AS PROVIDED BY
CHAPTER 62 ENTITLED "EXCAVATIONS" OF THE RIVERHEAD TOWN CODE**

Councilman Gabrielsen offered the following resolution,

which was seconded by Councilwoman Giglio

WHEREAS, Knightland, Inc., is the owner of the subject property located at the corner of Route 25A and Sound Avenue, Wading River, New York, also known as Suffolk County Tax Map # 600-075-2-4, 0600-075-2-13.2, 0600-075-2-11.2 and 0600-075-2-12.1 (the "premises"); and

WHEREAS, Peter S. Danowski, Jr., Esq., as agent for Knightland, Inc., has petitioned the Town Board for a land clearing permit pursuant to Chapter 62 of the Riverhead Town Code for land clearing of the premises, with a "balance cut and fill" for the construction of 24 retail buildings on the premises, and the alteration and expansion of an existing building to be used as a restaurant, as depicted on a survey dated February 10, 2012, prepared by Angelo S. Nicosia, P.E.; and

WHEREAS, Knightland, Inc. has submitted an application for building permits for the construction of 24 retail buildings on the premises, and the alteration and expansion of an existing building to be used as a restaurant, as depicted on a survey dated February 10, 2012, prepared by Angelo S Nicosia, P.E.; and

WHEREAS, the Building Department has reviewed the application for building permits and is prepared to issue said building permits for the construction of 24 retail buildings on the premises, and the alteration and expansion of an existing building to be used as restaurant, as depicted on a survey dated February 10, 2012, prepared by Angelo S. Nicosia, P.E.; and

WHEREAS, the Town Board has reviewed and considered the application for the aforementioned land clearing permit.

NOW THEREFORE BE IT RESOLVED, that the Town Board, be and hereby approves the land clearing permit pursuant to Chapter 62 of the Riverhead Town Code for land clearing of the premises, with a "balance cut and fill" for the construction of 24 retail buildings on the premises, and the alteration and expansion of an existing building to be used as a restaurant, as depicted on a survey dated February 10, 2012, prepared by Angelo S. Nicosia, P.E.; and be it further

RESOLVED, that the Building Department is hereby authorized to collect a land clearing permit fee of \$100.00; and be it further

RESOLVED, that the excavation permit is conditioned upon specific hours of operation, between the hours of 7:00 a.m. and 5:00 p.m., Monday through Saturday only; and be it further

RESOLVED, that the excavation permit is conditioned upon the simultaneous issuance of the building permits for the construction of 24 retail buildings, and the alteration and expansion to an existing building to be used as a restaurant, as depicted on a survey dated February 10, 2012, prepared by Angelo S. Nicosia, P.E.; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140030

ADOPTED

TOWN OF RIVERHEAD

Resolution # 30

ANNUAL REVIEW AND ADOPTION OF PROCUREMENT POLICY

Councilwoman Giglio offered the following resolution,

which was seconded by Councilman Dunleavy

WHEREAS, the Town adopted a Procurement Policy to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, contracts, and services are obtained efficiently and in compliance with applicable laws and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition and prudent and economical use of public money; and

WHEREAS, the Town Board, by and through the Purchasing Director, Financial Administrator and Office of the Town Attorney, reviewed the Procurement Policy and applicable provisions of the General Municipal Law and seek to re-adopt the current Procurement Policy.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Riverhead's existing Procurement Policy is hereby readopted to read as follows:

**TOWN OF RIVERHEAD
PROCUREMENT POLICY**

PURPOSE:

The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, contracts, and services are obtained efficiently and in compliance with applicable laws and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition and prudent and economical use of public money. In addition, this Procurement Policy seeks to ensure that the same sound business judgment used for the purchase of personal property (i.e. supplies and equipment) is used for the evaluation of personal property and/or assets with respect to its usefulness to the Town now or in the foreseeable future and cost effective and efficient procedures for disposition of the personal property and/or assets deemed no longer of public use to the Town.

Guideline 1: Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law § 103. Every town officer, board,

department head or other personnel with the requisite purchasing authority (hereinafter "purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity.

Guideline 2: All purchases of supplies or equipment which will exceed \$20,000 in the fiscal year or public works contracts over \$35,000 shall be formally bid pursuant to General Municipal Law § 103.

Guideline 3:

(1) All estimated purchases of less than \$20,000 but greater than \$3,000 shall require a written request for a proposal ("RFP") and written/fax quotes from at least three comparative vendors; less than \$3,000 but greater than \$1,000 require an oral request for proposal for the goods, equipment or supplies and oral/fax quotes from at least two vendors and purchaser shall maintain a record of responses whether they are received by phone or in writing; less than \$1,000 are left to the discretion of the purchaser.

(2) All estimated public works contracts of less than \$35,000 but greater than \$10,000 require a written request for proposal and fax/proposals from at least three comparable contractors; less than \$10,000 but greater than \$1,000 require a written request for proposal and fax/proposals from at least two contractors and purchaser shall maintain a record of responses whether they are received by phone or in writing; less than \$1,000 are left to the discretion of the purchaser.

(3) All written RFP shall describe the desired goods, quantity and details regarding delivery, including mode of delivery and time parameters for delivery. The purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and the written/fax/oral quotes offered.

(4) All information gathered in complying with the procedures of this guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract. All responses to the RFP shall be kept confidential until such time as the contract for work or goods is awarded and thereafter all documents responsive to the RFP shall be subject to disclosure pursuant to the applicable provisions of the Public Officers Law.

Guideline 4: All purchasers shall make a good-faith effort to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 5: The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the purchaser prepares written justification providing reasons why it is in the best interest of the town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that

judgment shall also be documented and filed with the record supporting the procurement.

Guideline 6: A request for proposal and/or quotation shall not be required under the following circumstances:

(1) Contract for professional services subject to resolution of the Town Board.

(2) Purchase of goods, equipment or supplies or contract for services through the County of Suffolk or through any county within the State of New York subject to County Law 408(a).

(3) Public emergency arising out of an accident or unforeseen occurrence or condition affecting public buildings, public property or life, health, safety or property of the inhabitants of the Town. Unless exigent circumstances exist such that time is of the essence, Purchaser shall seek to obtain approval of the Town Board prior to purchase or contract.

(4) Sole-source situations (purchaser must obtain written verification from vendor).

(5) Surplus and second-hand supplies, material or equipment from federal government, State of New York, or other political subdivisions, districts, or public benefit corporation.

(6) Purchase of goods, equipment and supplies under State contracts through the Office of General Services and subject to rules promulgated by the Office of General Services.

Guideline 7: The purchase of goods or services must be accompanied by a duly signed and completed purchase order or contract except a purchase order shall not be required prior to purchase/procurement under those circumstances identified in Guideline 6 and purchases or public works project less than \$1000.00. The above guideline is not intended to eliminate the requirement for a purchase order. Note, all Department Heads shall be responsible to verify the existence of a bid or contract award for the same or similar goods or services and shall be limited to purchase from such vendor/contractor.

Guideline 8: The Town Department responsible for personal property and/or asset(s) it wishes to have declared surplus shall complete a "Plant Asset/Office Equipment Disposal Form" including a description of the item, serial/tag #, location, condition, estimated surplus value, and reason for disposal. The Plant Asset/Office Equipment Disposal Form must be signed by the supervisor/manager of the department and filed with the Office of the Financial Administrator. Town Departments may transfer assets and equipment provided that a Plant Asset/Office Equipment Disposal Form records the transfer and same is filed with the Financial Administrator. Finally, the Office of the Financial Administrator, with the assistance of Department Heads, shall evaluate estimated surplus value of all assets and equipment disposed on a bi-annual basis and make recommendation to the Town Board regarding disposal or sale, subject to all applicable laws and procedures regarding disposition of surplus asset/equipment, including but not limited to bid procedures set forth in General Municipal Law

§ 103, and receipt of an “As-Is” Statement and/or Liability Waiver. Note, all Town logos or other markings identifying the property as Town property shall be removed prior to sale. This policy shall not in any way limit or prohibit the Town Board from donating an item of personal property and/or asset as permitted under the law.

For Purposes of Guideline 8: Surplus shall be defined as any Town personal property and/or asset that is no longer needed now or in the foreseeable future or that is no longer of value or use to the Town and Estimated Surplus Value shall be defined as the estimated amount of money an interested party will be willing to pay the Town for the property. This can be determined through an estimate, an appraisal, Kelly blue book value or other sources available to the responsible Department or Office of the Financial Administrator.

Guideline 9: This policy shall be reviewed annually by the Town Board.

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

TOWN OF RIVERHEAD

Resolution # 31

APPROVES HIGHWAY SUPERINTENDENT EXPENDITURES

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, New York State Highway Law §142(1)(a) provides that the Town Highway Superintendent may, with approval of the Town Board, purchase equipment, tools and other implements to be used for highway maintenance, construction, reconstruction and/or snow removal; and

WHEREAS, New York State Highway Law §142(1)(a) also provides that the Town Board may authorize the Highway Superintendent to purchase equipment, tools and other implements without prior approval; and

WHEREAS, the Superintendent of Highways has requested Town Board authorization to spend up to \$75,000.00 for equipment, tools and implements without prior Town Board approval in order to provide an opportunity to purchase used equipment at state, county and municipal auctions and other such equipment, tools and implements to be used for highway maintenance, construction, reconstruction and/or snow removal, with the condition that all such purchases comply with New York State General Municipal Law §103

NOW THEREFORE BE IT RESOLVED that the Superintendent of Highways be and is hereby authorized to spend up to \$75,000.00 for equipment, tools and other implements at any time without prior approval of the Town Board subject to recommendation and report of Financial Administrator as to availability of funds; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio Yes No Gabrielsen Yes No
Wooten Yes No Dunleavy Yes No
Walter Yes No

The Resolution Was Thereupon Duly Declared TABLED

01.07.14
140032

ADOPTED

TOWN OF RIVERHEAD

Resolution # 32

PAYS BILLS

Councilman Wooten offered the following resolution,

which was seconded by Councilman Dunleavy

ABSTRACT #13-51 December 31, 2013 (TBM 1/7/14)

			GRAND
FUND NAME		Ckrun Total	TOTALS
TRUST & AGENCY	735	3,191,336.42	3,191,336.42
TOTAL ALL FUNDS		3,191,336.42	3,191,336.42

THE VOTE

Giglio Yes No

Gabrielsen Yes No

Wooten Yes No

Dunleavy Yes No

Walter Yes No

The Resolution Was Thereupon Duly Declared Adopted

01.07.14
140033

ADOPTED

TOWN OF RIVERHEAD

Resolution # 33

GRANTS SPECIAL USE PERMIT PETITION OF PECONIC PROPANE, INC.

Councilman Wooten offered the following resolution,

which was seconded by Councilman Gabrielsen

WHEREAS, by Resolution dated November 18, 2008, the Riverhead Town Board did grant a special use permit to Peconic Propane, Inc. to allow the expansion of a non-conforming industrial use upon real property located at New York State Route 25, Calverton, New York; such real property more particularly described as Suffolk County Tax map Number 0600-98-1-17; and

WHEREAS, Peconic Propane, Inc. did not commence such special permit use within the time period approved thus lapsing the relevant special use permit; and

WHEREAS, by application dated September 27, 2013, Peconic Propane, Inc. did petition for a special use permit to allow the expansion of the non-conforming use previously approved; and

WHEREAS, by determination dated August 22, 2013, the Riverhead Zoning Board of Appeals did grant relief from the impervious surface requirement or the Industrial C Zoning Use District (60% of lot area) granting 73.4% of lot area as a practical difficulty; and

WHEREAS, by resolution dated November 6, 2013, the Riverhead Town Board, as Lead Agency, did determine the Action to be Type II, pursuant to 6 NYCRR Part 617; and

WHEREAS, a public hearing was held on this matter on November 19, 2013; and

WHEREAS, the matter was referred to the Suffolk County Planning Commission for its report and recommendation; such planning commission concluded the matter to be one of local determination; and

WHEREAS, the Riverhead Town Board has carefully considered the merits of the special use permit petition, the SEQRA record created to date, the report of the Planning Department, the report of the Suffolk County Planning Commission, the commentary made at the relevant public hearing as well as all other pertinent planning, zoning and environmental information.

NOW THEREFORE BE IT RESOLVED, that in the matter of the special use permit of Peconic Propane, Inc., the Riverhead Town Board makes the following findings:

- (i) The site is particularly suitable for the location of the use in the community;
- (ii) The lot area is sufficient for the proposed use;

- (iii) Access facilities are adequate for the motor vehicle turning movements to be generated;
- (iv) Adequate provisions will be made for the collection and disposal of both storm water and sanitary waste;
- (v) Adequate provisions have been made for the collection and disposal of solid wastes; and be it further

RESOLVED, that based upon its findings, the Riverhead Town Board hereby grants the special permit petition of Peconic Propane, Inc. to allow the expansion of a non-conforming industrial use upon real property located at New York State Route 25, Calverton, New York; such real property more particularly described as Suffolk County Tax Map Number 0600-98-1-17; and be it further

RESOLVED, that such special use permit is approved subject to the condition that the special permit use shall commence within three (3) years as tolled from the date of this resolution; and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Peconic Propane, Inc., or its agents; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a copy of same may be obtained from the Office of the Town Clerk.

There was a motion to consider resolution #33 by Councilman Dunleavy, seconded by Councilman Wooten. Motion carried by unanimous vote.

Immediately thereafter there was a motion to put to vote.

THE VOTE

Giglio - <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Gabrielsen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wooten <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dunleavy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Walter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The Resolution Was Thereupon Duly Declared **ADOPTED**