

Minutes of a meeting of the Town Board of the Town of Riverhead held in the Town Hall on March 17, 1964 at 10:30 A. M.

Present:

Robert B. Vojvoda, Supervisor

Bruno F. Zaloga, Jr.

Thomas R. Costello, Justices of the Peace

Vincent B. Grodski

George G. Young, Councilmen

Also present: Shepard M. Scheinberg, Town Attorney and Alden W. Young, Superintendent of Sewers.

Justice Costello offered the following resolution which was seconded by Justice Zaloga.

RESOLVED, That the minutes of a meeting of the Town Board held in the Town Hall on March 3, 1964, be approved as submitted.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Mr. Martin Isaacs, representing the Young People's Art Show Committee appeared before the Board and outlined a proposed Art Show Project which is an attempt by the Committee to encourage artistically inclined young people who would exhibit original paintings and no entrance fees nor commissions would be charged on any work sold.

Mr. Isaacs asked permission of the Board for use of one side of the village Main Street beginning from Roanoke Avenue going towards East Main Street on the day of April 25, 1964 between the hours of 10 A. M. and 5 P. M.

Mrs. I. Fred. Frankel appeared before the Board and expressed approval of the Project as submitted by Mr. Isaacs, stating that the Art Show should stimulate business for the merchants and also bring culture to the township.

The matter was tabled to the next meeting of the Board pending study of Town Ordinance No. 1 and report by the Town Attorney.

Mrs. Donald Dennis, representing the Riverhead League of Women Voters appeared before the Board.

Mrs. Dennis expressed congratulations to Supervisor Vojvoda on behalf of the League for having been influential in the recent acquisition of 157 acres of land for a County Park.

She stated that the entire membership of the Riverhead League of Women Voters would at some time like to make a formal declaration of support in all efforts made by the Town Board to adopt the New York State Building Code.

Mrs. Dennis further stated that the League has made a study of the Building Code and strongly feel its immediate adoption is of utmost importance for the future growth of Riverhead.

Supervisor Vojvoda replied to Mrs. Dennis, stating that the Town Board will appreciate the support of the League of Women Voters and other town organizations as well as the support of the local newspapers on the matter of adopting a Building Code and further informed Mrs. Dennis, that arrangements are in the making to have Mr. Russo of the N. Y. State Building Code meet with the Board on this matter.

Attorney Edwin S. Lapham, representing residents of the Wading River School District and the Wading River Civic Groups appeared before the Board and presented a fourteen page Petition containing 238 signatures of residents within the Wading River School District.

Said Petition urgently requested the Town Board to take steps immediately to rezone all Residence and Farm Zone properties in the Wading River School District in a new Residence District with a minimum of one acre and with uses restricted to the present Residence 1 District uses.

Mr. Lapham further urged the Town Board to consider taking necessary and immediate steps to revise the Trailer and Mobile Home Sections of the Zoning Ordinance and requested the Board to call a Public Hearing on the Zoning changes not later than April 7, 1964.

Mr. Lapham commended the Board for their interest in attempting to perfect the sand and gravel and junk yard ordinances and for their efforts to bring about the adoption of the Master Plan and Building Code.

Mrs. Patricia Tormey, Chairman of the Board of Appeals informed the Board that applications have been received for the erection of two large Trailer Units, and added that as the Ordinance now stands, the requests will have to be granted.

The Petition was ordered placed on file and the matter was tabled for discussion at the afternoon session of the Board.

Mr. Elmer Fearon of Nadel Drive, Riverhead, N. Y., appeared before the Board and stated that improvements of roads and curbing was needed on Nadel Drive.

Supervisor Vojvoda replied to Mr. Fearon stating that the Board has directed Roanoke Homes, Inc., to have the grading of the roads on Nadel Drive completed by April 1, 1964, curbing installed by May 1, 1964 and also oiling of pavements and all other work to be completed by June 1, 1964.

Stephen J. Grodski, Chief of Police reported that a three-week survey of the Parking Meters located on First Street, disclosed that revenue derived therefrom averaged \$22.11 per week.

Recreation Director Kenneth G. Rowland presented Assistant Recreation Director Aubrey Payne to the members of the Town Board.

The Town Board acknowledged and made welcome the newly appointed employee Aubrey Payne.

The Town Historian's Report for the year 1963 was submitted to the Board. The report was ordered placed on file.

Tax Receiver's Report dated March 16, 1964 was submitted to the Board and ordered placed on file.

A Report of Examination completed by examiners of the N. Y. State Department of Audit and Control of the Accounts and Fiscal Affairs of the Town of Riverhead for the period beginning January 1, 1961 and ending December 31, 1962 was submitted to the Board and ordered placed on file.

A communication from the Town of Southampton under date of March 15, 1964 relative to Building Zone Map was submitted to the Board.
Communication ordered filed.

A communication from the Town of Southold under date of March 10, 1964 relative to Amending Zoning Ordinance was submitted to the Board.
Communication ordered filed.

The following communications from the Town of Brookhaven were submitted to the Board:

- Dated March 11, 1964 - Re: Rocky Point Upzoning
 - Dated March 11, 1964 - Re: Amendment to Building Zone Ordinance
 - Dated March 13, 1964 - Re: Amendment to Building Zone Ordinance 3
 - Dated March 16, 1964 - Re: Amendment to Group 3 & 10 Ordinances
- The communications were ordered filed.

A communication was read to the Board from Leonard N. Griffing, dated March 16, 1964 expressing appreciation for the resolution adopted by the Town Board on Feb. 18, 1964 commending Mr. Griffing for services rendered to the Town.
The communication was ordered placed on file.

A communication from Joseph Cichanowicz, Mattituck, N. Y., dated March 16, 1964 making application for Concession Stand at the Iron Pier Town Beach was read to the Board.
The communication was ordered filed and referred to the Recreation Committee.

A telegram from the United Veterans Organization of Suffolk County, dated March 4, 1964 lending support of the members to veteran Edward Gadzinski for a job replacement in the Riverhead Highway Department was submitted to the Board.
Telegram ordered filed.

A telegram from the Suffolk County Disabled American Veterans dated March 5, 1964 commending the Town Board for their efforts extended to retain veteran Edward Gadzinski in the Highway Department was submitted to the Board.
Telegram ordered filed.

A telegram from Gustave Stegemann, Commander of the Suffolk County Disabled American Veterans dated March 5, 1964 commending the Town Board for efforts extended on behalf of veteran Edward Gadzinski was submitted to the Board.
Telegram ordered filed.

A communication from the United Parents of Mercy High under date of March 9, 1964, relative to water drainage within the area of Mercy High School was submitted to the Board.

The communication was ordered filed and the matter referred to the Highway Committee and Alden W. Young.

A communication dated March 12, 1964 from the Town of Riverhead Planning Board was submitted to the Board containing the following resolution:

"WHEREAS, the Town Board of the Town of Riverhead did refer to this Board on February 25, 1964, the petition of Morton Zahler for an amendment to the Zoning Ordinance for a change in use district from Residence 2 District to Industrial 1 District of land located at Meetinghouse Creek Road, Aquebogue, New York, and

WHEREAS, this Board has inspected the area and reviewed said petition and has discussed this matter with Mr. Morton Zahler and Mr. Alexander J. Chase, Attorney,

NOW, THEREFORE, BE IT RESOLVED, that this Board does advise the Town Board to have inserted in the notice of hearing a statement that the petitioner will restrict his land within the area to be changed with the following covenants:

1. Only those uses permitted in Residence 2 Use District as of this date and marina with full services;
2. The total building area in accordance with Industrial 1 District requirements, except that not more than 10% of the allowable building area may be used for buildings or structures housing machinery;
3. No building or structure shall be erected within 15 feet of the southerly property line;

and this Board will advise the Town Board as to its final recommendations after the public hearing, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Town Board of the Town of Riverhead." (End)

The communication was ordered filed.

A communication dated March 12, 1964 from the Town of Riverhead Planning Board was submitted to the Board containing the following resolution:

"WHEREAS, the Town Board of the Town of Riverhead did refer to this Board on January 10, 1964, the petition of Rene Gendron for an amendment to the Zoning Ordinance for a change in use district from Residence 1 District to Residence 2 District of land located at Peconic Bay Boulevard, Jamesport, New York, and

WHEREAS, this Board has reviewed said petition and has discussed this matter with Mr. Rene Gendron and Thomas Behringer, Attorney,

NOW, THEREFORE, BE IT RESOLVED that this Board does advise the Town Board to have inserted in the notice of hearing a statement that the petitioner will restrict the area to be changed with the following covenants:

1. Only those uses permitted in Residence 1 Use District and motels;
2. All yard restrictions in accordance with Residence 1 Use District for side yards, rear yard, front yard, corner yard;
3. The main building area shall not exceed 20% of the total lot area;
4. Accessory buildings shall be erected in accordance with Residence 1 Use District requirements.

5. A six-foot fence and a protective planting of evergreens shall be placed along the east property line, if the property is used for motel purposes;

and this Board will advise the Town Board as to its final recommendations after the public hearing, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Town Board of the Town of Riverhead." (End)

The communication was ordered filed.

Supervisor Vojvoda declared a Recess for lunch at 11:45 A. M., to reconvene at 2:30 P. M.

A film on "Planning a Sanitary Landfill" sponsored by the H. O. Penn Machinery Company was viewed by the members of the Board from 11:45 A. M. to 12:00 Noon.

The Town Board reconvened at 2:30 P. M. with all members present.

Justice Costello reported there is no authority for the Town to provide a light at the intersection of Church Lane and Route 25, Aquebogue, N. Y., for the reason that the Church Lane Area is not within a Lighting District.

The Town Clerk was directed to ascertain from William H. Mayo, Presiding Minister at Kingdom Hall, the exact location of the Hall on Oliver Street, Riverhead, N. Y., in order that the request for improved lighting be given consideration by the Lighting Committee.

Alden W. Young, Engineer, reported that the sidewalk condition at 615 East Main Street, Riverhead, N. Y., has been corrected by the Highway Department.

Supervisor Vojvoda reported delivery of part of order of landing mats and that a meeting will be scheduled with State authorities to discuss purchase of property and the development of a launching area to provide launching and parking areas.

The Town Board recommended that a demolition clause be inserted in the revision of the Zoning Ordinance, pending approval of the proposed Instruction Sheet to Accompany Zoning Permit.

Supervisor Vojvoda reported that arrangements have been completed to conduct distribution of surplus food at the Highway Garage starting with the month of April, 1964.

The Town Clerk informed the Board that Frank Skobern, Chief Investigator of the State of New York Bingo Control Commission will meet with the Board to discuss the matter of appointing a local Bingo Inspector, on April 21, 1964.

The matter of the request for signal light on Route 25 at Edgar Avenue, Aquebogue, N. Y., was discussed by the Board.

Police Chief Grodski referred to the communication of the State Traffic Commission under date of January 31, 1964, rendering opinion that request for such signal light be denied upon report of inspection survey so made by the State Traffic Commission, and further advising that such field review indicated that a "Stop sign seemed appropriate. Said communication contained a copy of Traffic Commission Order issued to the N. Y. State Department of Public Works to so install and maintain a "Stop" sign on Edgar Avenue at its entrance from the south to the stop intersection of Route 25, Aquebogue, N. Y.

The Town Board approved the Contract for use of the Armory for Basketball for youth of the Town of Riverhead during Easter vacation.

Justice Zaloga brought to the attention of the Board many instances where in times of accidents and emergency calls the Police Department was unable to reach or locate a doctor and strongly recommended that the Town Board take under advisement the engaging of a Town Physician to be available to render aid in such times of emergencies and accidents.

A discussion was held wherein instances of emergencies were cited wherein firemen and Police personnel were unable to secure a physician to render treatment to the afflicted and injured persons.

Supervisor Vojvoda offered to study the recommendation as offered and assigned Justice Zaloga to serve on the Committee.

The Town Board discussed the closing of Town Offices on Good Friday and unanimously decreed that with one exception, same being the Police Department that all other Town Offices will be closed on Good Friday.

Justice Zaloga offered the following resolution which was seconded by Justice Costello.

RESOLVED, That Lieut. Roscoe Palmer, Jr., be and he is authorized to attend the Four State Chapter of the Associated Police Communications Officers, Inc., Meeting to be held on March 25, 1964 at the Fifth Avenue Hotel, New York City, N. Y., and that all necessary expenses be paid.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Justice Costello offered the following resolution which was seconded by Justice Zaloga.

RESOLVED, That George Tapia of Riverhead, N. Y., be and he is hereby appointed a Church Crossing Guard, effective March 15, 1964, to be compensated at the rate of \$2.00 per hour, payable semi-monthly and to serve at the pleasure of the Board.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Justice Zaloga offered the following resolution which was seconded by Councilman Young.

RESOLVED, That the Town Clerk is hereby directed to publish the following Notice in the News-Review:

"Notice is hereby given that the State Comptroller has caused the fiscal affairs of the Town of Riverhead, Riverhead, New York, for the period beginning January 1, 1961 to December 31, 1962, to be examined, and that the report of such examination has been filed in the office of the Town Clerk, Town of Riverhead, 220 Roanoke Avenue, Riverhead, New York, where it is available as a public record for inspection by all interested persons.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Councilman Young offered the following resolution which was seconded by Justice Zaloga.

WHEREAS, In the interest of the general welfare of all of the people of the Town of Riverhead and the County of Suffolk, the Town Board of the Town of Riverhead strongly advocates that the county jail be kept in the Town of Riverhead, the County Seat of the County of Suffolk for the following reasons:

1. The proposed new jail should be constructed at or near the present facility in order to make use of the existing present facilities.
2. The present man power of the Sheriff's Office would be more efficiently utilized, thus lowering labor costs.
3. Riverhead is the obvious place because of its central location. Travel time and distance is equal for both Eastern and Western towns.
4. The extra cost of feeding, detention and transportation would at conservative figures exceed \$100,000. per year.
5. The public will suffer because of transportation facilities to and from. Visitors without cars will pay in time and money to get there.
6. During the winter months the transportation of prisoners would be delayed and, therefore, create an additional court congestion.
7. Riverhead will seriously be economically affected.
8. Prisoners being discharged will not have adequate means of transportation to return home.
9. This would mean the eventual moving of criminal and civil courts to Yaphank with the results of economic loss to the Town of Riverhead.
10. Sheriff's Office would still have to maintain an office in Riverhead and Yaphank with duplication of space and double cost.
11. Visitors or jurors would not have proper facilities at Yaphank for eating and shopping.
12. Easterns towns will bear a larger cost of transporting prisoners.
13. The District Attorney would have to maintain offices in Riverhead and Yaphank with resulting additional costs.
14. The increase in costs of insurance for the transportation of prisoners.

NOW THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Riverhead for the reasons aforesaid, strongly urges and earnestly recommends that the Suffolk County Board of Supervisors seriously consider and act favorably thereon the keeping of the County jail in the Town of Riverhead, and

BE IT FURTHER RESOLVED, That a copy of this resolution be forwarded to the Suffolk County Board of Supervisors.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Councilman Grodski offered the following resolution which was seconded by Justice Zaloga.

RESOLVED, That Robert B. Vojvoda be reimbursed for necessary traveling expenses incurred in the performance of duties in connection with town matters as per voucher No. 248, dated February 25, 1964, in the amount of \$38.45, submitted on Warrant dated March 17, 1964.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

After being duly advertised sealed bid for Two (2) New 1964 Dump Trucks for use in the Highway Department was opened on March 4, 1964 at 11:00 A. M.

The following were present at the opening of the bid: Robert B. Vojvoda, Supervisor, Thomas R. Costello, Justice of the Peace and Helene M. Block, Town Clerk.

The following sealed bid was opened:

Long Island Produce & Fertilizer Co., Inc., Pulaski Street, Riverhead, N. Y.

Year: 1964 - Make: International - Model: R202- Delivery Date: 45 days.

Delivered Bid Price for two (2) New 1964 Dump Trucks \$18,793.80

Less trade in: One (1) International Dump Truck

One (1) 1951 GMC Dump Truck

4,991.80

Total Cost of Two New 1964 Trucks Less Trade in

\$13,802.00

The sealed bid was ordered placed on file.

Councilman Young offered the following resolution which was seconded by Councilman Grodski.

RESOLVED, That the bid for two (2) New 1964 Dump Trucks for use of the Highway Department, be and it is hereby awarded to Long Island Produce and Fertilizer Co., Inc., Pulaski Street, Riverhead, New York, for two 1964 Model R202 International Trucks, at a total cost of \$13,802.00, subject to its bid and specification form submitted under date of March 3, 1964, and

FURTHER RESOLVED, That the acceptance of said bid is subject to the approval of the Suffolk County Superintendent of Highways/Suffolk County Commissioner of Public Works.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

The application of Miriam E. Dong and Veronica McCarthy for construction of sidewalks along the southerly side of Elton Street near its intersection with Roanoke Avenue, dated March 9, 1964 was submitted to the Board.

The application was approved by the Board, and referred to Alden W. Young and Supt. of Highways.

Councilman Young offered the following resolution which was seconded by Justice Zaloga.

RESOLVED, That the Town Clerk is hereby authorized to apply for a permit through the New York State Traffic Commissioner for usage of portable school crossing signs on Route 25, a State Highway in the hamlet of Aquebogue, Town of Riverhead.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Justice Costello offered the following resolution which was seconded by Justice Zaloga.

RESOLVED, That the approval of the Town Board is a prerequisite for employment and severance of employment of Town employees in any capacity as Town employee of administrative and/or clerical workers, and

FURTHER RESOLVED, That in the Highway Department administrative and/or clerical workers shall receive approval of the Town Board prior to employment, and

BE IT FURTHER RESOLVED, That administrative and/or clerical employees shall not include laborers, equipment operators, cement finishers or that classification of worker who performs maintenance or laborious work.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Councilman Young offered the following resolution which was seconded by Justice Zaloga.

RESOLVED, That Miscellaneous Item No. 4 Highway Bill submitted on Warrant dated March 17, 1964, for John H. Muller, dated March 5, 1964 in the amount of \$581.87, be and is hereby approved.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Councilman Grodski offered the following resolution which was seconded by Councilman Young.

RESOLVED, That the Building Inspector of the Town of Riverhead be authorized to print the following instruction sheet to accompany Zoning Permits issued in the Town of Riverhead:

INSTRUCTION SHEET TO ACCOMPANY ZONING PERMIT

In the course of construction of buildings or structures in the Town of Riverhead, New York, it shall be the responsibility of the contractor, builder, person or persons charged with the operation, to protect against any or all damages to utility or service installations, curbs, gutters, sidewalks, etc.

The cost of restoration of such aforementioned Town owned facilities repaired by the appropriate Town District or Department are chargeable to the contractor, builder, or permittee.

In the event of any anticipated work in conjunction with the aforementioned construction or demolition, the following listed Town Districts and/or Departments shall be notified before commencement of work affecting the below listed Departments or Districts.

Riverhead Water District	Park 7-3205
Riverhead Sewer District	Park 7-3069
Riverhead Highway Department	Park 7-3204
Riverhead Police Department	Park 7-4500

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Councilman Grodski offered the following resolution which was seconded by Councilman Young.

RESOLVED, That the Supervisor be authorized to transfer the sum of \$778.57 from the General Town Current Surplus Account to subsidiary Town Hall /Town Board/ Other Expense Account.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Councilman Grodski offered the following resolution which was seconded by Councilman Young.

RESOLVED, That the following Notice of Public Hearing be published in the News Review, the Official Newspaper of the Town:

-----X
 In the Matter of the
 Application of Morton Zahler to amend or :
 change the "Zoning Ordinance of the Town : NOTICE OF PUBLIC HEARING
 of Riverhead, Suffolk County, New York."
 -----X

Pursuant to Section 265 of the Town Law and Article V, Section 501 of the "Zoning Ordinance of the Town of Riverhead, Suffolk County, New York," being Town Ordinance No. 26 of the Town of Riverhead, a public hearing will be held by the Town Board of the Town of Riverhead, Suffolk County, New York, at the Town Hall, 220 Roanoke Avenue, Riverhead, New York, on the 7th day of April, 1964, at 3:00 o'clock in the afternoon of said day in the matter of a requested change in the Zoning Ordinance of the Town of Riverhead, as follows:

To change from Residence 2 Use District to Industrial 1 Use District certain premises at Aquebogue, bounded on the north by Existing Industrial 1 Use District, on the west by Meeting House Creek, on the south by a line extended from the southerly side of Peconic Bay Boulevard, and on the east by Meeting House Creek Road.

That the petitioner will restrict his land within the area to be changed with the following covenants:

1. Only those uses permitted in Residence 2 Use District as of this date and marina with full services.
2. The total building area in accordance with Industrial 1 District requirements, except that not more than 10% of the allowable building area may be used for buildings or structures housing machinery.
3. No building or structure shall be erected within 15 feet of the southerly property line.

BY ORDER OF THE TOWN BOARD OF RIVERHEAD, RIVERHEAD, NEW YORK.

Dated: March 17, 1964

HELENE M. BLOCK, TOWN CLERK.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Councilman Grodski offered the following resolution which was seconded by Justice Zaloga.

RESOLVED, That the following Notice of Public Hearing be published in the News Review, the Official Newspaper of the Town:

----- X
 In the Matter of the
 Application of Rene Gendron to amend or :
 change the Zoning Ordinance of the Town : NOTICE OF PUBLIC HEARING
 of Riverhead, Suffolk County, New York.
 ----- X

Pursuant to Section 265 of the Town Law and Article V, Section 501 of the "Zoning Ordinance of the Town of Riverhead, Suffolk County, New York," being Town Ordinance No. 26 of the Town of Riverhead, a public hearing will be held by the Town Board of the Town of Riverhead, Suffolk County, New York, at the Town Hall, 220 Roanoke Avenue, Riverhead, New York, on the 7th day of April, 1964, at 7:00 P. M. o'clock in the afternoon of said day in the matter of a requested change in the Zoning Ordinance of the Town of Riverhead as follows:

To change from Residence 1 Zone to Residence II Zone certain premises at South Jamesport, bounded on the north by Peconic Bay Boulevard, on the west by the Town Beach of the Town of Riverhead on the south by Downs Boulevard and on the east by Oak Drive and certain lots of the subdivision known as 'Fairhaven' on condition that the property be subjected to the following covenants and restrictions:

- (a) Only those uses permitted in Residence 1 Use District and motels.
- (b) All yard restrictions in accordance with Residence 1 Use District for side yard, rear yard, front yard, corner yard.
- (c) The main building area shall not exceed 20% of the total lot area.
- (d) Accessory buildings shall be erected in accordance with Residence 1 Use District requirements.
- (e) A six-foot fence and a protective planting of evergreens shall be placed along the east property line, if the property is used for motel purposes.

BY ORDER OF THE TOWN BOARD OF RIVERHEAD, RIVERHEAD, NEW YORK.

Dated: March 17, 1964 HELENE M. BLOCK, TOWN CLERK.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Justice Zaloga offered the following resolution which was seconded by Councilman Grodski.

WHEREAS, Certain unforeseen court costs and legal fees have been incurred in connection with action entitled "Long Island Ice and Fuel Corp., against the Board of Assessors, Town of Riverhead", for the years 1957-58 and 1961-62, and

WHEREAS, Sufficient funds have not been included in the 1964 Budget of the General Town Fund to meet the incurred court and legal fee costs of this action, be it therefore

RESOLVED, That a Budget Note Resolution is in detail resolved as follows:

1. That the Town Board of the Town of Riverhead for the specific purpose of providing payment for court and legal fee costs incurred in action entitled "Long Island Ice and Fuel Corp., against the Board of Assessors, Town of Riverhead, for the years 1957-58 and 1961-62, does hereby authorize the issuance of its Budget Note to finance such court and legal fee costs.
2. The amount to be provided by the issuance of this Budget Note is \$6,721.43.

3. The subdivision of paragraph of Section 29.00 of the Local Finance Law which is applicable in the circumstances is subdivision c-1.

4. Such Note shall be dated March 18, 1964 and its power to fix and determine the exact date of such Note is hereby delegated to the Supervisor.

5. Such Note shall be numbered three (3) and shall mature in the year 1965.

6. The power to fix and determine the date upon which such Note shall become due and payable is also delegated to the Supervisor.

UNITED STATES OF AMERICA
STATE OF NEW YORK
COUNTY OF SUFFOLK
TOWN OF RIVERHEAD

BUDGET NOTE NO. 3

\$6,721.43

The Town of Riverhead, in the County of Suffolk, a Municipality of the State of New York, hereby acknowledges itself indebted and for value received promises to pay to the bearer of this Note, the sum of SIX THOUSAND SEVEN HUNDRED TWENTY-ONE DOLLARS AND FORTY-THREE CENTS (\$6,721.43), on the _____ day of _____ 1965, together with interest thereon from the date hereof at the rate of _____ (_____ per centum) per annum, payable at maturity. Both principal of and interest of this Note will be paid in lawful money of the United States of America at the office of the _____, Riverhead, New York.

This Note may not be converted to registered form.

This Note is the only Note of an authorized issue in the amount of Six Thousand Seven Hundred Twenty-one Dollars and Forty-three Cents.

The faith and credit of such Town of Riverhead are hereby irrevocably pledged for the principal payment of the principal of and interest on this Note according to its terms.

This Note is issued pursuant to the provisions of a resolution duly adopted by the Town Board of the Town of Riverhead on March 17, 1964.

It is hereby certified and recited that all conditions, acts and things required by the Constitution and Statutes of the State of New York to exist, to have happened and to have been performed precedent to and in the issuance of this Note, exist, have happened and have been performed, and that this Note, together with all other indebtedness of such Town of Riverhead is within every debt and other limit prescribed by the Constitution and Laws of such State.

IN WITNESS WHEREOF, The Town of Riverhead, New York, has caused this Note to be signed by its Supervisor and its corporate seal to be hereunto affixed and attested by its Town Clerk and this Note to be dated as of the 18th day of March, 1964.

TOWN OF RIVERHEAD, NEW YORK

By: _____
Supervisor

(Seal)

Attest:

Town Clerk, Town of Riverhead, N. Y.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Councilman Grodski reported that a tour of the Town Beaches was made and the inspection of same disclosed that a great deal of work was required to condition the beaches for the coming season.

After discussion on the matter, it was decided by the Board that the Highway Department should not be required to do the work, and that the Board would consider hiring an outside contractor to grade areas, broaden roads and other necessary work at the Town Beaches.

The matter of the request of the Supt. of Highways for the borrowing of additional moneys to pay for costs of removing snow fences was discussed by the Board.

Justice Costello maintained that when moneys are available in Item No. 1 of the Highway Fund, that they should be used for the removal of snow fences.

It was suggested that the Town Attorney obtain an opinion from the Attorney General on this matter.

Councilman Young offered the following resolution which was seconded by Councilman Grodski.

(At this point Justice Zaloga left the meeting room)

WHEREAS, The Superintendent of Highways of the Town of Riverhead has requested the Town Board to authorize the borrowing of money to finance the costs of removing snow fence, be it therefore

RESOLVED as follows:

1. That the Town Board of the Town of Riverhead for the specific purpose of providing for payment of costs for the removal of snow fence, pursuant to Section 29.00 of the Local Finance Law, does hereby authorize the issuance of its Budget Note in the amount of \$5,500.00, to finance such cost of removing snow fence.

2. Such Note shall be dated March 18, 1964, and its power to fix and determine the exact date of such Note is hereby delegated to the Supervisor. Such Note shall be numbered two (2), and shall mature in the year 1965. The power to fix and determine the date upon which such Note shall become due and payable is also delegated to the Supervisor.

UNITED STATES OF AMERICA
STATE OF NEW YORK
COUNTY OF SUFFOLK
TOWN OF RIVERHEAD

BUDGET NOTE NO. 2

\$5,500.00

The Town of Riverhead, in the County of Suffolk, a Municipality of the State of New York, hereby acknowledges itself indebted and for value received promises to pay to the bearer of this Note, the sum of FIVE THOUSAND FIVE HUNDRED (\$5,500.00) DOLLARS, on the _____ day of _____, 1965, together with interest thereon from the date hereof at the rate of _____ (_____ per centum) per annum, payable at maturity. Both principal of and interest of this Note will be paid in lawful money of the United States of America at the office of _____, Riverhead, New York.

This Note may not be converted to registered form.

This Note is issued pursuant to the provisions of a resolution duly adopted by the Town Board of the Town of Riverhead on March 17, 1964.

The faith and credit of such Town of Riverhead are hereby irrevocably pledged for the principal payment of the principal of and interest on this Note according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution and Statutes of the State of New York to exist, to have happened and to have been performed precedent to and in the issuance of this Note, exist, have happened and have been performed, and that this Note, together with all other indebtedness of such Town of Riverhead is within every debt and other limit prescribed by the Constitution and Laws of such State.

IN WITNESS WHEREOF, The Town of Riverhead, New York, has caused this Note to be signed by its Supervisor, and its corporate seal to be hereunto affixed and attested by its Town Clerk and this Note to be dated as of the 18th day of March, 1964.

TOWN OF RIVERHEAD, NEW YORK

By:

(Seal)
Attest:

Supervisor.

Town Clerk, Town of Riverhead, New York.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Absent, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

At this point Justice Zaloga returned to the meeting room.

Councilman Grodski offered the following resolution which was seconded by Justice Zaloga.

RESOLVED, That Alden W. Young be and is hereby authorized to prepare a Typographical Map of the Riverhead Town Dump, at a cost not to exceed \$200.00.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Councilman Young offered the following resolution which was seconded by Justice Costello.

RESOLVED, That Supervisor Vojvoda and Justice Zaloga be and are hereby authorized to prepare specifications for machinery to be used in the Sanitary Land Fill Project for the Riverhead Town Dump.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Councilman Grodski offered the following resolution which was seconded by Councilman Young.

RESOLVED, That a Grievance Procedure for employees of the Town of Riverhead, be and is hereby adopted as follows:

GRIEVANCE PROCEDURE - TOWN OF RIVERHEAD
(See Sections 601 to 605 - General Municipal Law)

I. PREAMBLE.

In order to establish a more harmonious and cooperative relationship between the Town of Riverhead and its employees, it is hereby declared to be the policy of the Town of Riverhead and the purpose of this procedure to provide for the settlement of differences between the Town and its employees through an orderly grievance procedure. It is also the policy of the Town of Riverhead to assure to town employees the right to freedom of association, self organization and the designation of representatives of their own choosing for the purpose of adjustment of their grievances, free from interference, restraint, coercion or reprisal.

II. BASIC STANDARDS AND PRINCIPLES.

1. Every employee shall have the right to join or to continue as a member of any employee association or labor organization; provided, however, that no employee shall organize or help to organize or become a member of any society or group of persons which teaches or advocates that the government of the United States or of any state or of any political subdivision thereof shall be overthrown by force of violence, or by any unlawful means.

2. Every employee in the classified Civil Service of the Town of Riverhead, i. e., competitive, non-competitive, exempt or labor classes except elected officials, appointed officials, department heads or supervisors, shall have the right to present his grievance in accordance with the procedures prescribed hereunder, with or without a representative of his own choosing, free from interference, coercion, restraint, discrimination or reprisal. There shall be no discrimination against any employee because such employee has formed, joined, or chosen to be represented by any employee organization for the purpose of this procedure.

3. It is the fundamental responsibility of the head of the department of the Town of Riverhead to consider and, commensurate with the authority delegated to him by the Town Board, to take appropriate action promptly and fairly upon the grievances of their subordinates. To this end appropriate authority shall be delegated to department heads by the Town Board.

4. The head of each town department or agency shall be responsible for carrying out the provisions of this procedure and the regulations prescribed hereunder and maintaining the standards herein prescribed in his department.

5. The heads of town departments or their designated representatives shall hold conferences at appropriate times with employee representatives on problems relating to conditions of employment and the continued improvement of the public service. Proposed new rules or modifications of existing rules governing working conditions, should whenever practicable, be announced in advance to the employee representatives concerned. Employees are encouraged to contribute their experience and their ideas to the solution of problems in the public service.

6. The informal resolution of differences prior to initiation of action under the formal grievance procedure is encouraged.

7. Grievances involving more than one employee (group grievances) shall immediately be referred to the department head common to all of the aggrieved or to the department head having jurisdiction of the greatest number or majority of the aggrieved.

III. CONSIDERATION OF GRIEVANCES.

Employees, department heads and appointing authorities shall exhaust every administrative device to settle amicably all differences. In the interest of uniform procedure and to expedite handling of grievances, employees shall present their problem or grievance through regular supervisor channels in the following order:

A. First Level-Department Head.

The employee shall first request an interview with his department head. The department head shall, within three (3) business days of such request, discuss the grievance with the employee concerned. At the time of the interview, the employee shall present to the department head, in writing his problem or grievance. In matters for which the department head is responsible, such as work assignments or work quotas, he shall make a determination within three (3) business days of such discussion, in writing and present a copy of same to the employees and the committee of the department. In matters beyond the authority of the department head, he shall advise the employee to submit his grievance in writing so that it may be taken up at the second level.

B. Second Level - Committee in his Department.

If a grievance is not satisfactorily settled at the first level, the employee shall within three (3) business days, from the receipt of the determination of his grievance at the first level, request a review by presenting said grievance in writing together with a written request for review to the committee appointed by the Town Board for the department. If no committee is appointed, the Supervisor shall appoint a committee. The committee shall meet with the employee and or his representative, if any, within five (5) business days from the receipt of the written grievance. The committee shall within five (5) business days of the informal hearing give its determination in writing to the employee with copies to the department heads and the appointing authority. If the employee shall not submit his grievance in writing to the second level, or committee, within three (3) business days from the receipt of the determination of his grievance at the first level, the department head, the employee shall be bound by the determination of the department head and cannot thereafter, submit the grievance to the Second Level or Committee.

C. Third Level-The Appointing Authority.

If a grievance is not satisfactorily settled at the lower level, the employee shall, within five (5) business days request a review in writing by the appointing authority or his representative. The specific nature of the grievance and the facts relating thereto shall be reduced to writing jointly or separately by the employee and his department head. If a hearing is requested, the appointing officer or his duly authorized representative shall conduct a hearing within ten (10) business days after the receipt of such request in writing. The appointing authority shall have a record made of each hearing. Such record may be a transcript of hearing or an agreed upon statement of fact. Such record may be submitted to the Grievance Board and the employee, if employee so requests or if an appeal is made. The appointing authority or his authorized representative shall within ten (10) business days of the hearing give the employee his determination in writing with a copy to the department head and the Town Board of Riverhead. Failure of the employee to request a review in writing to the appointing authority within five (5) business days from the determination of the grievance by the Committee, the Committee determination shall be final as to the grievance of the employee. The appointing authority shall be selected by the Supervisor of the Town of Riverhead to hear the grievance.

D. Appeal from the Appointing Authority's Determination.

If a grievance is not satisfactorily resolved at the appointing authority level, the employee shall appeal in writing to the Grievance Board within ten (10) days of receipt of the appointing authority's determination. The failure of the employee to appeal in writing to the Grievance Board within the above said time, the determination of the appointing authority shall be final as to the grievance of the employee.

IV. GRIEVANCE BOARD.

a. The Grievance Board shall consist of three (3) members of the Riverhead Town Board appointed by the Supervisor of the Town of Riverhead for a period of one year to serve without salary. The Grievance Board shall annually elect one of its members as Chairman.

b. The Town Clerk or his designated representative shall serve as secretary to the Grievance Board.

c. Upon receipt of any appeal the Grievance Board may request the appointing authority to submit an agreed upon statement of facts or transcript of the record of the hearing at the level of the appointing authority, or any other documents which the Grievance Board may deem pertinent to the determination of the appeal.

d. The Grievance Board shall conduct a hearing within twenty (20) business days of receipt of an appeal.

e. Within twenty (20) business days after the hearing, the Grievance Board shall make a decision based on its findings and shall advise in writing the appointing authority, department head and the aggrieved employee. The decision of the Grievance Board shall be final and all parties bound thereby except in matters requiring additional expenditure of funds for which there is no current budgetary allotment and such cases shall be referred to the Riverhead Town Board for appropriate action by the Grievance Board. Instances of non-compliance with the determination of the Grievance Board may be reported to the Riverhead Town Board by either party to the grievance.

V. TIME OF HEARINGS.

All discussions and hearings between an employee, department heads and appointing authorities shall so far as practicable be conducted during working hours. The Grievance Board shall so far as practicable, conduct its hearings during employee working hours, or in its discretion after working hours. The department head shall allow the aggrieved employee such time off from regular duty as may be necessary and reasonable for hearings.

VI. REPRESENTATION.

An employee shall be entitled to a representative of his own choosing in the presentation and processing of a grievance in all stages.

VII. TOWN REPRESENTATIVE.

Each department shall be the representative for the grievance. The department head shall submit to the Grievance Board quarterly reports of employee grievances processed at all levels. The report shall include the number of grievances initiated, their disposition, the stage at which resolved and such other related information as the Grievance Board shall deem necessary.

VIII. MEETINGS WITH EMPLOYEE GROUPS.

Department heads are urged to meet periodically with the employees and or their representatives to discuss general employee problems and the improvement of service to the public in the department. These meetings should be held upon the request of the employees and or their representatives and written agendas should be submitted by the employees and or employee representatives to the department head prior to these meetings.

IX. APPLICATION.

1. The provisions of this procedure shall apply to all town employees, except department heads, appointed officials and elected officials.

2. The provisions of this procedure shall be applicable in any department of the Town of Riverhead which are in whole or in part subject to the control of the head of such department and which involve safety or health hazards, unfair or discriminatory supervisory and disciplinary practice, unreasonable assignment of working hours or personal time allowances, and or conditions of employment; provided however, that this procedure shall not apply to matters which are reviewable under administrative procedures established by law or under the rules of the Suffolk County Civil Service Commission, or the rules of other department or agencies having the force and effect of law.

3. Such items as dismissals, demotions, suspensions, reduction in pay, position classification, salary allocations, Civil Service examinations and other matters which are specifically covered in other procedures or laws are not subject to review as grievances under this procedure.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

Justice Zaloga offered the following resolution which was seconded by Councilman Young.

RESOLVED, That Thomas R. Costello, Vincent B. Grodski and George G. Young, be and they are hereby appointed members of the Grievance Committee Procedure for the Town of Riverhead, to serve for one year, without salary.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

The duly appointed members of the Grievance Committee elected Thomas R. Costello as Chairman of the Grievance Committee to serve for one year without salary.

The Town Board convened as a Board of Audit and examined all Town Bills submitted on Warrants dated March 17, 1964 as follows: General Town, \$18,169.04, Highway General Repairs Item No. 1, \$1,668.19, Highway Machinery Item No. 3, \$1,878.17, and Highway Miscellaneous Item No. 4, \$1,211.56.

Justice Zaloga offered the following resolution which was seconded by Councilman Grodski.

RESOLVED, That the General Town bills as submitted in the amount of \$18,169.04, be approved for payment, and

FURTHER RESOLVED, That General Repairs Item No. 1 Highway bills in the amount of \$1,668.19, that Highway Machinery Item No. 3 bills in the amount of \$1,878.17, and Highway Miscellaneous Item No. 4 bills in the amount of \$1,211.56, be approved for payment.

The vote, Councilman Young, Yes, Councilman Grodski, Yes, Justice Zaloga, Yes, Justice Costello, Yes, and Supervisor Vojvoda, Yes. The resolution was thereupon declared duly adopted.

There being no further business on vote, the meeting adjourned at 4:00 P. M.
to meet on Tuesday, April 7, 1964 at 10:30 A. M.

Helene M. Block
Helene M. Block, Town Clerk.

HMB.