

TOWN OF RIVERHEAD

TOWN BOARD MEETING AGENDA SEAN M. WALTER, Supervisor

December 4, 2012

**John Dunleavy, Councilman
George Gabrielsen, Councilman**

**James Wooten, Councilman
Jodi Giglio, Councilwoman**

**Diane Wilhelm, Town Clerk
Robert F. Kozakiewicz, Town Attorney**

ELECTED OFFICIALS

**Laverne Tennenberg
Paul Leszczynski
Mason E. Haas
George Woodson
Laurie Zaneski
Richard Ehlers
Allen M. Smith**

**Chairwoman Board of Assessors
Board of Assessors
Board of Assessors
Highway Superintendent
Receiver of Taxes
Town Justice
Town Justice**

DEPARTMENT HEADS

**William Rothaar
Jefferson Murphree
Christina Kempner
Ken Testa
Meg Ferris
Chief David Hegermiller
Ray Coyne
Judy Doll
John Reeve
Michael Reichel
Gary Pendzick**

**Accounting Department
Building/Planning Department
Community Development
Engineering Department
Personnel Officer
Police Department
Recreation Department
Senior Services
Sanitation Department/Municipal Garage
Sewer District
Water Department**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

**APPROVAL OF MINUTES OF TOWN BOARD MEETING
OF NOVEMBER 20, 2012**

Councilperson _____ offered to accept the minutes, seconded by
Councilperson _____

INVOCATION PROVIDED BY:

Pastor George Dupree of Living Water Church in Aquebogue

CORRESPONDENCE

4 letters of opposition with regard to a variance request for an animal shelter on Youngs Avenue in Calverton (SCTM #0600-80-1-p/o 3.2)

- Mr. & Mrs. Thoms Crowley
- Kimberly and Eric Reichenbach
- Richard and Martha Craven
- AJ Travis – President Baiting Hollow Organization for Logical Development

Ellen Hoil – letter expressing opposition to “settlement of the spot zoning on Route 25”

REPORTS

- Police Department – October 2012 Monthly Report
- Sewer District – October 2012 Discharge Monitoring Report
- Building Department – November 2012 Monthly Report - \$37, 536.08
- Town Clerk – November 2012 Monthly Report - \$9,918.39
- Receiver of Taxes – November 2012 Utility Collection Report - \$315,280.62

FIRE DISTRICTS INFORMATION

- **Manorville Fire District – Annual Election December 11, 2012**
- **Wading River Fire District – Annual Election December 11, 2012**
- **Wading River Fire District – Informational Meeting December 5, 2012**
- **Jamesport Fire District – Organizational Meeting January 2, 2013**

(For more details see town website - Divisions and Departments, Town Clerk, Fire District Information)

PUBLIC HEARINGS

2:05 P.M. The Consideration of a Local Law Amending Chapter 108 “Zoning”, Article VIII Accessory Apartments (§108-34 - §108-39)

2012 TOWN BOARD MEETINGS DATES AND TIMES

MEETING DATE	MEETING PLACE	MEETING TIME
January 4, 2012	Town Hall	2:00 p.m.
January 18, 2012	Town Hall	7:00 p.m.
February 7, 2012	Town Hall	2:00 p.m.
February 22, 2012	Town Hall	7:00 p.m.
March 6, 2012	Town Hall	2:00 p.m.
March 20, 2012	Town Hall	7:00 p.m.
April 3, 2012	Town Hall	2:00 p.m.
April 17, 2012	Town Hall	7:00 p.m.
May 1, 2012	Town Hall	2:00 p.m.
May 16, 2012	Town Hall	7:00 p.m.
June 5, 2012	Town Hall	2:00 p.m.
June 19, 2012	Town Hall	7:00 p.m.
July 3, 2012	Town Hall	2:00 p.m.
July 17, 2012	Town Hall	7:00 p.m.
August 7, 2012	Town Hall	2:00 p.m.
August 21, 2012	Town Hall	7:00 p.m.
September 5, 2012	Town Hall	2:00 p.m.
September 18, 2012	Town Hall	7:00 p.m.
October 2, 2012	Town Hall	2:00 p.m.
October 16, 2012	Town Hall	7:00 p.m.
November 7, 2012	Town Hall	2:00 p.m.
November 20, 2012	Town Hall	7:00 p.m.
December 4, 2012	Town Hall	2:00 p.m.
December 18, 2012	Town Hall	7:00 p.m.
December 31, 2012	Town Hall	2:00 p.m.

**RESOLUTION LIST
DECEMBER 4,2012**

- Res. #895 General Fund Historical Properties Budget Adjustment**
- Res. #896 General Fund Budget Adjustment**
- Res. #897 Highway District Budget Adjustment**
- Res. #898 Riverhead Housing General Fund Budget Adjustment**
- Res. #899 Scavenger Waste District Budget Adjustment**
- Res. #900 Sewer District Budget Adjustment**
- Res. #901 Stop & Shop Fuel Facility Riverhead Sewer District Capital Improvement Project Budget Adoption**
- Res. #902 Storm Water Pollution Prevention Budget Adjustment**
- Res. #903 Authorizes Execution and Submission of Grant Application to Suffolk County for Fiscal Year 2013 Community Development Block Grant Funds**
- Res. #904 Awards Bid for Annual Heating, Ventilating and Air Conditioning Maintenance Contract**
- Res. #905 Terminates a Wastewater Treatment Plant Operator II in the Riverhead Sewer District (Robert Helupka)**
- Res. #906 Appoints a Part-Time Crossing Guard (Joseph Bock)**
- Res. #907 Setting Terms and Conditions of Employment for Town Board Coordinator Tracey Densieski**
- Res. #908 Appoints a Call in Fire Inspector (Christopher Mount)**
- Res. #909 Accepts the Resignation of a Part-Time Kennel Attendant (Jacob Phillips)**
- Res. #910 Appoints a Temporary Clerk to the Tax Receiver's Office (Cody Haas)**
- Res. #911 Reappoints a Temporary Clerk to the Tax Receiver's Office (Kristina Rowe)**
- Res. #912 Awards Bid for Paint**

- Res. #913** Appoints a Call-In Recreation Aide to the Recreation Department (Scott Tocci, Jr.)
- Res. #914** Appoints a Call-In Recreation Aide to the Recreation Department (Sierra Smith)
- Res. #915** Riverhead Scavenger Waste District Rate Adjustment for Tipping Fees at Scavenger Waste Plant
- Res. #916** Authorizes Town Clerk to Republish Notice for GASB 45 Actuarial Services for Town of Riverhead
- Res. #917** Awards Bid for Disposal and Recycling of Municipal Solid Waste
- Res. #918** Awards Bid for Disposal of Town Generated Construction and Demolition Material
- Res. #919** Awards Bid for Insurance Brokerage Services
- Res. #920** Approves the Chapter 90 Application of Competitive Events Group (2013 “Duathlon – Run/Walk/Run” – September 14, 2013)
- Res. #921** Establishes Expedited Emergency Procedure for Approvals Under Chapters 12 and 107 of the Riverhead Town Code
- Res. #922** Extends Waiver of Fees for Permits for Repairs Due to Storm Damage
- Res. #923** Approves Chapter 90 Application of Riverhead Adventures, LLC (5K – 10K Recreational Run – May 25, 2013 and August 10, 2013)
- Res. #924** Authorizes Town Clerk to Publish and Post Public Notice for Public Hearing Regarding a Local Law to Amend Chapter 108 Entitled “Zoning” of the Riverhead Town Code (Article XXVII, Light Industrial (LI) Zoning Use District)
- Res. #925** Extends Bid for Electric Motor Repair/Replacement Including Emergency Repair for the Riverhead Water District
- Res. #926** Authorizes the Supervisor to Execute a Stipulation of Agreement with the Riverhead Police Benevolent Association
- Res. #927** Authorization to Re-Publish Advertisement for Request for Proposals for Collection and Recycling of Electronic Waste
- Res. #928** Appoints Police Officers to the Police Department

- Res. #929** General Fund Historical Properties HVAC System Budget Adjustment
- Res. #930** Appoints Part-Time Kennel Attendant
- Res. #931** Appoints Part-Time Kennel Attendant
- Res. #932** Appoints Part-Time Kennel Attendant
- Res. #933** Authorizes the Supervisor to Execute a Stipulation with Local 1000, AFSCME, AFL-CIO, Riverhead Unit of the Suffolk Local #852
- Res. #934** Authorizes Recreational Deer Hunting by Shotgun only on Town Property at Enterprise Park at Calverton, SCTM No. 600-135-1-7.33 and 1751 Sound Avenue, Calverton, SCTM No. 600-60-1-2 from January 7, 2013 to January 31, 2013
- Res. #935** Authorizes Acceptance of Employees Retirement Pursuant to Early Retirement Incentive Program Chapter 37, Article III for Eligible Full-Time Employees who are Members of the Civil Service Employees Association, Inc.
- Res. #936** Closure of “New Animal Donation Account” & Release of Money to “MTAS” Move the Animal Shelter
- Res. #937** Authorizes the Town Clerk to Publish and Post a Help Wanted Ad for a Maintenance Mechanic II in the Sewer District
- Res. #938** Accepts the Resignation of a Part-Time Animal Control Officer I (Maureen Schneider)
- Res. #939** Authorizes Supervisor to Release Petty Cash Monies to Receiver of Taxes
- Res. #940** Authorizes Extension of Time to Remit Real Property Taxes for Senior Citizens Receiving Enhanced Star Pursuant to Section 425 of RPTL
- Res. #941** Pays Bills