

TOWN OF RIVERHEAD

TOWN BOARD MEETING AGENDA SEAN M. WALTER, Supervisor

May 18, 2016

**John Dunleavy, Councilman
Timothy Hubbard, Councilman**

**James Wooten, Councilman
Jodi Giglio, Councilwoman**

**Diane Wilhelm, Town Clerk
Robert F. Kozakiewicz, Town Attorney**

ELECTED OFFICIALS

**Laverne Tennenberg
Paul Leszczynski
Mason E. Haas
George Woodson
Laurie Zaneski
Lori M. Hulse
Allen M. Smith**

**Chairwoman Board of Assessors
Board of Assessors
Board of Assessors
Highway Superintendent
Receiver of Taxes
Town Justice
Town Justice**

DEPARTMENT HEADS

**William Rothaar
Jefferson Murphree
Christina Kempner
Ken Testa
Chief David Hegermiller
Ray Coyne
Judy Doll
Michael Reichel
Mark Conklin**

**Accounting Department
Building/Planning Department
Community Development
Engineering Department
Police Department
Recreation Department
Senior Services
Sewer District
Water Department**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

**APPROVAL OF MINUTES OF
TOWN BOARD MEETINGS OF MAY 3, 2016**

Councilperson _____ offered to accept the minutes,
seconded by Councilperson _____

INVOCATION

Rev. Dave Cooke, Calvary Baptist Church, Riverhead

CORRESPONDENCE

- Sandra Reeve – letter referencing the Town Rental Code, as it pertains to the definition of hotel/motel tax, to support her request for exemption of J&S Summer Cottages
- Anonymous Letter requesting changes to the Town Rental Code concerning the 30 day permitted minimal rental term
- Larry Simms – letter requesting that the Town Board enact a resolution requiring that all public meetings conduct only business included on an agenda posted on the town website at least 7 days prior
- William Quinones – letter of withdrawal for a Chapter 90 (Special Event) “Native Events” that was tentatively scheduled for July 30 & 31, 2016 on the EPCAL property

REPORTS

- Tax Receiver total tax collection to date as of May 6, 2016 - \$82,709,543.21
- Tax Receiver total tax collection to date as of May 10, 2016 - \$84,915,671.84
- Tax Receiver total tax collection to date as of May 17, 2016 - \$93,246,714.58
- Town Clerk monthly report April 2016 - \$10,073.24
- Sewer District Discharge Monitoring Report April 2016
- 2015 Annual Financial Report

PUBLIC HEARINGS

- 7:05 P.M. The Consideration of a Local Law to Enact “A Local Law to Provide for the Codification of the Local Laws, Ordinances and Certain Resolutions of the Town of Riverhead into a Municipal Code to be Designated the “Code of the Town of Riverhead”**
- 7:10 P.M. Public Hearing to Hear all Interested People Wishing to be Heard on the Matter of the Petition of the J. Petrocelli Associates for an Extension of the Parking District to Include Property Known as 428 East Main Street, Riverhead, NY (SCTM #0600-129-3-13)**

2016 TOWN BOARD MEETING DATES

MEETING DATE	MEETING PLACE	MEETING TIME
January 5, 2016	Town Hall	2:00 p.m.
January 14, 2016	Town Hall	10:00 a.m.
January 20, 2016	Town Hall	7:00 p.m.
February 2, 2016	Town Hall	2:00 p.m.
February 17, 2016	Town Hall	7:00 p.m.
March 1, 2016	Town Hall	2:00 p.m.
March 15, 2016	Town Hall	7:00 p.m.
April 5, 2016	Town Hall	2:00 p.m.
April 19, 2016	Town Hall	7:00 p.m.
May 3, 2016	Town Hall	2:00 p.m.
May 18, 2016	Town Hall	7:00 p.m.
June 7, 2016	Town Hall	2:00 p.m.
June 21, 2016	Town Hall	7:00 p.m.
July 6, 2016	Town Hall	2:00 p.m.
July 19, 2016	Town Hall	7:00 p.m.
August 2, 2016	Town Hall	2:00 p.m.
August 16, 2016	Town Hall	7:00 p.m.
September 7, 2016	Town Hall	2:00 p.m.
September 20, 2016	Town Hall	7:00 p.m.
October 4, 2016	Town Hall	2:00 p.m.
October 18, 2016	Town Hall	7:00 p.m.
November 1, 2016	Town Hall	2:00 p.m.
November 15, 2016	Town Hall	7:00 p.m.
December 6, 2016	Town Hall	2:00 p.m.
December 20, 2016	Town Hall	7:00 p.m.

**RESOLUTION LIST
MAY 18, 2016**

- Res. #335 Grangebel Park A/K/A Milton Burns Park SSS Walkway Restoration Budget Adoption**
- Res. #336 Capital Project Closures**
- Res. #337 Riverhead Water District Capital Project #30123 Stoneleigh Woods – Phase IV Budget Adjustment**
- Res. #338 1044 Parkway Street Water Capital Project #30133 Budget Adoption**
- Res. #339 Peconic Care Water Capital Project #30135 Budget Adoption**
- Res. #340 2014 Nadel Drive Park Imp #70140 Capital Project Closure**
- Res. #341 Authorizing Removal of Fixed Asset Records from System**
- Res. #342 Authorizes the Town Clerk to Publish and Post Notice for a Public Hearing for a Change to the Zoning Classification of Certain Parcel Known as 9 sound Road, Wading River, (SCTM 600-049-02-020.01) from Residence B-80 (RB-80) to Hamlet Center (HC), to Classify the Action as Type II for the Purposes of SEQR, and Consider an Amendment to the Zoning Map**
- Res. #343 Supports and Endorses Pursuit of Suffolk County Downtown Revitalization Round 13 Funding for Downtown LED Lights**
- Res. #344 SEQRA Resolution Regarding Application for Suffolk County Downtown Revitalization Round 13 Funding for LED Street Lights**
- Res. #345 Authorizes Funding Application to New York State for Downtown Revitalization Initiative**
- Res. #346 Authorizes Submission of Letter of Intent and Execution of Contract by the Supervisor for Operation and Maintenance Grant Program to New York State Environmental Facilities Corporation (EFC)**
- Res. #347 Rejects Bid for 2016 Fire and Security Alarm Systems Contract and Authorizes Town Clerk to Repost and Republish the Attached Notice to Bidders**
- Res. #348 Ratifies the Appointment of a Temporary clerk to the Tax Receiver’s Office (Riane Smith)**

- Res. #349** Accepts the Retirement of an Account Clerk Typist (Lorraine Miller)
- Res. #350** Changes the Status of Part-Time Police Officers
- Res. #351** Appoints an Account Clerk Typist (Melissa Boden)
- Res. #352** Appoints an Account Clerk Typist (Karen Levasseur)
- Res. #353** Ratifies the Reinstatement and Reassignment of an Account Clerk Typist (Cheryl Kozakiewicz)
- Res. #354** Sets Salaries for 2016 Summer Personnel for the Recreation Department
- Res. #355** Appoints Seasonal Water Safety Instructors to the Recreation Department
- Res. #356** Appoints Seasonal Lifeguards to the Recreation Department
- Res. #357** Appoints Seasonal Beach Attendants to the Recreation Department
- Res. #358** Appoints a Call-In Recreation Aide to the Recreation Department (Abigail Weir)
- Res. #359** Appoints Call-In Recreation Specialist to the Recreation Department (Lawrence Loesch)
- Res. #360** Appoints Seasonal Beach Manager to the Recreation Department (Bethany Peters)
- Res. #361** Ratifies a Call-In Clerk to the Recreation Department (Caitlyn Peters)
- Res. #362** Authorizes the Selling of the Annual Beach Permits by Angelo's Deli, Baits & Barrels and Warren's Tackle Center
- Res. #363** Authorization to Publish Advertisement for Junk & Abandoned Vehicles for the Town of Riverhead
- Res. #364** Adopts a Local Law to Amend Chapter 95 Entitled, "Taxation" of the Riverhead Town Code (§95-47. Exemption for Landmarks or Properties within Historic Districts)
- Res. #365** Amends Resolution #289 Adopted on April 19, 2016 to Reflect Town Support for County of Suffolk Purchase of Approximately 11 Acres (SCTM #600-68-1-35 and p/o SCTM #600-47-1-3.3) of Vacant Land Located on Main Road, Jamesport, NY (Subject Property) Owned by TDG Jamesport Owner,

LLC as a Hamlet Park and Agreement to Improve with Parking and Trail/Path and Maintain Subject Property and Improvements

- Res. #366** Extends Bid Contract for Hauling and Disposal of Dry Cake Sludge and Grit and Screen Waste for Riverhead Sewer District
- Res. #367** Authorizes the Supervisor to Execute a Professional Services Agreement with Business Automation Services (BAS)
- Res. #368** Authorizes Town Clerk to Publish and Post Pubic Notice of Public Hearing to Consider the Designation of Certain Structure as a Landmark Pursuant to Chapter 73 Entitled, “Landmarks Preservation” of the Riverhead Town Code (Designation of Preston House as Riverhead Landmark)
- Res. #369** Amends Resolution #310 of 2016 (Old Castle Retail)
- Res. #370** Authorizes the Supervisor to Execute an Agreement Authorizing the Town to Accept Funds from Suffolk County Office for the Aging to Supplement the Town’s Expanded In-home Services for the Elderly
- Res. #371** Authorizes the Supervisor to Execute an Agreement with Kone, Inc. for Elevator Maintenance and Service at the George Young Community Center
- Res. #372** Approves the Application for Fireworks Permit of newton Carnivals (Family Festival – June 10, 2016)
- Res. #373** Approves Chapter 90 Application of North Brookhaven Chamber of Commerce (“22nd Annual Duck Pond Day” – Sunday, June 5, 2016)
- Res. #374** Approves Chapter 90 Application of Peconic Bay Medical Center (Family Festival – June 10th through June 12th, 2016)
- Res. #375** Authorization to Publish Advertisement for Snack Vendors for the Town of Riverhead
- Res. #376** Declares Campo Brothers in Default in connection with the Subdivision Entitled “Cedar Cove”
- Res. #377** Ratifies Removal of Bunker
- Res. #378** Extends Bid Contract for Well and Pump Testing for the Riverhead Water District
- Res. #379** Extends Bid for Quick Lube Maintenance for Use in the Riverhead Water District

- Res. #380** **Extends Contract for Well and Pump Emergency Services for the Riverhead Water District**

- Res. #381** **Extends Bid Contract for Corrosion Control Chemical for the Town of Riverhead**

- Res. #382** **Approves Change Order No. 2 Installation of Water Mains & Appurtenances Stoneleigh Woods – Phase 4 Final construction Cost – Riverhead Water District**

- Res. #383** **Pays Bills**