

TOWN OF RIVERHEAD

TOWN BOARD MEETING AGENDA SEAN M. WALTER, Supervisor

October 4, 2016

**John Dunleavy, Councilman
Timothy Hubbard, Councilman**

**James Wooten, Councilman
Jodi Giglio, Councilwoman**

**Diane Wilhelm, Town Clerk
Robert F. Kozakiewicz, Town Attorney**

ELECTED OFFICIALS

Laverne Tennenberg	Chairwoman Board of Assessors
Paul Leszczynski	Board of Assessors
Mason E. Haas	Board of Assessors
George Woodson	Highway Superintendent
Laurie Zaneski	Receiver of Taxes
Lori M. Hulse	Town Justice
Allen M. Smith	Town Justice

DEPARTMENT HEADS

William Rothaar	Accounting Department
Jefferson Murphree	Building/Planning Department
Christina Kempner	Community Development
Drew Dillingham	Engineering Department
Chief David Hegermiller	Police Department
Ray Coyne	Recreation Department
Judy Doll	Senior Services
Michael Reichel	Sewer District
Mark Conklin	Water Department

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF MINUTES OF

**Town Board Meeting of September 20, 2016 and
Special Town Board Meeting of September 22, 2016**

Councilperson _____ offered to accept the minutes,
seconded by Councilperson _____

INVOCATION

Rev. Dr. Sean B. Murray, First Congregational Church, Riverhead

GUESTS

Ava Occhiogrosso is our Supervisor of the Day

**Three newly appointed Town of Riverhead Police Officers to be sworn in
Kaley Castantine, Michael G. Kitz and Eduardo M. Nava**

CORRESPONDENCE

Jamesport-South Jamesport Civic Association letter expressing concerns and suggestions as to traffic conditions during the Columbus Day Holiday Weekend and End of Year Agri-tourism Events

Peter Danowski, attorney for "Farm Country Kitchen" - letter seeking to gain approval for proposed Site Plan Application providing parking for patrons.

FIRE DISTRICTS

- **Jamesport, Riverhead, Manorville and Wading River Fire Districts submitted their proposed 2017 budgets**

REPORTS

- **Sewer District Discharge Monitoring Report**
- **Riverhead IDA proposed 2017 budget**

TOWN BUDGET

2017 Tentative Town Budget Delivered to the Town Board by the Town Clerk

PUBLIC HEARINGS

- 2:05 P.M.** The Consideration of a Local Law to Amend Chapter 289 “Vehicles, Traffic and Parking Regulations” of the Riverhead Town Code (§289-2. Stop and yield intersections; railroad crossings; parking fields – Meetinghouse Creek Road, Peconic Bay Blvd.)
- 2:10 P.M.** The Consideration of a Local Law to Amend Chapter 289 “Vehicles, Traffic and Parking Regulations” of the Riverhead Town Code (§289-10. Parking prohibited – Meetinghouse Creek Road, Peconic Bay Blvd)
- 2:10 P.M.** The Consideration of a Local Law to Amend Chapter 103, Entitled “Town Officers and Employees” of the Riverhead Town Code, Article V; Zoning Officer
- 2:10 P.M.** The Consideration of a Local Law to Amend Chapter 105, Entitled “Boards, Commissions and Councils” of the Riverhead Town Code
- 2:10 P.M.** The Consideration of a Local Law to Amend Chapter 219, Entitled “Coastal Erosion Hazard Areas” of the Riverhead Town Code
- 2:10 P.M.** The Consideration of a Local Law to Amend Chapter 301, Entitled “Zoning and Land Development” of the Riverhead Town Code, (Article I, Article XLIX, Article LVI - Building and Planning Administrator and Chief Building Inspector)
- 2:15 P.M.** The Consideration of a Local Law to Amend Community Preservation Fund Project Plan to Include a “Project Plan for Water Quality Improvement Projects”
- 2:20 P.M.** The Consideration of an Application for Site Plan Approval from J. Petrocelli Development Associates/Joseph Petrocelli to Convert an Existing Two-Story Building for Use as a Restaurant with Bar at 428 East Main St., Riverhead (SCTM #600-129-3-13)
- 2:20 P.M.** The Consideration of an Application for Special Permit from J. Petrocelli Development Associates/Joseph Petrocelli to Convert an Existing Two-Story Building for Use as a Restaurant with Bar at 428 East Main St., Riverhead (SCTM #600-129-3-13)

2016 TOWN BOARD MEETING DATES

MEETING DATE	MEETING PLACE	MEETING TIME
January 5, 2016	Town Hall	2:00 p.m.
January 14, 2016	Town Hall	10:00 a.m.
January 20, 2016	Town Hall	7:00 p.m.
February 2, 2016	Town Hall	2:00 p.m.
February 17, 2016	Town Hall	7:00 p.m.
March 1, 2016	Town Hall	2:00 p.m.
March 15, 2016	Town Hall	7:00 p.m.
April 5, 2016	Town Hall	2:00 p.m.
April 19, 2016	Town Hall	7:00 p.m.
May 3, 2016	Town Hall	2:00 p.m.
May 18, 2016	Town Hall	7:00 p.m.
June 7, 2016	Town Hall	2:00 p.m.
June 21, 2016	Town Hall	7:00 p.m.
July 6, 2016	Town Hall	2:00 p.m.
July 19, 2016	Town Hall	2:00 p.m.
August 2, 2016	Town Hall	2:00 p.m.
August 16, 2016	Town Hall	7:00 p.m.
September 7, 2016	Town Hall	2:00 p.m.
September 20, 2016	Town Hall	7:00 p.m.
October 4, 2016	Town Hall	2:00 p.m.
October 18, 2016	Town Hall	7:00 p.m.
November 1, 2016	Town Hall	2:00 p.m.
November 15, 2016	Town Hall	7:00 p.m.
December 6, 2016	Town Hall	2:00 p.m.
December 20, 2016	Town Hall	7:00 p.m.

RESOLUTION LIST

OCTOBER 4, 2016

- Res. #735 Authorizing Removal of Fixed Asset Records from System
- Res. #736 2013 Millbrook Gables Playground Budget Adjustment
- Res. #737 2015 General Fund Budget Adjustment
- Res. #738 2016 Skate Park Project at Stotzky Park Budget Adjustment
- Res. #739 Riverhead Water District Capital Project Closure #30133
- Res. #740 Capital Project Closure #40104
- Res. #741 Capital Project Closure #42054
- Res. #742 Basketball Court Project at South Jamesport Budget Adoption
- Res. #743 Amends Resolution #253, Adopted on April 19, 2016 EPCAL Playground – Budget Amendment
- Res. #744 Accepts Highway Superintendent’s Personnel Report & Request for Town Board Resolution to Effectuate Personnel Request (Thomas Vance)
- Res. #745 Authorizes Publication of Help Wanted Advertisement for an Auto Mechanic II
- Res. #746 Appoints a Cook (Joanna Sawaya)
- Res. #747 Appoints an Administrative Assistant (Emily Toth)
- Res. #748 Accepts the Retirement of a Senior Account Clerk Typist (Joanne Krajewski)
- Res. #749 Accepts the Resignation of a Network and Systems Technician (Martin Lynch)
- Res. #750 Authorizes the Town Clerk to Publish and Post Notice for a Public Hearing for a Special Permit for Country Wood Village (Gendot Associates, Inc.)
- Res. #751 Authorizes the Town Clerk to Publish and Post Notice for a Public Hearing for a Special Permit for North Fork Auto Body
- Res. #752 Authorization to Publish Advertisement for Fertilizer & Lawn Chemicals

- Res. #753 Authorization to Publish Advertisement for Town Wide Printing**
- Res. #754 Awards Bid for Truck Parts**
- Res. #755 Ratifies the Appointment of a Call-In Assistant Recreation Leader to the Recreation Department (Melissa Muller)**
- Res. #756 Appoints Call-In Recreation Aide to the Recreation Department (Joseph Ryan)**
- Res. #757 Appoints a Call-In Recreation Specialist to the Recreation Department (Jaclyn Zilnicki)**
- Res. #758 Ratifies the Appointment of Call-In Personnel to the Recreation Department**
- Res. #759 Authorizes Town Clerk to Publish and Post Notice of Public Hearing to Consider the Adoption of the 2017 Preliminary Annual Budget for the Town of Riverhead**
- Res. #760 Authorizes Town Clerk to Publish and Post a Public Notice for a Public Hearing Regarding an Alleged Unsafe Structure Located at 212 Trout Brook Lane, Riverhead, Suffolk County, New York, SCTM #600-85-2-095.019 Pursuant to Chapter 217, Part 4, of the Riverhead Town Code**
- Res. #761 Amends Resolution #683 of 2016 (29 Lewis Street Board Up Order)**
- Res. #762 Approves the Chapter 255 Application of Costco Wholesale #785 (Retail Sale of Christmas Trees to Warehouse Members)**
- Res. #763 Approves the Chapter 255 Application of HTBAD Inc. (“Happy Fest – Obstacle Course & Festival” – Saturday, October 15, 2016)**
- Res. #764 Authorizes Town Clerk to Publish and Post a Public Notice for a Local Law to Consider Amendments to Chapter 273 Entitled “Solid Waste” of the Riverhead Town Code**
- Res. #765 Authorizes Settlement with Harold Newman and with National Liability & Fire Insurance Co. for Property Damage to the Town of Riverhead Highway Street Sweeper**
- Res. #766 Ratifies Issuance of a Letter by the Supervisor to the Suffolk County Department of Health Services Allowing the Use of Pine Barrens Credits Originated from Property Located in Riverhead (Farmingville Associates)**

- Res. #767 Approves Chapter 255 Application of Railroad Museum of Long Island ('Toy Train Play Days' – October 8th and 9th, 2016)**
- Res. #768 Town Board Authorizes Town Clerk to Publish and Post Notice for the Town Board to Classify the Action as Type I Action Pursuant to SEQRA, Request Lead Agency Status, Consider an Amendment to the Comprehensive Plan and Zoning Map and to Change the Zoning Classification of Certain Parcels from Shopping Center (SC) to Hospital (H) Zoning Use District Along Roanoke Avenue, Riverhead, New York**
- Res. #769 Authorizes Town Clerk to Publish and Post Public Notice to Consider a Local Law to Amend Chapter 301 Entitled "Zoning and Land Development" of the Riverhead Town Code**
- Res. #770 Authorizes Town Clerk to Publish and Post Public Notice to Consider a Local Law to Amend Chapter 301 Entitled "Zoning and Land Development" of the Riverhead Town Code**
- Res. #771 Accepts Resignation of Member from the Architectural Review Board (Richard Searles)**
- Res. #772 Appoints Member to the Architectural Review Board (Kelly Shauger)**
- Res. #773 Amends Resolution #720 of 2016 (Approves the Chapter 255 Application of Sport Car Club of America New York Region – Solo Driving Event)**
- Res. #774 Pays Bills**