

# ***TOWN OF RIVERHEAD***

## **TOWN BOARD MEETING AGENDA SEAN M. WALTER, Supervisor**

**December 05, 2017**

**John Dunleavy, Councilman  
Timothy Hubbard, Councilman**

**James Wooten, Councilman  
Jodi Giglio, Councilwoman**

**Diane Wilhelm, Town Clerk  
Robert F. Kozakiewicz, Town Attorney**

### **ELECTED OFFICIALS**

<b>Laverne Tennenberg</b>	<b>Chairwoman Board of Assessors</b>
<b>Paul Leszczynski</b>	<b>Board of Assessors</b>
<b>Mason E. Haas</b>	<b>Board of Assessors</b>
<b>George Woodson</b>	<b>Highway Superintendent</b>
<b>Laurie Zaneski</b>	<b>Receiver of Taxes</b>
<b>Lori M. Hulse</b>	<b>Town Justice</b>
<b>Allen M. Smith</b>	<b>Town Justice</b>

### **DEPARTMENT HEADS**

<b>William Rothaar</b>	<b>Accounting Department</b>
<b>Jefferson Murphree</b>	<b>Building/Planning Department</b>
<b>Dawn Thomas</b>	<b>Community Development</b>
<b>Drew Dillingham</b>	<b>Engineering Department</b>
<b>Chief David Hegermiller</b>	<b>Police Department</b>
<b>Ray Coyne</b>	<b>Recreation Department</b>
<b>Judy Doll</b>	<b>Senior Services</b>
<b>Michael Reichel</b>	<b>Sewer District</b>
<b>Mark Conklin</b>	<b>Water Department</b>

## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

### **APPROVAL OF MINUTES OF**

**Town Board Meeting of November 21, 2017**

Councilperson \_\_\_\_\_ offered to accept the minutes,  
seconded by Councilperson \_\_\_\_\_

### **INVOCATION**

Rev. Dr. Sean B. Murray, First congregational Church, Riverhead UCC

### **PROCLAMATIONS, AWARDS and GUESTS**

Harriet Haas will join us to sing holiday songs

### **APPLICATIONS and EVENTS**

December 9, 2017 – Starting at 3PM in the downtown area the Riverhead Lion's Club will host their Annual Santa Parade combined with the Riverhead Business Improvement District Annual Bonfire.

### **REPORTS**

- Town Clerk November Monthly Report - \$9,256.20
- Building Department November Monthly Report - \$305,504.75

## **PUBLIC HEARINGS**

- 2:00 P.M. The Consideration of a Proposed Local Law to Amend Chapter 217 of the Riverhead Town Code Entitled “Buildings, Building Construction and Improvements and Housing Standards” (Part 5, Housing Standards, Article XV Penalties)**
- 2:05 P.M. The Consideration of a Proposed Local Law to Amend Chapter 301 of the Riverhead Town Code Entitled “Zoning and Land Development” (Article LII. Commercial Solar Energy Production Systems)**
- 2:10 P.M. Public Hearing on the Question of the Improvement of the Facilities of the Riverhead Sewer District for Proposed Fuel Facility – Sewer Main Relocation at 841 Old Country Road**
- 2:15 P.M. The Consideration of a Proposed Local Law to Amend Chapter 279 of the Riverhead Town Code Entitled “Taxation” (Article IX, Exemption for Cold War Veterans)**

## 2017 TOWN BOARD MEETING DATES

MEETING DATE	MEETING PLACE	MEETING TIME
January 4, 2017	Town Hall	2:00 p.m.
January 18, 2017	Town Hall	7:00 p.m.
February 7, 2017	Town Hall	2:00 p.m.
February 22, 2017	Town Hall	7:00 p.m.
March 7, 2017	Town Hall	2:00 p.m.
March 21, 2017	Town Hall	7:00 p.m.
April 4, 2017	Town Hall	2:00 p.m.
April 18, 2017	Town Hall	7:00 p.m.
May 2, 2017	Town Hall	2:00 p.m.
May 17, 2017	Town Hall	7:00 p.m.
June 6, 2017	Town Hall	2:00 p.m.
June 20, 2017	Town Hall	7:00 p.m.
July 5, 2017	Town Hall	2:00 p.m.
July 18, 2017	Town Hall	2:00 p.m.
August 1, 2017	Town Hall	2:00 p.m.
August 15, 2017	Town Hall	7:00 p.m.
September 6, 2017	Town Hall	2:00 p.m.
September 19, 2017	Town Hall	7:00 p.m.
October 3, 2017	Town Hall	2:00 p.m.
October 17, 2017	Town Hall	7:00 p.m.
November 8, 2017	Town Hall	2:00 p.m.
November 21, 2017	Town Hall	7:00 p.m.
December 5, 2017	Town Hall	2:00 p.m.
December 19, 2017	Town Hall	7:00 p.m.

## **TOWN BOARD RESOLUTION LIST**

**DECEMBER 5, 2017**

- Res. #889 Calverton District Rte 25 LLC Water Capital Project Budget Adoption**
- Res. #890 General Fund Budget Adjustments**
- Res. #891 Riverhead Commons Development Riverhead Sewer District Capital Improvement Project Budget Adoption**
- Res. #892 General Fund – Police Budget Adjustment**
- Res. #893 Authorizes the Filing of an Application Supplement for an Electronic Waste Assistance Grant Under the New York State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and Signing of the Associated State Contract, Under the Appropriate Laws of New York State**
- Res. #894 Ratifies Authorization of Town Supervisor to Execute Change Order No. 1 for the Water District Roof Replacement**
- Res. #895 Accepts the Retirement of a Police Sergeant (Brian Gleason)**
- Res. #896 Accepts the Retirement of a Detective (Frank Hernandez)**
- Res. #897 Accepts the Retirement of Purchasing Agent (Mary Ann Tague)**
- Res. #898 Grants Special Permit for North Fork Brewing Company to Establish a Microbrewery with Associated Tasting Room and Retail Space at 214 East 2<sup>nd</sup> Street, Riverhead**
- Res. #899 Approves Participation in Peconic Land Trust Grant Application**
- Res. #900 Authorizes the Supervisor to Execute a License Agreement with Broadcast Music, Inc. (BMI)**
- Res. #901 Resolution to Extend Professional Services Agreement with Cushman & Wakefield of Long Island, Inc. for Real Estate Brokerage Services for Marketing, Sale or Lease of Property at EPCAL**
- Res. #902 Amends Policy Regarding Invocations before Opening Town Board Meetings**

- Res. #903** Ratifies Execution of an amendment to the Professional Services Agreement with Business Automation Services (BAS) for Tax Collection System Software
- Res. #904** Ratifies the Cancellation of Credit Card/Debit Card/Electronic Check Payment Processing Services by EVO EZPay and Systems East, Inc. Regarding Real Property Tax Payments
- Res. #905** Establishes Time of Regular Meetings of the Town Board
- Res. #906** Authorizes Extension of Time to Remit Real Property Taxes for Senior Citizens Receiving Enhanced STAR Pursuant to Section 425 or Section 467 of NYS RPTL
- Res. #907** Grants Special Permit for Jeffrey Nazar Expansion of a Non-Conforming Professional Office Use
- Res. #908** Resolution Approving Agreement (Commercial Sewer District Extension “Jaral East End Hotel Corporation May & Plan”)
- Res. #909** Authorizes Appointment of Third Party Administrator Processing and Payment of General Liability Claims and Workers compensation Claims and Related Medical Claims for 2018
- Res. #910** Extends Contract with Arthur J. Gallagher & co. Risk Management Services for the Implementation of the Insurance Program 2018