

TOWN OF RIVERHEAD

TOWN BOARD MEETING AGENDA SEAN M. WALTER, Supervisor

June 6, 2017

**John Dunleavy, Councilman
Timothy Hubbard, Councilman**

**James Wooten, Councilman
Jodi Giglio, Councilwoman**

**Diane Wilhelm, Town Clerk
Robert F. Kozakiewicz, Town Attorney**

ELECTED OFFICIALS

Laverne Tennenberg	Chairwoman Board of Assessors
Paul Leszczynski	Board of Assessors
Mason E. Haas	Board of Assessors
George Woodson	Highway Superintendent
Laurie Zaneski	Receiver of Taxes
Lori M. Hulse	Town Justice
Allen M. Smith	Town Justice

DEPARTMENT HEADS

William Rothaar	Accounting Department
Jefferson Murphree	Building/Planning Department
Dawn Thomas	Community Development
Drew Dillingham	Engineering Department
Chief David Hegermiller	Police Department
Ray Coyne	Recreation Department
Judy Doll	Senior Services
Michael Reichel	Sewer District
Mark Conklin	Water Department

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF MINUTES OF

Town Board Meeting of May 17, 2017

Councilperson _____ offered to accept the minutes,
seconded by Councilperson _____

INVOCATION

Rev. Dr. Sean B. Murray, First Congregational Church, Riverhead

GUESTS

Harriet Haas will join us to sing Flag Day songs

REPORTS

Tax Receiver total tax collection to date as of May 17, 2017 - \$98,964,906.78
Tax Receiver total tax collection to date as of May 24, 2017 - \$123,552,311.61
Tax Receiver total tax collection to date as of May 31, 2017 - \$132,905,715.86
Town Clerk May 2017 monthly report - \$11,375.69

FIRE DISTRICTS

Jamesport Fire District Financial Statements – December 31, 2016

CORRESPONDENCE

Nassau & Suffolk Taxi Owners Assoc. – 2 letters with opinions and comments on Transportation Network Companies (TNC) (Uber & Lyft)

Greater Calverton Civic Assoc. – letter supporting the hiring of outside counsel concerning the sale of EPCAL property to Luminati and the suggestion that the Town eliminate housing as a use in the zoning code

Phil Barbato – letter outlining questions and concerns regarding the proposed sale of land at EPCAL to Luminati

Kathleen McGraw – letter expressing concerns as to the proposed sale of land at EPCAL to Luminati

Roseann Wessel – letter supporting short term rentals of less than 29 days and encouraging the Town Board to overturn the 29+ day minimum for rental dwelling units

Jason Safford – letter encouraging the Town to repeal the law limiting rental dwelling units to a 29+ day minimum

3 letters opposing short term rentals (Ellen Prunella, Richard Gibney, Wading River Beach Club) WRBC

PUBLIC HEARINGS

2:05 P.M. The Consideration of a Local Law to Amend Chapter 289 “Vehicles, Traffic and Parking Regulations” of the Riverhead Town Code, Article VI. Penalties (§289-29. Penalties for Offenses)

2:10 P.M. The Consideration of a Local Law to Amend Chapter 289 “Vehicles, Traffic and Parking Regulations” of the Riverhead Town Code, Article IV. Parking, standing and stopping (§289-10. Parking prohibited – Baywood Drive)

2017 TOWN BOARD MEETING DATES

MEETING DATE	MEETING PLACE	MEETING TIME
January 4, 2017	Town Hall	2:00 p.m.
January 18, 2017	Town Hall	7:00 p.m.
February 7, 2017	Town Hall	2:00 p.m.
February 22, 2017	Town Hall	7:00 p.m.
March 7, 2017	Town Hall	2:00 p.m.
March 21, 2017	Town Hall	7:00 p.m.
April 4, 2017	Town Hall	2:00 p.m.
April 18, 2017	Town Hall	7:00 p.m.
May 2, 2017	Town Hall	2:00 p.m.
May 17, 2017	Town Hall	7:00 p.m.
June 6, 2017	Town Hall	2:00 p.m.
June 20, 2017	Town Hall	7:00 p.m.
July 5, 2017	Town Hall	2:00 p.m.
July 18, 2017	Town Hall	2:00 p.m.
August 1, 2017	Town Hall	2:00 p.m.
August 15, 2017	Town Hall	7:00 p.m.
September 6, 2017	Town Hall	2:00 p.m.
September 19, 2017	Town Hall	7:00 p.m.
October 3, 2017	Town Hall	2:00 p.m.
October 17, 2017	Town Hall	7:00 p.m.
November 8, 2017	Town Hall	2:00 p.m.
November 21, 2017	Town Hall	7:00 p.m.
December 5, 2017	Town Hall	2:00 p.m.
December 19, 2017	Town Hall	7:00 p.m.

Public Hearings for Riverhead Town Board Meeting
Tuesday, June 6, 2017 at 2:00 P.M.

2:05 P.M. The Consideration of a Local Law to Amend Chapter 289 “Vehicles, Traffic and Parking Regulations” of the Riverhead Town Code, Article VI. Penalties (§289-29. Penalties for Offenses)

**TOWN OF RIVERHEAD
PUBLIC NOTICE**

PLEASE TAKE NOTICE, that a public hearing will be held on the 6th day of June, 2017 at 2:05 p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, to consider a proposed local law to amend Chapter 289 of the Riverhead Town Code entitled, "Vehicles, Traffic and Parking Regulations" as follows:

Chapter 289
Vehicles, Traffic and Parking Regulations
Part 1
ARTICLE VI
Penalties

§289-29 Penalties for offenses.

- A. Every person convicted of a traffic infraction for a violation of any provision of this Part 1 which is not a violation of any provision of the Vehicle and Traffic Law of the State of New York shall, for a first conviction thereof, be punished by a fine of not more than ~~\$100~~ \$40 or by imprisonment for not more than 15 days, or by both such fine and imprisonment, and shall be deemed a violation; for a second conviction within 18 months thereafter, such person shall be punished by a fine of not more than \$250 or by imprisonment for not more than 20 days, or by both such fine and imprisonment; upon a third or subsequent conviction within 18 months after the first conviction, such person shall be punished by a fine of not more than \$500 or by imprisonment for not more than 30 days, or by both such fine and imprisonment.

- B. Except for parking tickets issued under Vehicle and Traffic Law § 1203-a and/or Article VII of Chapter 289 of the Code of the Town of Riverhead, persons cited on a Town parking summons for a violation of this Part 1, permit parking or parking-related violations shall be subject to a fine of ~~\$35~~ \$100 and shall answer and/or appear on or before the designated return date. ~~Persons failing to appear on or before the designated return date shall be subject to the following surcharges in addition to the prescribed fines:~~

~~(1) For failing to answer and/or appear within 30 days of return date: \$20.~~

~~(2) For failing to answer and/or appear within 60 days: an additional \$20 in addition to the surcharge imposed in Subsection B(1) above.~~

~~(3) For failing to answer and/or appear within 90 days of the return date: an additional \$20 in addition to the surcharges imposed in Subsection B(1) and (2) above.~~

C. Failure to answer summons.

Upon the failure of a person or owner of a vehicle to appear or answer, on or before the return period or any subsequent adjourned date, a summons or summonses charging that said person or owner permitted a vehicle in violation of provisions of this Chapter of the code of the Town of Riverhead, late penalties shall be imposed as follows:

1. If the aforementioned fine shall not be paid within thirty (30) days from the date summons was issued, a late penalty equal to the original fine shall be added to the fine; and
2. If the fine is still not paid within sixty (60) days from the date the summons was issued, an additional late penalty in an amount equal to the original fine shall be added to all fines and penalties previously assessed; and
3. If the fine is still not paid within ninety (90) days from the date the summons was issued, an additional penalty of thirty (\$30.00) dollars shall be added to all other fines and penalties previously assessed.

- Underline represents addition(s)
- Overstrike represents deletion(s)

Dated: Riverhead, New York
May 2, 2017

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

DIANE M. WILHELM, Town Clerk

Public Hearings for Riverhead Town Board Meeting
Tuesday, June 6, 2017 at 2:00 P.M.

2:10 P.M. The Consideration of a Local Law to Amend Chapter 289 “Vehicles, Traffic and Parking Regulations” of the Riverhead Town Code, Article IV. Parking, standing and stopping (§289-10. Parking prohibited – Baywood Drive)

**TOWN OF RIVERHEAD
PUBLIC NOTICE**

PLEASE TAKE NOTICE, that a public hearing will be held on the 6th day of June, 2017 at 2:10 p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, to consider a proposed local law to amend Chapter 289 of the Riverhead Town Code entitled, "Vehicles, Traffic and Parking Regulations" as follows:

Chapter 289
VEHICLES, TRAFFIC AND PARKING REGULATIONS
ARTICLE IV
Parking, Standing and Stopping

§ 289-10. Parking prohibited.

The parking of vehicles is hereby prohibited in the locations as follows:

Name of Street	Side	Location
<u>Baywood Drive</u>	<u>Both</u>	<u>From a point at its intersection with Sound Avenue in a northerly direction for a distance of 300 feet</u>

- Underline represents addition(s)

Dated: Riverhead, New York
May 17, 2017

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

DIANE M. WILHELM, Town Clerk

Left open for written comment until _____

JUNE 6, 2017

CDA RESOLUTION LIST:

CDA

Res. #10 Adopts Amendment to Rules and Procedures of the Riverhead Community Development Agency for Designation of a Person, Firm or Corporation as a Qualified and Eligible Sponsor Pursuant to Article 15 of the General Municipal Law

TOWN BOARD RESOLUTION LIST:

Res. #398 Riverhead Water District Bench Strength Partners Installment Payment Budget Adjustment

Res. #399 Plant 10 Variable Frequency Drive Installation Budget Adjustment

Res. #400 2017 CHIPS Road Resurfacing Capital Project Budget Adoption

Res. #401 Highway Capital Project Extreme Winter Recovery (EWR) Program Budget Adoption

Res. #402 Highway Capital Project Pave NY Program Budget Adoption

Res. #403 Anti-Bias Task Force Initiative Budget Adoption

Res. #404 Community Development Agency Budget Adjustment

Res. #405 NERP Holdings & Acquisitions LLC (Tractor Supply) Water Main Extension Water Capital Project Budget Adoption

Res. #406 Riverhead Central School District Service Stub Installation Water Capital Project Budget Adoption

Res. #407 Engineering Fees for the Installation of an 8" Pressure Reducing Valve Budget Adoption

Res. #408 2017 Wading River Playground Budget Adoption

Res. #409 General Fund – Senior Parking Lot Budget Adjustment

Res. #410 Authorizes Attendance at the Cyber Security Conference

Res. #411 Authorizes Funding Application to New York State for Downtown Revitalization Initiative

Res. #412 Authorizes Town Clerk to Publish and Post Attached Notice to Bidders for Street Light and Traffic Signal Maintenance Repair Parts

Res. #413 Authorizes Town Clerk to Publish and Post the Attached Notice to Bidders for Disposal of Town Generated Construction and Demolition Material

- Res. #414** Authorizes the Town Clerk to Publish and Post the Attached Notice to Bidders for Town Hall West LED Light Fixtures
- Res. #415** Authorizes Highway Superintendent to Attend 2017 APWA PWX Conference
- Res. #416** Terminates a Leave of Absence and Ratifies the Reappointment of Part-Time Police Officers to Active Duty Status
- Res. #417** Appoints Temporary Part-Time Water Treatment Plant Operators (Paul Bokee, David Heerbrandt)
- Res. #418** Accepts the Resignation of a Part-Time Police Officer (Robert Stevens)
- Res. #419** Appoints Seasonal Beach Attendants to the Recreation Department
- Res. #420** Appoints Park Attendants to the Recreation Department
- Res. #421** Appoints a Call-In Assistant Recreation Leader to the Recreation Department (Eileen Kennedy)
- Res. #422** Appoints Seasonal Lifeguards to the Recreation Department
- Res. #423** Appoints a Call-In Assistant Recreation Leader to the Recreation Department (Laurie McKillop)
- Res. #424** Ratifies the Appointment of a Call-In Assistant Recreation Leader I to the Recreation Department (Albert Tangredi)
- Res. #425** Appoints Seasonal Recreation Aides to the Recreation Department
- Res. #426** Appoints Seasonal Recreation Leaders to the Recreation Department
- Res. #427** Appoints Seasonal Recreation Staff to the Recreation Department
- Res. #428** Appoints a Call-In Registered Nurse to the Recreation Department (Audry Luciano)
- Res. #429** Appoints a Call-In Registered Nurse to the Recreation Department (Catherine Seuling)
- Res. #430** Adopts Cellular Phone Policy and Usage Agreement for the Town of Riverhead
- Res. #431** Adopts a Local Law Amending Chapter 289 Entitled, "Vehicles, Traffic and Parking Regulations" of the Riverhead Town Code (§289-10. Parking prohibited. – Peconic Bay Boulevard)

- Res. #432** Authorizes the Supervisor to Execute an Addendum to Agreement with Lockwood, Kessler & Bartlett, Inc. for Engineering Services for South Jamesport Avenue Road and Drainage Improvements
- Res. #433** Authorizes the Supervisor to Execute an Addendum to Agreement with L.K. McLean Associates, Inc. for Survey of Southeast Portion of EPCAL Bicycle Path
- Res. #434** Authorization to Publish Advertisement for Residential Solid Waste Collection and Disposal Services for the Riverhead Refuse and Garbage District
- Res. #435** Ratifies Amendment to Resolution #63 Authorizing the Acceptance of Donations(s) from a Committee Organized for the Purpose of Scheduling and Hosting Events to Display, Promote and Celebrate the 225th Anniversary of the Town of Riverhead and Authorizes the Financial Administrator to Establish and Manage a Trust and Agency Fund
- Res. #436** Approves the Application for Fireworks Permit of Riverhead Business Improvement District Management Association (Monday, July 3, 2017)
- Res. #437** Ratifies the Approval of Chapter 255 Application of North Brookhaven Chamber of Commerce (“23rd Annual Duck Pond Day” – Sunday, June 4, 2017)
- Res. #438** Approves the Chapter 255 Application of Bishop McGann – Mercy High School (“Run for the Bus” 5K Run – Saturday, September 30, 2017)
- Res. #439** Approves the Chapter 255 Application of Old Steeple Community Church (Annual Antique Fair – Saturday, August 26, 2017)
- Res. #440** Approves the Chapter 255 Application of Abate of NY Long Island Chapter (Veteran’s Appreciation Run – Sunday, June 11, 2017)
- Res. #441** Denies Chapter 255 “Special Events” Application of Rugged Races LLC D/B/A Rugged Maniac “5K Obstacle Course and Festival”
- Res. #442** Authorizes Settlement of Legal Action in the Matter of Town of Riverhead v. David C. Sayer, Et Al. (86 Creek Road, Wading River, New York)
- Res. #443** Authorizes Settlement of Legal Action in the Matter of Town of Riverhead v. Wayne Wadington, Et Al. (125 Creek Road, Wading River, New York)
- Res. #444** Authorizes Town Clerk to Publish and Post Public Notice of Public Hearing to Consider a Proposed Local Law for an Amendment of Chapter 289 “Vehicles, Traffic and Parking Regulations” of the Riverhead Town Code (§289-23. Parking for handicapped person.)

- Res. #445** Ratifies Execution of Agreement with ABC Studios for Violet Film Series (Utilize Parking for “Violet – Season 2 Netflix Film)
- Res. #446** Authorizes Town Clerk to Publish and Post Public Notice to Consider a Local Law to Add a New Chapter 250 Entitled “Municipal Building Energy Benchmarking” of the Riverhead Town Code
- Res. #447** Approves Agreement Between Winship Media LLC and the Town of Riverhead (Utilize parking police personnel and police cars – 2017 New York Wine & Food)
- Res. #448** Accepts Resignation of Member from the Mobile/Manufactured Home Task Force (George Baake)
- Res. #449** Authorizes Notice to Bidders Installation of Water Mains and Appurtenances Water District System Improvements Riverhead Water District Project No.: RDWD 16-53
- Res. #450** Authorizes Notice to Bidders Installation of Emergency Generators at Plants No. 1 & 16 Riverhead Water District Project No.: RDWD 16-08
- Res. #451** Authorizes Notice to Bidders Annual Hydrant Painting & Maintenance Contract Riverhead Water District Project No.: RDWD 17-01
- Res. #452** Appoints Deputy Town Attorney (Erik C. Howard)
- Res. #453** Setting Terms and Conditions of Employment for Deputy Town Attorney Erik C. Howard
- Res. #454** Authorizes the Supervisor to Execute an Agreement with Columbia School Arts (Utilize police personnel and police cars for “The Run” series)
- Res. #455** Pays Bills
- Res. #456** Awards Bid for Well & Pump Service for the Riverhead Water District
- Res. #457** Authorizes Settlement with Travelers Insurance Company for Property Damage to the Town of Riverhead 2013 Ford Taurus Patrol Car