

*Barbara Grattan*

**TOWN BOARD MEETING  
AGENDA  
ROBERT F. KOZAKIEWICZ, Supervisor**

**October 7<sup>th</sup>, 2003**

**Edward Densieski, Councilman  
James Lull, Councilman**

**Barbara Blass, Councilwoman  
Rose Sanders, Councilwoman**

**Barbara Grattan, Town Clerk  
Dawn Thomas, Town Attorney**

**ELECTED OFFICIALS**

**Laverne Tennenberg  
Madelyn Sendlewski  
Paul Leszczynski  
Mark Kwasna  
Maryann Wowak Heilbrunn  
Richard Ehlers  
Allen M. Smith**

**Chairwoman Board of Assessors  
Board of Assessors  
Board of Assessors  
Highway Superintendent  
Receiver of Taxes  
Town Justice  
Town Justice**

**DEPARTMENT HEADS**

**John J. Hansen  
Leroy E. Barnes, Jr.  
Andrea Lohneiss  
Ken Testa  
Richard Hanley  
Chief David Hegermiller  
Judy Doll  
John Reeve  
Michael Reichel  
Gary Pendzick**

**Accounting Department  
Building Department  
Community Development  
Engineering Department  
Planning Department  
Police Department  
Senior Services  
Sanitation Department  
Sewer District  
Water Department**

**Call to Order and Salute to the Flag  
Approves Minutes of September 17<sup>th</sup>, 2003  
and Special Board Meetings of September 25<sup>th</sup> & 29<sup>th</sup>.**

Gull Offered the minutes to be approved, which was  
seconded by Densinski

*abstain  
4 yes*

**SUPERVISOR OF THE DAY  
DAKOTA SCHMITT**

**REPORTS**

**Receiver of Taxes: Monthly Utility Collections Report for  
September: Total Collected: \$335,762.60**

**Town Clerk: Monthly Report for September, 2003  
Total Collected: \$11,334.21**

**Building Dept.: Monthly report for September, 2003  
Total Collected: \$103,375.00**

**Sewer Dept.: Discharge Monitoring Report for  
August, 2003.**

**Animal Control: 9 Month Statistics Report**

**Jamesport &  
Wading River: Budget Reports**

# APPLICATIONS

## SHOWS & EXHIBITION PERMITS:

ABBESS FARM L.T.D.-OCT. 25-29<sup>TH</sup> - CORN MAZE &  
PUMPKIN PICKING

COOPERAGE INN-OCT. 4<sup>TH</sup> -26<sup>TH</sup>-FACE PAINTING  
ONE PIECE BAND, PONY RIDES

HELEN'S GREENHOUSE-VARIOUS DATES IN OCT.  
HAYRIDES

SPECIAL PERMITS: ROBERT PATCHELL-CONSTRUCTION OF  
RESTAURANT

SITE PLANS: CROWN RECYCLING-(AMENDED)  
LIGHTHOUSE AGENCY-(AMENDED)

PARADE PERMITS: TARGET-OCTOBER 12<sup>TH</sup>

# CORRESPONDENCE

## GREATER CALVERTON

CIVIC ASSOC. OBJECTION TO THE STAKEHOLDER'S  
PLAN

## EAST END ARTS

COUNCIL: THANKING THE TOWN BOARD FOR ALL  
THEIR SUPPORT

PETER DANOWSKI: RE: RIVERHEAD DEVELOPMENT  
CORP. INDUSTRIAL SITE PLANS

*Committee Reports*

*Sanders  
Timothy Hill Children's  
Council Oct 18*

## **PUBLIC HEARINGS**

- 7:10 P.M. THE CONSIDERATION OF A LOCAL LAW TO AMEND CHAPTER 108 ENTITLED, "ZONING."**
- 7:15 P.M. THE CONSIDERATION OF THE ADOPTION OF A LOCAL LAW ENTITLED, "MORATORIUM ON RESIDENTIAL DEVELOPMENT".**
- 7:20 P.M. THE CONSIDERATION OF THE ADOPTION OF A LOCAL LAW ENTITLED, "MORATORIUM ON COMMERCIAL DEVELOPMENT".**

**PUBLIC COMMENT ON ANY RESOLUTIONS LISTED  
BELOW:**

**COMMUNITY DEVELOPMENT AGENCY MEETING:**

- #21** Authorizes Chairman of CDA to Execute a Contract with New York State Department of Economic Development for the 2003-2004 Empire Zone Administrative Grant

**REGULAR TOWN BOARD MEETING:**

- #1075** Promotes Police Officer Edward Frost to the Rank of Sergeant
- #1076** Approves Site Plan of Riverhead Development Group, LLC
- #1077** Resolution and Consent Approving the Dedication of Highways Known as Bay Run
- #1078** Authorizes Town Clerk to Publish and Post Notice of Public Hearing-Change of Zone Petition of Traditional Links
- #1079** Authorizes Supervisor to Enter into an Agreement with Electrical Inspectors, Inc.
- #1080** Authorizes the Supervisor to Execute an Agreement with Sheryl Schultz for Board Transcribing
- #1081** Authorizes Submission of Applications for Marine Pumpout Vessel Funding
- #1082** Authorizes the Attendance of a Police Officer at the 110<sup>th</sup> Annual IACP Conference
- #1083** Authorizes Sewer District to Attend Course
- #1084** Rejects Bids and Ratifies RePublication of Notice to Bidders for Renovations to Structure Located at 201 Howell Avenue, Riverhead
- #1085** Resolution Authorizing Supervisor to Execute Change Order No. 1, Riverhead Water District Mid Road Properties, Section 2

- #1086 Authorizes Town Clerk to Publish and Post Notice for Public Hearing Regarding Community Development Block Grant (CDBG) Funds
- #1087 Ratifies the Authorization of the Town Clerk to Publish and Post a Help Wanted Ad for a Full-Time Laborer in the Yard Waste Program
- #1088 Authorizes Town Clerk to Publish and Post Notice of Public Hearing-Special Permit of Allan Corby
- #1089 Approves Application of Helen's Greenhouse (Hayrides)
- #1090 Approves Application of Northeast Organic Farming Association
- #1091 Approves Application of VerDerBer's Landscape Nursery, Inc. (Hayrides)
- #1092 Approves Temporary Sign Permit of Three Pillars Development
- #1093 Approves Temporary Sign Permit of St. Charles Hospital & Rehabilitation Center
- #1094 Appoints Chairman to the Conservation Advisory Council (R. Kujawski)
- #1095 Appoints Interpretation Consultant for Police Department and Justice Court (F. Arias)
- #1096 Authorizes Town Clerk to Publish and Post Public Notice of Public Hearing to Consider a Proposed Local Law to Repeal and Replace Chapter 90 Entitled, "Special Events" of the Riverhead Town Code
- #1097 Amends Resolution #1027 of 2003 (Adopts a Local Law Amending Chapter 47 Entitled, "Bays and Creeks" of the Riverhead Town Code
- #1098 Adopts a Local Law to Amend Chapter 12 Entitled, "Coastal Erosion Hazard Areas" of the Riverhead Town Code

- #1099 Authorizes Town Clerk to Publish and Post Public Notice for a Local Law to Consider the Addition of Chapter 40 Entitled, "Town Attorney Litigation and Recording Fees Account" to the Riverhead Town Code
- #1100 Classifies Action and Declares Lead Agency on Special Permit of Tanger Properties, LLP (Tanger I Expansion) and Refers Petition to the Planning Board
- #1101 Approves Application of Cooperage Inn
- #1102 Reappoints Member to the Board of Assessment Review
- #1103 ADA Adult Program Budget Adjustment
- #1104 Town Board Special Program Fund Budget Adjustment
- #1105 Mill Pond Commons Sewer Ext. Budget Adjustment
- #1106 Extends Bid Contract for Diesel Fuel
- #1107 Authorization to Publish Advertisement for Food
- #1108 Authorization to Publish Advertisement for Meat & Poultry
- #1109 Authorization to Publish Advertisement for Police Uniforms
- #1110 Authorizes Town Clerk to Publish and Post Notice of Public Hearing to Consider the Adoption of the 2004 Annual Budget for the Town of Riverhead
- #1111 Approves Request for Leave of Absence (C. Hotchkiss)
- #1112 Sets Registration Fees for Riverhead Recreation Dept.
- #1113 Authorizes the Town Clerk to Publish and Post a Help Wanted ad for Contingent Provisional Assessment Clerk
- #1114 Approves Stipulation of Settlement
- #1115 Authorizes Town Clerk to Publish and Post Help Wanted Ad (Engineer)
- #1116** Highway Fund Budget Adjustment

- #1117** Approves Site Plan of TC 58, Inc. (Formerly Felice Enterprises)
- #1118** Ratifies P.B.A. Agreement M.O.U
- #1119** 2003 Recreation Capital Improvement Budget Adjustment
- #1120** Oakleigh Avenue Parking Lot Drainage Improvements Capital Project Budget Adoption
- #1121** Middle Road Road Improvement (from Mill Road to Deep Hole Road)
- #1122 Riverhead Town Human Services Center Budget Adjustment
- #1123 General Fund Budget Adjustment
- #1124 Authorizes the Town Clerk to Publish and Post a Help Wanted Ad for a Part Time Clerk
- #1125 Appoints Provisional Account Clerk Typist (G. Chew)
- #1126 Account Clerk Typist Promotion (M. Anderson)
- #1127 Pay Bills

# Adopted

October 7, 2003

## TOWN OF RIVERHEAD

Resolution # 1075

### PROMOTES POLICE OFFICER EDWARD FROST TO THE RANK OF SERGEANT

seconded by COUNCILMAN LULL. offered the following resolution, which was  
COUNCILWOMAN BLASS

**WHEREAS**, a vacancy exists in the Riverhead Police Department for a Police Sergeant; and

**WHEREAS**, a request was made from the Suffolk County Department of Civil Service to provide a Certification of Eligibles for the position of #01-5007-062 Police Sergeant; and

**WHEREAS**, the Department of Civil Service provided Police Sergeant List #03A-370 designating Edward Frost in position #1; and

**WHEREAS**, it is the recommendation of the Chief of Police to fill the existing vacancy and that Police Officer Edward Frost be promoted to that position.

**NOW, THEREFORE, BE IT RESOLVED**, that Police Officer Edward Frost be and is hereby promoted to the position of Police Sergeant in the Riverhead Police Department effective October 8, 2003.

**BE IT FURTHER RESOLVED**, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to Edward Frost, Chief David J. Hegermiller and the Office of Accounting.

**THE VOTE**

Sanders  Yes  No    Blass  Yes  No  
Densieski  Yes  No    Lull  Yes  No  
Kozakiewicz  Yes  No

THE RESOLUTION WAS  WAS NOT   
THEREUPON DULY ADOPTED

October 1<sup>st</sup>, 2003

TOWN OF RIVERHEAD

Resolution # 1076

**APPROVES SITE PLAN OF RIVERHEAD DEVELOPMENT GROUP, LLC 1.**

**COUNCILMAN DENSIESKI**

\_\_\_\_\_ offered the following resolution,

which was seconded by **COUNCILWOMAN SANDERS** \_\_\_\_\_:

**WHEREAS**, a site plan and elevations were submitted by Peter Danowski, attorney for applicant, to construct a 7,500 sq. ft. trade shop and a 400 sq. ft. office together with related site improvements, upon real property located at West Main Street, Riverhead, New York, known and designated as Suffolk County Tax Map Number 0600-119-2-7.1; and

**WHEREAS**, the subject premises is regulated by Article 15, Title 27 (Wild, Scenic and Recreational Rivers) and its attending regulations; and

**WHEREAS**, the New York State Department of Environmental Conservation issued a permit on 18<sup>th</sup> September, 2001 to allow the site improvements made part of the site plan approval; and

**WHEREAS**, the Planning Department has reviewed the site plan dated September 25<sup>th</sup>, 2003, as prepared by Young and Young, L.S. and elevations dated July 14<sup>th</sup>, 2003, as prepared by Robert Charles Tast, R.A. and has recommended to the Town Board of the Town of Riverhead that said site plan application be approved; and

**WHEREAS**, the Town Board has carefully considered the merits of the site plan application, the SEQRA record to date, the report of the Planning Department, as well as all other relevant Planning, Zoning and Environmental information; and

**WHEREAS**, a copy of the site plan has been marked and initialed by the Town Board to show changes that are further set forth in this resolution, which site plan shall be on record with the Town Clerk; and

**WHEREAS**, the site plan review fee, as required by Section 108-131 B(3) of the Code of the Town of Riverhead has been received and deposited as per Receipt Number of the Office of the Supervisor of the Town of Riverhead; and

**WHEREAS**, this Town Board has reviewed the site plan and elevations aforementioned.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that in the matter of the site plan application of Riverhead Development Group, LLC 1., the Riverhead Town Board hereby declares itself to be the Lead Agency and further determines the Action to be Unlisted pursuant to 6NYCRR Part 617 and that an Environmental Impact Statement need not be prepared.

**BE IT FURTHER**

**RESOLVED**, that the site plan and elevations submitted by Riverhead Development Group, LLC 1., to construct a 7,500 sq. ft. trade shop and a 400 sq. ft. office together with related site improvements, upon real property located at West Main street, Riverhead, New York, site plan dated September 25<sup>th</sup>, 2003, as prepared by Young and Young, L.S., and elevations dated July 14<sup>th</sup>, 2003, as prepared by Robert Charles Tast, R.A. be and are hereby approved by the Town Board of the Town of Riverhead, subject to the following:

1. That the provisions of the **Riverhead Town Code**, which are not addressed by this resolution, or other official action of the Town shall, at all times, be complied with by the owner of the property covered by this site plan;
2. That a covenant containing all the limitations and provisions of these approvals contained in this resolution, in a form as attached, shall be recorded with the Suffolk County Clerk and a copy of such recorded covenant shall be filed with the Riverhead Town Clerk. This resolution shall not become effective until such covenant is duly recorded with the Suffolk County Clerk's Office and filed with the Riverhead Town Clerk;
3. That the form, design, location, and color of all signage shall be submitted to the Town Board for its review and approval pursuant to the site plan proves and the sign permit procedure prior to being installed at the property; that all signage so proposed shall be coordinated in appearance and design; and that all provisions of Section 108-56 of the **Riverhead Town Code** shall be complied with, and that all tenants shall be apprised of said requirements as well as those of Section 108-110.7 and any restrictions imposed as a condition of the site plan approval granted herein;
4. That no lighting shall be installed or adjusted in such a way as to cause direct glare on neighboring properties or adjoining highways;
5. That the applicant is familiar with the **Riverhead Town Code**, Chapter 96, entitled, "Trash, Rubbish and Refuse Disposal," and Chapter 98, prohibiting the accumulation of litter, and requiring the enclosure of dumpsters, and agrees to abide by same;
6. That receptacles of a decorative design, approved by the Planning Department prior to their installation at the site, shall be maintained on the premises;
7. That parking, paving and drainage shall be provided pursuant to specifications outlined in the **Riverhead Town Code**;

8. That the parking area shall be maintained pursuant to specifications outlined in the **Riverhead Town Code**;
9. That adequate parking for the handicapped, pursuant to State and Federal law and the Code of the Town of Riverhead, shall be provided and that each handicap stall shall be designated by an individual sign erected on a stanchion stating, "No Parking, Handicap Only," and the universal symbol affixed thereto. Further, by execution and filing of this document, Riverhead Development Group, LLC 1., hereby authorizes and consents to the Town of Riverhead to enter premises at West Main Street, Riverhead, New York, to enforce said handicapped parking regulations;
10. That any and all landscaped and paved areas shall be regularly maintained in an orderly and professional manner and kept free of weeds and litter; and that any planters, planter boxes, window boxes or other container plantings shall likewise be maintained on a year-round basis;
11. That all new utilities shall be constructed underground;
12. That pursuant to Section 108-133(I) of the **Code of the Town of Riverhead**, the applicant, upon approval of a final site plan by this resolution and prior to the issuance of a land clearing and/or building permit, shall post a performance bond or other equivalent security. The performance bond or other equivalent security assures the performance of all the conditions of the building permit in accordance with the site plan approval. The Supervisor, upon approval from the Town Attorney as to form, is hereby authorized to accept said performance bond or other security, which shall be filed with the Town Clerk subsequent to approval of the site plan herein. The building permit shall not be issued until the Town Clerk certifies that the performance bond or other security has been filed in the Office of the Town Clerk of the town of Riverhead. Said security shall be in full force and effect for the term of the building permit or any renewal thereof.
13. That the topsoil shall conform to the specifications of the New York State Department of Transportation in regard to pH, organic content, and gradation;
14. That all nursery stock and installation methods thereof shall meet the latest "American Standards for Nursery Stock," as published by the American Association of Nurserymen; and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Peter Danowski, Esq., PO Box 779, 616 Roanoke Avenue, Riverhead, New York 11901, the Riverhead Planning Department, Riverhead Building Department, and the Town Engineer.

**THE VOTE**

Sanders ✓ Yes \_\_\_ No \_\_\_ Class. ✓ Yes \_\_\_ No \_\_\_  
 Densieski ✓ Yes \_\_\_ No \_\_\_ Lull ✓ Yes \_\_\_ No \_\_\_  
 Kozakiewicz ✓ Yes \_\_\_ No \_\_\_

THE RESOLUTION WAS ~~NOT~~ WAS NOT  
 THEREUPON FULLY ADOPTED

**DECLARATION AND COVENANTS**

**THIS DECLARATION**, made the \_\_\_\_\_ day of \_\_\_\_\_, 2003, made by Riverhead Development Group, LLC 1. residing at 11 Bonac Woods Lane, East Hampton, New York 11937, Declarant:

**WITNESSETH:**

**WHEREAS**, Declarant is the owner of certain real property situate in the Town of Riverhead, Suffolk County, New York, more particularly bounded and described as set forth in SCHEDULE "A" annexed hereto, as provided by Declarant; and

**WHEREAS**, for and in consideration of the granting of said site plan, the Town Board of the Town of Riverhead has deemed it to be in the best interests of the Town of Riverhead, and the owner and prospective owners of said parcel, that the within covenants and restrictions be imposed on said parcel, and as a condition of granting said site plan and said Town Board has required that the within Declaration be recorded in the Suffolk County Clerk's Office; and

**WHEREAS**, Declarant has considered the foregoing and determined that same will be in the best interest of the Declarant and subsequent owners of said parcel.

**NOW, THEREFORE, THIS DECLARANT WITNESSETH:**

That Declarant, for the purpose of carrying out the intentions above expressed, does hereby make known, admit, publish, covenant and agree that the said premises herein described shall hereafter be subject to the following covenants which shall run with the land, and shall be binding upon all purchasers and holders of said premises, their heirs, executors, legal representatives, distributees, successors and assigns, to wit:

1. That the provisions of the **Riverhead Town Code**, which are not addressed by this resolution, or other official action of the Town shall, at all times, be complied with by the owner of the property covered by this site plan;
2. That the form, design, location, and color of all signage shall be submitted to the Town Board for its review and approval pursuant to the site plan process and the sign permit procedure prior to being installed at the property; that all signage so proposed shall be coordinated in appearance and design; and that all provisions of Section 108-56 of the **Riverhead Town Code** shall be complied with, and that all tenants shall be apprised of said requirements as well as those of Section 108-110.7 and any restrictions imposed as a condition of the site plan approval granted herein;
3. That no lighting shall be installed or adjusted in such a way as to cause direct glare on neighboring properties or adjoining highways;

4. That the applicant is familiar with the **Riverhead Town Code**, Chapter 96, entitled , "Trash, Rubbish and Refuse Disposal," and Chapter 98, prohibiting the accumulation of litter, and requiring the enclosure of dumpsters, and agrees to abide by same;
5. That receptacles of a decorative design, approved by the Planning Department prior to their installation at the site, shall be maintained on the premises;
6. Parking, paving, and drainage shall be provided pursuant to specifications outlined in the **Riverhead Town Code**;
7. That the parking area shall be maintained pursuant to specifications outlined in the **Riverhead Town Code**;
8. That adequate parking for the handicapped, pursuant to State and Federal law and the Code of the Town of Riverhead, shall be provided and that each handicap stall shall be designated by an individual sign erected on a stanchion stating, "No Parking, Handicap Only," and the universal symbol affixed thereto. Further, by execution and filing of this document, Riverhead Development Group, LLC 1., hereby authorizes and consents to the Town of Riverhead to enter premises at Northeast Corner of Ostrander Avenue and Old Country Road (CR58), Riverhead, New York, to enforce said handicapped parking regulations;
9. That any and all landscaped and paved areas shall be regularly maintained in an orderly and professional manner and kept free of weeds and litter, and that any planters, planter boxes, window boxes, or other container plantings shall likewise be maintained on a year-round basis;
10. That all new utilities shall be constructed underground;
11. That pursuant to Section 108-133(I) of the **Code of the Town of Riverhead**, the applicant, upon approval of a final site plan by this resolution and prior to the issuance of a land clearing and/or building permit, shall post a performance bond or other equivalent security. The performance bond or other security assures the performance of all the conditions of the building permit in accordance with the site plan approval. The Supervisor, upon approval from the Town Attorney as to form, is hereby authorized to accept said performance bond or other security, which shall be filed with the Town Clerk subsequent to approval of the site plan herein. The building permit shall not be issued until the town Clerk certifies that the performance bond or other security has been filed in the Office of the Town Clerk of the Town of Riverhead. Said security shall be in full force and effect for the term of the building permit or any renewal thereof;
12. That the topsoil shall conform to the specifications of the New York State Department of Transportation in regard to pH, organic content, and gradation;

13. That all nursery stock and installation methods thereof shall meet the latest "American Standards for Nursery Stock," as published by the American Association of Nurserymen;

Declarant has hereunto set his/her hand and seal the day and year above first written.

\_\_\_\_\_  
Riverhead Development Group LLC 1.

STATE OF NEW YORK )  
  : ss.:  
COUNTY OF SUFFOLK )

On the \_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_ before me, the undersigned, \_\_\_\_\_ personally \_\_\_\_\_ appeared

\_\_\_\_\_  
personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
NOTARY PUBLIC

10/7/03

## TOWN OF RIVERHEAD

**Adopted**Resolution # 1077**RESOLUTION AND CONSENT APPROVING THE DEDICATION OF  
HIGHWAYS KNOWN AS BAY RUN**

**COUNCILMAN LULL** offered the following resolution, was seconded  
by **COUNCILMAN DENSIESKI** :

At a regular meeting of the  
Town Board of the Town of  
Riverhead, in the County of  
Suffolk, State of New York,  
held at 200 Howell Avenue,  
Riverhead, New York on the  
7th day of October, 2003.

**P R E S E N T :**

Hon. Robert F. Kozakiewicz, Supervisor  
Edward Densieski, Councilman  
James Lull, Councilman  
Barbara Blass, Councilwoman  
Rose Sanders, Councilwoman

\_\_\_\_\_ X

In the Matter of the Dedication of  
Certain Highways in the Town of  
Riverhead, County of Suffolk and  
State of New York, Known as

**RESOLUTION  
AND CONSENT****BAY RUN**

\_\_\_\_\_ X

**WHEREAS**, a certain subdivision map was filed in the Office of the Clerk of the  
County of Suffolk, known as "Subdivision Map of Bay Run", filed on October 29, 1990 as  
File No. 9035 in the Office of the Clerk of Suffolk County, Riverhead, New York; and

**WHEREAS**, plans for the construction of various improvements to said roads  
known and designated as **BAY RUN** was submitted to the Planning Board of the Town of  
Riverhead; and

**WHEREAS**, the Town Board of the Town of Riverhead did approve a performance bond as to form, sufficiency, manner of execution and surety; and

**WHEREAS**, said roads, drainage systems, sumps and other improvements have been completed in accordance with the plans and specifications of the Town of Riverhead Planning Board; and

**WHEREAS**, the construction of the said roads, drainage systems, sumps and other improvements have met with the approval of the Superintendent of Highways of the Town of Riverhead; and

**WHEREAS**, a copy of the Order Laying Out Road Upon Consent of Owner(s) from the Superintendent of Highways indicating his consent is annexed hereto and made a part hereof; and

**WHEREAS**, a special search street dedication from Peconic Abstract, Inc. under Title No. PAC-3478, has been filed with the Clerk of the Town of Riverhead, together with a deed of dedication and release affecting said roads, drainage systems, sumps and/or other improvements.

**NOW THEREFORE BE IT RESOLVED**, that in accordance with the provisions of Section 171 of the **Highway Law** of the State of New York, consent be and the same is hereby given that the Superintendent of Highways of the Town of Riverhead, make an order laying out a certain road known as **BAY RUN**, the said Town road to consist of the land described in the deed of dedication dated the 7th day of October, 2003 and to extend same as delineated therein; and be it further

**RESOLVED**, that the Town Clerk of the Town of Riverhead be and is hereby directed to forthwith cause such deeds of dedication to be recorded in the Office of the Clerk of the County of Suffolk, and upon its return, to attach it hereto; and be it further

**RESOLVED**, that the Town Clerk is hereby directed to release any and all performance bonds upon adoption of this resolution by the Town Board; and be it further

**RESOLVED**, that this resolution shall take effect immediately; and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Peter S. Danowski, Jr., Esq., 616 Roanoke Avenue, P.O. Box 779, Riverhead, New York, 11901; the Riverhead Superintendent of Highways; the Riverhead Planning Board; the Planning Department; the Assessor's Office; the Tax Receiver's Office and the Town Attorney's Office.

Dated: Riverhead, New York  
October 7, 2003

**THE VOTE**

Sanders ✓ Yes \_\_\_ No \_\_\_ Diaco ✓ Yes \_\_\_ No \_\_\_  
 Densleski ✓ Yes \_\_\_ No \_\_\_ Lull ✓ Yes \_\_\_ No \_\_\_  
 Kozakiewicz ✓ Yes \_\_\_ No \_\_\_

**THE RESOLUTION WAS ~~NOT~~ WAS NOT**  
**THEREUPON SOLELY ADOPTED**

**TOWN BOARD OF THE  
TOWN OF RIVERHEAD**

---

ROBERT F. KOZAKIEWICZ

---

EDWARD DENSIESKI

---

JAMES LULL

---

BARBARA BLASS

---

ROSE SANDERS

X

In the Matter of the Laying Out of Certain  
Highways in the Town of Riverhead,  
County of Suffolk and State of New York,  
known as

**ORDER LAYING OUT  
ROAD UPON CONSENT  
OF OWNER(S)**

**BAY RUN**

X

**WHEREAS**, application having been duly made for the laying out of certain Town highways in the Town of Riverhead, County of Suffolk, State of New York, known as **BAY RUN** for the lands through which the highways are proposed to be opened having been given and the Town Board of the Town of Riverhead having given its consent.

**NOW THEREFORE**, I, the Superintendent of Highways of the Town of Riverhead, County of Suffolk, State of New York, do hereby determine and order that Town highways shall be and the same are hereby laid out in said Town as more particularly described on SCHEDULE "A" annexed hereto.

Dated: Riverhead, New York  
September 30, 2003

  
MARK KWASNA, Superintendent  
Town of Riverhead Highway Department

Schedule A

ALL that certain plot, piece or parcel of land, situated <sup>2014</sup> lying and being at Northville, Town of Riverhead, County of Suffolk and State of New York, more particularly bounded and described as follows:

BEGINNING at a point on the easterly line of Herricks Lane at the intersection formed by the intersection of the northerly line of Bay Run with the easterly line of Herricks Lane, said point being a distance of 842.40 feet as measured in a southerly direction along the easterly line of Herricks Lane from the intersection formed by the southerly line of Sound Avenue with the easterly line of Herricks Lane;

RUNNING THENCE from said point and place of beginning and along a curve to the left having a radius of 25.00 feet in a southerly and easterly direction a distance of 39.27 feet to a point;

THENCE North 68 degrees 00 minutes 00 seconds East a distance of 75.00 feet to a point and the beginning of a curve to the right;

THENCE along said curve to the right having a radius of 415.00 feet a distance of 119.51 feet to a point;

THENCE North 84 degrees 30 minutes 00 seconds East a distance of 184.23 feet to a point and the beginning of a curve to the left;

THENCE along said curve to the left having a radius of 410.00 feet a distance of 119.50 feet;

THENCE North 67 degrees 48 minutes 00 seconds East a distance of 25.62 feet to a point and the beginning of a curve to the left;

THENCE along said curve to the left having a radius of 20.00 feet a distance of 17.70 feet to a point on a cul-de-sac and a curve to the right;

THENCE along said cul-de-sac in a northerly, easterly and southerly direction, having a radius of 55.00 feet a distance of 106.27 feet to a point;

THENCE North 67 degrees 48 minutes 00 seconds East a distance of 10.00 feet to a point and lands now or formerly of Chichanowicz;

THENCE along lands now or formerly of Chichanowicz South 22 degrees 12 minutes 00 seconds East a distance of 55.00 feet to a point and the southerly line of Bay Run;

THENCE South 67 degrees 48 minutes 00 seconds West a distance of 10.00 feet to a point on said cul-de-sac;

THENCE along said cul-de-sac in a southerly, westerly and northerly direction having a radius of 55.00 feet a distance of 106.27 feet to a point and the beginning of a curve to the left;

THENCE along said curve to the left having a radius of 20.00 feet a distance of 17.70 feet to a point;

THENCE South 67 degrees 48 minutes 00 seconds West a distance of 25.62 feet to a point and the beginning of a curve to the right;

THENCE along said curve to the right having a radius of 465.00 feet a distance of 135.53 feet to a point;

THENCE South 84 degrees 30 minutes 00 seconds West a distance of 184.23 feet to a point and the beginning of a curve to the left;

THENCE along said curve to the left having a radius of 360.00 feet a distance of 103.67 feet to a point;

THENCE South 68 degrees 00 minutes 00 seconds West a distance of 75.00 feet to a point and the beginning of a curve to the left;

THENCE along said curve to the left having a radius of 25.00 feet a distance of 39.27 feet to a point and the easterly line of Herricks Lane;

THENCE along the easterly line of Herricks Lane North 22 degrees 00 minutes 00 seconds West a distance of 105.00 feet to the point and place of BEGINNING.

October 7, 2003

**TOWN OF RIVERHEAD**

Resolution # 1078

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST NOTICE OF  
PUBLIC HEARING - CHANGE OF ZONE PETITION OF TRADITIONAL  
LINKS, LLC**

COUNCILMAN LULL offered the following resolution which

was seconded by COUNCILMAN DENSIESKI

**WHEREAS**, the Town Board of the Town of Riverhead is in receipt of a change of zone petition from Traditional Links, LLC in order to amend the Zoning Use District Map of the Town of Riverhead to provide for the Agriculture A Zoning Use District to the exclusion of the Residence A and Recreational Zoning Use Districts upon real property located at Sound Avenue, Baiting Hollow; such real property more particularly described as Suffolk County Tax Map No. 0600-41-1-4.2 and 0600-41-1-10.5, and

**WHEREAS**, by resolution dated September 3, 2003 the Riverhead Town Board did accept the Supplemental Final Environmental Impact Statement submitted in support of the petition, and

**WHEREAS**, the petition was referred to the Riverhead Planning Board for its report and recommendation; such Planning Board recommending the granting of the change of zone petition, and

**WHEREAS**, the petition was referred to the Suffolk County Planning Commission for its report and recommendation; such Planning Commission recommending the granting of the change of zone petition with certain conditions, and

**WHEREAS**, such zoning petition requires the holding of a public hearing pursuant to chapter 108 of the Riverhead Zoning Ordinance and the Town Board desires to hold a public hearing at this time, now

**THEREFORE BE IT**

**RESOLVED**, that the Town Clerk be authorized to publish and post the attached notice of public hearing in the official newspaper of the Town of Riverhead.

**THE VOTE**  
Sanders  Yes \_\_\_ No \_\_\_    Glass  Yes \_\_\_ No \_\_\_  
Densieski  Yes \_\_\_ No \_\_\_    Lull  Yes \_\_\_ No \_\_\_  
Kozakiewicz  Yes \_\_\_ No \_\_\_  
**THE RESOLUTION WAS  WAS NOT \_\_\_**  
**THEREUPON DULY ADOPTED**

**TOWN OF RIVERHEAD  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE**, that a public hearing will be held on the 21<sup>st</sup> day of October, 2003 at 7:10 o'clock p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York to consider the change of zone petition of Traditional Links, LLC to amend the Zoning Use District Map of the Town of Riverhead to provide for the Agriculture A Zoning Use District to the exclusion of the prevalent Recreational and Residence Z Zoning Use Districts upon real property located at Sound Avenue, Baiting Hollow, New York; such real property more particularly described as Suffolk County Tax Map Parcel Numbers 0600-41-1-4.2 and 0600-41-1-10.5. The granting of the zoning amendment would allow the construction and operation of a golf course and customary accessory uses to include residential cottages, a teaching facility, clubhouses, maintenance buildings and other recreational facilities.

DATED: October 7, 2003  
Riverhead, New York

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD

BARBARA GRATTAN, TOWN CLERK

10/07/03

2017  
**Adopted**

TOWN OF RIVERHEAD

Resolution # 1079

AUTHORIZES SUPERVISOR TO ENTER INTO AN AGREEMENT WITH  
ELECTRICAL INSPECTORS, INC.

COUNCILWOMAN BLASS offered the following resolution, which was  
seconded by COUNCILWOMAN SANDERS

WHEREAS, the Town of Riverhead has encountered a staffing shortage of electrical inspectors in the Building Department, and

WHEREAS, Electrical Inspectors, Inc. has made a proposal to provide electrical inspectors to the Town of Riverhead to conduct electrical inspections for the Building Department on an emergency basis pending the Town's advertising for bids for this service;

NOW, THEREFORE, BE IT

RESOLVED that the Supervisor is hereby authorized to execute the attached agreement with Electrical Inspectors, Inc, and

BE IT FURTHER

RESOLVED that the Town Clerk is hereby directed to forward a copy of this resolution to Leroy E. Barnes, Jr., the Accounting Department, Town Attorney's Office and Electrical Inspectors, Inc.

THE VOTE

|             |   |                             |       |   |                             |
|-------------|---|-----------------------------|-------|---|-----------------------------|
| Sanders     | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Class | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Densleski   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Lull  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Kozakiewicz | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |       |   |                             |

THE RESOLUTION WAS  WAS NOT   
THEREUPON DULY ADOPTED

## AGREEMENT

- between -

Town of Riverhead

- and -

Electrical Inspectors, Inc.

This Agreement, made the      day of October 2003, between the Town of Riverhead (Town), with offices located at 200 Howell Avenue, Riverhead, New York and Electrical Inspectors, Inc., corporation organized under the laws of the State of New York, having its principal office at 308 East Meadow Avenue, East Meadow, New York 11554.

WHEREAS, the Town of Riverhead has encountered a staffing shortage of electrical inspectors in the Building Department which has caused a serious backlog in scheduled inspections, and

WHEREAS, Electrical Inspectors, Inc. has made a proposal to provide electrical inspectors to the Town of Riverhead to conduct electrical inspections for the Building Department on an emergency basis pending the Town's request for bids;

NOW, THEREFORE, it is hereby agreed as follows:

1. That the Electrical Inspectors, Inc. will conduct electrical inspections on behalf of the Town of Riverhead Building Department in accordance the requirements of the New York State Building Code and New York State Board of Fire Underwriters.
2. The Town shall notify Electrical Inspectors of required inspections by facsimile notice and Electrical Inspectors shall conduct the requested inspections within 3 days of the written notice. Electrical Inspectors shall be compensated for each inspection in an amount equal to that charged to the property owner requesting the inspection pursuant to the attached fees schedule.
3. Electrical Inspectors, Inc. will provide the Town of Riverhead with copies of all inspection reports no later than 72 hours following the completion of the inspection.
4. That the Town of Riverhead will pay the for such electrical inspections within 30 days of receipt of a complete invoice specifically

identifying the work completed, the location of the property and the dated of the inspection.

5. Insurance and Indemnification: Electrical Inspectors, Inc. will be responsible for providing Comprehensive General Liability insurance an amount not less than \$5,000,000 with a company or companies reasonably satisfactory to Town of Riverhead. Electrical Inspectors, Inc. agrees to indemnify and hold harmless the Town of Riverhead and their respective officers, employees, agents, representatives and officials from any and all loss or liability associated with the conduct of its work, including liability for damages to property or for injuries or death to persons which may arise from, or be attributable or incident to the work conducted by Electrical Inspectors, Inc., its agents, representatives and employees. With respect to any suit or claim by the Town of Riverhead whether under this indemnification provision or otherwise, Electrical Inspectors, Inc., for itself, its agents, employees and representatives, hereby expressly waives any defense which might preclude or limit either enforcement of this indemnification clause or any reasonable attorneys fees incurred by Town of Riverhead securing compliance with the provision of this indemnification agreement.

IN WITNESS WHEREOF, this agreement has been executed by the respective parties on the date hereinabove set forth.

Electrical Inspectors, Inc.

\_\_\_\_\_  
BY:

TOWN OF RIVERHEAD

\_\_\_\_\_  
BY: Robert F. Kozakiewicz, Supervisor

**TOWN OF RIVERHEAD  
CODES FOR ELECTRICAL APPLICATIONS**

**RESIDENTIAL & AGRICULTURAL FEES:**

| <u>Code</u>   | <u>Fee:</u> |
|---|-------------|
| <b>ELAB</b> 10 Devices or less  | \$ 36.00    |
| <b>ELEA</b> AG swimming pool, signs, fire reconnects                        | \$ 60.00    |
| <b>ELEB</b> residential garage, add./renov. not to exceed 500 sq. ft.       | \$ 72.00    |
| <b>ELEC</b> residential home, add./renov. 501 to 1000 sq.ft. per occupancy  | \$ 96.00    |
| <b>ELED</b> residential home, add./renov. 1001 to 1600 sq.ft. per occupancy | \$ 120.00   |
| <b>ELEE</b> residential home, add./renov. 1601 to 2500 sq.ft.               | \$ 180.00   |
| <b>ELEF</b> residential home, add./renov. 2501 to 3500 sq.ft                | \$ 240.00   |
| <b>ELEG</b> residential home, add./renov. 3501 sq. ft. or larger            | \$ 390.00   |
| <b>EL</b> IG swimming pool, hot tub   | \$ 96.00    |
| Heated pools an additional  | \$ 50.00    |
| <b>ELSD</b> electrical survey, defects removed                              | \$ 102.00   |
| <b>ELME</b> residential mechanical equipment                                | \$ 36.00    |
| <b>ELTGH</b> Temporary Greenhouses  | \$ 60.00    |
| <b>ELPGH</b> Permanent Greenhouses  | \$ 85.00    |
| <b>SVCU</b> service 400 amps or under                                       | \$ 60.00    |
| <b>SVCO</b> service over 400 amps   | \$ 108.00   |
| <b>CNDO</b> per unit  | \$ 180.00   |
| <b>CMAP</b> Carbon Monoxide Alarm(s)  | \$ 30.00    |

**Residential fee includes service**

1. Underground work requires a trench inspections
2. Final inspection prior to insulation
3. Final inspection at completion

**COMMERCIAL FEES –  
DO NOT INCLUDE SERVICE**

| <u>Code:</u>   | <u>2020<br/>Fee:</u> |
|--|----------------------|
| <b>CMEA</b> 5 or less devices (basic)                                | \$ 50.00             |
| <b>CMEB</b> comm. bldg., renov./add. not to exceed up to 500 sq. ft. | \$ 102.00            |
| <b>CMEC</b> comm. bldg., renov./add. 501 to 1000-sq. ft.             | \$ 150.00            |
| <b>CMED</b> comm. bldg., renov./add. 1001 to 1600 sq. ft.            | \$ 210.00            |
| <b>CMEE</b> comm. bldg., renov./add. 1601 to 2500 sq. ft.            | \$ 300.00            |
| <b>CMEF</b> comm. bldg., renov./add. 2501 to 3500 sq. ft.            | \$ 420.00            |
| <b>CMEG</b> comm. bldg., renov./add. 3501 to 10,000 sq. ft.          | \$ 480.00            |
| <b>CMEH</b> comm. bldg., renov./add. 10,110 to 20,000 sq. ft.        | \$ 720.00            |
| <b>CMEI</b> comm. bldg., renov./add. 20,001 to 30,000 sq. ft.        | \$ 900.00            |
| <b>CMEJ</b> comm. bldg., renov./add. 30,001 to 50,000 sq. ft.        | \$1,260.00           |
| <b>CMEK</b> comm. bldg., renov./add. 50,001 to 100,000 sq. ft.       | \$1,860.00           |
| <b>CMEL</b> comm. bldg., renov./add. 100,001 sq. ft. & above         | \$2,340.00           |
| <b>CMSP</b> comm. swimming pools & related equipment                 | \$ 180.00            |
| <b>CMEM</b> gas station, marina & related equipment                  | \$ 360.00            |
| <b>CMME</b> comm. mechanical equipment                               | \$ 90.00             |
| <b>CNDO</b> per unit   | \$ 180.00            |
| <b>CMAP</b> Carbon monoxide Alarm(s)                                 | \$ 30.00             |
| Duplicate Certificates   | \$ 30.00             |

\* If not listed above, please contact the office of Electrical Inspector, 631-727-3200 x 268 effective May 1, 2002 revised July 16, 2002

# Adopted

October 7, 2003

TOWN OF RIVERHEAD

RESOLUTION # 1080

**AUTHORIZES THE SUPERVISOR TO EXECUTE AN AGREEMENT WITH  
SHERYL SCHULTZ FOR BOARD TRANSCRIBING**

COUNCILWOMAN BLASS offered the following resolution, which was seconded by  
COUNCILMAN LULL.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Riverhead hereby authorizes the Town Supervisor to enter into and execute an Agreement with Sheryl Shultz for the performance of transcribing the minutes for various boards within the Town of Riverhead, effective September 1, 2003 through December 31, 2003; and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby directed to forward a certified copy of this resolution to Sheryl Schultz; the Town Clerk; and the Office of Accounting.

THE VOTE

Sanders ✓ Yes \_\_\_ No \_\_\_ Class ✓ Yes \_\_\_ No \_\_\_

Densieski ✓ Yes \_\_\_ No \_\_\_ Lull ✓ Yes \_\_\_ No \_\_\_

Kozakiewicz ✓ Yes \_\_\_ No \_\_\_

THE RESOLUTION WAS ~~NOT~~ WAS NOT  
THEREUPON DULY ADOPTED

TOWN OF RIVERHEAD  
CONTRACT AGREEMENT

THE PARTIES HERETO AGREE AS FOLLOWS:

THIS AGREEMENT ENTERED INTO THE \_\_\_\_\_ day of \_\_\_\_\_, 2003 by and between the Town of Riverhead, a municipal corporation with its principal place of business at 200 Howell Avenue, Riverhead, New York 11901 (hereinafter referred to as the party of the first part) and Sheryl Schultz residing at 1 Damascus Road, East Quogue, NY 11942, mailing address P.O. Box 1868, Quogue, NY 11959.

WITNESSETH:

The Parties hereto agree as follows:

WHEREAS, the Town of Riverhead wishes to engage the services of Sheryl Schultz, Certified Court Reporter, who will personally provide Court reporting services to the Riverhead Town Clerk;

NOW THEREFORE, IT IS AGREED AS FOLLOWS: Sheryl Schultz does hereby agree to transcribe minutes of Town Board Meetings when meetings are not held at Town Hall (i.e., Riverhead Human Resource Center, Wading River Congregational Church, etc.) at the rate of \$5.50 per page, with a \$75.00 appearance fee and supply the Town of Riverhead with a floppy disk containing said minutes of each meeting.

The terms of this agreement shall be from September 1, 2003 to December 31, 2003.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

TOWN OF RIVERHEAD

BY: \_\_\_\_\_  
ROBERT F. KOZAKIEWICZ  
Town Supervisor

BY: \_\_\_\_\_  
SHERYL SCHULTZ

10/7/03

# Adopted

Town of Riverhead

Resolution # 1081

Authorizes Submission of Applications for Marine Pumpout Vessel Funding

COUNCILMAN LULL

offered the following resolution,

which was seconded by COUNCILMAN DENSIESKI :

**WHEREAS**, the Town of Riverhead previously obtained grant funding from the New York State Department of Environmental Conservation for two marine pumpout facilities located at the East Creek public marina and the downtown Riverhead public boat dock; and

**WHEREAS**, it is strongly recommended in the PEP Comprehensive Management Plan, as well as the Town of Riverhead Comprehensive Plan (draft) and the Local Waterfront Revitalization Plan (draft) that additional facilities for the disposal of wastewater from boats should be provided within the Town of Riverhead; and

**WHEREAS**, New York State and Suffolk County provide funding programs for the construction or purchase of pumpout facilities in order to improve the water quality of the Peconic Estuary.

**THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Supervisor to execute any and all documents necessary to secure state funds in the amount of \$25,000 and Suffolk County funds in the amount of \$18,000 for the acquisition of a marine pumpout vessel for use by the Town of Riverhead in the Peconic Estuary.

**THEREFORE, BE IT FURTHER RESOLVED**, that the Town Board hereby commits the necessary matching funds in the amount of \$18,000 for the purchase of one vessel and the preparation of a brochure for distribution to the public and agrees to commit the funds needed for the operation and maintenance of the vessel by the Riverhead Sewer District on an annual basis (estimated to be \$47,600) and to ensure that the Riverhead Sewer District prepares and submits to the Suffolk County Department of Health Services an annual report as required.

**THEREFORE, BE IT FURTHER RESOLVED**, that the Town Clerk shall provide a certified copy of this resolution to Community Development Director Andrea Lohneiss, Town Engineer Ken Testa and Sewer Department Superintendent Michael Reichel.

**THE VOTE**

Sanders  Yes  No    Blass  Yes  No  
Densieski  Yes  No    Lull  Yes  No  
Kozakiewicz  Yes  No

THE RESOLUTION WAS  WAS NOT   
THEREUPON DULY ADOPTED

October 7, 2003

TOWN OF RIVERHEAD

Adopted

Resolution # 1082

AUTHORIZES THE ATTENDANCE OF A POLICE OFFICER AT THE 110<sup>th</sup> ANNUAL IACP CONFERENCE

COUNCILMAN DENSIESKI offered the following resolution, which was seconded by COUNCILWOMAN BLASS.

WHEREAS, Police Chief Hegermiller has requested authorization from the Riverhead Town Board for the attendance of an officer at a training conference; and,

WHEREAS, the conference will be held in Philadelphia, Pennsylvania, from October 21 to October 25, 2003.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the attendance of a police officer at the aforementioned training conference; and,

BE IT FURTHER RESOLVED, that the Town Board hereby authorizes reimbursement of expenses, not to exceed \$1,100.00, upon proper submission of receipts; and,

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Chief Hegermiller and the Office of Accounting.

THE VOTE

Sanders  Yes  No    Blass  Yes  No

Densieski  Yes  No    Lull  Yes  No

Kozakiewicz  Yes  No

THE RESOLUTION WAS  WAS NOT

THEREUPON DULY ADOPTED

# Adopted

10/7/03

## TOWN OF RIVERHEAD

Resolution # 1083

### AUTHORIZES SEWER DISTRICT SUPERINTENDENT TO ATTEND COURSE

COUNCILWOMAN BLASS offered the following resolution, was seconded by

COUNCILWOMAN SANDERS :

**WHEREAS**, SUNY Morrisville is sponsoring a course entitled, "Wastewater Operator Certification Course" to be held on October 20, 2003 through October 23, 2003; and

**WHEREAS**, it is the desire of Michael Reichel, Sewer District Superintendent, to attend such course.

**NOW THEREFORE BE IT HEREBY RESOLVED**, that the Town Board of the Town of Riverhead hereby authorizes the Sewer District Superintendent to attend the aforementioned course to be held at SUNY Morrisville on October 20, 2003 through October 23, 2003; and be it further

**RESOLVED**, that all related expenses incurred by the Sewer District Superintendent will be fully receipted upon his return, not to exceed a total cost of \$950.00, and thereafter reimbursed by the Accounting Department; and be it further

**RESOLVED**, that the Town Clerk is hereby directed to forward a certified copy of this resolution to Michael Reichel, Sewer District Superintendent and the Office of Accounting.

**THE VOTE**

Sanders  Yes  No    Blass  Yes  No  
Densieski  Yes  No    Lull  Yes  No  
Kozakiewicz  Yes  No

THE RESOLUTION WAS  WAS NOT   
THEREUPON DULY ADOPTED

10/07/2003

# Adopted

TOWN OF RIVERHEAD

RESOLUTION # 1084

REJECTS BIDS AND RATIFIES THE REPUBLICATION OF NOTICE  
TO BIDDERS FOR RENOVATIONS TO STRUCTURE  
LOCATED AT 201 HOWELL AVENUE RIVERHEAD

COUNCILWOMAN SANDERS offered the following resolution, which was seconded  
by COUNCILMAN LULL.

RESOLVED, that the Town Board hereby rejects bids for 201 Howell Avenue,  
Riverhead, New York, opened July 22, 2003;

RESOLVED, that the Town Board of the Town of Riverhead be and does hereby ratify  
the publication of the attached Notice to Bidders in the October 2, 2003 issue of the  
official Town Newspaper for the renovations to the structure located at 201 Howell  
Avenue, Riverhead, NY; and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to  
forward a copy of this resolution to Kenneth Testa, P.E., Leroy Barnes, Jeff Butler and  
the Office of Accounting.

THE VOTE

Sanders  Yes  No    Blass  Yes  No

Densieski  Yes  No    Lull  Yes  No

Kozakiewicz  Yes  No

THE RESOLUTION WAS  WAS NOT

THEREUPON DULY ADOPTED

TOWN OF RIVERHEAD  
NOTICE TO BIDDERS

Sealed proposals for the renovations to the structure located at 201 Howell Avenue, Riverhead, New York will be received by the Town of Riverhead at the Office of the Town Clerk, Riverhead Town Hall, 200 Howell Avenue, Riverhead New York, until 11:00 am October 16, 2003 at which time they will be publicly opened and read aloud.

Plans and specifications may be examined and obtained on or about October 2, 2003 at the Office of the Town Clerk between the hours of 8:30 am and 4:30 pm weekdays, except holidays.

A fee of \$50.00 will be required for each copy of the Contract Documents.

Each proposal must be submitted on the form provided in a sealed envelope clearly marked "Renovations to 201 Howell Avenue".

The Town of Riverhead reserves the right to reject any and all bids.

BY ORDER OF THE RIVERHEAD TOWN BOARD  
Barbara A. Grattan, Town Clerk  
Riverhead, New York 11901

10/7/03

# Adopted

TOWN OF RIVERHEAD.

RESOLUTION AUTHORIZING SUPERVISOR TO  
EXECUTE CHANGE ORDER No. 1  
RIVERHEAD WATER DISTRICT  
MID ROAD PROPERTIES, SECTION 2

RESOLUTION # 1085

Adopted 10/07/2003

COUNCILMAN LULL

\_\_\_\_\_ offered the following resolution  
which was seconded by COUNCILMAN DENSIESKI

RESOLVED, that the Supervisor be and is hereby authorized to execute Change Order No. 1 for the project known as Mid Road Properties, Section 2, and be it further

RESOLVED, that the Town Clerk shall forward a certified copy of this resolution to H2M; Frank Isler, Esq.; Grimes Contracting; Accounting Department; and Gary Pendzick.

RESOLUTION PREPARED BY FRANK A. ISLER, ESQ.  
SUBMITTED BY RIVERHEAD WATER DISTRICT

THE VOTE

Sanders  Yes \_\_\_ No Blass  Yes \_\_\_ No  
Densieski  Yes \_\_\_ No Lull  Yes \_\_\_ No  
Kozakiewicz  Yes \_\_\_ No

THE RESOLUTION WAS  WAS NOT \_\_\_  
THEREUPON DULY ADOPTED

# Adopted

10/7/03

Town of Riverhead

Resolution # 1086

Authorizes Town Clerk to Publish and Post Notice for Public Hearing Regarding Community Development Block Grant (CDBG) Funds.

COUNCILMAN DENSIESKI offered the following resolution, which was seconded  
by COUNCILWOMAN BLASS.

**WHEREAS**, the Town of Riverhead has an ongoing CDBG Program and plans to prepare an application for CDBG Funds for Fiscal Year 2004; and

**WHEREAS**, the Town wishes to solicit comments from the public with regard to the development of said application; and

**WHEREAS**, the public hearing has been scheduled for comment on November 5, 2003; and

**THEREFORE, BE IT RESOLVED**, that the Riverhead Town Board hereby authorizes publishing and posting of the attached public notice of public hearing as a legal advertisement in the Thursday, October 16, 2003, issue of the Traveler Watchman and to post same on the signboard in Town Hall.

**THEREFORE, BE IT FURTHER RESOLVED**, that the Town Clerk shall provide a certified copy of this resolution to Suffolk County Community Development Director Joseph T. Sanseverino and Community Development Director Andrea Lohneiss.

THE VOTE

Sanders ✓ Yes \_\_\_ No \_\_\_ Blass ✓ Yes \_\_\_ No \_\_\_

Densieski ✓ Yes \_\_\_ No \_\_\_ Lull ✓ Yes \_\_\_ No \_\_\_

Kozakiewicz ✓ Yes \_\_\_ No \_\_\_

THE RESOLUTION WAS ✓ WAS NOT \_\_\_

THEREUPON DULY ADOPTED

TOWN OF RIVERHEAD  
PUBLIC NOTICE

Please take notice that a public hearing will be held on the 5th day of November, 2003, at 2:05 p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, to hear all interested persons with regard to the development of the Town of Riverhead's Community Development Block Grant Application for Fiscal Year 2004.

Eligible categories for Community Development funding include:

1. Acquisition and demolition of Real Property;
2. Public Facilities and Improvements;
3. Housing Rehabilitation;
4. Historical Preservation;
5. Public Water or Sewer Projects;
6. Removal of Architectural Barriers;
7. Administration Activities

The hearing will provide citizens of the Town of Riverhead the opportunity to comment upon the development of the proposed application as well as the performance of any active Community Development Block Grant. Further information concerning the Community Development Program can be obtained at Riverhead Town Hall, Community Development Office, 200 Howell Avenue, Riverhead, NY 11901, (631) 727-3200 ext. 287.

A County-wide public hearing will be scheduled at a later date for final review and comments on the overall Community Development Department Program prior to submission to the United State Department of Housing and Urban and Development.

Dated: October 16, 2003

BY ORDER OF THE TOWN BOARD  
TOWN OF RIVERHEAD, NEW YORK

BARBARA GRATTAN, TOWN CLERK

**Adopted**

October 7, 2003

## TOWN OF RIVERHEAD

Resolution # 1087

RATIFIES THE AUTHORIZATION OF THE TOWN CLERK TO PUBLISH AND POST A  
HELP WANTED AD FOR  
A FULL TIME LABORER IN THE YARD WASTE PROGRAM

**COUNCILWOMAN BLASS**

offered the following resolution,

which was seconded by **COUNCILWOMAN SANDERS**

BE IT RESOLVED, that the Town Clerk be and is hereby directed to publish the attached Help Wanted Ad in the September 25, 2003 issue of The Traveler Watchman.

BE IT FURTHER RESOLVED that the Town Clerk be and is hereby directed to forward a certified copy of this resolution to the Accounting Department.

## THE VOTE

Sanders  Yes  NoBlass  Yes  NoDensieski  Yes  NoLull  Yes  NoKozakiewicz  Yes  No

**HELP WANTED**

**PLEASE TAKE NOTICE**, that the Town of Riverhead is seeking a qualified individual to serve in the position of Full Time Laborer in the Yard Waste Program. Applications are to be submitted to the Accounting Department, 200 Howell Avenue, Riverhead, NY, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday. No applications will be accepted after 4:00 p.m. on October 3, 2003. EOE

**BY ORDER OF:**  
**THE RIVERHEAD TOWN BOARD**  
**BARBARA GRATTAN, TOWN CLERK**

# Adopted

October 7, 2003

## TOWN OF RIVERHEAD

Resolution # 1038

### AUTHORIZES TOWN CLERK TO PUBLISH AND POST NOTICE OF PUBLIC HEARING – SPECIAL PERMIT OF ALLAN CORBY

COUNCILMAN DENSIESKI offered the following resolution which was seconded by COUNCILWOMAN SANDERS

**WHEREAS**, the Town Board of the Town of Riverhead is in receipt of a special permit petition from Allan Corby pursuant to Article XXVIA and Section 108-21 B(3) of the Riverhead Town Code to convert an existing residence to a two family dwelling on premises located at Manor Lane, Jamesport; such property more particularly described as Suffolk County Tax Map Number 0600-47-1-1.4, and

**WHEREAS**, the Riverhead Town Board by resolution #858 of 2003 declared themselves Lead Agency, and

**WHEREAS**, the Town Board has referred the application to the Riverhead Planning Board for its report and recommendation; such Planning Board recommending the granting of the petition, and

**WHEREAS**, such special permit petition requires the holding of a public hearing pursuant to Chapter 108, Section 108-133.1 of the Zoning Ordinance and the Town Board desires to hold such public hearing at this time, now

### THEREFORE BE IT

**RESOLVED**, that the Town Clerk be authorized to publish and post the attached notice of public hearing in the official newspaper of the Town of Riverhead.

THE VOTE

|           |   |                             |             |   |                             |
|-----------|---|-----------------------------|-------------|---|-----------------------------|
| Sanders   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Blass       | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Densieski | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Lull        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|           |   |                             | Kozakiewicz | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

THE RESOLUTION WAS  WAS NOT

THEREUPON DULY ADOPTED

**TOWN OF RIVERHEAD  
NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE**, that a public hearing will be held on the 5<sup>th</sup> day of November, 2003 at 2:20 o'clock p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York to consider the special permit petition of Allan Corby to allow the conversion of an existing single family residence to a two family dwelling on real property located at Manor Lane, Jamesport, New York; such real property more particularly described as Suffolk County Tax Map Parcel Number 0600-47-1-1.4.

DATED: October 7, 2003  
Riverhead, New York

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD

BARBARA GRATTAN, TOWN CLERK

10/7/03

# Adopted

## TOWN OF RIVERHEAD

Resolution # 1089

### APPROVES APPLICATION OF HELEN'S GREENHOUSE (HAYRIDES)

COUNCILWOMAN SANDERS

offered the following resolution, was seconded by

COUNCILWOMAN BLASS :

**WHEREAS**, Helen's Greenhouse has submitted an application for the purpose of conducting hayrides to be held at 987 Union Avenue, Aquebogue, New York, between the hours of 9:00 a.m. and 7:00 p.m. on the following dates:

October 4<sup>th</sup> & 5<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup>, 13<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 25<sup>th</sup> & 26<sup>th</sup>, 2003; and

**WHEREAS**, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

**WHEREAS**, a certificate of insurance has been received naming the Town of Riverhead as an additional insured.

**NOW THEREFORE BE IT RESOLVED**, that the application of Helen's Greenhouse for the purpose of conducting hayrides to be held at 987 Union Avenue, Aquebogue, New York, between the hours of 9:00 a.m. and 7:00 p.m. on the aforementioned dates is hereby approved with the following conditions:

- The tractor used for this event be equipped with a 4A-60B-C fire extinguisher and means of communication (phone or portable radio) to summon help in the event of fire or other emergency during the day ride; and
- A pre-opening inspection to be conducted by the Riverhead Fire Marshal by calling 727-3200 ext. 209 at least three days in advance; and
- Applicant shall comply with all other applicable Town Code requirements, including but not limited to, 108-56 (Signs.); and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Helen's Greenhouse, 978 Union Avenue, Aquebogue, New York, 11931; the Riverhead Fire Marshal and Chief Hegermiller, Riverhead Police Department.

Z:\Laura\chap90\hayride.res.doc

THE VOTE

|             |                                     |     |                          |    |       |                                     |     |                          |    |
|-------------|-------------------------------------|-----|--------------------------|----|-------|-------------------------------------|-----|--------------------------|----|
| Sanders     | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No | Class | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Densieski   | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No | Lull  | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Kozakiewicz | <input checked="" type="checkbox"/> | Yes | <input type="checkbox"/> | No |       |                                     |     |                          |    |

THE RESOLUTION WAS  WAS NOT

THEREUPON DULY ADOPTED

10/7/03

# Adopted

## TOWN OF RIVERHEAD

Resolution # 1090

### APPROVES APPLICATION OF NORTHEAST ORGANIC FARMING ASSOCIATION

COUNCILMAN LULL offered the following resolution, was seconded by  
COUNCILWOMAN SANDERS

**WHEREAS**, Northeast Organic Farming Association has submitted an application for the purpose of conducting a NOFA Expo and Food & Music Festival at the Golden Earthworm Farm located at 652 Peconic Bay Boulevard, Jamesport, New York, to be held on October 11, 2003, having a rain date of October 12, 2003, between the hours of 11:00 a.m. and 5:00 p.m.; and

**WHEREAS**, the applicant has requested the application fee be waived; and

**WHEREAS**, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

**WHEREAS**, a certificate of insurance has been received naming the Town of Riverhead as an additional insured.

**NOW THEREFORE BE IT RESOLVED**, that the application of Northeast Organic Farming Association for the purpose of conducting a NOFA Expo and Food & Music Festival at the Golden Earthworm Farm located at 652 Peconic Bay Boulevard, Jamesport, New York, to be held on October 11, 2003, having a rain date of October 12, 2003, between the hours of 11:00 a.m. and 5:00 p.m., is hereby approved; and be it further

**RESOLVED**, that the Town Board of the Town of Riverhead hereby waives the application fee; and be it further

**RESOLVED**, that a fire safety inspection by the Town Fire Marshal is required prior to the opening of this event to the public. Northeast Organic Farming Association shall contact the Riverhead Fire Marshal at least three days in advance at (631) 727-3200 extension 209, for the purpose of arranging the "pre-opening" inspection appointment; and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Northeast Organic Farming Association, P.O. Box 612, Calverton, New York, 11933; the Riverhead Fire Marshal and Chief Hegermiller, Riverhead Police Department.

Z:\Laura\chap90\NEFarming.res.doc

THE VOTE

|             |   |                             |       |   |                             |
|-------------|---|-----------------------------|-------|---|-----------------------------|
| Sanders     | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Blass | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Densieski   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Lull  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Kozakiewicz | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |       |   |                             |

THE RESOLUTION WAS  WAS NOT   
THEREUPON DULY ADOPTED

10/7/03

# Adopted

TOWN OF RIVERHEAD

Resolution # 1091

**APPROVES APPLICATION OF VERDERBER'S LANDSCAPE NURSERY, INC.**  
**(HAYRIDES)**

COUNCILWOMAN SANDERS

\_\_\_\_\_ offered the following resolution, was seconded by

COUNCILMAN DENSIESKI

**WHEREAS**, VerDerBer's Landscape Nursery, Inc. has submitted an application for the purpose of conducting hayrides, pumpkin picking and a corn maze to be held at Main Road, Aquebogue, New York, between the hours of 9:00 a.m. and 6:00 p.m. on the following dates:

October 11<sup>th</sup> & 12<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 25<sup>th</sup> & 26<sup>th</sup>, 2003; and

**WHEREAS**, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

**WHEREAS**, a certificate of insurance has been received naming the Town of Riverhead as an additional insured.

**NOW THEREFORE BE IT RESOLVED**, that the application of VerDerBer's Landscape Nursery, Inc. for the purpose of conducting hayrides, pumpkin picking and a corn maze to be held at Main Road, Aquebogue, New York, between the hours of 9:00 a.m. and 6:00 p.m. on the aforementioned dates is hereby approved with the following conditions:

- The tractor used for this event be equipped with a 4A-60B-C fire extinguisher and means of communication (phone or portable radio) to summon help in the event of fire or other emergency during the day ride; and
- A pre-opening inspection to be conducted by the Riverhead Fire Marshal by calling 727-3200 ext. 209 at least three days in advance; and
- Applicant shall comply with all other applicable Town Code requirements, including but not limited to, 108-56 (Signs.); and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to VerDerBer's Landscape Nursery, Inc., P.O. Box 2265, Aquebogue, New York, 11931; the Riverhead Fire Marshal and Chief Hegermiller, Riverhead Police Department.

Z:\Laura\chap90\hayride.res.doc

THE VOTE

|           |   |                             |             |   |                             |
|-----------|---|-----------------------------|-------------|---|-----------------------------|
| Sanders   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Clas        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Densieski | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Lull        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|           |   |                             | Kozakiewicz | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

THE RESOLUTION WAS  WAS NOT

THEREUPON DULY ADOPTED

October 7, 2003

2038  
**Adopted**

TOWN OF RIVERHEAD  
Resolution # 1092

APPROVES TEMPORARY SIGN PERMIT OF THREE PILLARS DEVELOPMENT

**COUNCILMAN DENSIESKI**

\_\_\_\_\_ offered the following resolution, which was seconded by

**COUNCILWOMAN BLASS**

**WHEREAS**, a temporary sign permit and sketch were submitted by Carl Argila for property located at Sandalwood Lane, Riverhead, New York; and

**WHEREAS**, pursuant to Section 108-56 C (5) of the Code of the Town of Riverhead, the application does not require the recommendation of the Architectural Review Board; and

**WHEREAS**, sketch has been approved the three (3) Town Board members;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Riverhead hereby approves the temporary sign permit application for Three Pillars Development submitted by Carl Argila for six months (6) and be it

**RESOLVED**, that said temporary sign is approved with the condition that there be no telephone number indicated on said temporary sign; and be it further

**RESOLVED**, that said temporary sign permit shall expire on April 7, 2004 and the applicant shall remove the affected sign, in its entirety, on or before said date; and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Carl Argila c/o Kate Carpluk, P.O. Box 2, Jamesport, New York 11947, the Planning Department and the Building Department.

**THE VOTE**

Lull  Yes  No

Densieski  Yes  No

Sanders  Yes  No

Blass  Yes  No

Kozakiewicz  Yes  No

The Resolution Was  Was Not

Thereupon Duly Declared Adopted

October 7, 2003

2039  
**Adopted**

TOWN OF RIVERHEAD  
Resolution # 1093

APPROVES TEMPORARY SIGN PERMIT OF ST. CHARLES HOSPITAL & REHABILITATION CENTER

**COUNCILWOMAN BLASS**

\_\_\_\_\_ offered the following resolution, which was seconded by

**COUNCILMAN DENSIESKI**

**WHEREAS**, a temporary sign permit and sketch were submitted by Dawn Moore for property located at 806 East Main Street, Riverhead, New York; and

**WHEREAS**, pursuant to Section 108-56 C (5) of the Code of the Town of Riverhead, the application does not require the recommendation of the Architectural Review Board; and

**WHEREAS**, sketch has been approved the three (3) Town Board members;

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Riverhead hereby approves the temporary sign permit application for St. Charles Hospital & Rehabilitation Center submitted by Dawn Moore for six months (6) and be it

**RESOLVED**, that said temporary sign permit shall expire on November 7, 2003 and the applicant shall remove the affected sign, in its entirety, on or before said date; and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to St. Charles Hospital & Rehabilitation Center, 806 East Main Street, Riverhead, New York 11901, the Planning Department and the Building Department.

Supervisor Kozakiewicz offered the resolution to be amended, seconded by Councilwoman Blass.

Councilwoman Blass offered the resolution for adoption as amended seconded by Councilwoman Sanders.

All Members in favor of amending resolution **THE VOTE**

All members in favor of adoption of resolution, with amendments:

Lull  Yes  No

Densieski  Yes  No

Sanders  Yes  No

Blass  Yes  No

Kozakiewicz  Yes  No

The Resolution Was  Was Not   
Thereupon Duly Declared Adopted

# Adopted

## TOWN OF RIVERHEAD

Resolution # 1094

### Appoints Chairman to the Conservation Advisory Council

COUNCILWOMAN BLASS offered the following  
resolution, which was seconded by COUNCILMAN LULL.

**WHEREAS**, Conservation Advisory Committee chairman George Bartunek has filed his letter of resignation causing an open vacancy on the Conservation Advisory Committee; and

**WHEREAS**, Conservation Advisory Committee member Robert Kujawski has expressed an interest in serving as the chairman of the Committee.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Riverhead do and hereby appoints Robert Kujawski as Chairman to the Riverhead Conservation Advisory Committee; and

**BE IT FURTHER, RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to the Riverhead Conservation Advisory Council, Robert Kujawski and the Accounting Department.

### THE VOTE

Sanders  Yes  No      Blass  Yes  No

Densieski  Yes  No Lull  Yes  No

Kozakiewicz  Yes  No

The Resolution Was  Was Not   
Thereupon Duly Declared Adopted

# Adopted

TOWN OF RIVERHEAD

Resolution # 1095

**APPOINTS INTERPRETATION CONSULTANT FOR POLICE DEPARTMENT AND JUSTICE COURT**

COUNCILMAN LULL offered the following resolution, was seconded by

COUNCILWOMAN BLASS :

**WHEREAS**, The Town, in connection with its municipal operations, requires services consisting of the following: Language Translation; and

**WHEREAS**, Fanny Arias, Contractor, is willing to provide the following services to the Town:

|                               |                                |
|-------------------------------|--------------------------------|
| Description of Services:      | Language Translation – Spanish |
| Date(s) and Hours of Service: | On – call, Flexible            |

**NOT THEREFORE BE IT HEREBY RESOLVED**, that the Supervisor is hereby authorized to execute the Agreement in connection with interpreter services of the aforementioned individual; and be it further

**RESOLVED**, that the Town Clerk is hereby directed to forward a certified copy of this resolution to Police Chief David Hegermiller; Justice Richard Ehlers; Justice Allen Smith; the Office of Accounting and the Town Attorney's Office.

THE VOTE

|             |   |                             |       |   |                             |
|-------------|---|-----------------------------|-------|---|-----------------------------|
| Sanders     | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Class | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Densieski   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Lull  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Kozakiewicz | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |       |   |                             |

THE RESOLUTION WAS  WAS NOT

THEREUPON DULY ADOPTED

10/7/03

2042  
**Adopted**

TOWN OF RIVERHEAD

Resolution # 1096

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE OF PUBLIC HEARING TO CONSIDER A PROPOSED LOCAL LAW TO REPEAL AND REPLACE CHAPTER 90 ENTITLED, "SPECIAL EVENTS" OF THE RIVERHEAD TOWN CODE**

COUNCILMAN DENSIESKI offered the following resolution,

which was seconded by COUNCILMAN LULL :

**RESOLVED**, that the Town Clerk be and is hereby authorized to post and publish the attached public notice to consider a proposed local law to consider a local law to repeal and replace Chapter 90 entitled, "Special Events" of the Riverhead Town Code, once in the October 16, 2003 issue of the Traveler-Watchman, the newspaper hereby designated as the official newspaper for this purpose, and to post same on the signboard in Town Hall; and be it further

**RESOLVED**, that the Town Clerk shall provide a certified copy of this resolution to the Building Department; Bruce Johnson, Riverhead Fire Marshal; Chief Hegermiller, Riverhead Police Department and the Office of the Town Attorney.

THE VOTE

Sanders  Yes  No    Blass  Yes  No  
Densieski  Yes  No    Lull  Yes  No  
Kozakiewicz  Yes  No

THE RESOLUTION WAS  WAS NOT   
THEREUPON LULLY ADOPTED

**TOWN OF RIVERHEAD  
PUBLIC NOTICE**

**PLEASE TAKE NOTICE**, that a public hearing will be held on the 21st day of October, 2003 at 7:05 p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, to consider a proposed local law to repeal and replace Chapter 90 entitled, "Special Events" of the Riverhead Town Code.

A copy of the entire text of the proposed local law may be reviewed at the Office of the Town Clerk, 200 Howell Avenue, Riverhead, New York, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

Dated: Riverhead, New York  
October 7, 2003

**BY ORDER OF THE BOARD  
OF THE TOWN OF RIVERHEAD**

BARBARA GRATTAN, Town Clerk

**Chapter 90****SPECIAL EVENTS**

- § 90-1. **Repealer.**
- § 90-2. **Definitions.**
- § 90-3. **Licensing.**
- § 90-4. **Conditions for granting permit.**
- §90-5. **Review of application; public hearings; approval or denial of permit.**
- § 90-6. **Application fees.**
- § 90-7. **Modification or recession of permit.**
- § 90-8. **Other approvals.**
- § 90-9. **Alcoholic beverages.**
- § 90-10. **Persons prohibited from attending.**
- § 90-11. **Prohibited conduct.**
- § 90-12. **Prohibited exhibitions.**
- § 90-13. **Hours.**
- §90-14. **Severability.**
- § 90-15. **Penalties for offenses.**

**GENERAL REFERENCES**

**Alcoholic beverages - See Ch. 46.**

**Sunday activities - See Ch. 93**

**Fire Prevention - See Ch 64**

**Outdoor Assembly - See Ch 83**

**§ 90-1. Repealer.**

The Shows and Exhibitions Ordinance of the Town of Riverhead, adopted by the Town Board of the Town of Riverhead during codification; see Chapter 1, General Provisions, Article II, and any subsequent amendments thereto, is hereby repealed. All rules and regulations of the Town of Riverhead or any agency, department or board thereof inconsistent herewith are hereby repealed as of the effective date of this chapter

**§ 90-2. Definitions.**

Unless otherwise expressly stated, the following terms shall, for the purposes of this chapter, have the meanings set forth below:

**AMBULANCE CHIEF** – The Chief of the Riverhead Volunteer Ambulance Corps.

**CHIEF OF POLICE** -- The Chief of Police of the Town of Riverhead.

**FIRE CHIEF** – The Fire Chief of the fire district in which the planned event shall be located.

**FIRE MARSHAL**--The Fire Marshal of the Town of Riverhead.

**PERSON** -- Any individual, firm, partnership, association, corporation, company or organization of any kind, including a charitable, religious, membership, hospital or not-for-profit corporation.

**SPECIAL EVENT** – Any form of entertainment, eight (8) weeks duration or less, open to the public with or without an admission fee and held on a one-time or occasional basis, which may include, but not be limited to, for example, carnivals, circuses, fairs, bazaars and outdoor shows, horse shows or exhibitions, concerts, road rallies and parades. A special event will not include any activity conducted at a permanent facility which has a valid USE Permit covering such activity. A special event shall not include any activity having less than 100 spectators at any one time during the duration of the event. Special event with less than 100 spectators expected shall apply for necessary permits under Town Code Chapter 83 and/or Town Code Chapter 64. A special event includes, but is not limited to, a temporary and exclusive use by any person of any of the following events or combination thereof; with a maximum expected attendance of more than 100 persons at any one time;

- (1) Use of amusement devices;
- (2) Carnivals or circuses, including any exhibition involving amusement attractions or rides, spectacles, animals, side shows, games and the like.
- (3) Use of inflatable devices in excess of four feet in diameter, including any hot air balloons or any other inflatable object;
- (4) Noise disturbances as defined and regulated under Chapter 81 of this code, including activities for which a variance has been granted;
- (5) Use of powered equipment requiring connection to public power supplies or separate generator or power supply equipment, including;
  - (i) heating, cooling, refrigerating or cooking devices;
  - (ii) sound amplification, public address, loud speaker, audio, video or television systems;

- (6) Racing or athletic competitions and uses including motor vehicle racing or running marathons, cross country, bicycle, moped, skateboards, roller blades, or any other contest or exhibition that is competitively times, or speed related;
- (7) Sales of alcohol beverages, including any activity requiring a special designated permit or other permit under the NYS Liquor Authority;
- (8) Sales of goods and merchandise, including food, clothing, supplies, equipment, concession, souvenirs, balloons, candy, jewelry or any other similar items offered for sale;
- (9) Use of permanent or temporary structures, including stages, booths, canopies, tents, awnings, risers, bleachers, fences, partitions, stands, or similar constructions;

Special event shall not include (i) the use of public space by governmental agencies acting within the scope of their authority or (ii) authorized uses in the public space permitted by other chapters of this title.

TOWN -- The Town of Riverhead.

TOWN CLERK -- The Town Clerk of the Town of Riverhead.

**§ 90-3. Licensing.**

**A. Written permit required.**

- (1) Special Event Short Form application – small gathering. Where 100 to 1,000 spectators are expected at any one time during the duration of the event and the event duration is twelve (12) hours or less per calendar day, no person shall use, allow, let or permit property to be used for a special event unless a special event permit has been issued by the Town Board of the Town of Riverhead.
- (2) Special Event Long Form – large gathering. Where more than 1,000 spectators are expected at any one time during the duration of the event or the event duration is more than twelve (12) hours per calendar day, no person shall use, allow, let or permit property to be used for a special event unless a special event permit has been issued by the Town Board of the Town of Riverhead.

**B. Required filing date.** Application for such permit shall be on the form provided by the Town Clerk, addressed to the Town Board and filed with the office of the Town Clerk in accordance with the below filing dates based on the type of special event. The Town Board, in its discretion, may provide for an expedited review for a special events permit under this Chapter.

- (1) Special Event Short Form Application shall be filed at least forty (40) calendar days prior to commencement date of special event.
- (2) For an event where more than 1,000 spectators but less than 5,000 spectators are expected at any one time during the duration of the event, a Special Event Long Form Application shall be filed at least one-hundred twenty (120) days prior to commencement date of the special event.
- (3) For an event where more than 5,000 spectators are expected at any one time during the duration of the event, a Special Event Long Form Application shall be filed at least one-hundred eighty (180) days prior to commencement date of the special event.

- C. Information and material to be submitted with completed Special Event Short Form Application. Such application shall include the following written material:
- (1) The name, age and address of the applicant; if the applicant is a corporation, the name of the corporation and the names and addresses of directors and officers of the corporation; if the applicant does not reside in Suffolk County, the name, address and phone number of any agent, who shall be a natural person and shall reside or have a place of business in the County of Suffolk and who shall be authorized to and shall agree by verified statement to accept notices or summonses issued with respect to violations of any law, ordinances, rules or regulations.
  - (2) The name and address of the record owner of the subject property or properties and the nature and interest of the applicant in the property; proposed use of town or other publicly owned property; proposed dates and hours of the special event, including setup and shutdown times; expected maximum number of persons intended to use the property at one time and collectively, including organizers, employees, vendors, exhibitors and spectators; the expected number of automobiles and other vehicles intended to use the property at one time and collectively; the purpose of the event, describing in detail the nature of the activities to be carried on and the admission fee to be charged, if any; and the name of groups, organizations, charities or individuals who shall benefit from the proceeds of the event.
  - (3) A plan and drawing showing the size of the property; the streets or highways abutting said property; the size and location of any existing building, buildings or structures or of any proposed building, buildings or structures or signs to be erected for the temporary event; the location of the stage or tents, if any, proposed to be erected; the designated areas of use for spectators, exhibitors, vendors, employees, and organizers; the location of all exits; the location of all fire extinguishers and other fire safety equipment; and the location of all temporary utilities to be installed for the event.
  - (4) A plan and drawing showing the layout of any parking area for automobiles and other vehicles and the means of ingress and egress to such parking area. Such parking area shall provide one parking space for every four persons in attendance and shall be in accordance with the Fire Marshal's setback guidelines.
  - (5) The name, address and telephone number of the person(s) who will be engaged in the preparation and sale of food.
  - (6) A plan for the use of live music, loudspeakers, horns, or other sounds which will be used, if any, and the type and location of speakers and other audio equipment.
  - (7) The name and address of the security company, if any, which will work on the premises, and a description of the duties to be performed, subject to the approval of the Chief of Police.
  - (8) A description of the communications plan to be utilized by the event organizer to facility command and control of all routine and emergency activities related to the event, subject to approval by the Chief of Police and Fire Marshal.
  - (9) A description of tents or other temporary structures, camping or housing facilities to be available, if any, and a plan showing the intended number and location of them, compliance with the applicable requirements of the NFPA Life Safety Code

(NFPA 101); the NFPA Temporary Membrane Structures/Tents (NFPA 102) and the Fire Code of New York State.

D. Information and material to be submitted with completed Special Event Long Form Application. Such application shall include the following written material:

- (1) The name, age and address of the applicant; if the applicant is a corporation, the name of the corporation and the names and addresses of directors and officers of the corporation; if the applicant does not reside in Suffolk County, the name, address and phone number of any agent, who shall be a natural person and shall reside or have a place of business in the County of Suffolk and who shall be authorized to and shall agree by verified statement to accept notices or summonses issued with respect to violations of any law, ordinances, rules or regulations.
- (2) The name and address of the record owner of the subject property or properties and the nature and interest of the applicant in the property; proposed use of town or other publicly owned property; proposed dates and hours of the special event, including setup and shutdown times; expected maximum number of persons intended to use the property at one time and collectively, including organizers, employees, vendors, exhibitors and spectators; the expected number of automobiles and other vehicles intended to use the property at one time and collectively; if there are animals, the approximate number and types of animals, the name, address and telephone number of the contractor providing and/or transporting the animals, the storage and provisions for disposal of all animal wastes; the purpose of the event, describing in detail the nature of the activities to be carried on and the admission fee to be charged, if any; and the name of groups, organizations, charities or individuals who shall benefit from the proceeds of the event.
- (3) A plan and drawing showing the size of the property; the zoning district in which it is located; the streets or highways abutting said property; the size and location of any existing building, buildings or structures or of any proposed building, buildings or structures; the type and location of all signs to be erected for the temporary event; the location of the stage or tents, if any, proposed to be erected; the designated areas of use for spectators, exhibitors, vendors, employees, and organizers; the location of all exits; the location of all fire extinguishers and other fire safety equipment; and the location of all temporary utilities to be installed for the event.
- (4) An Environmental Impact Study, if so required by the Town Attorney.
- (5) A plan and drawing showing the method to be used for the disposal of sanitary waste and sewage, subject to approval by the Town of Riverhead and Suffolk County Health Department.
- (6) A plan and drawing showing the method to be used for the supply, storage and distribution of water, subject to approval by the Town of Riverhead and Suffolk County Health Department.
- (7) A plan and drawing showing the layout of any parking area for automobiles and other vehicles and the means of ingress and egress to such parking area. Such parking area shall provide one parking space for every four persons in attendance and shall be in accordance with the Fire Marshal's setback guidelines.

- (8) Provisions to dispose of any garbage, trash, rubbish or other refuse, subject to approval by the Town of Riverhead and Suffolk County Health Department.
- (9) The name, address and telephone number of the person(s) who will be engaged in the preparation and sale of food, beer or alcohol and a copy of their State and/or County license/permit for said activity
- (10) A plan for the use of live music, loudspeakers, horns, or other sounds which will be used, if any, and the type and location of speakers and other audio equipment.
- (11) A plan for the use of lighting, if any, and the type and location of such equipment.
- (12) The name and address of the security company, if any, which will work on the premises, and a description of the duties to be performed, subject to the approval of the Chief of Police.
- (13) A description for fire protection and a map specifying the location of fire lanes and water supply for fire control, subject to approval of the Fire Chief and Fire Marshal.
- (14) A copy of the completed application filed with the Suffolk County Department of Health – Emergency Medical Services. The Town Board may require applicant to contract for its own medical and or ambulance services.
- (15) A description of the communications plan to be utilized by the event organizer to facility command and control of all routine and emergency activities related to the event, subject to approval by the Chief of Police and Fire Marshal.
- (16) A description of tents or other temporary structures, camping or housing facilities to be available, if any, and a plan showing the intended number and location of them, compliance with the applicable requirements of the NFPA Life Safety Code (NFPA 101); the NFPA Temporary Membrane Structures/Tents (NFPA 102) and the Fire Code of New York State.
- (17) A plan demonstrating that the event shall be handicap accessible to the extent practical. The applicant shall provide handicap accessibility for restroom facilities and adequate handicapped parking as close to the event as practical.
- (18) If any type of banner is to be displayed adjacent to a town, county or state road, the applicant shall include the size of the banner, location of the banner and the dates that it will be displayed and submit approvals from the appropriate County and State agencies.
- (19) A plan describing the rehabilitation of the event site to its original condition, including but not limited to rubbish and trash removal, removal of all temporary structures and restoration of all landscaping and other public property to a condition comparable to that prior to the event.

**§ 90-4. Conditions for granting permit.**

A. Prior to the issuance of a permit, the permittee shall furnish the town with written authorization to permit the town or its lawful agents to enter the subject property for the purpose of conducting an initial site inspection and a pre-event inspection for the protection of health, safety and welfare of citizens of the Town of Riverhead.

B. The applicant shall file with the Town Board before obtaining such license a certificate of public liability insurance covering the applicant and the Town of Riverhead for personal injuries, comprehensive general liability in an amount satisfactory to the Town Attorney, which policy shall name the town as an additional insured and shall be noncancellable without prior written

notice to the town. Said insurance policy shall be approved as to form, sufficiency and limits of coverage by the Town Attorney.

C. Where the special event will impact the health, safety and welfare, as a condition of the granting of the permit, the Town Board may require the permittee to reimburse the town for costs of police, ambulance protection and/or other Town services as may be deemed necessary by the Town Board to adequately and safely control and protect the persons attending the event, the event area and traffic in and around the area of the event. In no event, however, will the Town be obligated to provide police, ambulance protection or other Town services. Costs for such police, ambulance protection and/or other services provided by Town employees in processing the permit application shall include those over and above routine staffing, including costs for overtime and for the hiring of special police officers and or emergency medical services personnel. The estimated costs for services shall be provided to the applicant and the Town Board by written report from the Chief of Police, Ambulance Chief, Fire Marshal or other Town Department Head prior to the issuance of the permit. Based on the number of people, date of the event, the time of the event and the location of the event, the applicant shall be required to reimburse the Town for the cost of police to ensure public health and safety through the smooth flow of traffic in and around the area of the event. The applicant may be required to pay these fees prior to the event, but all fees shall be due and payable within ten (10) of rendering of an invoice for said expenses by the Town of Riverhead.

D. The Town Board may require applicant to provide a letter of credit, bond or other suitable security instrument to secure compliance with conditions in the permit and to insure adequate clean up of the property after the event. The Town Board shall set the amount by resolution, and no permit shall be issued until the security has been provided to the Town Clerk. If the applicant fails to honor the permit conditions or does not clear the property of debris seven (7) days of mailing of written notice by return-receipt requested mail, the Town may use such portion of the security as is required to remedy the situation.

E. Permit available on premise. The special event permit issued hereunder shall be displayed on the premise during the special event and shall available for inspection by a police officer or other enforcement officer of the Town of Riverhead upon request of such officer.

F. The Town may issue a permit upon such other reasonable conditions necessary to ensure compliance with this law and for the general protection of the health, safety and welfare of the persons and property in the town. The Town may require the applicant to provide notice, in a form prescribed by the Town, to any residents, business owners or persons that may be affected by the special; event.

**§90-5. Review of application; approval or denial of permit.**

A. All applications for a permit shall be reviewed by the Town Board, Town Attorney, Chief of Police and Fire Marshal. The Town Attorney, Chief of Police and Fire Marshal shall submit a written report to the Town Board explaining any issues and/or concerns that must be addressed concerning the application. The Fire Marshal shall obtain such further reports from local public safety organizations, including ambulance and fire districts, as appropriate. The Chief of Police shall also provide a written estimate of additional police services that shall be necessary to adequately protect the public during the event. The Town Board may also request an advisory

report from the Planning Board and from any other advisory board whose expertise and evaluation may be appropriate.

B. In determining whether to approve or deny an application, the Town Board shall consider the information provided in the application and such other information as may be available, including but not limited to:

- (1) The Environmental Impact Study
- (2) Impact of the event on the safe and orderly movement of traffic within and contiguous to the event.
- (3) Need for the town to police such event, and whether the numbers of police officers assigned to properly police such event will prevent the town from providing adequate police protection to the remainder of the Town.
- (4) Impact of the event on fire and police protection and ambulance service to the areas contiguous to the event and to the town in general.
- (5) Impact of the event on the movement of fire-fighting equipment or ambulance service to the town or to areas contiguous to the event.
- (6) Impact of the event on the general health, safety and welfare of the Town as identified through the State Environmental Quality Review process pursuant to New York State Code of Rules and Regulations, Part 6-17.
- (7) Verification that there are no outstanding violations on the property at which the event will be held or any outstanding or unsatisfied conditions of a town agency approval, including but not limited to the Planning Board or the Zoning Board of Appeals.
- (8) Verification that the information contained in the application is not found to be false or nonexistent in any material detail.
- (9) Verification that the grant of the permit would not violate any existing covenants on the property.
- (10) If one or more events are scheduled for the same date that are within a half a mile radius of each other, the Town Board will determine if there are adequate resources for all these events. If there are not sufficient resources to ensure public health and safety the Town Board shall deny one or more permits if the impacts of the vents cannot be mitigated. When deciding which event to deny the Town Board shall consider the following:
  - a. Whether the event is recurring.
  - b. Whether this recurring event has been subject to a violation within the last three years.
  - c. The date the permit application was submitted to the Town Clerk.
  - d. If events occurred the prior calendar year, the Town Board shall consider what their impact was on that area of the Town.
- (11) A donation to one or more local charities.
- (12) If an applicant is requesting a special event permit that was held he previous year, verification must be submitted from those charities listed on the previous application.

C. If permission to hold a special event is granted the permit may set forth the maximum number of persons permitted to attend the event. The Town Board, in determining the maximum

limit, shall take into consideration the capacity of the site, the facilities to be available and the availability of public highway and other means of transportation to and from the site.

D. A special event permit is not transferable and shall expire at the close of the event for which it is issued.

**§ 90-6. Application fees.**

A. The application for a permit shall be accompanied by an application fee. The application fees for events shall be subject to fees set by the Town Board for a small gathering as defined by Section 90-3A-1 and large gathering fees set by the Town Board as defined by Section 90-3A-1; unless waived at the discretion of the Town Board. Application fees shall be collected by the Town Clerk.

B. Any application that is not filed in accordance with section 90-3(B) of this Chapter shall be subject to a late filing fee subject to fees set by the Town Board a small gathering as defined by Section 90-3A-1 and for large gathering fees set by the Town Board as defined by Section 90-3A-1; unless waived at the discretion of the Town Board. Application fees shall be collected by the Town Clerk.

**§ 90-7. Modification or rescission of permit.**

If, after a permit is issued, the Town Board determines that any of the representations and/or statements contained in the application are materially inaccurate or any of the conditions of the permit have not been complied with, the Town Board may serve the permittee's agent, a Notice of Rescission of Special Permit specifying the manner in which the Permitted has not complied with the terms of its permit and/or identifying the incorrect information supplied in the application. The Town Board may for good cause modify or rescind such permit, absolutely or upon conditions.

**§ 90-8. Other approvals.**

A. The provisions of this chapter are not exclusive, and applicant remains subject to all other applicable governmental permits and approvals as may be required, including but not limited to, approvals/permits from the Suffolk County Department of Health, the New York State Department of Health and approvals/permits for tents, fireworks and any further permit(s) as may be required for animal shows, carnivals, circuses and similar events.

**§ 90-9. Alcoholic beverages.**

The applicant remains subject to the provisions of Chapter 46 of the Code of the Town of Riverhead, except upon waiver granted by the Town Board. Applicant planning to serve alcohol must receive necessary permits from NYS Liquor Authority.

**§ 90-10. Persons prohibited from attending.**

It shall be unlawful for the owner, proprietor, manager or person in charge of any place licensed under the provisions of this chapter, or for any employee of said place, to harbor, admit,

receive or permit to be or remain in and about any such place any lewd or dissolute person, any drunken or unruly person or any person whose conduct tends in any way to corrupt the public morals or create a public safety hazard.

**§ 90-11. Prohibited conduct.**

A. It shall be unlawful for any person to conduct himself in an unruly manner or to use any profane, obscene or indecent language in or about any place licensed under the provisions of this chapter.

B. Attendance at a special event in excess of the attendance allowed pursuant to the permit shall be prohibited. Applicants allowing excess attendance which requires unanticipated police, Fire Marshal, fire protection, ambulance and/or EMS services shall be responsible to reimburse the public safety agency for services and fees incurred.

**§ 90-12. Prohibited exhibitions and sales.**

A. It shall be unlawful to give or permit the giving of any entertainment or exhibition of a lewd, suggestive, vulgar or immoral type or to use therein any indecent or obscene language or to behave in any manner tending to corrupt the public morals.

B. It shall be unlawful to sell or permit the selling of any merchandise of a lewd, suggestive, vulgar or immoral type that in any manner tends corrupt the public morals.

**§ 90-13. Hours.**

No exhibition, performance for hire, carnival, circus, carrousel, bazaar, open-air show or place of amusement shall be open any day between the hours of 12:01 a.m. and 9:00 a.m. of the succeeding day, unless expressly waived by the Town Board in the Special Event Permit.

**§90-14. Severability.**

If any clause, sentence, paragraph, subdivision, section or other part of this Local Law shall for any reason be adjudged by any court of competent jurisdiction to be unconstitutional or otherwise invalid, such judgment shall not affect, impair, or invalidate the remainder of this local law, and it shall be construed to have been the legislative intent to enact this local law without such unconstitutional or invalid parts therein.

**§ 90-15. Penalties for offenses.**

A violation of any of the provisions of this chapter shall, upon conviction thereof, be punishable by a fine of not less than two-hundred fifty dollars (\$250.00) nor more than one thousand dollars (\$1,000.00) for each offense or by imprisonment for a period not exceeding thirty (30) days, or by both such fine and imprisonment. In addition to any fines imposed hereunder.



***SPECIAL EVENTS INSTRUCTION SHEET  
LONG FORM***

***TOWN OF RIVERHEAD, TOWN CLERK'S OFFICE***

Information and material that must be submitted with the completed application, pursuant to:  
***Town Code Chapter 90 Shows & Exhibitions***

1. Application **MUST** be submitted 120 calendar days in advance of the event (for events with less than 5,000 people), 180 calendar days in advance of event (for events with 5,000 or more people).  
Notarization completed where applicable.
2. Filing fee of \$500.00 per event application. **Late filing fee \$1,000.00.**
3. Comprehensive liability insurance policy naming Town of Riverhead as additional insured in the amount set by Town Attorney.  
  
Plans or drawings showing event location/layout, parking plan.
5. Letter of non-for-profit for waive of fee.
6. **No blanks** - if not applicable indicate N/A.

**OTHER PERMITS REQUIRED**

Beverage and/or food service connected with event, a separate application is to be filed with Suffolk County Department of Health Services at the Riverhead County Center, 631-852-2067.

Department of Labor; (carnivals; tents; outdoor sales; bleachers, etc.) (516) 228-3929

SC EMS – Mass gathering for events with expectancy attendance of 5,000 or more. (631) 853-5800

NYS Liquor Authority for temporary beer/wine license.



**TOWN OF RIVERHEAD - CHAPTER 90-3A-(2) APPLICATION**  
**Application Fee \$500.00 ~ SPECIAL EVENT - LARGE GATHERING - (Part A)**  
*(Note: Fee doubled for late filing)*  
 Pursuant to Chapter 90 ~ Code of the Town of Riverhead

Date of Application: \_\_\_\_\_

1. Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No: \_\_\_\_\_

2. State individual, partnership, corporation, or not-for-profit: \_\_\_\_\_  
If not-for-profit, attach IRS letter or ID number.

3. If partnership, names of all persons having an interest in the partnership: \_\_\_\_\_

4. If corporation, names & addresses of officers and directors, attach additional page if necessary: \_\_\_\_\_

5. If corporation, names of each stockholder together with the number of shares of capitol stock held by each: \_\_\_\_\_

6. *Special event information*  
Proposed location of event (street address and town): \_\_\_\_\_

Property owner (name, address and phone #): \_\_\_\_\_

Date(s) of event: \_\_\_\_\_ Rain date(s): \_\_\_\_\_

Hours of operation: \_\_\_\_\_

Fully describe type of special event: *(attach a site diagram)* \_\_\_\_\_

Expected total daily attendance: \_\_\_\_\_ Maximum at any one time: \_\_\_\_\_

Explain method used to determine the expected attendance: \_\_\_\_\_

Maximum number of visitor vehicles expected to be used/parked at event: \_\_\_\_\_

Other activities planned during event: (check all that apply) food concession \_\_\_\_\_ fireworks \_\_\_\_\_

crafts/sales \_\_\_\_\_ carnival rides \_\_\_\_\_ live entertainment \_\_\_\_\_ animal rides/petting zoo \_\_\_\_\_

- 7. Name & address of liability insurance company: \_\_\_\_\_
- 8. Permit Application Fee: \$ \_\_\_\_\_
- 9. Attach vendor list for food and/or merchandise vendors. (may be provided 2 weeks prior to event date)
- 10. Name of security company, if applicable: \_\_\_\_\_

I make this application under penalty and swear to the truth herein. Any representations and/or statements in this application that are found to be materially inaccurate may result in denial of permit or revocation of permit.

\_\_\_\_\_  
*Applicant signature*

STATE OF NEW YORK: COUNTY OF SUFFOLK      SS:

\_\_\_\_\_ being duly sworn deposes and says that I am the above-named applicant and that I make this affidavit for the purpose of obtaining from the Town a license to conduct \_\_\_\_\_ as required by ordinance of the Town of Riverhead, regulating conduct of persons therein, defining offenses and providing penalties for violation thereof. I have personal knowledge of the matters stated in the foregoing application and its attachments and therein contained are true.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_ Notary Public \_\_\_\_\_

NOTE: Copy of site layout and insurance certificate policy MUST accompany this application BEFORE approval will be considered. Application shall be responsible for providing adequate solid waste receptacles and the collection, containment and removal of any and all solid waste and other debris accumulation at the location of said event immediately upon its completion or as soon thereafter as may be practical.

APPROVAL(int. & date):  
 Town Attorney \_\_\_\_\_  
 Chief of Police \_\_\_\_\_  
 Fire Marshal \_\_\_\_\_



**TOWN OF RIVERHEAD - CHAPTER 90-3A-(2) APPLICATION  
SPECIAL EVENT - LONG FORM (Part B)**

**\*\* SUBMIT PLANS, DRAWINGS & COMPLETE THE FOLLOWING APPLICATION:**

**\*\* attach additional page if necessary**

Size of property: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Abutting Streets: \_\_\_\_\_

Existing & proposed buildings: \_\_\_\_\_

Signs or structures (including stages or tents): \_\_\_\_\_

Access roads: \_\_\_\_\_

Areas of assembly for spectators, vendors, exhibitions, employees, organizers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fire extinguishers, fire safety equipment: \_\_\_\_\_

Location of fire lanes: \_\_\_\_\_

Location of water supply for fire control: \_\_\_\_\_

Location of temporary utilities: \_\_\_\_\_

Location of supply, storage, distribution of water: \_\_\_\_\_

Parking layout, including automobiles, trailers, other vehicles and ingress and egress from parking areas: \_\_\_\_\_

\_\_\_\_\_

Lighting (including type & location): \_\_\_\_\_

Loudspeakers, horns, music, other audio equipment: \_\_\_\_\_

Name & address of security service & proposed duties: \_\_\_\_\_

Emergency medical facilities: \_\_\_\_\_

Temporary housing facilities: \_\_\_\_\_

Name & address of caterers, food, beverage supplies: \_\_\_\_\_

Method to dispose of garbage and sanitary waste: \_\_\_\_\_

Method to dispose of animal waste, if animals included: \_\_\_\_\_

If applicant is a corporation, names and addresses of directors and officers: \_\_\_\_\_

*SUBMIT DOCUMENTATION (as applicable)*

1. Copies of any covenant, easements or other restrictions on the property.
2. Original owner's endorsement, if applicable, disclosure affidavit.
3. Authorization for Town personnel to enter property.



7. During the 12 months before the following of this application, have any of the following individuals made campaign contributions exceeding \$100 in total, in cash or in kind, to members of the Town Board or political committees designated to accept donations on their behalf:

|                                 | Yes   | No    |
|---------------------------------|-------|-------|
| 1. Owner                        | _____ | _____ |
| 2. Applicant                    | _____ | _____ |
| 3. Agent for owner or applicant | _____ | _____ |
| 4. Attorney                     | _____ | _____ |
| 5. Other                        | _____ | _____ |

If the answer to Question 7 is yes, Town Code Chapter 90 require that the information be provided below:

Name:                      Title:                      Owner, Agent, Attorney, other:                      Amount:

\_\_\_\_\_  
Signature

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_

Notary Public \_\_\_\_\_

- A. For the purpose of this disclosure, an official of the State of New York or an official or employee of either the Town of Riverhead or the County of Suffolk shall be deemed to have an interest in the applicant and/or owner when that official or employee, their spouse, brothers, sisters, parents, children, grandchildren or the spouse of any of them
- a. Is the applicant the owner;
  - b. Is an officer, director, partner or employee of the applicant or owner;
  - c. Legally or beneficially owns or controls stock of a corporate applicant or owner, or is a member of a partnership or association applicant or owner; or
  - d. Is a party to an agreement with the applicant or owner, express or implied, whereby said official or employee may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application. Ownership of less than five percent of the stock of a corporation whose stock is listed on the New York Stock or American Stock Exchange shall not constitute an interest for the purpose of this disclosure.



**INSPECTION AUTHORIZATION**  
**(TO BE SIGNED BY PROPERTY OWNER)**

\_\_\_\_\_ owner of property  
located at \_\_\_\_\_ authorized Town  
employees and officials to enter my property to make inspections necessary in connection with  
this application for a special events permit

\_\_\_\_\_  
Signature

Sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_ 200\_\_

Notary Public \_\_\_\_\_

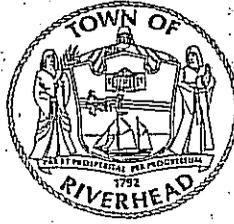
**Chapter 90 Application  
Site & Event Plan Checklist**

2063

|   | Attached |              |
|---|----------|--------------|
|   | Yes      | No (explain) |
| 1. Event Description and summary  | _____    | _____        |
| 2. Sanitary waste and sewage disposal plan.   | _____    | _____        |
| 3. Supply, storage and distribution of drinking water plan.   | _____    | _____        |
| 4. Parking and traffic plan.  | _____    | _____        |
| 5. Signage plan.  | _____    | _____        |
| 6. Trash, garbage rubbish or refuse removal plan.   | _____    | _____        |
| 7. List showing name, address and phone of all food vendors and location made for same.   | _____    | _____        |
| 8. List of all music, loud speakers, audio equipment and location on site plan.   | _____    | _____        |
| 9. A security plan. (approval by Police Chief required)   | _____    | _____        |
| 10. A fire protection plan. (approval by Fire Marshal required)   | _____    | _____        |
| 11. A communication plan. (approval by Police Chief and Fire Marshal required)  | _____    | _____        |
| 12. An EMS/Ambulance treatment/transportation plan.   | _____    | _____        |
| 13.a. A description of all tents and temporary structures and location on site plan. (flammability certificate and compliance with NFPA 101, NFPA 102 & NYS Fire Code required. | _____    | _____        |
| b. Engineer's certification, signed and sealed for tents in excess of 1,500 sq. ft.   | _____    | _____        |
| 14. A handicapped accessibility plan-including parking and bathroom facilities  | _____    | _____        |
| 15. Site restoration plan.  | _____    | _____        |

Other permits required:

- Suffolk County Health Department – Food Vendors
- Suffolk County Health Department – Waste and Sanitary
- Suffolk County Health Department – Emergency Medical Services
- New York State Department of Labor
- New York State Liquor Authority



***SPECIAL EVENTS INSTRUCTION SHEET  
SHORT FORM***

***TOWN OF RIVERHEAD, TOWN CLERK'S OFFICE***

Information and material that must be submitted with the completed application, pursuant to:  
***Town Code Chapter 90 Shows & Exhibitions***

1. Application **MUST** be submitted 40 calendar days in advance of the event. Notarization completed where applicable.
2. Filing fee of \$250.00 per event application. **Late filing fee \$500.00.**
3. Comprehensive liability insurance policy naming Town of Riverhead as additional insured in the amount set by Town Attorney.
4. Plans or drawings showing event location/layout.
5. Letter of non-for-profit for waive of fee.
6. ***No blanks*** - if not applicable indicate N/A.

**OTHER PERMITS REQUIRED**

Beverage and/or food service connected with event, a separate application is to be filed with Suffolk County Department of Health Services at the Riverhead County Center, 631-852-2067.

Department of Labor; (carnivals; tents; outdoor sales; bleachers, etc.) (516) 228-3929

SC EMS – Mass gathering for events with expectancy attendance of 5,000 or more. (631) 853-5800

NYS Liquor Authority for temporary beer/wine license.



**TOWN OF RIVERHEAD - CHAPTER 90-3A-1 APPLICATION**  
**Application Fee \$250.00 ~ SPECIAL EVENT - SHORT FORM**

*(Note: Fee doubled for late filing)*

*Pursuant to Chapter 90 ~ Code of the Town of Riverhead*

Date of Application: \_\_\_\_\_

1. Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No: \_\_\_\_\_

2. State individual, partnership, corporation, or not-for-profit: \_\_\_\_\_

*If not-for-profit, attach IRS letter or ID number.*

3. If partnership, names of all persons having an interest in the partnership: \_\_\_\_\_

4. If corporation, names & addresses of officers and directors, attach additional page if necessary: \_\_\_\_\_

5. If corporation, names of each stockholder together with the number of shares of capitol stock held by each: \_\_\_\_\_

*Special event information*

Proposed location of event (street address and town): \_\_\_\_\_

Property owner (name, address and phone #): \_\_\_\_\_

Date(s) of event: \_\_\_\_\_ Rain date(s): \_\_\_\_\_

Hours of operation: \_\_\_\_\_

Fully describe type of special event: *(attach a site diagram)* \_\_\_\_\_

Expected total daily attendance: \_\_\_\_\_ Maximum at any one time: \_\_\_\_\_

Explain method used to determine the expected attendance: \_\_\_\_\_

Maximum number of visitor vehicles expected to be parked at event: \_\_\_\_\_

Other activities planned during event: (check all that apply) food concession \_\_\_\_\_ fireworks \_\_\_\_\_

Crafts/sales \_\_\_\_\_ carnival rides \_\_\_\_\_ live entertainment \_\_\_\_\_ animal rides/petting zoo \_\_\_\_\_

- 7. Name & address of liability insurance company: \_\_\_\_\_
- 8. Permit Application Fee: \$ \_\_\_\_\_
- 9. Attach vendor list for food and/or merchandise vendors. (may be provided 2 weeks prior to event date)
- 10. Name of security company if applicable: \_\_\_\_\_

I make this application under penalty and swear to the truth herein. Any representations and/or statements in this application that are found to be materially inaccurate may result in denial of permit or revocation of permit.

\_\_\_\_\_  
*Applicant signature*

STATE OF NEW YORK: COUNTY OF SUFFOLK      SS:

\_\_\_\_\_ being duly sworn deposes and says that I am the above-named applicant and that I make this affidavit for the purpose of obtaining from the Town a license to conduct \_\_\_\_\_ as required by ordinance of the Town of Riverhead, regulating conduct of persons therein, defining offenses and providing penalties for violation thereof. I have personal knowledge of the matters stated in the foregoing application and its attachments and therein contained are true.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_\_\_ Notary Public \_\_\_\_\_

NOTE: Copy of site layout and insurance certificate policy MUST accompany this application BEFORE approval will be considered. Application shall be responsible for providing adequate solid waste receptacles and the collection, containment and removal of any and all solid waste and other debris accumulation at the location of said event immediately upon its completion or as soon thereafter as may be practical.

APPROVAL(int. & date):  
 Town Attorney \_\_\_\_\_  
 Chief of Police \_\_\_\_\_  
 Fire Marshal \_\_\_\_\_

# Adopted

10/7/03

TOWN OF RIVERHEAD

Resolution # 1097

**AMENDS RESOLUTION #1027 OF 2003**  
**(ADOPTS A LOCAL LAW AMENDING CHAPTER 47 ENTITLED, "BAYS AND CREEKS" OF THE RIVERHEAD TOWN CODE)**

COUNCILWOMAN BLASS offered the following resolution, was seconded by

COUNCILMAN LULL :

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Riverhead hereby amends Resolution #1027 adopted by the Riverhead Town Board on September 3, 2003 to reflect a correction of the sequence of letters assigned to the subsections of Chapter 47; and be it further

**RESOLVED**, that all other terms and conditions of Resolution #1027 shall remain in full force and effect; and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to the Planning Department; the Planning Board; the Zoning Board of Appeals; the Building Department and the Office of the Town Attorney.

THE VOTE

|           |   |                             |             |   |                             |
|-----------|---|-----------------------------|-------------|---|-----------------------------|
| Sanders   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Class       | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Densieski | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Lull        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|           |   |                             | Kozakiewicz | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

THE RESOLUTION WAS  WAS NOT

THEREUPON BEING ADOPTED

## CHAPTER 47: BAYS AND CREEKS

## § 47-21. Docks, basins and ramps.

A. No dock, basin or ramp owned, controlled or operated by the Conservation Advisory Council shall be used by persons other than residents of the Town of Riverhead.

B. No person shall place any obstructions or place, pile or store any nets, boxes, bait cans or fishing equipment or gear whatsoever upon any dock, wharf or pier or highway owned, controlled or operated by the Conservation Advisory Council.

C. It shall be the policy of the Town of Riverhead that all moorings, docks and appurtenant structures shall be designed, constructed, and located so as to reduce potential adverse impacts to natural resources and habitats, navigation, public safety, waterway congestion, and access to public lands and water.

D. The standards for a residential dock shall be as follows:

1. In no case shall the length of the dock exceed one hundred fifty (150) feet in length or exceed fifteen percent (15%) of the width of the waterway, whichever meets the minimum three (3) foot low water depth;
2. Only one dock may be constructed on a residential lot that has a riparian right. A waiver to this provision may be granted where a single dock is proposed for the common use by a maximum of three (3) adjacent property owners;
3. A residential dock and associated mooring piles must be configured so that no more than three (3) vessel berths are created for each residential lot with riparian rights;
4. The dock and any appurtenant structure, or any vessel tied to the dock, may not be located within or impinge upon that area located within ten (10) feet of the seaward extension of any property line;
5. The width of a catwalk or dock may not exceed four (4) feet and must be elevated a minimum of four feet above the mean high water mark and a minimum of four feet above grade when traversing any tidal or freshwater wetlands as identified by the Wetland Inventory Maps for the Town of Riverhead or those freshwater or tidal wetlands identified on maps prepared for the New York State Department of Environmental Conservation;
6. The width of any single float may not exceed six (6) feet in width nor twenty (20) feet in length and shall be secured or installed in such a manner that the float shall not rest on the bottom of the water body at any time during the tidal cycle.

E. The standards for commercial docks shall be as follows:

1. In no case shall the dock length, excluding that portion landward of the apparent mean high water mark, be in excess of one hundred fifty (150) feet nor exceed thirty percent (30%) of the width of the waterway, whichever is less;
2. The width of a catwalk or dock may not exceed eight (8) feet and must be elevated minimum of four(4) feet above grade when traversing any tidal or freshwater wetlands;
3. The width of any single float may not exceed eight (8) feet in width and shall be secured or installed in such a manner that the float shall not rest on the bottom of the water body at any time during the tidal cycle;
4. All commercial docking facilities which provide fuel to vessels must also provide pump-out facilities for vessel sanitary waste;
5. A permit for the commercial operation of docking facilities must be applied for on an annual basis. The fee for this permit shall be ten dollars (\$10) per berth, with a minimum fee for this permit of fifty dollars (\$50) and a maximum fee of two hundred dollars (\$200).
6. A certificate of insurance indicating a minimum liability coverage of one million dollars (\$1,000,000) must be placed on file with the Town each year of operation.

F. Safety requirements for private and commercial docks.

1. All electrical installation must comply with the National Electric Code (NEC) and must be inspected and approved by a representative of the Town of Riverhead Building department;
2. An appropriate fire extinguisher must be permanently affixed to the dock during the boating season and located within seventy five (75) feet of any boat;
3. The storage of fuel on a dock is prohibited;
4. A permit issued by the fire marshall or by the bay constable is required for the purpose of mobile fueling of a vessel. This permit shall specify the date and the time when the fueling is to be scheduled.

- G. No boat mooring or dock shall be located within the lines of any navigation channel, be located within fifty (50) feet of any channel marker or so as to interfere with the full use of such channel, nor shall any mooring or dock be located within one hundred (100) feet of any municipal dock.
- H. The disturbance of natural vegetation and topography during construction activities shall be minimized to the greatest degree possible. To this end, project- limiting fencing, siltation mesh, straw bales or similar devices for controlling land disturbances and retarding erosion and siltation shall be required during construction and during any clearing or grading of land preparatory associated with construction activities.
- I. No permit from the Conservation Advisory Council which is required for projects or activities in tidal waters shall allow the use of wood which has been treated with commercial copper quat (ACQ) pentachlorophenol, or creosote. Wood treated with copper chromated arsenate (CCA) may be used for pilings. All planking and framing must be constructed of material alternative to CCA treated wood.
- J. Dock floatation billets must be constructed of durable and acceptable material.
- K. The Town shall have the right to seek removal of any dock or mooring which has been constructed or placed without a permit or is in violation of the standards and/or restrictions set forth in this section.
- L. In considering the issue of a permit by the Conservation Advisory Council, the following impacts shall be weighed:
1. the effects upon safe navigation:
  2. the potential for interference with public use of waterways for swimming, boating, fishing, shellfishing, waterskiing and the like;
  3. the potential for interference with transit by the public along the beaches or foreshore:
  4. whether or not the structure will significantly impair the use or value of waterfront property adjacent or near to the dock.;
  5. the potential for degradation of surface water quality:
  6. the potential for destruction of beds of eel grass (*Zostera marina*) or shellfish:

7. the potential for unduly restricting tidal flow or water circulation;  
and

8. the possibility of despoiling views from public parklands or  
roadways.

M. Any dock which received a DEC permit prior to the filing of the  
Local Law amending this Chapter shall be grandfathered from the  
provisions herein.

# Adopted

10/7/03

## TOWN OF RIVERHEAD

Resolution # 1098

### ADOPTS LOCAL LAW TO AMEND CHAPTER 12 ENTITLED, "COASTAL EROSION HAZARD AREAS" OF THE RIVERHEAD TOWN CODE

COUNCILWOMAN BLASS offered the following resolution, was seconded by

COUNCILMAN LULL:

**WHEREAS**, the Town Clerk was authorized to publish and post a public notice to hear all interested persons to consider a local law amending Chapter 12 of the Riverhead Town Code entitled, "Coastal Erosion Hazard Areas" and to post same on the signboard in Town Hall; and

**WHEREAS**, a public hearing was held on the 3rd day of September, 2003 at 7:30 o'clock p.m. at Town Hall, 200 Howell Avenue, Riverhead, New York, the date, time and place specified in said public notice, and all persons wishing to be heard were heard.

**NOW THEREFORE BE IT RESOLVED**, that a local law amending Chapter 12 entitled, "Coastal Erosion Hazard Areas" of the Riverhead Town Code be and is hereby adopted as specified in the attached notice of adoption; and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to publish the attached notice of adoption once in the Traveler-Watchman Newspaper and to post same on the signboard at Town Hall; and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to the Conservation Advisory Council, Riverhead Planning Board, Riverhead Planning Department ; the Riverhead Building Department and the Office of the Town Attorney.

THE VOTE

Sanders  Yes  No    Blass  Yes  No  
 Densleski  Yes  No    Lull  Yes  No  
 Kozakiewicz  Yes  No

THE RESOLUTION WAS  WAS NOT   
 THEREUPON BEING ADOPTED

**TOWN OF RIVERHEAD  
NOTICE OF ADOPTION**

**PLEASE TAKE NOTICE**, that the Town Board of the Town of Riverhead adopted a local law amending Chapter 12 entitled, "Coastal Erosion Hazard Areas:" of the Riverhead Town Code at its regular meeting held on October 7, 2003 as follows:

**§12-6. Definitions.**

**REGULATED ACTIVITY** -- The construction, modification, restoration or placement of a structure or major addition to a structure or any action or use of land which materially alters the condition of land, including grading, excavating, dumping, mining, dredging, filling or other disturbance of soil, ~~or any activity which materially alters the existing Natural Protective Features and Natural Protective Feature Areas which includes but is not limited to trimming and clearing~~ or any activity which alters or disturbs the existing natural protective features which includes trimming and clearing of vegetation. "Regulated activity" does not include routine agricultural operations involving cultivation and harvesting or the implementation of practices recommended in a soil and water conservation plan as defined in § 3(12) of the Soil and Water Conservation Districts Law, provided that such agricultural operations and implementation of practices will not be construed to include any activity that involves the construction or placement of a structure. "Regulated activity" does not include the restoration of a preexisting, nonconforming structure which is damaged or destroyed by events not related to coastal flooding or erosion.

Dated: Riverhead, New York  
October 7, 2003

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

**BARBARA GRATTAN, Town Clerk**

- Underscore represents addition(s)
- Overstrike represents deletion(s)

10/7/03

TOWN OF RIVERHEAD

Resolution # 1099

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE FOR A LOCAL LAW TO CONSIDER THE ADDITION OF CHAPTER 40 ENTITLED, "TOWN ATTORNEY LITIGATION AND RECORDING FEES ACCOUNT" TO THE RIVERHEAD TOWN CODE**

COUNCILMAN DENSIESKI offered the following resolution, was seconded by  
COUNCILMAN LULL :

**RESOLVED**, the Town Clerk be and is hereby authorized to publish the attached public notice once in the October 16<sup>th</sup>, 2003 issue of the Traveler-Watchman, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed local law to consider the addition of Chapter 40 entitled, "Town Attorney Litigation and Recording Fees Account" to be posted on the sign board of the Town; and be it further

**RESOLVED**, that the Town Clerk be and is hereby directed to forward a copy of this resolution to Dawn Thomas, Town Attorney, to the Office of the Supervisor and the Office of Accounting.

THE RESOLUTION WAS ~~NOT~~ ADOPTED  
THEREUPON DULY ADOPTED

|             |   |                             |      |   |                             |
|-------------|---|-----------------------------|------|---|-----------------------------|
| Sanders     | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Lull | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Densieski   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Lull | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Kozakiewicz | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |      |   |                             |

**TOWN OF RIVERHEAD  
PUBLIC NOTICE**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town of Riverhead, at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, on the 21st day of October, 2003 at 7:05 o'clock p.m. to consider a local law for the addition of Chapter 40 entitled, "Town Attorney Litigation and Recording Fees Account" of the Riverhead Town Code as follows:

**Chapter 40  
Town Attorney Litigation and Recording Fees Account**

**§ 40-1. Legislative intent.**

It is the intent of this chapter to establish an additional petty cash account in the office of the Town Attorney to fund an escrow account to be used by the Town Attorney to pay legal fees required by the County Clerks of the respective counties of New York State and the clerks of said courts.

**§ 40-2. Definitions.**

As used in this chapter, the following terms shall have the meanings indicated

**COUNTY CLERK** -- Includes any County Clerk, its office or deputies throughout New York State which require a fee for the filing of official documents.

**COURT CLERK** -- Includes any officer of a New York court who files pleadings, motions, judgments, keeps court records and issues process.

**LITIGATION AND RECORDING FEES ACCOUNT** -- A non-interest-bearing checking account with an approved New York State banking institution.

**§ 40-3. Purpose.**

It shall be the purpose of this chapter to provide immediate access to funds for the following:

- A. The filing and/or obtaining of deeds, easements, covenants and restrictions and legal documents on behalf of the Town of Riverhead with the office of the Suffolk County Clerk.
- B. The filing of legal papers with the various court clerks of the state and federal courts.
- C. Obtaining index numbers, calendar numbers, subpoenaed records and/or individuals, jury fees and other related court costs.
- D. The filing of notices of appeal.

**§ 40-4. Authorization; records; access to account.**

- A. This chapter shall authorize the Town Attorney to open a special litigation and recording fees account for the purposes set forth § 40-3 above. The account shall bear the title "Office of the Town Attorney, Town of Riverhead, Litigation and Recording Fees Account," and shall be funded by a petty cash account in the initial amount of \$1,000. Said funds are to be replenished upon submission of receipts to the Town Board of the Town of Riverhead so that a balance of \$1,000 may be maintained at any given time.
- B. The office of the Town Attorney shall maintain a ledger book showing the payee, amount, date and purpose, as well as maintaining appropriate bank statements and canceled checks, which may be reviewed by the Town Board of the Town of Riverhead at their request.
- C. Only the Town Attorney shall be authorized to execute said litigation and recording fees account checks.
- D. An accounting of this account shall be limited to providing receipts acceptable to the Town Board of the Town of Riverhead.

Dated: Riverhead, New York  
October 7, 2003

BY ORDER OF THE BOARD  
OF THE TOWN OF RIVERHEAD

BARBARA GRATTAN, Town Clerk

October 7, 2003

2077  
**Adopted**

**TOWN OF RIVERHEAD**

Resolution # \_\_\_\_\_

**CLASSIFIES ACTION AND DECLARES LEAD AGENCY**  
**ON SPECIAL PERMIT OF TANGER PROPERTIES, LP**  
**(TANGER I EXPANSION)**  
**AND REFERS PETITION TO THE PLANNING BOARD**

\_\_\_\_\_ **COUNCILMAN LULL** offered the following resolution which  
was seconded by \_\_\_\_\_ **COUNCILWOMAN SANDERS** ✓

**WHEREAS**, the Riverhead Town Board is in receipt of a special permit petition from Tanger Properties, LP, pursuant to Section 108-44.6 and Article XXVIA of the Riverhead Town Code to construct 136,566sq.ft. of retail space together with related improvements as an expansion of the existing 312,273sq.ft. facility located on a 47.7ac. parcel zoned Business F; such property more particularly described as SCTM 0600-118-3-4, and

**WHEREAS**, a Full Environmental Assessment Form and supporting documentation was submitted as part of the petition, and

**WHEREAS**, the Riverhead Planning Department has reviewed these materials and has determined the petition to be a Type I action pursuant to 6NYCRR Part 617.5(b)(6)(i)&(iv) mandating coordinated SEQR review with other involved agencies, and

**WHEREAS**, that review was undertaken eliciting no interest in the role of lead agency, and

**WHEREAS**, the Riverhead Planning Department has prepared a SEQR staff report outlining the project's impacts including impacts of a potentially significant level, and

**WHEREAS**, the Town Board desires the recommendations of the Riverhead Planning Board respecting planning and zoning issues prior to a determination of significance, now

**THEREFORE, BE IT**

**RESOLVED**, that the Riverhead Town Board declares itself to be the lead agency in the special permit application of Tanger Properties, LP which it classifies as a Type I action, and

10/7/03

# Adopted

TOWN OF RIVERHEAD

Resolution # 1101

APPROVES APPLICATION OF COOPERAGE INN

COUNCILWOMAN BLASS offered the following resolution, was seconded by  
COUNCILWOMAN SANDERS :

**WHEREAS**, Cooperage Inn has submitted an application for the purpose of conducting weekend events to include face painting, a one-piece band, pony rides, food & drinks at the Cooperage Inn located at 2218 Sound Avenue, Riverhead, New York, for three consecutive weekends from October 11, 2003 through October 26, 2003, between the hours of 12:00 noon and 6:00 p.m.; and

**WHEREAS**, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

**WHEREAS**, a certificate of insurance has been received naming the Town of Riverhead as an additional insured.

**NOW THEREFORE BE IT RESOLVED**, that the application of Cooperage Inn for the purpose of conducting weekend events to include face painting, one-piece band, pony rides, food & drinks at the Cooperage Inn located at 2218 Sound Avenue, Riverhead, New York, for seven consecutive weekends from October 11, 2003 through October 26, 2003, between the hours of 12:00 noon and 6:00 p.m., is hereby approved; and be it further

**RESOLVED**, that a fire safety inspection by the Town Fire Marshal is required prior to the opening of this event to the public. Cooperage Inn shall contact the Riverhead Fire Marshal at least three days in advance at (631) 727-3200 extension 209, for the purpose of arranging the "pre-opening" inspection appointment at least three days in advance; and be it further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Cooperage Inn, 2218 Sound Avenue, Riverhead, New York, 11901; the Riverhead Fire Marshal and Chief Hegermiller, Riverhead Police Department.

THE VOTE

|           |   |   |                             |   |                             |
|-----------|---|---|-----------------------------|---|-----------------------------|
| Sanders   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No             | Blass                       | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Densieski | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No             | Lull                        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|           | Kozakiewicz                             | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |   |                             |

THE RESOLUTION WAS  WAS NOT   
THEREUPON DULY ADOPTED

**BE IT FURTHER**

**RESOLVED**, that the Town Clerk be directed to refer the petition to the Riverhead Planning Board for their review and recommendation and is hereby authorized to forward a certified copy of this resolution to the Planning Department and to the applicant or his agent.

**THE VOTE**  
Sanders  Yes  No Blass  Yes  No  
Densieski  Yes  No Lull  Yes  No  
Kozakiewicz  Yes  No  
THE RESOLUTION WAS  WAS NOT   
THEREUPON DULY ADOPTED

# Tabled

TOWN OF RIVERHEAD

Resolution # 1102

**REAPPOINTS MEMBER TO THE BOARD OF ASSESSMENT REVIEW**

**COUNCILWOMAN SANDERS**

offered the following resolution, which was

seconded by **COUNCILMAN LULL** :

**WHEREAS**, the term of Board of Assessment Review member Richard X. Park is to expire on September 30, 2004, and

**WHEREAS**, Richard X. Park has expressed a desire to continue to serve on said Board.

**NOW, THEREFORE, BE IT RESOLVED**, that Richard X. Park is hereby reappointed to the Board of Assessment Review, whose term shall be October 1, 2004 through September 30, 2009, in accordance with Section 523 of the Real Property Tax Law, at the annual salary established under Town resolution #2000-525, and,

**BE IT FURTHER RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Richard X. Park, the Assessor's Office, Suffolk Co. Real Property Tax Service Agency, and the Accounting Department.

**COUNCILWOMAN SANDERS OFFERED THE RESOLUTION TO BE TABLED, WHICH WAS SECONDED BY COUNCILWOMAN BLASS.**

**THE VOTE**

Sanders  Yes  No      Blass  Yes  No

Densieski  Yes  No      Lull  Yes  No

Kozakiewicz  Yes  No

The Resolution Was  Was Not   
Thereupon Duly Declared Adopted

# Tabled

OCTOBER 7, 2003

**Adopted**TOWN OF RIVERHEADADA ADULT PROGRAMBUDGET ADJUSTMENTRESOLUTION # 1103COUNCILMAN LULL

offered the following resolution,

which was seconded by COUNCILMAN DENSIESKI

**BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following budget adjustment:

|                   |                        | <u>FROM</u> | <u>TO</u> |
|-------------------|------------------------|-------------|-----------|
| 006.072089.421053 | ADMINISTRATION FEES    | \$1,000     |           |
| 006.076205.542200 | FOOD SUPPLIES          |             | \$ 450    |
| 006.076205.542112 | BINGO SUPPLIES         |             | 300       |
| 006.076205.542104 | MISCELLANEOUS SUPPLIES |             | 250       |

## THE VOTE

Sanders  Yes  NoBlass  Yes  NoDensieski  Yes  NoLull  Yes  NoKozakiewicz  Yes  No

OCTOBER 7, 2003

**Adopted**TOWN OF RIVERHEADTOWN BOARD SPECIAL PROGRAM FUNDBUDGET ADJUSTMENTRESOLUTION # 1104

COUNCILMAN DENSIESKI

\_\_\_\_\_ offered the following resolution,

which was seconded by COUNCILWOMAN BLASS.

**BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following budget adjustment:

|                   |                           | <u>FROM</u> | <u>TO</u> |
|-------------------|---------------------------|-------------|-----------|
| 024.000000.390599 | APPROPRIATED FUND BALANCE | \$232,000   |           |
| 024.031200.524101 | AUTOMOBILES               |             | \$120,000 |
| 024.031200.524175 | TRUCKS                    |             | 112,000   |

## THE VOTE

Sanders  Yes  NoBlass  Yes  NoDensieski  Yes  NoLull  Yes  NoKozakiewicz  Yes  No

OCTOBER 7, 2003

# Adopted

TOWN OF RIVERHEAD

MILL POND COMMONS SEWER EXT.

BUDGET ADJUSTMENT

RESOLUTION # 1105

COUNCILWOMAN BLASS offered the following resolution,

which was seconded by COUNCILMAN LULL.

**BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following budget adjustment:

|  | <u>FROM</u> | <u>TO</u> |
|--|-------------|-----------|
| 406.092705.421050.20016 DEVELOPER FEES | \$925,000   |           |
| 406.081300.523016.20016 CONSTRUCTION   |             | \$690,000 |
| 406.081300.543504.20016 ENGINEERING    |             | 170,000   |
| 406.081300.543320.20016 LEGAL          |             | 10,000    |
| 406.081300.547900.20016 CONTINGENCY    |             | 55,000    |

**THE VOTE**

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

# Adopted

## TOWN OF RIVERHEAD

Resolution # 1106

### EXTENDS BID CONTRACT FOR DIESEL FUEL

COUNCILMAN LULL offered the following resolution,

COUNCILWOMAN BLASS which was seconded by

WHEREAS, THE Purchasing Department has requested the contract with Quogue Sinclair Fuel, Inc. originally awarded under Resolution #824 adopted April 3, 2001, be extended until August 6, 2004 and;

WHEREAS, the above named vendor has agreed to extend the contract until August 6<sup>th</sup>, 2004 for +.103 plus the Bayway Long Island reseller price , and;

WHEREAS, the Town Board has reviewed said request.

NOW THEREFORE BE IT

RESOLVED, that the contract for DIESEL FUEL be, and hereby is, extended to August 6, 2004; and

RESOLVED, the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Quogue Sinclair Fuel Inc. and the Purchasing Department.

### THE VOTE

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

The Resolution Was  Was Not   
Thereupon Duly Declared Adopted

# Adopted

OCTOBER 7, 2003

## TOWN OF RIVERHEAD

Resolution # 1107

### AUTHORIZATION TO PUBLISH ADVERTISEMENT FOR FOOD

**COUNCILWOMAN BLASS**

\_\_\_\_\_ offered the following resolution,

which was seconded by **COUNCILWOMAN SANDERS**  
\_\_\_\_\_

**WHEREAS**, the Town Clerk is authorized to publish and post a notice to bidders for FOOD.

**BE IT RESOLVED**, the Town Clerk is hereby authorized to publish and post the following public notice in the OCTOBER 16, 2003 issue of the Traveler Watchman, and;

**BE IT FURTHER RESOLVED**, that the Town Clerk be, and hereby is, authorized to forward a copy of this resolution to the Senior Citizen Manager and the Purchasing Department.

### THE VOTE

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

The Resolution Was  Was Not   
Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE TO BIDDERS**

Sealed bids for the purchase of FOOD for use by the TOWN OF RIVERHEAD will be received by the Town Clerk of the Town of Riverhead at Town Hall, 200 Howell Avenue, Riverhead, New York, 11901, until 11:05 a.m. on OCTOBER 24, 2003.

Bid packets, including Specifications, may be obtained at the Town Clerk's office at Town Hall Monday through Friday between the hours of 8:30 a.m. and 4:30 p.m.

All bids must be submitted on the bid form provided. Any and all exceptions to the Specifications must be listed on a separate sheet of paper, bearing the designation "EXCEPTIONS TO THE SPECIFICATIONS" and be attached to the bid form.

The Town Board reserves the right and responsibility to reject any or all bids or to waive any formality if it believes such action to be in the best interest of the Town.

All bids are to be submitted to the Town Clerk's Office in a sealed envelope bearing the designation BID FOR FOOD.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

Barbara Grattan, Town Clerk

# Adopted

OCTOBER 7, 2003

## TOWN OF RIVERHEAD

Resolution # 1108

### AUTHORIZATION TO PUBLISH ADVERTISEMENT FOR MEAT & POULTRY

**COUNCILWOMAN SANDERS**

\_\_\_\_\_ offered the following resolution,

which was seconded by **COUNCILMAN DENSIESKI** \_\_\_\_\_

**WHEREAS**, the Town Clerk is authorized to publish and post a notice to bidders for MEAT & POULTRY.

BE IT RESOLVED, the Town Clerk is hereby authorized to publish and post the following public notice in the OCTOBER 16, 2003 issue of the Traveler Watchman, and;

BE IT FURTHER RESOLVED, that the Town Clerk be, and hereby is, authorized to forward a copy of this resolution to the Senior Citizen Manager and the Purchasing Department.

### THE VOTE

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

The Resolution Was  Was Not   
Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE TO BIDDERS**

Sealed bids for the purchase of MEAT & POULTRY for use by the TOWN OF RIVERHEAD will be received by the Town Clerk of the Town of Riverhead at Town Hall, 200 Howell Avenue, Riverhead, New York, 11901, until 11:00 a.m. on OCTOBER 24, 2003.

Bid packets, including Specifications, may be obtained at the Town Clerk's office at Town Hall Monday through Friday between the hours of 8:30 a.m. and 4:30 p.m.

All bids must be submitted on the bid form provided. Any and all exceptions to the Specifications must be listed on a separate sheet of paper, bearing the designation "EXCEPTIONS TO THE SPECIFICATIONS" and be attached to the bid form.

The Town Board reserves the right and responsibility to reject any or all bids or to waive any formality if it believes such action to be in the best interest of the Town.

All bids are to be submitted to the Town Clerk's Office in a sealed envelope bearing the designation BID FOR MEAT & POULTRY.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

Barbara Grattan, Town Clerk

# Adopted

OCTOBER 7, 2003

## TOWN OF RIVERHEAD

Resolution # 1109

### AUTHORIZATION TO PUBLISH ADVERTISEMENT FOR POLICE UNIFORMS

COUNCILMAN DENSIESKI offered the following resolution,

which was seconded by COUNCILMAN LULL

**WHEREAS**, the Town Clerk is authorized to publish and post a notice to bidders for POLICE UNIFORMS.

**BE IT RESOLVED**, the Town Clerk is hereby authorized to publish and post the following public notice in the October 16, 2003 issue of the Traveler Watchman and;

**BE IT FURTHER RESOLVED**, that the Town Clerk be, and hereby is, authorized to forward a copy of this resolution to the Police Department and the Purchasing Department.

### THE VOTE

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

The Resolution Was  Was Not   
Thereupon Duly Declared Adopted

**TOWN OF RIVERHEAD  
NOTICE TO BIDDERS**

Sealed bids for the purchase of POLICE UNIFORMS for use by the TOWN OF RIVERHEAD will be received by the Town Clerk of the Town of Riverhead at Town Hall, 200 Howell Avenue, Riverhead, New York, 11901, until 11:00 a.m. on NOVEMBER 5, 2003.

Bid packets, including Specifications, may be obtained at the Town Clerk's office at Town Hall Monday through Friday between the hours of 8:30 a.m. and 4:30 p.m.

All bids must be submitted on the bid form provided. Any and all exceptions to the Specifications must be listed on a separate sheet of paper, bearing the designation "EXCEPTIONS TO THE SPECIFICATIONS" and be attached to the bid form.

The Town Board reserves the right and responsibility to reject any or all bids or to waive any formality if it believes such action to be in the best interest of the Town.

All bids are to be submitted to the Town Clerk's Office in a sealed envelope bearing the designation BID FOR POLICE UNIFORMS.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

Barbara Grattan, Town Clerk

OCTOBER 7, 2002

2091  
**Adopted**

TOWN OF RIVERHEAD

AUTHORIZES TOWN CLERK TO PUBLISH AND POST NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE 2004 ANNUAL BUDGET FOR THE TOWN OF RIVERHEAD

RESOLUTION # 1110

COUNCILMAN LULL

\_\_\_\_\_ offered the following resolution,

which was seconded by COUNCILWOMAN BLASS

**BE IT RESOLVED**, that the Town Clerk be, and is hereby, directed to publish the attached Public Notice in the October 16, 2003 issue of the Traveler Watchman;

**COUNCILMAN DENSIESKI OFFERED THE RESOLUTION TO BE TABLED, WHICH THERE WAS NO SECOND. THEREFORE, RESOLUTION WAS NOT TABLED.**

THE VOTE

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

**NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE**, that a Public Hearing will be held on the 5<sup>th</sup> day of November, 2003 at 2:10 p.m. at the Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, to hear all interested persons to consider the adoption of the 2004 Annual Budget for the Town of Riverhead, which shall include the following specific items:

**ELECTED OFFICIALS' SALARIES**

| <b><u>Position</u></b>        | <b><u>Proposed Salary</u></b> |
|-------------------------------|-------------------------------|
| Town Supervisor               | \$78,000                      |
| Town Board Councilpersons (4) | \$32,240                      |
| Town Receiver of Taxes        | \$59,800                      |
| Town Assessors (3)            | \$59,800                      |
| Town Clerk                    | \$65,000                      |
| Town Justices (2)             | \$60,320                      |
| Highway Superintendent        | \$67,600                      |

**PLEASE TAKE FURTHER NOTICE**, that a copy of the Preliminary Budget is available in the Office of the Town Clerk for inspection during normal business hours, Monday through Friday, 8:30 a.m. – 4:30 p.m.

DATED: Riverhead, New York  
October 7, 2002

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD

**BARBARA GRATTAN, Town Clerk**

OCTOBER 7, 2003

2093  
**Adopted**

TOWN OF RIVERHEAD

Resolution # 1111

APPROVES REQUEST FOR LEAVE OF ABSENCE

**COUNCILWOMAN BLASS**

offered the following resolution,

which was seconded by **COUNCILWOMAN SANDERS**

**WHEREAS**, Cheryl Hotchkiss, an Assessment Clerk, in the Assessor's Office has requested a 3-month, non-paid leave of absence from the Town Board.

**NOW, THEREFORE, BE IT RESOLVED**, that Cheryl Hotchkiss' request for a non-paid leave of absence from October 6, 2003 to January 6, 2004 is hereby approved subject to the following condition(s):

(1) To facilitate the proper functioning of the Town offices, the employee shall submit written notice to the Town Supervisor of her intent to return to work, resign, retire or other relief at least thirty (30) days prior to the expiration of the leave of absence, and

**BE IT FURTHER, RESOLVED**, that the Town Clerk be, and is hereby, authorized to forward a copy of this resolution to Cheryl Hotchkiss, the Assessor's Office and the Office of Accounting.

**THE VOTE**

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

October 7, 2003

# Adopted

## TOWN OF RIVERHEAD

Resolution # 1112

### SETS REGISTRATION FEES FOR THE RIVERHEAD RECREATION DEPARTMENT

COUNCILWOMAN SANDERS offered the following resolution,  
which was seconded by COUNCILMAN LULL

**BE IT RESOLVED**, that the Town Board sets the Registration Policy and Fees for the 2003 Fall Recreation Department Program Brochure.

**BE IT FURTHER, RESOLVED**, that the Town Board hereby authorizes the Town Clerk to forward this Resolution to the Recreation Department and the Office of Accounting.

THE VOTE

|             |   |                             |       |   |                             |
|-------------|---|-----------------------------|-------|---|-----------------------------|
| Sanders     | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Class | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Densieski   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Lull  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Kozakiewicz | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |       |   |                             |

THE RESOLUTION WAS  WAS NOT

THEREUPON DULY ADOPTED



**Town of Riverhead Recreation Department**

**(631) 727-5744**

**2003 Fall Program Guide**

**REGISTRATION BEGINS ON SEPTEMBER 22, 2003**

**Hours of Operation: Monday-Friday 8:30 a.m. - 4:30 p.m.**

Town of Riverhead  
Robert Kozakiewicz, Supervisor  
Barbara Blass, Councilwoman  
Ed Dansieski, Councilman  
James Lull, Councilman  
Rose Sanders, Councilwoman

**Arts & Crafts**



**A TIME FOR KIDS WITH KELLY TOCCI** AGES 2 - 4

A tiny tot discovery program designed for both child and parent/caregiver to participate together and play with other children. Each session will consist of interactive songs, crafts, and movement activities. 6 classes

Tuesdays: 10:00 - 11:00 a.m.  
October 7 - November 25  
George Young Community Center

Cost: Residents \$ 31 Non-Residents \$41  
(\$1.00 discount if paying by cash/check)

**ACRYLIC PAINTING BEG. - INTER ADULTS WITH KAREN FELLOWS**

All are welcome to explore the fascinating world of painting. Individuals will tap into their own creativity while learning the fundamentals needed to see through the artist's eye. 6 classes

Mondays: 6:30 - 9:30 pm  
October 20 - November 24  
George Young Community Center

Cost: Residents \$73 Non-Residents \$83  
(\$3.00 discount if paying by cash/check)

Senior Craft Workshops  
Residents 60 or over

Fun projects will be completed with materials and instruction provided.

Holiday--Monday, December 8, 2003  
10:00 - 11:30 a.m.  
George Young Community Center

Cost: Free

Please bring your own scissors and tacky glue OR a glue gun. Call the Recreation Dept at 727-5744 to reserve a spot.

**HOLIDAYS**

Monday, October 13  
Tuesday, November 4  
Tuesday, November 11  
Thursday, November 27  
Thursday, December 25

**SO LAPBOOKING WITH THERESA AND TERRY** ADULTS

**Session I - Superstar**

Bring 25-30 photos of your favorite "star". This may be a child, friend, spouse or any other special person. Create a keepsake album to show how "super" they are. 4 classes

Saturdays: 10:00 AM-11:00 AM  
October 18 - November 8  
George Young Community Center



Cost: Residents \$63 Non-Residents \$73  
(\$3.00 discount if paying by cash/check)

**Session II - Autumn**

Bring 25 - 30 photos to create an "autumn" keepsake album. Your snapshots of playing in leaves, picking pumpkins or any fall family outing will be preserved for years to come! 4 classes

Saturdays: 11:15 am - 12:15 pm  
November 15 - December 6  
George Young Community Center

Cost: Residents \$63 Non-Residents \$73  
(\$3.00 discount if paying by cash/check)

**Bus Trips**



**DO AS YOU PLEASE BUS TRIP TO NEW YORK CITY**

Take the family and friends to NYC for a day of fun. Bus leave Stotzky Park parking lot at 8:00 a.m. SHARP. Departs for home at 5:00 p.m. Under 18 must be accompanied by an adult

Saturday, November 15

Cost: \$18 NON-REFUNDABLE  
(\$1.00 discount if paying by cash/check)

**OPERA ANYONE?**

Plans are in the works for a bus trip to Lincoln Center for the City Opera in April of 2004. The performance would be a Saturday Matinee. If you interested, please let us know.

Approx. cost \$80.00.

**ATLANTIC CITY**

Try your luck at the Tropicana Casino in Atlantic City.

Wednesday, November 12

Bus leaves Stotzky Park parking lot at 6:30 a.m. and returns home approx. 9:00 p.m.  
Fee: \$16 (21 yrs. old and over)  
(\$1.00 discount if paying by cash/check)

**SENIOR BUS TRIPS**

Resident Seniors 60+ will have preference for the first two weeks of registration. ALL TRIPS ARE NON-REFUNDABLE

**PLATZL BRAUHAUS**

Join us for an Oktoberfest celebration at the beautiful Platzl Brauhaus in Pomona, NY. Enjoy a fun-filled, scenic day of music, dancing, entertainment and plenty to eat!

Thursday, October 30

Bus leaves Stotzky Park parking lot at 7:30 a.m. SHARP and returns home approx. 8:00 p.m.

Cost: \$48  
(\$2.00 discount if paying by cash/check)

**Holiday Spirit**

Back by popular demand! Get into the Holiday Spirit by joining us for a delightful holiday luncheon at the Three Village Inn, Stony Brook. Waiters are dressed in colonial costumes and carolers sing at your table. After lunch, take a stroll around the Old-Fashioned Stony Brook Christmas Shopping Village.

Tuesday, December 2

Bus leaves Stotzky Park parking lot at 11:00 a.m. and returns home approx 4:00 p.m.

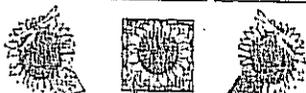
Cost: \$36  
(\$1.00 discount if paying by cash/check)

RECREATION DEPARTMENT  
Main office at Stotzky Park,  
Columbus Avenue off Pulaski Street  
Riverhead, NY 11901  
727-5744

George Young Community Center  
S. Jamesport Ave, Jamesport  
727-3200 ext. 242

**Recreation Staff**

Kelly Tocci Doris Strange  
Lorraine Miller Diane Balfy  
Jim Janacek Colleen Fox



# Schedule of Programs

## Fall 2003

### Dance

#### BALLET & TAP FOR BEGINNERS AGES 3-9 WITH MISS GAIL

Join Miss Gail as she brings you through the very basics and beauty of dance. She will emphasize rhythm and coordination in beginner ballet and tap techniques. Must be the age required at the start of class. Ballet and tap shoes required. Leotard & tights recommended. 7 classes

Saturdays: October 11 - November 22  
 Ages 3 10:00 - 11:00 a.m.  
 Ages 4 11:15 - 12:15 p.m.  
 Ages 5-6 12:30 - 1:30 p.m.  
 Ages 7-9 1:45 - 2:45 p.m.  
 George Young Community Center



Cost: Residents \$36 Non-Residents \$46  
 (\$1.00 discount if paying by cash/check)

Tuesdays: October 7 - December 2  
 Ages 3 3:45 - 4:45 p.m.  
 Ages 4 5:00 - 6:00 p.m.  
 George Young Community Center

Cost: Residents \$36 Non-Residents \$46  
 (\$1.00 discount if paying by cash/check)

#### BALLROOM DANCING 1 ADULTS WITH MEL EKSTEIN

**COUPLES ONLY!** Ballroom dancing is fun and easy to learn. Learn the basic steps in Fox Trot, Waltz, Swing, Rumba, Cha-Cha, Tango and Merengue. Leather soled shoes preferred. 8 classes.

Fridays: 7:00 - 8:00 pm  
 October 10 - December 5  
 George Young Community Center



Cost: Residents \$47 per couple  
 Non-Residents: \$57 per couple  
 (\$2.00 discount if paying by cash/check)

#### BALLROOM DANCING 2 ADULTS WITH MEL EKSTEIN

**COUPLES ONLY!** Participants enrolling in this class should have taken Beginning Ballroom with the Recreation Dept. There will be review, and then a continuation of dances learned in Ballroom Dancing 1. As we progress, some new and more challenging steps and dances will be introduced. Come join us for an evening of fun and exercise. Leather soled shoes preferred. 8 classes.

Friday 8:15 - 9:15 pm  
 October 10 - December 5  
 George Young Community Center



Cost: Residents \$47 per couple  
 Non-Residents \$57 per couple  
 (\$2.00 discount if paying by cash/check)

### Fitness/Exercise



#### RICK BOXING WITH MARGIE KOZMA ADULTS

Come and try the latest in fitness and health training. Great cardiovascular workout and muscle toning all in one! 8 classes.

Thursdays: 7:15 - 8:15 pm  
 October 9 - December 4  
 George Young Community Center

Cost: Residents \$36 Non-Residents \$46  
 (\$1.00 discount if paying by cash/check)

#### SCULPT & FLEX WITH MARGIE KOZMA ADULTS

If aerobics doesn't interest you or you want to round out your exercise program, this one's for you. More muscle means a higher metabolism to burn fat! We'll do weight training to tone or build, and flexibility training to improve muscle health. Please bring a towel and weights. 8 classes.

Tuesdays: 7:15 - 8:15 pm  
 October 7 - December 9



Cost: Residents \$36 Non-Residents \$46  
 (\$1.00 discount if paying by cash/check)

Thursdays: 6:00 - 7:00 pm  
 October 9 - December 4  
 George Young Community Center

Cost: Residents \$36 Non-Residents \$46  
 (\$1.00 discount if paying by cash/check)

#### STEP & STRENGTHEN WITH MARGIE KOZMA ADULTS

Low to high impact, step aerobics is a fun way to control weight, tone muscles, improve cardiovascular system and make friends. The main focus is "Fitness at Your Level". The strengthening will be concentrating on muscle balancing, functional toning, and flexibility. Bring your own step if you have one. 8 classes

Tuesdays: 6:00 - 7:00 pm  
 October 7 - December 9  
 George Young Community Center



Cost: Residents \$36 Non-Residents \$46  
 (\$1.00 discount if paying by cash/check)

#### MORNING YOGA WITH ROSEMARY MARTILOTTA ADULTS

Hatha Yoga aimed toward increasing flexibility, circulation, and strength. Instruction includes back therapy and stress reduction techniques. All levels welcome. 8 classes. Mats available

Wednesdays: 8:00 - 9:30 am  
 October 1 - November 19  
 George Young Community Center



Cost: Residents \$58 Non-Residents \$68  
 (\$3.00 discount if paying by cash/check)

### Instructional

#### BABY SITTING CLINIC AGES 10 & UP WITH CAMPBELL INSTRUCTIONS

Child and Babysitting Safety (CABS) is an education program that covers child safety and basic care techniques. The course will include: business aspects of being a babysitter, appropriate playtime activities, bedtime, feeding, bathing, discipline, diaper changing and basic First Aid. Students receive a CABS book, 29 piece Kid's First Aid Kit and a course completion card

Saturday: November 15 & 22  
 9:00 a.m. - 12:00 p.m.  
 George Young Community Center



Cost: Residents \$42 Non-Residents \$52  
 (\$1.00 discount if paying by cash/check)

#### BATON TWIRLING AGES 5 & UP WITH EAST END TWIRLERS

Baton twirling is fun, easy, and exciting! Participants will learn basic twirls, dance twirl movement, and a parade marching routine. Baton twirling develops poise, grace and builds self-confidence. Twirling also improves flexibility and coordination. Students must bring their own baton. 8 classes.

**Beginner** Ages 5 - 9  
 Thursdays: 6:30 PM - 7:15 PM  
 October 2 - November 20  
 Riverhead Armory

**Intermediate** Ages 10 & UP  
 Thursdays: 7:15 PM - 8:00 PM  
 October 2 - November 20  
 Riverhead Armory



Cost: Residents \$36 Non-Residents \$46  
 (\$1.00 discount if paying by cash/check)

#### UNDOING WITH JOHN NICOLELLIS AGES 14+

Get ready to explore the Peconic, Long Island's largest river. Learn the basics and actually take a look at the pristine wilderness in Riverhead.

Wednesday, October 15 7:30 - 9:00 pm  
 at the HYS Armory

with a cruise Sunday, October 19<sup>th</sup> on the Peconic River from 9:30 a.m. to 2:30 p.m.

Cost: Residents \$36 Non-Residents \$46  
 (\$1.00 discount if paying by cash/check)

#### GUITAR FOR BEGINNERS ADULTS WITH MICHAEL PERAZICH

This course is designed for those with no prior musical training or experience. Basics covered are tuning, strumming, and proper hand position. Students will explore the basic chord shapes and progressions. 7 classes

Mondays: 7:30 p.m. - 8:30 p.m.  
 October 6 - November 24  
 George Young Community Center



Cost: Residents \$36 Non-Residents \$46  
 (\$1.00 discount if paying by cash/check)



# Schedule of Programs

## Fall 2003



### GUITAR - LEARNING THE BLUES WITH VINCENT DEHASI ADULTS

This course is designed for guitarists who have knowledge of the basics but would like to expand their repertoire. Exploration of the 12 bar blues form and different patterns that can be used with it. Mondays: 8:30 p.m. - 9:30 p.m. 7 classes. October 6 - November 24  
George Young Community Center

Cost: Residents \$36 Non-Residents \$46  
(\$1.00 discount if paying by cash/check)

### KAYAKING WITH JOHN NICOLELIS AGES 14+

Start with a 1 1/2 hour training session in the classroom followed at a later date with a 5-hour kayak paddle of the lower Peconic River. Basics covered will include, braking, plus balance, correct paddle strokes, the "wet" exit, trip safety, and more!

Wednesday, October 15 7:30 - 9:00 pm  
at the NYS Armory  
with a cruise on Sunday, October 19<sup>th</sup> on the Peconic River from 9:30 a.m. - 2:30 pm

Cost: Residents \$52 Non-Residents \$62  
(\$2.00 discount if paying by cash/check)

## Sports



### 3 ON 3 FAST BREAK BASKETBALL WITH DAVE SPINELLA AGES 7-15

This is designed to enhance fundamental offensive & defensive skills with emphasis on position-specific skills. 3 on 3 Fast Break and 3 on 3 halfcourt competition is also part of this program. 6 classes.

Saturdays: 2:30 - 4:00 pm  
September 27 - November 1  
Riverhead High School Gym

Cost: Res/Sch Dist \$36 Non-Residents \$46  
(\$1.00 discount if paying by cash/check)

### 3 ON 3 FAST BREAK BASKETBALL WITH DAVE SPINELLA AGES 7-15

3 on 3 Fast Break is designed to be a competitive league combining players of different levels of experience. All players regardless of experience level are encouraged to participate. Principles of offense, defense and teamwork will be taught. 6 classes.

Ages 7 - 10 1:30 - 3:00 pm  
Ages 11-15 3:30 - 5:00 pm

Saturdays: November 8 - December 20  
Pufaski St. School Gym

Cost: Residents/School District ONLY \$36  
(\$1.00 discount if paying by cash/check)

### BIDDY BASKETBALL WITH DAVE SPINELLA AGES 7-9

Designed to develop fundamental offensive and defensive skills used in basketball. Everyone will have the opportunity for equal participation in games and "game-like" situations. Emphasis for all activities will be good sportsmanship, teamwork, and individual success. 6 classes. Enrollment is limited.

Saturdays: 12:30 - 2:00 pm  
September 27 - November 1  
Riverhead High School Gym

Cost: Res/Sch Dist \$36 Non-Res \$46  
(\$1.00 discount if paying by cash/check)

### FAMILY BIDDY BASKETBALL WITH DAVE SPINELLA AGES 4-6

Family Biddy Basketball is a program designed for 4-6 year old boys & girls with their parent/guardian to engage in 1 1/2 hours of basic skill drills in the art of dribbling, passing, shooting, defense, footwork & teamwork. 6 classes.

Saturdays: 10:30 am - 12:00 pm  
September 27 - November 1  
Riverhead High School Gym

Cost: Res/Sch Dist \$36 Non-Res \$46  
(\$1.00 discount if paying by cash/check)

### FAMILY FOOTBALL SOCCER WITH DONNA SEYDOR AGES 4-5

A fun evening with assorted soccer activities featuring proper warm-up and breakdown drills as well as individual and team sport concepts. Parent/guardian to participate. 5 classes

Fridays: October 3 - November 7  
Stotzy Park - Field # 1

Session I - 5:30 - 7:00 p.m.  
Session II - 7:00 - 8:30 p.m.

Cost: Residents \$26 Non-Residents \$36  
(\$1.00 discount if paying by cash/check)

### CO-ED VOLLEYBALL LEAGUE PROGRAM

Sign up your team and you will be matched against other teams in your division for some pre-season practice. Play is open roster to allow new players to try out. No referees! 4 practices

Mondays: 8:15 - 10:15 p.m.  
October 27 - November 17  
Wednesdays: 8:15 - 10:15  
October 29 - November 19  
Riverhead High School Gym

Cost: \$52 per team  
(\$2.00 discount if paying by cash/check)

Co-Ed Volleyball Leagues are now forming. Teams play on either Monday or Wednesday evening. Call the Recreation Dept. office for more info.

Mondays: December 1 - April 26

Wednesdays: December 3 - April 28

Game time 8:15 - 10:30 p.m.  
Riverhead High School Gym

Cost per team: \$582.00  
(\$22.00 discount if paying by cash/check)

### GOLF WITH CALVERTON LINKS ADULTS

Golf clinics will enhance a golfer's performance whether they are a beginner or advanced players. The course covers fundamentals of all parts of the game including: putting, chipping, pitching, and full swing. Students have a chance to improve their game and learn etiquette and rules as well. The format will start from the green and move out to the full swing. Knowledge on how to use different clubs will also be taught. Classes are not overbooked, so the student gets individual instruction as well as group format. Please bring your own clubs. Class size limited. 5 classes.

Tuesdays & Thursdays: 5:30 - 6:50 p.m.  
September 24 - October 8

Calverton Links

Cost: Residents \$83 Non-Residents \$98  
(\$3.00 discount if paying by cash/check)  
Note: Seniors (60+) get a \$10 discount

### TENNIS WITH SHIRLEY DADLING ADULTS

Advanced Beginner/Intermediate level class will include drills and stroke production to sharpen your skills. Advanced level class will put emphasis on strategy and movement drills to improve your doubles game. Bring your own racquet.

Advanced Beginner/Intermediate - 7 classes  
Thursdays: 2:00 - 3:00 p.m.

September 25 - November 6  
So. Jamesport Tennis Courts

Cost: Residents \$42 Non-Residents \$52  
(\$2.00 discount if paying by cash/check)

### RIVERHEAD ROLLER SKATE

HOURS OF OPERATION  
September 4, 2003 - June 25, 2004

Daily Sessions  
Residents \$5.00 Non-Residents \$10.00  
Annual Permits  
Residents \$25.00 Non-Residents \$75.00

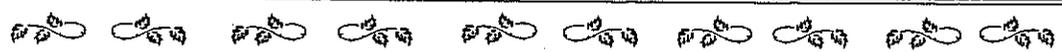
Thursday & Friday Sessions  
Sess. I 3:00-6:00 pm Sess. II 6:30-9:30 pm  
Saturday & Sunday Sessions  
Sess. I 12 pm-4:30 pm Sess. II 5:00-9:30 pm

Skateboard Park  
Thurs: Sess. I - Board/Blades Sess II BMX bikes  
Fri: Sess I BMX Bikes Sess II Board/Blades  
Sat: Sess I Boards/Blades Sess II BMX Bikes  
Sun: Sess I BMX Bikes Sess II Boards/Blades

Roller Rink  
Thursday Sess I Open Hockey  
Sess II 18+ Pick-up Hockey  
Friday Sess I 11-17 yrs. Pick-Up Hockey  
Sess II Free Skate  
Saturday Sess I 10 & Under Open Hockey  
Sess II 16+ Pick-Up Hockey  
Sunday Sess I Open Hockey  
Sess II 13+ Pick-Up Hockey

Recreation Dept. Office 727-5744  
Skate Park 200-3826

# Schedule of Programs Fall 2003



## Special Events

**ATTENTION TEENS - AGES 15 & UP**  
**Lifeguard Training Course**  
 January - March

Upon successful completion of this course, participant will be certified in Lifeguard Training/ First Aid/Waterfront Lifeguarding & CPR for the Professional Rescuer.

The class will be formed according to demand and availability of a pool facility. Please call the Recreation Dept. 727-5744 for further details.

**TEEN CENTER AT THE NYS ARMORY**  
 For Middle & High School Students

A great place for kids to "hang out" with assorted indoor sports, table games, video movies and much more.

Monday & Wednesdays 6:00 - 8:45 p.m.  
 1st & 3rd Fridays 6:00 - 8:45 p.m. (High School ONLY)  
 2nd & 4th Fridays 6:00 - 8:45 p.m. (Middle School ONLY)

Opening Night - Sept. 8, 2003  
 Snacks available at a nominal charge.

**SOFTBALL LEAGUES**

Five softball leagues for adult play at Stotzky Park each summer:  
 Men's Slow Pitch  
 Women's Slow Pitch  
 Men's Modified  
 Men's Over 50  
 Co-ed Slow Pitch

Please contact the Recreation Dept. by January 6, 2004 if you wish to enter a team in the 2004 season.

**DEVELOPMENTAL DISABILITIES PROGRAMS**

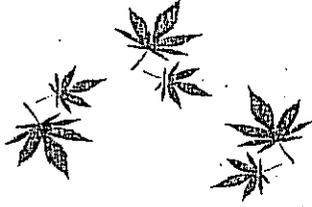
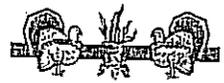
Programs for adults with developmental disabilities coming soon. Must be at least 22 years old to participate. Please call 727-5744 for more info.

**PROGRAM LEADERS NEEDED**

We are looking for your skills and expertise to teach, lead and/or supervise programs which will be sponsored by the Riverhead Recreation Dept. Call us 727-5744. All ideas and suggestions welcomed.

**REGISTRATION POLICY**

**Pre-Registration** with payment is required for all programs.  
**Payment Methods:** Cash, Check, Visa/Mastercard or Discover Card  
 Please note that if paying by cash/check that you subtract your discount. If we receive your check without the discount, the check will not be returned, the discount will be credited to our scholarship fund. There will be a \$20 fee for all returned checks. **Program Fees** will not be prorated.  
**Mail in registration** received prior to Monday, September 22, 2003 will not be processed until 3:00 p.m. on Monday, September 22, 2003. In-person registration will take precedent over early mail-in registrations. Make all checks and money orders payable to Riverhead Recreation Dept and mail to 200 Howell Ave, Riverhead, NY 11901.  
**The deadline** for registration is five (5) business days before a program is due to start unless otherwise stated.  
**Cancellation:** Minimum class requirements must be reached in all programs in order for them to be offered. Programs are also subject to cancellation based on availability of instructors, facilities or equipment.  
**Refund Policy.** Refunds will be given only if the request is made more than 5 business days prior to the start of a program or if we cancel a program. All program fees include a **NON-REFUNDABLE \$5 processing fee.** All Refunds will be mailed to the participant approx. 4 weeks after the request is submitted or a class is officially cancelled.  
**Health Requirements -** Participants are advised to have a complete physical prior to participating in activities which could be strenuous. Medical and waiver forms may have to be completed for particular activities.  
**Parental permission** is required if under 18. Check out our website at [www.riverheadli.com](http://www.riverheadli.com) for Recreation Programs and Special Events



**Family Account Name** \_\_\_\_\_  
(main contact) Last First

**Address** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Home Phone #** \_\_\_\_\_ **Work #** \_\_\_\_\_

**Emergency Contact Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

| Participants' Name<br><small>Last</small> | First | Activity | Date of Birth | Sex | Medical Alert | Fee |
|---|-------|----------|---------------|-----|---------------|-----|
|   |       |          |               |     |               |     |
|   |       |          |               |     |               |     |
|   |       |          |               |     |               |     |
|   |       |          |               |     |               |     |

Waiver: All participants in Town Parks and Recreation Programs do so at their own risk. Individuals are responsible to check all class descriptions and be sure that they or their child's physical condition and skill dictate that they may safely participate.

**Total \$** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Parent, Guardian, Participant

**SUGGESTIONS!!!!**

If you have any suggestions for new programs you would like to see, please jot them down below and return it to us.

\_\_\_\_\_

\_\_\_\_\_

OCTOBER 7, 2003

# Adopted

TOWN OF RIVERHEAD

AUTHORIZES THE TOWN CLERK TO PUBLISH AND POST  
A HELP WANTED AD FOR CONTINGENT PROVISIONAL ASSESSMENT CLERK

RESOLUTION # 1113

COUNCILMAN LULL.

\_\_\_\_\_ offered the following resolution,  
which was seconded by COUNCILMAN DENSIESKI

**BE IT RESOLVED**, that the Town Clerk be, and is hereby, directed to publish the attached Help Wanted Ad in the October 16, 2003 issue of The Traveler Watchman.

**BE IT FURTHER RESOLVED**, that the Town Clerk be, and is hereby, directed to forward a certified copy of this resolution to the Assessor's Office and the Office of Accounting.

**THE VOTE**

|   |   |
|---|---|
| Sanders <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No     | Blass <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Densieski <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   | Lull <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| Kozakiewicz <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |   |

**HELP WANTED**

PLEASE TAKE NOTICE, that the Town of Riverhead is seeking a qualified individual to serve in the position of Contingent Provisional Assessment Clerk. Applications are to be submitted to the Accounting Department, 200 Howell Avenue, Riverhead, NY, between the hours of 8:30am and 4:30pm. Monday through Friday. No applications will be accepted after 3:30pm on Friday, October 24,2003. The Town of Riverhead does not discriminate on the basis of age, race, color, national origin, sex or handicapped status in the employment or provision of services.

BY ORDER OF:  
THE RIVERHEAD TOWN BOARD  
BARBARA GRATTAN, TOWN CLERK

OCTOBER 7, 2003

2101

# Adopted

## TOWN OF RIVERHEAD

### APPROVES STIPULATION OF SETTLEMENT

#### RESOLUTION # 1114

**COUNCILMAN DENSIESKI**

\_\_\_\_\_ offered the following Resolution

which was seconded by **COUNCILWOMAN BLASS** \_\_\_\_\_.

WHEREAS, a stipulation of settlement dated September 2003 has been conditionally agreed to by the CSEA and the Town; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board hereby ratifies the stipulation of settlement and

BE IT FURTHER, RESOLVED, that the Town Clerk be, and is hereby, directed to forward a copy of this resolution to the President of the CSEA and the Office of Accounting.

#### THE VOTE

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

10/07/2003

# Adopted

TOWN OF RIVERHEAD

RESOLUTION # 1115

AUTHORIZES TOWN CLERK TO PUBLISH AND POST THE ATTACHED HELP  
WANTED AD

COUNCILWOMAN BLASS offered the following resolution, which was seconded by  
COUNCILWOMAN SANDERS.

RESOLVED, that the Town Clerk be and is hereby authorized to post and publish the attached Help Wanted Ad for Engineering candidates in the October 19<sup>th</sup> issue of the Newsday; and;

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Kenneth Testa, P.E. and the Office of Accounting.

THE VOTE

Sanders  Yes  No    Class  Yes  No  
Densieski  Yes  No    Lull  Yes  No  
Kozakiewicz  Yes  No

THE RESOLUTION ~~WAS~~ WAS NOT

THEREUPON DULY ADOPTED

**TOWN OF RIVERHEAD  
HELP WANTED**

**ENGINEER – Eastern LI Township seeking Engineer candidates for busy municipal engineering department. BS in Engineering required with 5 yrs of project development and construction management exp. PE preferred but not required. Excellent benefits and growth potential. Competitive salary. Send resume with salary requirement to: Town Engineer, Riverhead Town Hall, 200 Howell Avenue, Riverhead, NY 11901 or fax to 631-369-3045. No phone calls.**

OCTOBER 7, 2003

**Adopted**TOWN OF RIVERHEADHIGHWAY FUNDBUDGET ADJUSTMENTRESOLUTION # 1116COUNCILWOMAN SANDERS

offered the following resolution ,

which was seconded by COUNCILMAN DENSIESKI

**BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following budget adjustment:

|   | FROM      | TO      |
|---|-----------|---------|
| 111.000000.390599 APPROPRIATED FUND BALANCE | \$ 12,600 |         |
| 111.051100.545200 EQUIPMENT RENTAL          |           | \$ 600  |
| 111.051420.512500 EMPLOYEE O/T              |           | 12,000  |
| 111.052300.432000 SERVICE OTHER DEPARTMENTS | 121,000   |         |
| 111.051400.541303 TRAFFIC PAINT             |           | 2,000   |
| 111.051400.541205 TREE TRIMMING             |           | 500     |
| 111.051400.542400 UNIFORMS                  |           | 1,000   |
| 111.051400.549000 MISCELLANEOUS             |           | 3,500   |
| 111.051400.547504 REFUSE & GARBAGE          |           | 114,000 |

## THE VOTE

Sanders  Yes  NoBlass  Yes  NoDensieski  Yes  NoLull  Yes  NoKozakiewicz  Yes  No

October 7th, 2003

**Adopted**

## TOWN OF RIVERHEAD

Resolution # 1117**APPROVES SITE PLAN OF TC 58 INC.**  
**(FORMERLY FELICE ENTERPRISES)**COUNCILMAN DENSIESKI offered the following resolution,which was seconded by COUNCILMAN LULL :

**WHEREAS**, a site plan and elevations were submitted by Peter Danowski, for the construction of an 89 room hotel facility and attending site improvements upon real property located at Old Country Road, Riverhead, New York, known and designated as Suffolk County Tax Map Numbers 0600-119-01-9.1, 0600-119-01-9.2 AND 0600-119-01-10; and

**WHEREAS**, the premises was originally encumbered with an easement which has been extinguished by an indenture dated 2nd October 2003;

**WHEREAS**, the Planning Department has reviewed an alignment plan dated August 21<sup>st</sup>, 2003, the site plan dated June 3rd, 2003 (7-sheets), as prepared by Howard Young, L.S. and elevations dated November 13<sup>th</sup>, 2002, as prepared by Martin F. Sendlewski, AIA and has recommended to the Town Board of the Town of Riverhead that said site plan application be approved; and

**WHEREAS**, the Town Board has carefully considered the merits of the site plan application, the SEQRA record to date, the report of the Planning Department, as well as all other relevant Planning, Zoning and Environmental information; and

**WHEREAS**, a copy of the site plan has been marked and initialed by the Town Board to show changes that are further set forth in this resolution, which site plan shall be on record with the Town Clerk; and

**WHEREAS**, the site plan review fee, as required by Section 108-131 B(3) of the Code of the Town of Riverhead has been received and deposited as per Receipt Number 2003-0820 of the Office of the Supervisor of the Town of Riverhead; and;

**WHEREAS**, this Town Board has reviewed the site plan and elevations aforementioned.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that in the matter of the site plan application of TC 58, Inc. the Riverhead Town Board hereby declares itself to be the Lead Agency and further determines

the action to be Unlisted pursuant to 6NYCRR Part 617 and that an Environmental Impact Statement need not be prepared.

**BE IT FURTHER**

**RESOLVED**, that the site plan and elevations submitted by Peter Danowski, for the construction of a 89 room hotel facility and attending site improvements upon real located at Old Country Road, Riverhead, New York, an alignment plan dated August 21<sup>st</sup>, 2003, the site plan dated June 3<sup>rd</sup>, 2003 (7-sheets), as prepared by Howard Young, L.S., and elevations dated November 13th, 2002, as prepared by Martin F. Sendlewski, AIA, be and are hereby approved by the Town Board of the Town of Riverhead, subject to the following:

1. That the provisions of the **Riverhead Town Code**, which are not addressed by this resolution, or other official action of the Town shall, at all times, be complied with by the owner of the property covered by this site plan;
2. That a covenant containing all the limitations and provisions of these approvals contained in this resolution, in a form as attached, shall be recorded with the Suffolk County Clerk and a copy of such recorded covenant shall be filed with the Riverhead Town Clerk. This resolution shall not become effective until such covenant is duly recorded with the Suffolk County Clerk's Office and filed with the Riverhead Town Clerk;
3. That the form, design, location, and color of all signage shall be submitted to the Town Board for its review and approval pursuant to the site plan proves and the sign permit procedure prior to being installed at the property; that all signage so proposed shall be coordinated in appearance and design; and that all provisions of Section 108-56 of the **Riverhead Town Code** shall be complied with, and that all tenants shall be apprised of said requirements as well as those of Section 108-110.7 and any restrictions imposed as a condition of the site plan approval granted herein;
4. That no lighting shall be installed or adjusted in such a way as to cause direct glare on neighboring properties or adjoining highways;
5. That the applicant is familiar with the **Riverhead Town Code**, Chapter 96, entitled, "Trash, Rubbish and Refuse Disposal," and Chapter 98, prohibiting the accumulation of litter, and requiring the enclosure of dumpsters, and agrees to abide by same;
6. That receptacles of a decorative design, approved by the Planning Department prior to their installation at the site, shall be maintained on the premises;
7. That parking, paving and drainage shall be provided pursuant to specifications outlined in the **Riverhead Town Code**;
8. That the parking area shall be maintained pursuant to specifications outlined in the **Riverhead Town Code**;

9. That adequate parking for the handicapped, pursuant to State and Federal law and the Code of the Town of Riverhead, shall be provided and that each handicap stall shall be designated by an individual sign erected on a stanchion stating, "No Parking, Handicap Only," and the universal symbol affixed thereto. Further, by execution and filing of this document, TC 58, Inc. hereby authorizes and consents to the Town of Riverhead to enter premises at the Old Country Road, Riverhead, New York, to enforce said handicapped parking regulations;
10. That any and all landscaped and paved areas shall be regularly maintained in an orderly and professional manner and kept free of weeds and litter; and that any planters, planter boxes, window boxes or other container plantings shall likewise be maintained on a year-round basis;
11. That all new utilities shall be constructed underground;
12. That pursuant to Section 108-133(I) of the **Code of the Town of Riverhead**, the applicant, upon approval of a final site plan by this resolution and prior to the issuance of a land clearing and/or building permit, shall post a performance bond or other equivalent security. The performance bond or other equivalent security assures the performance of all the conditions of the building permit in accordance with the site plan approval. The Supervisor, upon approval from the Town Attorney as to form, is hereby authorized to accept said performance bond or other security, which shall be filed with the Town Clerk subsequent to approval of the site plan herein. The building permit shall not be issued until the Town Clerk certifies that the performance bond or other security has been filed in the Office of the Town Clerk of the town of Riverhead. Said security shall be in full force and effect for the term of the building permit or any renewal thereof.
13. That the topsoil shall conform to the specifications of the New York State Department of Transportation in regard to pH, organic content, and gradation;
14. That all nursery stock and installation methods thereof shall meet the latest "American Standards for Nursery Stock," as published by the American Association of Nurserymen;
15. That prior to the issuance of a Building Permit, the applicant shall encumber the subject real property to allow vehicles to pass and re-pass to the contiguous parcels to the East and West;
16. That no Building Permit shall be issued for parcel number 0600-119-01-010 until such time as the proposed grading has been completed to the satisfaction of the Riverhead Planning Department; and be if further

**RESOLVED**, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Peter Danowski, Esq., 616 Roanoke Avenue, Riverhead, New York, the Riverhead Planning Department, Riverhead Building Department, and the Town Engineer.

THE VOTE

|             |   |                             |       |   |                             |
|-------------|---|-----------------------------|-------|---|-----------------------------|
| Sanders     | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Class | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Densieski   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Lull  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Kozakiewicz | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |       |   |                             |

THE RESOLUTION WAS  WAS NOT

THEREUPON DULY ADOPTED

## DECLARATION AND COVENANTS

**THIS DECLARATION**, made the \_\_\_\_ day of \_\_\_\_\_, 2003, made by TC 58 Inc., c/o James Tunis, 1148 Walt Whitman Road, Melville, New York 11747, Declarant:

### WITNESSETH:

**WHEREAS**, Declarant is the owner of certain real property situate in the Town of Riverhead, Suffolk County, New York, more particularly bounded and described as set forth in SCHEDULE "A" annexed hereto, as provided by Declarant; and

**WHEREAS**, for and in consideration of the granting of said site plan, the Town Board of the Town of Riverhead has deemed it to be in the best interests of the Town of Riverhead, and the owner and prospective owners of said parcel, that the within covenants and restrictions be imposed on said parcel, and as a condition of granting said site plan and said Town Board has required that the within Declaration be recorded in the Suffolk County Clerk's Office; and

**WHEREAS**, Declarant has considered the foregoing and determined that same will be in the best interest of the Declarant and subsequent owners of said parcel.

### NOW, THEREFORE, THIS DECLARANT WITNESSETH:

That Declarant, for the purpose of carrying out the intentions above expressed, does hereby make known, admit, publish, covenant and agree that the said premises herein described shall hereafter be subject to the following covenants which shall run with the land, and shall be binding upon all purchasers and holders of said premises, their heirs, executors, legal representatives, distributees, successors and assigns, to wit:

1. That the provisions of the **Riverhead Town Code**, which are not addressed by this resolution, or other official action of the Town shall, at all times, be complied with by the owner of the property covered by this site plan;
2. That the form, design, location, and color of all signage shall be submitted to the Town Board for its review and approval pursuant to the site plan process and the sign permit procedure prior to being installed at the property; that all signage so proposed shall be coordinated in appearance and design; and that all provisions of Section 108-56 of the **Riverhead Town Code** shall be complied with, and that all tenants shall be apprised of said requirements as well as those of Section 108-110.7 and any restrictions imposed as a condition of the site plan approval granted herein;
3. That no lighting shall be installed or adjusted in such a way as to cause direct glare on neighboring properties or adjoining highways;

4. That the applicant is familiar with the **Riverhead Town Code**, Chapter 96, entitled , "Trash, Rubbish and Refuse Disposal," and Chapter 98, prohibiting the accumulation of litter, and requiring the enclosure of dumpsters, and agrees to abide by same;
5. That receptacles of a decorative design, approved by the Planning Department prior to their installation at the site, shall be maintained on the premises;
6. Parking, paving, and drainage shall be provided pursuant to specifications outlined in the **Riverhead Town Code**;
7. That the parking area shall be maintained pursuant to specifications outlined in the **Riverhead Town Code**;
8. That adequate parking for the handicapped, pursuant to State and Federal law and the Code of the Town of Riverhead, shall be provided and that each handicap stall shall be designated by an individual sign erected on a stanchion stating, "No Parking, Handicap Only," and the universal symbol affixed thereto. Further, by execution and filing of this document, TC 58, Inc. hereby authorizes and consents to the Town of Riverhead to enter premises at the Old Country Road, Riverhead, New York, to enforce said handicapped parking regulations;
9. That any and all landscaped and paved areas shall be regularly maintained in an orderly and professional manner and kept free of weeds and litter, and that any planters, planter boxes, window boxes, or other container plantings shall likewise be maintained on a year-round basis;
10. That all new utilities shall be constructed underground;
11. That pursuant to Section 108-133(I) of the **Code of the Town of Riverhead**, the applicant, upon approval of a final site plan by this resolution and prior to the issuance of a land clearing and/or building permit, shall post a performance bond or other equivalent security. The performance bond or other security assures the performance of all the conditions of the building permit in accordance with the site plan approval. The Supervisor, upon approval from the Town Attorney as to form, is hereby authorized to accept said performance bond or other security, which shall be filed with the Town Clerk subsequent to approval of the site plan herein. The building permit shall not be issued until the Town Clerk certifies that the performance bond or other security has been filed in the Office of the Town Clerk of the Town of Riverhead. Said security shall be in full force and effect for the term of the building permit or any renewal thereof;
12. That the topsoil shall conform to the specifications of the New York State Department of Transportation in regard to pH, organic content, and gradation;
13. That all nursery stock and installation methods thereof shall meet the latest "American Standards for Nursery Stock," as published by the American Association of Nurserymen

14. Upon the development of the contiguous real property to the west that the applicant be required to make these improvements necessary to either allow the passing and re-passing of motor vehicle traffic.

Declarant has hereunto set his/her hand and seal the day and year above first written.

\_\_\_\_\_  
TC 58 INC.

STATE OF NEW YORK )

: ss.:

COUNTY OF SUFFOLK )

On the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_ before me, the undersigned, \_\_\_\_\_ personally \_\_\_\_\_ appeared

\_\_\_\_\_ personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
NOTARY PUBLIC

# Adopted

OCTOBER 7, 2003

## TOWN OF RIVERHEAD

### RATIFIES P.B.A. AGREEMENT M.O.U.

Resolution# 1118

COUNCILMAN LULL. offered the following resolution ,  
which was seconded by COUNCILWOMAN BLASS

**WHEREAS**, the Riverhead Police Benevolent Association has ratified a Memorandum of Understanding with reference to random drug & alcohol testing becoming part of the Collective Bargaining Agreement;

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board hereby ratifies the Random Drug & Alcohol Testing Memorandum of Understanding and authorizes the Town Supervisor to execute this agreement.

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to forward a copy of this resolution to Riverhead Police Benevolent Association and John J. Hansen, Financial Administrator.

#### THE VOTE

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

OCTOBER 7, 2003

# Tabled

TOWN OF RIVERHEAD

2003 RECREATION CAPITAL IMPROVEMENT

BUDGET ADJUSTMENT

RESOLUTION # 1119

COUNCILMAN LULL

\_\_\_\_\_ offered the following resolution,

which was seconded by \_\_\_\_\_  
COUNCILWOMAN SANDERS

**BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following budget adjustment:

|   | <u>FROM</u> | <u>TO</u> |
|---|-------------|-----------|
| 406.095031.481900.70052    TRANSFER FROM PARK & REC. FUND | \$155,000   |           |
| 406.071100.523029.70052    UNITY PARK BASKETBALL COURT    |             | \$ 8,000  |
| 406.071100.523011.70052    MILLBROOK GABLES PLAYGROUND    |             |           |
| CONSTRUCTION  |             | 6,600     |
| 406.071100.524907.70052    MILLBROOK GABLES EQUIPMENT     |             | 3,400     |
| 406.071100.523020.70052    MILLBROOK GABLES FENCING       |             | 12,000    |
| 406.071100.523036.70052    STOTZKY PARK BALLFIELD CONSTR. |             | 100,000   |
| 406.071100.543505.70052    STOTZKY PARK ENGINEERING EXP.  |             | 25,000    |

COUNCILWOMAN SANDERS OFFERED THE RESOLUTION TO BE TABLED,  
SECONDED BY COUNCILWOMAN BLASS.

ALL MEMBERS IN FAVOR OF TABLING THE RESOLUTION.

THE VOTE

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

OCTOBER 7, 2003

# Adopted

TOWN OF RIVERHEAD

OAKLEIGH AVENUE PARKING LOT

DRAINAGE IMPROVEMENTS

CAPITAL PROJECT

BUDGET ADOPTION

RESOLUTION # 1120

COUNCILWOMAN SANDERS offered the following resolution,  
which was seconded by COUNCILWOMAN BLASS

**BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following budget adoption:

|                         |                      | <u>FROM</u> | <u>TO</u> |
|-------------------------|----------------------|-------------|-----------|
| 406.095731.494200.40113 | SERIAL BOND PROCEEDS | \$20,000    |           |
| 406.085400.523008.40113 | CONSTRUCTION         |             | \$20,000  |

**THE VOTE**

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

OCTOBER 7, 2003

# Adopted

## TOWN OF RIVERHEAD

### MIDDLE ROAD ROAD IMPROVEMENT (FROM MILL ROAD TO DEEP HOLE ROAD)

### BUDGET ADOPTION

RESOLUTION # 1121

COUNCILWOMAN BLASS offered the following resolution,  
which was seconded by COUNCILMAN LULL

**BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following budget adoption:

|                         |                      | <u>FROM</u> | <u>TO</u> |
|-------------------------|----------------------|-------------|-----------|
| 406.095731.494200.45074 | SERIAL BOND PROCEEDS | \$55,000    |           |
| 406.051100.541301.45074 | ROAD IMPROVEMENTS    |             | \$55,000  |

### THE VOTE

Sanders  Yes  No      Blass  Yes  No  
 Densieski  Yes  No      Lull  Yes  No  
 Kozakiewicz  Yes  No

OCTOBER 7, 2003

# Adopted

TOWN OF RIVERHEAD

RIVERHEAD TOWN HUMAN SERVICES CENTER

BUDGET ADJUSTMENT

RESOLUTION # 1122

COUNCILMAN LULL

\_\_\_\_\_ offered the following resolution ,

COUNCILMAN DENSIESKI

which was seconded by \_\_\_\_\_

**BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following budget adjustment:

|                         |                  | FROM    | TO      |
|-------------------------|------------------|---------|---------|
| 406.071400.522150.40091 | CONSTRUCTION     | \$1,000 |         |
| 406.071400.524000.40091 | EQUIPMENT RENTAL |         | \$1,000 |

**THE VOTE**

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

TOWN OF RIVERHEAD

Adopted

GENERAL FUND  
BUDGET ADJUSTMENT

RESOLUTION # 1123

COUNCILMAN DENSIESKI

offered the following resolution,

which was seconded by COUNCILMAN LULL

**BE IT RESOLVED**, that the Supervisor be, and is hereby, authorized to establish the following budget adjustment:

|                   |                                       | <u>FROM</u> | <u>TO</u> |
|-------------------|---------------------------------------|-------------|-----------|
| 001.031200.543210 | POLICE, DOCTOR FEES                   | \$ 400      |           |
| 001.031200.542600 | POLICE, PRINTING EXP.                 |             | \$ 400    |
| 001.031200.542301 | POLICE BREATHALIZER MAINTENANCE       | 1,000       |           |
| 001.031200.542303 | POLICE, FIRST AID SUPPLIES            |             | 1,000     |
| 001.031200.524502 | POLICE VEHICLE TRUNK EQUIP.           | 300         |           |
| 001.031200.542409 | POLICE HAZ MAT CLOTHING               |             | 300       |
| 001.014200.524350 | TOWN ATTORNEY, BOOKS                  | 400         |           |
| 001.014200.542802 | TOWN ATTORNEY, SUPPLEMENTAL EXP.      |             | 400       |
| 001.031200.524217 | POLICE RECORDING EQUIPMENT            | 200         |           |
| 001.031200.542307 | POLICE FLARES EXP.                    |             | 200       |
| 001.014400.542100 | TOWN ENGINEER, OFFICE EXP.            | 200         |           |
| 001.014400.541500 | TOWN ENGINEER, MOTOR VEHICLE EXP.     |             | 200       |
| 001.036200.549000 | SAFETY INSPECTION, MISCELLANEOUS EXP. | 500         |           |
| 001.036200.524000 | SAFETY INSPECTION, EQUIPMENT          |             | 500       |

|                   |                                       | <u>FROM</u> | <u>TO</u> |
|-------------------|---------------------------------------|-------------|-----------|
| 001.036200.549000 | SAFETY INSPECTION, MISCELLANEOUS EXP. | \$1,500     |           |
| 001.036200.541500 | SAFETY INSPECTION, CAR EXP.           |             | \$1,500   |
| 001.036200.542600 | SAFETY INSPECTION, PRINTING           | 1,000       |           |
| 001.036200.542100 | SAFETY INSPECTION, OFFICE EXP.        |             | 1,000     |
| 001.014100.542104 | TOWN CLERK, FILING MATERIALS          | 150         |           |
| 001.014100.542603 | TOWN CLERK, FORMS                     | 50          |           |
| 001.014100.543405 | TOWN CLERK, TRAVEL & UNDERTAKING      | 100         |           |
| 001.014100.542602 | TOWN CLERK, STATIONERY                |             | 300       |
| 001.000000.390599 | APPROPRIATED FUND BALANCE             | 1,400       |           |
| 001.013100.524000 | FINANCE, EQUIPMENT                    |             | 1,400     |
| 001.000000.390599 | APPROPRIATED FUND BALANCE             | 875         |           |
| 001.016200.524000 | SHARED SERVICES, EQUIPMENT            |             | 875       |

#### THE VOTE

Sanders  Yes  No

Blass  Yes  No

Densieski  Yes  No

Lull  Yes  No

Kozakiewicz  Yes  No

*abstain*

OCTOBER 7, 2003

TOWN OF RIVERHEAD

**Adopted**

AUTHORIZES THE TOWN CLERK TO PUBLISH AND POST  
A HELP WANTED AD FOR PART TIME CLERK

RESOLUTION # 1124

COUNCILMAN LULL

\_\_\_\_\_ offered the following resolution,

which was seconded by COUNCILWOMAN BLASS

**BE IT RESOLVED**, that the Town Clerk be and is hereby directed to publish the attached Help Wanted Ad in the October 16, 2003 issue of The Traveler Watchman.

**BE IT FURTHER, RESOLVED**, that the Town Clerk be and is hereby directed to forward a certified copy of this resolution to the Accounting Department.

THE VOTE

|   |   |
|---|---|
| Sanders <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No     | Blass <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Densieski <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   | Lull <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| Kozakiewicz <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |   |

**HELP WANTED**

PLEASE TAKE NOTICE, that the Town of Riverhead is seeking a qualified individual to serve in the position of Part Time Clerk on Saturdays only. Applications are to be submitted to the Accounting Department, 200 Howell Avenue, Riverhead, New York. No applications will be accepted after 3:30pm on October 24, 2003. The Town of Riverhead does not discriminate on the basis of age, race, color, national origin, sex or handicapped status in the employment or provision of services.

BY ORDER OF:  
THE RIVERHEAD TOWN BOARD  
BARBARA GRATTAN, TOWN CLERK

OCTOBER 7, 2003

2120  
**Adopted**

TOWN OF RIVERHEAD

APPOINTS PROVISIONAL ACCOUNT CLERK TYPIST

RESOLUTION # 1125

COUNCILWOMAN BLAS offered the following resolution,  
which was seconded by COUNCILMAN LULL.

**WHEREAS**, a position for an Account Clerk Typist currently exists in Community Development due to a transfer of an employee to the Police Department; and

**WHEREAS**, there currently is no list of eligibles available from the Suffolk County Department of Civil Service and we have been granted permission to appoint a provisional; and

**WHEREAS**, the Personnel Committee and the Department Head have recommended the appointment of Gina Chew to Provisional Account Clerk Typist; and

**WHEREAS**, the position of Account Clerk Typist has been duly posted as per Posting #23.

**NOW, THEREFORE, BE IT RESOLVED**, that Gina Chew is hereby appointed to the position of Provisional Account Clerk Typist, Group 9, Step 4 of the Salary Administration Schedule effective October 13, 2003.

**BE IT FURTHER RESOLVED**, that the Town Clerk be, and is hereby, directed to forward a certified copy of this resolution to Gina Chew, Community Development and the Office of Accounting.

THE VOTE

Sanders  Yes  No      Blass  Yes  No  
Densieski  Yes  No      Lull  Yes  No  
Kozakiewicz  Yes  No

OCTOBER 7, 2003

TOWN OF RIVERHEAD**Adopted**ACCOUNT CLERK TYPIST PROMOTIONRESOLUTION # 1126COUNCILMAN LULL.

offered the following resolution,

which was seconded by COUNCILMAN DENSIESKI

**WHEREAS**, an Account Clerk in the Accounting Office has successfully completed the Civil Service examination for Account Clerk Typist and currently appears on the Civil Service List of Eligibles, and

**WHEREAS**, the Personnel Committee and the Department Head have recommended the promotion to Account Clerk Typist, and

**WHEREAS**, the position of Account Clerk Typist has been duly posted as per Posting #23.

**NOW, THEREFORE, BE IT RESOLVED**, that Melissa Anderson is hereby promoted to the position of Account Clerk Typist, Group 9, Step 6 of the Salary Administration Schedule effective October 13, 2003

**BE IT FURTHER RESOLVED** that the Town Clerk be, and is hereby, directed to forward a certified copy of this resolution to Melissa Anderson and the Office of Accounting.

THE VOTESanders  Yes  NoBlass  Yes  NoDensieski  Yes  NoLull  Yes  NoKozakiewicz  Yes  No

Councilman Lull  
Councilwoman Glass offered the following Resolution which was seconded by

| FUND NAME                       |     | CD - NONE | CHECKRUN TOTALS | GRAND TOTALS    |
|---------------------------------|-----|-----------|-----------------|-----------------|
| GENERAL TOWN                    | 001 | \$ -      | \$ 671,714.62   | \$ 671,714.62   |
| POLICE ATHLETIC LEAGUE          | 004 | \$ -      | \$ -            | \$ -            |
| TEEN CENTER                     | 005 | \$ -      | \$ 17.38        | \$ 17.38        |
| RECREATION PROGRAM              | 006 | \$ -      | \$ 2,376.72     | \$ 2,376.72     |
| SR NUTRITION SITE COUNCIL       | 007 | \$ -      | \$ -            | \$ -            |
| D.A.R.E. PROGRAM FUND           | 008 | \$ -      | \$ -            | \$ -            |
| CHILD CARE CENTER BUILDING FUND | 009 | \$ -      | \$ 54.19        | \$ 54.19        |
| AG-FEST COMMITTEE FUND          | 021 | \$ -      | \$ -            | \$ -            |
| HUMAN SERVICES FUND             | 022 | \$ -      | \$ -            | \$ -            |
| R.I.F.T.A                       | 023 | \$ -      | \$ -            | \$ -            |
| TOWN BD SPECIAL PROGRAM FND     | 024 | \$ -      | \$ -            | \$ -            |
| YOUTH COURT SCHOLARSHIP FUND    | 025 | \$ -      | \$ -            | \$ -            |
| SRS DAYCARE BUILDING FUND       | 027 | \$ -      | \$ 1,971.51     | \$ 1,971.51     |
| COMMUNITY P.E.T.S. SHELTER      | 028 | \$ -      | \$ -            | \$ -            |
| ANIMAL SPAY & NEUTERING FUND    | 029 | \$ -      | \$ 180.00       | \$ 180.00       |
| EDZ FUND                        | 030 | \$ -      | \$ 2,903.74     | \$ 2,903.74     |
| HIGHWAY                         | 111 | \$ -      | \$ 90,983.26    | \$ 90,983.26    |
| WATER                           | 112 | \$ -      | \$ 69,138.72    | \$ 69,138.72    |
| REPAIR & MAINTENANCE            | 113 | \$ -      | \$ -            | \$ -            |
| RIVERHEAD SEWER DISTRICT        | 114 | \$ -      | \$ 37,111.99    | \$ 37,111.99    |
| REFUSE & GARBAGE COLLECTION     | 115 | \$ -      | \$ 6,000.05     | \$ 6,000.05     |
| STREET LIGHTING                 | 116 | \$ -      | \$ 7,174.46     | \$ 7,174.46     |
| PUBLIC PARKING                  | 117 | \$ -      | \$ 4,763.14     | \$ 4,763.14     |
| BUSINESS IMPROVEMENT DISTRICT   | 118 | \$ -      | \$ -            | \$ -            |
| TOR URBAN DEV CORP TRUST ACCT   | 119 | \$ -      | \$ -            | \$ -            |
| AMBULANCE DISTRICT              | 120 | \$ -      | \$ 923.49       | \$ 923.49       |
| CALVERTON SEWER DISTRICT        | 124 | \$ -      | \$ 4,000.13     | \$ 4,000.13     |
| RIVERHEAD SCAV WASTE DISTRICT   | 128 | \$ -      | \$ 21,898.95    | \$ 21,898.95    |
| WORKER'S COMPENSATION FUND      | 173 | \$ -      | \$ 8,133.81     | \$ 8,133.81     |
| RISK RETENTION FUND             | 175 | \$ -      | \$ 4,250.00     | \$ 4,250.00     |
| UNEMPLOYMENT INSURANCE FUND     | 176 | \$ -      | \$ -            | \$ -            |
| MAIN STREET REHAB PROGRAM       | 177 | \$ -      | \$ -            | \$ -            |
| REVOLVING LOAN PROGRAM          | 178 | \$ -      | \$ -            | \$ -            |
| RESIDENTIAL REHAB               | 179 | \$ -      | \$ -            | \$ -            |
| DISCRETIONARY/SMALL CITIES      | 180 | \$ -      | \$ -            | \$ -            |
| CDBG CONSORTIUM ACCOUNT         | 181 | \$ -      | \$ 1,359.85     | \$ 1,359.85     |
| URBAN DEVEL CORP WORKING        | 182 | \$ -      | \$ -            | \$ -            |
| RESTORE                         | 184 | \$ -      | \$ -            | \$ -            |
| PUBLIC PARKING DEBT             | 381 | \$ -      | \$ -            | \$ -            |
| SEWER DISTRICT DEBT             | 382 | \$ -      | \$ -            | \$ -            |
| WATER DEBT                      | 383 | \$ -      | \$ 491.10       | \$ 491.10       |
| GENERAL FUND DEBT SERVICE       | 384 | \$ -      | \$ 10,535.57    | \$ 10,535.57    |
| SCAVENGER WASTE DEBT            | 385 | \$ -      | \$ -            | \$ -            |
| TOWN HALL CAPITAL PROJECTS      | 406 | \$ -      | \$ 1,036,238.34 | \$ 1,036,238.34 |
| EIGHT HUNDRED SERIES            | 408 | \$ -      | \$ -            | \$ -            |
| WATER IMPROVEMENT CAP PROJ      | 409 | \$ -      | \$ -            | \$ -            |
| NUTRITION CAPITAL IMPS          | 441 | \$ -      | \$ -            | \$ -            |
| CHIPS                           | 451 | \$ -      | \$ -            | \$ -            |
| YOUTH SERVICES                  | 452 | \$ -      | \$ 2,020.50     | \$ 2,020.50     |
| SENIORS HELPING SENIORS         | 453 | \$ -      | \$ 2,666.34     | \$ 2,666.34     |
| EISEP                           | 454 | \$ -      | \$ 260.83       | \$ 260.83       |
| SCAVENGER WASTE CAP PROJ        | 470 | \$ -      | \$ -            | \$ -            |
| MUNICIPAL FUEL FUND             | 625 | \$ -      | \$ 9,321.30     | \$ 9,321.30     |
| MUNICIPAL GARAGE                | 626 | \$ -      | \$ 25,465.02    | \$ 25,465.02    |
| TRUST & AGENCY                  | 735 | \$ -      | \$ 753,014.63   | \$ 753,014.63   |
| SPECIAL TRUST                   | 736 | \$ -      | \$ 7,000.00     | \$ 7,000.00     |
| COMMUNITY PRESERVATION FUND     | 737 | \$ -      | \$ -            | \$ -            |
| CDA-CALVERTON                   | 914 | \$ -      | \$ 25,317.60    | \$ 25,317.60    |
| COMMUNITY DEVELOPMENT AGENCY    | 915 | \$ -      | \$ -            | \$ -            |
| JOINT SCAVENGER WASTE           | 918 | \$ -      | \$ -            | \$ -            |
| CENTRAL CLEARING ACCOUNT        | 999 | \$ -      | \$ -            | \$ -            |
| TOTALS                          |     | \$ -      | \$ 2,807,287.24 | \$ 2,807,287.24 |

**THE VOTE**  
 Sanders ✓ Yes \_\_\_ No \_\_\_  
 Demleski ✓ Yes \_\_\_ No \_\_\_  
 Kozakiewicz ✓ Yes \_\_\_ No \_\_\_  
 Lull ✓ Yes \_\_\_ No \_\_\_  
 Glass ✓ Yes \_\_\_ No \_\_\_  
**THE RESOLUTION WAS ADOPTED**  
**THE RESOLUTION WAS NOT ADOPTED**

*Councilman Sullivan*  
*Councilwoman Glass*

offered the following Resolution which was seconded by

| FUND NAME                       |     | CD - NONE | CHECKRUN TOTALS | GRAND TOTALS    |
|---------------------------------|-----|-----------|-----------------|-----------------|
| GENERAL TOWN                    | 001 | \$ -      | \$ 217,842.25   | \$ 217,842.25   |
| POLICE ATHLETIC LEAGUE          | 004 | \$ -      | \$ 3,000.00     | \$ 3,000.00     |
| TEEN CENTER                     | 005 | \$ -      | \$ 220.00       | \$ 220.00       |
| RECREATION PROGRAM              | 006 | \$ -      | \$ 11,209.00    | \$ 11,209.00    |
| SR NUTRITION SITE COUNCIL       | 007 | \$ -      | \$ 917.00       | \$ 917.00       |
| D.A.R.E. PROGRAM FUND           | 008 | \$ -      | \$ -            | \$ -            |
| CHILD CARE CENTER BUILDING FUND | 009 | \$ -      | \$ 11.22        | \$ 11.22        |
| AG-FEST COMMITTEE FUND          | 021 | \$ -      | \$ 1,481.64     | \$ 1,481.64     |
| HUMAN SERVICES FUND             | 022 | \$ -      | \$ -            | \$ -            |
| R.I.F.T.A                       | 023 | \$ -      | \$ 1,552.46     | \$ 1,552.46     |
| TOWN BD SPECIAL PROGRAM FND     | 024 | \$ -      | \$ -            | \$ -            |
| YOUTH COURT SCHOLARSHIP FUND    | 025 | \$ -      | \$ -            | \$ -            |
| SRS DAYCARE BUILDING FUND       | 027 | \$ -      | \$ 109.85       | \$ 109.85       |
| COMMUNITY P.E.T.S. SHELTER      | 028 | \$ -      | \$ 4,007.26     | \$ 4,007.26     |
| ANIMAL SPAY & NEUTERING FUND    | 029 | \$ -      | \$ -            | \$ -            |
| EDZ FUND                        | 030 | \$ -      | \$ 290.41       | \$ 290.41       |
| HIGHWAY                         | 111 | \$ -      | \$ 37,024.70    | \$ 37,024.70    |
| WATER                           | 112 | \$ -      | \$ 90,634.42    | \$ 90,634.42    |
| REPAIR & MAINTENANCE            | 113 | \$ -      | \$ -            | \$ -            |
| RIVERHEAD SEWER DISTRICT        | 114 | \$ -      | \$ 34,563.69    | \$ 34,563.69    |
| REFUSE & GARBAGE COLLECTION     | 115 | \$ -      | \$ 192,457.24   | \$ 192,457.24   |
| STREET LIGHTING                 | 116 | \$ -      | \$ 25,815.49    | \$ 25,815.49    |
| PUBLIC PARKING                  | 117 | \$ -      | \$ 1,906.26     | \$ 1,906.26     |
| BUSINESS IMPROVEMENT DISTRICT   | 118 | \$ -      | \$ -            | \$ -            |
| TOR URBAN DEV CORP TRUST ACCT   | 119 | \$ -      | \$ -            | \$ -            |
| AMBULANCE DISTRICT              | 120 | \$ -      | \$ 1,369.18     | \$ 1,369.18     |
| CALVERTON SEWER DISTRICT        | 124 | \$ -      | \$ 15,145.29    | \$ 15,145.29    |
| RIVERHEAD SCAV WASTE DISTRICT   | 128 | \$ -      | \$ 4,243.83     | \$ 4,243.83     |
| WORKER'S COMPENSATION FUND      | 173 | \$ -      | \$ 6,174.77     | \$ 6,174.77     |
| RISK RETENTION FUND             | 175 | \$ -      | \$ 23,386.34    | \$ 23,386.34    |
| UNEMPLOYMENT INSURANCE FUND     | 176 | \$ -      | \$ -            | \$ -            |
| MAIN STREET REHAB PROGRAM       | 177 | \$ -      | \$ -            | \$ -            |
| REVOLVING LOAN PROGRAM          | 178 | \$ -      | \$ -            | \$ -            |
| RESIDENTIAL REHAB               | 179 | \$ -      | \$ -            | \$ -            |
| DISCRETIONARY/SMALL CITIES      | 180 | \$ -      | \$ -            | \$ -            |
| CDBG CONSORTIUM ACCOUNT         | 181 | \$ -      | \$ -            | \$ -            |
| URBAN DEVEL CORP WORKING        | 182 | \$ -      | \$ -            | \$ -            |
| RESTORE                         | 184 | \$ -      | \$ -            | \$ -            |
| PUBLIC PARKING DEBT             | 381 | \$ -      | \$ -            | \$ -            |
| SEWER DISTRICT DEBT             | 382 | \$ -      | \$ 68,554.01    | \$ 68,554.01    |
| WATER DEBT                      | 383 | \$ -      | \$ -            | \$ -            |
| GENERAL FUND DEBT SERVICE       | 384 | \$ -      | \$ -            | \$ -            |
| SCAVENGER WASTE DEBT            | 385 | \$ -      | \$ -            | \$ -            |
| TOWN HALL CAPITAL PROJECTS      | 406 | \$ -      | \$ 148,723.74   | \$ 148,723.74   |
| EIGHT HUNDRED SERIES            | 408 | \$ -      | \$ -            | \$ -            |
| WATER IMPROVEMENT CAP PROJ      | 409 | \$ -      | \$ -            | \$ -            |
| NUTRITION CAPITAL IMPS          | 441 | \$ -      | \$ -            | \$ -            |
| CHIPS                           | 451 | \$ -      | \$ -            | \$ -            |
| YOUTH SERVICES                  | 452 | \$ -      | \$ 819.75       | \$ 819.75       |
| SENIORS HELPING SENIORS         | 453 | \$ -      | \$ 99.51        | \$ 99.51        |
| EISEP                           | 454 | \$ -      | \$ 6.12         | \$ 6.12         |
| SCAVENGER WASTE CAP PROJ        | 470 | \$ -      | \$ -            | \$ -            |
| MUNICIPAL FUEL FUND             | 625 | \$ -      | \$ -            | \$ -            |
| MUNICIPAL GARAGE                | 626 | \$ -      | \$ 7,225.54     | \$ 7,225.54     |
| TRUST & AGENCY                  | 735 | \$ -      | \$ 23,894.59    | \$ 23,894.59    |
| SPECIAL TRUST                   | 736 | \$ -      | \$ 166,825.00   | \$ 166,825.00   |
| COMMUNITY PRESERVATION FUND     | 737 | \$ -      | \$ -            | \$ -            |
| CDA-CALVERTON                   | 914 | \$ -      | \$ 1,235.20     | \$ 1,235.20     |
| COMMUNITY DEVELOPMENT AGENCY    | 915 | \$ -      | \$ -            | \$ -            |
| JOINT SCAVENGER WASTE           | 918 | \$ -      | \$ -            | \$ -            |
| CENTRAL CLEARING ACCOUNT        | 999 | \$ -      | \$ -            | \$ -            |
| TOTALS                          |     | \$ -      | \$ 1,090,745.76 | \$ 1,090,745.76 |
|                                 |     |           |                 | \$ -            |

*Councilman Stull  
Councilwomen Blanton*

offered the following Resolution which was seconded by

| FUND NAME                       |     | CD - 09/30/03           | CHECKRUN TOTALS        | GRAND TOTALS            |
|---------------------------------|-----|-------------------------|------------------------|-------------------------|
| GENERAL TOWN                    | 001 | \$ 3,700,000.00         | \$ 653,368.01          | \$ 4,353,368.01         |
| POLICE ATHLETIC LEAGUE          | 004 | \$ 19,000.00            | \$ 1,161.18            | \$ 20,161.18            |
| TEEN CENTER                     | 005 | \$ 5,000.00             | \$ 283.30              | \$ 5,283.30             |
| RECREATION PROGRAM              | 006 | \$ 35,000.00            | \$ 441.97              | \$ 35,441.97            |
| SR NUTRITION SITE COUNCIL       | 007 | \$ 1,000.00             | \$ -                   | \$ 1,000.00             |
| D.A.R.E. PROGRAM FUND           | 008 | \$ 2,000.00             | \$ -                   | \$ 2,000.00             |
| CHILD CARE CENTER BUILDING FUND | 009 | \$ 65,000.00            | \$ -                   | \$ 65,000.00            |
| AG-FEST COMMITTEE FUND          | 021 | \$ -                    | \$ -                   | \$ -                    |
| HUMAN SERVICES FUND             | 022 | \$ -                    | \$ -                   | \$ -                    |
| R.I.F.T.A                       | 023 | \$ -                    | \$ 4,776.88            | \$ 4,776.88             |
| TOWN BD SPECIAL PROGRAM FND     | 024 | \$ -                    | \$ -                   | \$ -                    |
| YOUTH COURT SCHOLARSHIP FUND    | 025 | \$ 1,500.00             | \$ -                   | \$ 1,500.00             |
| SRS DAYCARE BUILDING FUND       | 027 | \$ -                    | \$ 1,984.48            | \$ 1,984.48             |
| COMMUNITY P.E.T.S. SHELTER      | 028 | \$ 5,000.00             | \$ -                   | \$ 5,000.00             |
| ANIMAL SPAY & NEUTERING FUND    | 029 | \$ -                    | \$ -                   | \$ -                    |
| EDZ FUND                        | 030 | \$ -                    | \$ 2,651.26            | \$ 2,651.26             |
| HIGHWAY                         | 111 | \$ 500,000.00           | \$ 59,527.13           | \$ 559,527.13           |
| WATER                           | 112 | \$ -                    | \$ 57,115.83           | \$ 57,115.83            |
| REPAIR & MAINTENANCE            | 113 | \$ 1,450,000.00         | \$ -                   | \$ 1,450,000.00         |
| RIVERHEAD SEWER DISTRICT        | 114 | \$ 740,000.00           | \$ 22,078.59           | \$ 762,078.59           |
| REFUSE & GARBAGE COLLECTION     | 115 | \$ -                    | \$ 8,385.65            | \$ -                    |
| STREET LIGHTING                 | 116 | \$ 135,000.00           | \$ 10,175.87           | \$ 145,175.87           |
| PUBLIC PARKING                  | 117 | \$ 65,000.00            | \$ 3,410.93            | \$ 68,410.93            |
| BUSINESS IMPROVEMENT DISTRICT   | 118 | \$ 9,000.00             | \$ 224.21              | \$ 9,224.21             |
| TOR URBAN DEV CORP TRUST ACCT   | 119 | \$ -                    | \$ -                   | \$ -                    |
| AMBULANCE DISTRICT              | 120 | \$ 100,000.00           | \$ 417.90              | \$ 100,417.90           |
| CALVERTON SEWER DISTRICT        | 124 | \$ 200,000.00           | \$ 1,221.22            | \$ 201,221.22           |
| RIVERHEAD SCAV WASTE DISTRICT   | 128 | \$ 8,500.00             | \$ 12,782.40           | \$ 21,282.40            |
| WORKER'S COMPENSATION FUND      | 173 | \$ 1,325,000.00         | \$ 8,456.70            | \$ 1,333,456.70         |
| RISK RETENTION FUND             | 175 | \$ 450,000.00           | \$ 4,280.50            | \$ 454,280.50           |
| UNEMPLOYMENT INSURANCE FUND     | 176 | \$ 12,000.00            | \$ -                   | \$ 12,000.00            |
| MAIN STREET REHAB PROGRAM       | 177 | \$ -                    | \$ -                   | \$ -                    |
| REVOLVING LOAN PROGRAM          | 178 | \$ -                    | \$ -                   | \$ -                    |
| RESIDENTIAL REHAB               | 179 | \$ -                    | \$ -                   | \$ -                    |
| DISCRETIONARY/SMALL CITIES      | 180 | \$ -                    | \$ -                   | \$ -                    |
| CDBG CONSORTIUM ACCOUNT         | 181 | \$ -                    | \$ 681.72              | \$ 681.72               |
| URBAN DEVEL CORP WORKING        | 182 | \$ -                    | \$ -                   | \$ -                    |
| RESTORE                         | 184 | \$ -                    | \$ -                   | \$ -                    |
| PUBLIC PARKING DEBT             | 381 | \$ 27,000.00            | \$ -                   | \$ 27,000.00            |
| SEWER DISTRICT DEBT             | 382 | \$ 1,028,000.00         | \$ -                   | \$ 1,028,000.00         |
| WATER DEBT                      | 383 | \$ 20,000.00            | \$ -                   | \$ 20,000.00            |
| GENERAL FUND DEBT SERVICE       | 384 | \$ 1,600,000.00         | \$ 1,800,000.00        | \$ 3,400,000.00         |
| SCAVENGER WASTE DEBT            | 385 | \$ 245,000.00           | \$ -                   | \$ 245,000.00           |
| TOWN HALL CAPITAL PROJECTS      | 406 | \$ -                    | \$ 1,595,156.72        | \$ 1,595,156.72         |
| EIGHT HUNDRED SERIES            | 408 | \$ -                    | \$ -                   | \$ -                    |
| WATER IMPROVEMENT CAP PROJ      | 409 | \$ -                    | \$ -                   | \$ -                    |
| NUTRITION CAPITAL IMPS          | 441 | \$ -                    | \$ -                   | \$ -                    |
| CHIPS                           | 451 | \$ -                    | \$ -                   | \$ -                    |
| YOUTH SERVICES                  | 452 | \$ -                    | \$ 2,122.17            | \$ 2,122.17             |
| SENIORS HELPING SENIORS         | 453 | \$ -                    | \$ 2,655.24            | \$ 2,655.24             |
| EISEP                           | 454 | \$ -                    | \$ 341.99              | \$ 341.99               |
| SCAVENGER WASTE CAP PROJ        | 470 | \$ -                    | \$ -                   | \$ -                    |
| MUNICIPAL FUEL FUND             | 625 | \$ 95,000.00            | \$ 2,035.54            | \$ 97,035.54            |
| MUNICIPAL GARAGE                | 626 | \$ 5,000.00             | \$ 14,317.40           | \$ 19,317.40            |
| TRUST & AGENCY                  | 735 | \$ -                    | \$ 707,561.66          | \$ 707,561.66           |
| SPECIAL TRUST                   | 736 | \$ 525,000.00           | \$ -                   | \$ 525,000.00           |
| COMMUNITY PRESERVATION FUND     | 737 | \$ 275,000.00           | \$ -                   | \$ 275,000.00           |
| CDA-CALVERTON                   | 914 | \$ 1,500,000.00         | \$ 4,053.57            | \$ 1,504,053.57         |
| COMMUNITY DEVELOPMENT AGENCY    | 915 | \$ -                    | \$ -                   | \$ -                    |
| JOINT SCAVENGER WASTE           | 918 | \$ -                    | \$ -                   | \$ -                    |
| CENTRAL CLEARING ACCOUNT        | 999 | \$ -                    | \$ -                   | \$ -                    |
| <b>TOTALS</b>                   |     | <b>\$ 14,148,000.00</b> | <b>\$ 4,981,670.02</b> | <b>\$ 19,129,670.02</b> |
|                                 |     |                         |                        | \$ -                    |