

**TOWN OF RIVERHEAD NOTICE OF CHANGE  
IN TOWN BOARD & COMMUNITY DEVELOPMENT AGENCY (CDA) MEETINGS**

**PLEASE TAKE NOTICE** that the Town Board Meeting and Town of Riverhead Community Development Agency, New York (the “CDA”) Meeting, both scheduled for December 15, 2020 at 2:00 p.m. at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York will proceed as scheduled.

**PLEASE TAKE FURTHER NOTICE**, that in accordance with the directive of Executive Order 202.1 issued by Governor Andrew M. Cuomo, as extended by subsequent Executive Orders, the aforementioned meetings will be held without in-person attendance by the public. Instead the public can watch the December 15, 2020 meetings of the CDA and Town Board via the following methods:

1. Live stream; namely, by viewing it on your television at Channel 22;
2. Logging on the Town of Riverhead website, [www.townofriverheadny.gov](http://www.townofriverheadny.gov) and clicking on the link “Channel 22” on Quick Links on the home page or by connecting to the URL, which is as follows: [townofriverheadny.viebit.com/player\\_live.php](http://townofriverheadny.viebit.com/player_live.php)
3. Zoom Meeting, log in as follows:  
<https://us02web.zoom.us/j/88090635146?pwd=Q1RidFh5ZDgwRWQvaGluVFZ6K3dLdz09>

Webinar ID: 880 9063 5146                      Passcode: 326214

Dial by your location: +1 929 205 6099 (New York)

**PLEASE TAKE FURTHER NOTICE**, that the public will have an opportunity to be heard via Zoom, to make their comments and/or ask questions regarding the public hearings and resolutions, as applicable, before the CDA and the Town Board of Town of Riverhead at the respective December 15, 2020 meetings.

**PLEASE TAKE FURTHER NOTICE**, that upon entering the Zoom meeting, you will be placed in a virtual audience. From there, you may either passively watch the meeting live, or communicate with the moderator/host your request to make a comment during the public comment section for PUBLIC HEARINGS, RESOLUTIONS and/or OPEN COMMENTS. To get the attention of the moderator/host, use the “CHAT” or “RAISE HAND” feature. If you are calling in, please dial \*9 to “raise your hand”, so we can acknowledge your request to speak.

You will then be required to inform the moderator/host of the following:

- 1) Name; 2) Hamlet; 3) Public Hearing, Resolution and/or Open Comment topic.

When it is your turn to speak, your status will be temporarily changed so you can be unmuted and visible for the five minute comment period. After five minutes, you will be placed back in the audience.

All comments/questions will be limited to five minutes. Please be patient; your admittance will be based on the volume of participants. Any problems or issues getting to the Town Board meeting via telephone or computer should be directed to (631) 727-3200 x655.