

12.15.2020

ADOPTED

TOWN OF RIVERHEAD

Resolution 2020-658

REJECTS BID AND AUTHORIZES PUBLISH & POST NEW BID FOR FOOD AND MEAT

Councilwoman Giglio offered the following resolution,
which was seconded by Councilman Hubbard

WHEREAS, via Resolution #2020-578 adopted by the Town Board on November 4, 2020, the Town Clerk was authorized to publish and post for a bid for **FOOD AND MEAT PRODUCTS** to be opened on November 24, 2020 at 11:00am; and

WHEREAS, one bid was received at the bid opening and subsequently forwarded to the Senior Center for review; and

WHEREAS, the Interim Director of the Senior Center has indicated that multiple suppliers are necessary for the continuity of the food service program in case a supplier cannot meet their needs, they have other resources to which to go; and

WHEREAS, the Interim Director of the Senior Center has requested that the sole bid be rejected and the bid for **FOODS AND MEAT PRODUCTS** be re-advertised as a rebid in an attempt to increase the number of responses;

NOW THEREFORE BE IT RESOLVED, that the Town Board be and does hereby authorize the Town Clerk to publish and post the attached public notice in the December 17, 2020 issue of the News-Review, and be it further


RESOLVED, that the Town Clerk is hereby authorized to forward a copy of this resolution to Senior Center and Purchasing Department; and be it further

RESOLVED, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jodi Giglio, Councilwoman
SECONDER:	Tim Hubbard, Councilman
AYES:	Aguiar, Giglio, Hubbard, Kent, Beyrodt Jr.

FISCAL IMPACT STATEMENT OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION

A. Type of Legislation Resolution <input checked="" type="checkbox"/> Local Law		
B. Title of Proposed Legislation: Rejects Bid and Authorizes Publish & Post New Bid for Food and Meat		
C. Purpose of Proposed Legislation:		
D. Will the Proposed Legislation Have a Fiscal Impact? Yes _____ No <input checked="" type="checkbox"/>		
E. If the answer to section D is "yes", select (a) or (b) below and initial or detail as applicable:		
(a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget (example: routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J;		
or		
(b) The description/explanation of fiscal impact is set forth as follows:		
F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years		
G. Proposed Source of Funding Appropriation Account to be Charged: Grant or other Revenue Source: Appropriation Transfer (list account(s) and amount):		
H. Typed Name & Title of Preparer: Teresa Baldinucci	I. Signature of Preparer <div style="text-align: center;">  <u>Teresa Baldinucci</u> Teresa Baldinucci </div>	J. Date 12/08/20 12/15/2020
K. Accounting Staff Name & Title	L. Signature of Accounting Staff	M. Date

**TOWN OF RIVERHEAD
NOTICE TO BIDDERS**

Sealed bids for **REBID FOR FOOD AND MEAT PRODUCTS** for the Town of Riverhead will be received by the Office of the Town Clerk at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York until **11:00 am on January 7, 2021**, at which time all bids received shall be opened and read aloud.

Bid Specifications and/or Plans may be obtained by visiting the Town of Riverhead website at www.townofriverheadny.gov on or after **December 17, 2020**. Click on "Bid Requests" and follow the instructions to register.

All bids are to be submitted in a sealed envelope bearing the designation **REBID FOR FOOD AND MEAT PRODUCTS**. All bids must be submitted on the bid form provided. Any and all exceptions to the Specifications must be listed on a separate sheet of paper, bearing the designation "**EXCEPTIONS TO THE SPECIFICATIONS**" and be attached to the bid form.

NOTE: Bid responses must be delivered to the Office of the Town Clerk at 200 Howell Avenue, Riverhead, New York, 11901, on or before January 7, 2021 at 11:00 a.m. The Town may decline to accept, deem untimely and/or reject any bid response/proposal that is not delivered to the Office of the Town Clerk.

The Town Board reserves the right and responsibility to reject any or all bids or to waive any formality if it believes such action to be in the best interest of the Town.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD
DIANE M. WILHELM, TOWN CLERK**

Attachment: Notice to Bidders (2020-658 : Reject Bid and P&P New Bid for Food and Meat)