

11.06.2019

ADOPTED

## TOWN OF RIVERHEAD

## Resolution 2019-813

**AWARD PRINTING OF RECREATION BROCHURE BID**

Councilman Hubbard offered the following resolution,  
which was seconded by Councilwoman Giglio

**WHEREAS**, the Town Clerk was authorized to publish and post a notice for sealed bids for **PRINTING OF RECREATION BROCHURE** for the Town of Riverhead and;

**WHEREAS**, 6 bids were received, opened and read aloud in the Office of the Town Clerk, 200 Howell Avenue, Riverhead, NY 11901 on **OCTOBER 28, 2019** at **11:00 AM**; and

**WHEREAS**, the bids were reviewed and a bid tabulation was prepared and presented to the Town Board for review.

**NOW THEREFORE BE IT RESOLVED** that the bid for **PRINTING OF RECREATION BROCHURE** be awarded to the vendor indicated below for prices on the attached pages;

**TOBAY PRINTING CO.**

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to all vendors listed above, the Purchasing Department and the Recreation Department; and

**BE IT FURTHER RESOLVED that** all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tim Hubbard, Councilman
<b>SECONDER:</b>	Jodi Giglio, Councilwoman
<b>AYES:</b>	Jodi Giglio, Tim Hubbard, Catherine Kent
<b>ABSENT:</b>	Laura Jens-Smith, James Wooten

## FISCAL IMPACT STATEMENT OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION

A. Type of Legislation    Resolution _____ Local Law		
B. Title of Proposed Legislation: Award Printing of Recreation Brochure Bid		
C. Purpose of Proposed Legislation:		
D. Will the Proposed Legislation Have a Fiscal Impact?    Yes <input checked="" type="checkbox"/> No		
E. If the answer to section D is "yes", select (a) or (b) below and initial or detail as applicable:  (a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget <u>wjr</u> (example:routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J;  <div style="text-align: center;">or</div> (b) The description/explanation of fiscal impact is set forth as follows:		
F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years		
<b>G. Proposed Source of Funding</b> Appropriation Account to be Charged:  Grant or other Revenue Source:  Appropriation Transfer (list account(s) and amount):		
H. Typed Name & Title of Preparer: Teresa Baldinucci	I. Signature of Preparer  <div style="text-align: center;">   <u>Teresa Baldinucci</u>                      Teresa Baldinucci <span style="float: right;">11/6/2019</span> </div>	J. Date 10/29/19
K. Accounting Staff Name & Title William Rothaar, Accounting Department	L. Signature of Accounting Staff  <div style="text-align: center;">                       William Rothaar                 </div>	M. Date 11/01/19

TOWN OF RIVERHEAD BID FOR PRINTING RECREATION BROCHURES

BID OPENING DATE/TIME: OCTOBER 28, 2019 11:00AM

COMPANY NAME: TOBAY PRINTING CO

PAPER STOCK QUOTED: TEXT 50lb French offset P80 3516 NDRPACK

COVER 100lb GLOSS TEXT CICATER STAR

ITEM #	DESCRIPTION	QTY	NET PRICE	
<b>SPRING/SUMMER BROCHURE PRINTING, FINISHING AND MAILING</b>				
			<i>50lb offset</i>	<i>P80 3516</i>
A1	64pp PLUS 4pp COVER	20,000	\$ 8539 -	\$ 5998 -
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	\$ 251 -	\$ 177 -
A2	68pp PLUS 4pp COVER	20,000	\$ 9592 -	\$ 6761 -
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	\$ 267 -	\$ 188 -
A3	72pp PLUS 4pp COVER	20,000	\$ 10,029 -	\$ 6998 -
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	\$ 289 -	\$ 222 -
A4	76pp PLUS 4pp COVER	20,000	\$ 10,338 -	\$ 7241 -
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	\$ 299 -	\$ 224 -
A5	80pp PLUS 4pp COVER	20,000	\$ 10,412 -	\$ 7281 -
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	\$ 302 -	\$ 226 -

Attachment: Tobay Printing Bid Pricing (2019-813 : Award Printing of Recreation Brochure Bid)

ITEM #	DESCRIPTION	QTY	NET PRICE	
<b>FALL/WINTER BROCHURE PRINTING, FINISHING AND MAILING</b>				
			<i>50lb offset</i>	<i>P80 3516</i>
B1	36pp PLUS 4pp COVER	20,000	<del>\$</del> 6989	<del>\$</del> 4898
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	<del>\$</del> 138	<del>\$</del> 124
B2	40pp PLUS 4pp COVER	20,000	<del>\$</del> 7133	<del>\$</del> 5190
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	<del>\$</del> 153	<del>\$</del> 137
B3	44pp PLUS 4pp COVER	20,000	<del>\$</del> 7474	<del>\$</del> 5387
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	<del>\$</del> 162	<del>\$</del> 145
B4	48pp PLUS 4pp COVER	20,000	<del>\$</del> 7541	<del>\$</del> 5427
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	<del>\$</del> 166	<del>\$</del> 146

*Tobay Printing*

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