

12.03.2019

ADOPTED

**TOWN OF RIVERHEAD****Resolution 2019-881****2020 RENEWAL OF BID FOR PROCESS CONTROL SYSTEM MAINTENANCE AND EMERGENCY SERVICES CONTRACT FOR RIVERHEAD WATER DISTRICT**

Councilwoman Giglio offered the following resolution,  
which was seconded by Councilman Hubbard

**WHEREAS**, the Town Clerk was authorized to publish and post a Notice to Bidders for Maintenance and Emergency Services, Contract Process Control Systems, for the Riverhead Water District; and

**WHEREAS**, all bids received were opened and read aloud on the date and time advertised in the notice; and

**WHEREAS**, H2M, consulting engineers to the Riverhead Water District, by attached letter dated December 11, 2017, did recommend that the bid for Maintenance and Emergency Services, Contract Process Controls, for the Riverhead Water District, be awarded to Wire to Water, Inc.; and

**WHEREAS**, the Town Board, on December 19, 2017, adopted Resolution #170944 awarding the bid to Wire to Water, Inc.; and

**WHEREAS**, the Riverhead Water District and Wire to Water, Inc., per the attached extension notice, desire to renew the current contract for the 2020 calendar year.

**NOW THEREFORE BE IT RESOLVED**, that the bid for Maintenance and Emergency Services Contract, Process Control Systems, previously awarded by resolution dated December 19, 2017, by Resolution #170944, be extended for the 2020 calendar year at the bid amount of \$20,850.00 as set forth in the attached letter dated December 11, 2017, from H2M, consulting engineers for the Riverhead Water District; and be it further

**RESOLVED**, that the Town Clerk forward a certified copy of this resolution to Wire to Water, Inc., 136 Gazza Blvd., Farmingdale, New York, 11735; and be it further

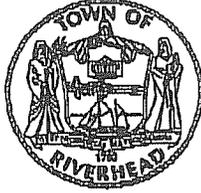
**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Jodi Giglio, Councilwoman  
**SECONDER:** Tim Hubbard, Councilman  
**AYES:** Jens-Smith, Wooten, Giglio, Hubbard, Kent

**FISCAL IMPACT STATEMENT  
OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION**

A. Type of Legislation    Resolution <input checked="" type="checkbox"/> Local Law		
B. Title of Proposed Legislation: 2020 Renewal of Bid for Process Control System Maintenance and Emergency Services Contract for Riverhead Water District		
C. Purpose of Proposed Legislation: Bid Extension		
D. Will the Proposed Legislation Have a Fiscal Impact?    Yes <input checked="" type="checkbox"/> No		
E. If the answer to section D is "yes", select (a) or (b) below and initial or detail as applicable:		
(a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget <u>RH</u> (example: routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J;		
or		
(b) The description/explanation of fiscal impact is set forth as follows:		
F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years		
<b>G. Proposed Source of Funding</b> Appropriation Account to be Charged:  Grant or other Revenue Source:  Appropriation Transfer (list account(s) and amount):		
H. Typed Name & Title of Preparer: Preparer: Robin Halpin	I. Signature of Preparer  <b>Robin Halpin</b> Robin Halpin _____ 12/3/2019	J. Date 11/20/19
K. Accounting Staff Name & Title	L. Signature of Accounting Staff	M. Date



# RWD Riverhead Water District

Frank Mancini, Superintendent  
1035 Pulaski Street, Riverhead, New York 11901  
Phone: 631.727.3205 FAX: 631.369.4608

## Bid Extension Notice

To: Stuart Skopicki, Wire to Water Inc.  
From: Mark K Conklin, Superintendent, Riverhead Water District  
Date: November 1, 2019  
Subject: Extension of Annual Maintenance and Emergency Services Contract -  
Contract C - Controls

This bid extension notice is to inform you that the above contract with the Riverhead Water District will expire on December 31, 2019.

The Town of Riverhead would like to extend this contract for a period of one (1) year until December 31, 2020, at the contract price for the year 2020 (copy attached). This will be the second and final extension under the terms of the current contract.

If this extension meets with your approval, please complete the bottom portion of this letter and return it to us at the above FAX number.

  
\_\_\_\_\_  
Authorized Signature  
  
WIRE TO WATER  
\_\_\_\_\_  
Company Name

STUART SKOPICKI, V.P.  
\_\_\_\_\_  
Print Name  
  
11/14/19  
\_\_\_\_\_  
Date

Attachment: Contract C bid ext notice (2019-881 : Contract C Bid Extension)



water

538 Broad Hollow Road, 4<sup>th</sup> Floor East  
Melville, NY 11747 | tel 631.756.8000

December 11, 2017

Supervisor Sean Walter  
Town of Riverhead  
200 Howell Avenue  
Riverhead, New York 11901

Re: Riverhead Water District  
Process Control System Maintenance  
And Emergency Service Contract  
H2M Project No.: RDWD 1701

Dear Supervisor Walter:

On Thursday, December 7, 2017, the Riverhead Water District received bids for their Process Control System Maintenance and Emergency Services Contract. Two contractors submitted bids, with the low bid being submitted by Wire to Water, Inc. of Farmingdale, New York. A summary of the bids received is shown below:

Contractor	2018 Bid	2019 Bid	2020 Bid
Wire to Water, Inc.	\$20,850	\$20,850	\$20,850
Lexington Technologies	\$26,445	\$26,545	\$26,645

Wire to Water, Inc. has successfully completed similar work for various water utilities over the past few years including the Riverhead Water District. Additionally, the bid prices submitted by them compare to projects similar in size and nature. It is our opinion that Wire to Water, Inc. is qualified and their bid prices are fair and reasonable.

It should be noted that this contract is for system maintenance and emergency services. The total bid amounts were used as means of selecting a low bidder. The actual construction value is unknown at this time and will depend on the number of emergency and maintenance situations that occur during the year. Based on this, we recommend that the Town/District award the contract to Wire to Water, Inc. for the 2018 calendar year in the amount of \$20,850.00. The award for the years 2019 and 2020 shall be made separately prior to the start of the respective year if the extension of the contract is deemed to be in the best interest of the District.

Should you have any questions or comments, please contact this office.

Very truly yours,

H2M/architects + engineers

John R. Collins, P.E.

cc: Karen Levasseur, Town Board Coordinator  
Richard Ehlers, Esq.  
Supt. Mark Conklin  
William Rothaar, Financial Administrator

X:\RDWD (Riverhead Water District) - 10810\RDWD1701 - Annual Maintenance Contract\Contract C - Control Maintenance & Repairs\Correspondence\17.12.11 - Award Recommendation - Contract C.doc



CLIENT NAME: Riverhead Water District  
 PROJECT TITLE: Process Control System Maintenance and Emergency Services Contract  
 PROJECT NO.: RDWD 1701  
 BID DATE: December 7, 2017

ITEM NO.	DESCRIPTION	QTY.	UNITS	BIDDER								BIDDER							
				WIRE TO WATER, INC. Farmingdale, New York				LEXINGTON TECHNOLOGIES Farmingdale, New York				WIRE TO WATER, INC. Farmingdale, New York				LEXINGTON TECHNOLOGIES Farmingdale, New York			
				2018	2019	2020	2020	2018	2019	2020	2020	2018	2019	2020	2020	2018	2019	2020	2020
5% BB or CC				BB				CHECK											
1	Minimum Basic Service Charge	4	EA	\$750.00	\$750.00	\$3,000.00	\$750.00	\$3,000.00	\$3,000.00	\$550.00	\$550.00	\$2,200.00	\$550.00	\$2,200.00	\$2,200.00	\$550.00	\$2,200.00		
2	Minimum Emergency Service Charge	1	EA	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$685.00	\$685.00	\$685.00	\$685.00	\$685.00	\$685.00	\$685.00	\$685.00		
3	Straight time hourly labor rate	20	HR	\$150.00	\$150.00	\$3,000.00	\$150.00	\$3,000.00	\$3,000.00	\$155.00	\$3,100.00	\$3,100.00	\$160.00	\$3,200.00	\$3,200.00	\$165.00	\$3,300.00		
4	Overtime hourly labor rate weekdays	8	HR	\$150.00	\$150.00	\$1,200.00	\$150.00	\$1,200.00	\$1,200.00	\$195.00	\$1,560.00	\$1,560.00	\$195.00	\$1,560.00	\$1,560.00	\$195.00	\$1,560.00		
5	Overtime hourly labor rate weekends	8	HR	\$150.00	\$150.00	\$1,200.00	\$150.00	\$1,200.00	\$1,200.00	\$195.00	\$1,560.00	\$1,560.00	\$195.00	\$1,560.00	\$1,560.00	\$195.00	\$1,560.00		
6	Overtime hourly labor rate holidays	4	HR	\$175.00	\$175.00	\$700.00	\$175.00	\$700.00	\$700.00	\$250.00	\$1,000.00	\$1,000.00	\$250.00	\$1,000.00	\$1,000.00	\$250.00	\$1,000.00		
7	Equipment and materials	1	LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00		
8	Annual Preventative Maintenance per site	18	SITES	\$1,250.00	\$1,250.00	\$22,500.00	\$1,250.00	\$22,500.00	\$22,500.00	\$6,340.00	\$114,120.00	\$114,120.00	\$6,340.00	\$114,120.00	\$114,120.00	\$6,340.00	\$114,120.00		
TOTAL BID (SUM OF ALL ITEMS)						\$20,850.00	\$20,850.00	\$20,850.00	\$20,850.00	\$26,445.00	\$26,445.00	\$26,445.00	\$26,445.00	\$26,445.00	\$26,445.00	\$26,445.00	\$26,445.00		

Attachment: Contract C - H2M recommend ltr (2019-881 : Contract C Bid Extension)