

**MOBILE FOOD PREPARATION VEHICLE PERMIT**  
**TOWN OF RIVERHEAD FIRE MARSHAL**  
4 W Second Street, Riverhead New York 11901 (631) 727-3200 x601

**Tax Map No.** (FM use only): \_\_\_\_\_

Date of Application: \_\_\_\_\_ Fee: \* (below) **\$103** Permit No. (FM use only): \_\_\_\_\_  
\* Please make checks payable to Town of Riverhead

**PART 1: Applicant Information:**

Name of Business: \_\_\_\_\_

Business Owner Name: \_\_\_\_\_ Daytime Phone No.: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Associated Property (if different from applicant): \_\_\_\_\_ Tax Map # \_\_\_\_\_

**Contact Person - Name:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

Email Address: \_\_\_\_\_

**PART 2: Vehicle Information:**

Type of Vehicle      Truck      Trailer      Other

Make/Manufacturer: \_\_\_\_\_ Model.: \_\_\_\_\_

Year: \_\_\_\_\_ State of Registration: \_\_\_\_\_ License Plate: \_\_\_\_\_ VIN: \_\_\_\_\_

Was Vehicle Originally Constructed as MFPV? \_\_\_\_\_ If No, what year was it converted? \_\_\_\_\_

Cooking Appliance Fuel:    LPG      Electric      Wood      CNG      Other

Fixed Extinguishing System:    Yes    No      Vent Hood System:    Yes    No

Town of Riverhead Clerks Office Peddler Permit Number: \_\_\_\_\_

**SIGNATURE OF APPLICANT (ALL PERMITS)**

The accuracy of the information, plans, diagrams and other facts submitted in conjunction with this application are the responsibility of the applicant. Any false statement made herein is punishable as a misdemeanor, pursuant to Section 210.45 of the New York State Penal Law. This applicant hereby grants permission to Town of Riverhead Fire Marshal to conduct a fire safety inspection in accordance with Fire Prevention Code of State of New York.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

Additional Information on required documentation on Page 2

# **Mobile Food Preparation Vehicle Inspection Checklist**

Below please find the items that will be required to be submitted at the time of application and time of inspection:

- Proof of Valid Vehicle Inspection (submit with application)
- Proof of Valid Vehicle Registration (submit with application)
- Proof of Current Insurance (submit with application)
- Current Town of Riverhead Clerks Office Peddler Permit (submit with application)
- Current Suffolk County Health Department Permit (submit with application)
- 200 lbs. Maximum of LPG (Propane)
- LPG Cylinders Secure and Protected from Damage
- Generator Fuel Source Protected and Secured (if applicable)
- LPG (Propane) Tanks shall be within Date (10 Years from Collar Date or 5 Years from Reinspection) – No Rust, Chipped Paint or Damage etc.
- Automatic Fixed Extinguishing System (if applicable) tagged and inspected within 6 months
- Hood and Duct in Place and Cleaned within 6 months or as needed
- Maximum 120 gal. of Cooking Oil, Labeled and Properly Stored
- Carbon Monoxide Detection in place and operational
- LPG/Explosive Gas Detection in place and operational (if applicable)
- All Electrical Wiring installed as per National Electric Code; no electrical hazards ie. Extension Cords in lieu of permanent wiring, Open Junction Boxes etc.
- Class K Fire Extinguisher within the cooking area; inspected within 1 year
- One 3A 40B:C (Minimum) or Two 2A 10B:C; Fire Extinguisher present, away from Cooking Area, Inspected within 1 year