



TOWN OF RIVERHEAD
Office of the Fire Marshal
4 West Second Street, Riverhead, NY 11901
(631) 727-3200 Ext. 601



Craig W. Zitek
Chief Fire Marshal

David Andruszkiewicz
Fire Marshal

Andrew Smith
Fire Marshal

Liam Keating
Fire Inspector

Emergency Contact Information Form

**THIS FORM IS A REQUIREMENT OF THE TOWN OF RIVERHEAD PLACE OF ASSEMBLY, ANNUAL
AND TRIENNIAL PERMIT INSPECTIONS.**

BUSINESS / OCCUPANCY INFORMATION

Business/Occupant Name:	
Address:	
Business Phone #:	Other Phone #:
Knox Box Location:	Access Code:

BUSINESS OWNER INFORMATION

Business Owner Name:	
Business Owner Address:	
City/State/Zip Code:	
Owner Phone #:	Other Phone #:

BUILDING / PROPERTY OWNER INFORMATION

Property Owner Name:	
Owner Address:	
City/State/Zip:	
Owner Phone #:	Other Phone #:

EMERGENCY CONTACTS

Please list, in order of priority, up to three people that can be contacted in case of emergency at this location.
These contacts should be persons that can be contacted nights, weekends, holidays and early mornings.

NAME	TITLE	PHONE # 1	PHONE # 2

FAX/SCAN FORM AND SEND TO THE APPROPRIATE DEPARTMENT

FIRE DEPARTMENT	FAX NUMBER	EMAIL ADDRESS
Riverhead Fire Department	631-603-3689	rfddispatch@optonline.net
Wading River Fire Department	631-929-4362	fminspections@wadingriverfd.org
Jamesport Fire Department	631-722-2349	Jamesportfiristrict@yahoo.com
Manorville Fire Department	631-878-6620	mfdsecy@optonline.net

**IN THE EVENT THAT ANY OF THE CONTACT FORM INFORMATION CHANGES, A COPY OF
THIS FORM WITH THE APPROPRIATE CHANGES NOTED SHALL BE RESUBMITTED**