

MANORVILLE



FIRE DISTRICT

14 Silas Carter Road • Manorville, New York 11949

(631) 878-6614

Fax: (631) 878-6620

October 29, 2024

James M. Wooten, Town Clerk
Town of Riverhead
200 Howell Avenue
Riverhead, NY 11901

RE: 2025 Budget

Dear Mr. Wooten,

Enclosed please find two certified copies of the 2025 Budget adopted by the Manorville Fire District.

Should you have any questions or concerns please do not hesitate to contact me.

Sincerely,

Melanie Austin
District Secretary

Encs.
/ma

FILED IN OFFICE OF
JAMES M. WOOTEH
TOWN CLERK
2024 OCT 30 A 10:28

BOARD OF FIRE COMMISSIONERS

JASON NAUREK, *Chairman* • KENNETH MCLEAN, *Vice-Chairman*

WILLIAM COSTELLO, *Commissioner* • CHARLES STEUERWALD, *Commissioner* • GERALD IANNONE, *Commissioner*

MELANIE AUSTIN, *District Secretary*

Manorville Fire District

2025 ANNUAL BUDGET

The undersigned, Secretary of the Manorville Fire District in the Town(s) of Brookhaven and Riverhead, does HEREBY CERTIFY that the attached document is a true and correct copy of the budget adopted on October 15, 2024 by the Manorville Fire District for the fiscal year 2025 after a public hearing on October 15, 2024.

BY THE ORDER OF THE BOARD OF FIRE
COMMISSIONERS OF THE MANORVILLE
FIRE DISTRICT, TOWN(S) OF
BROOKHAVEN AND RIVERHEAD, COUNTY
OF SUFFOLK, STATE OF NEW YORK

By: Melanie Austin
Fire District Secretary

Manorville Fire District 2025 Budget Summary

Total Appropriations:		\$ 2,321,894
Less:		
Estimated Revenues	\$ 255,000	
Estimated Assigned Appropriated Fund Balance	-	255,000
Amount to be Raised by Real Property Taxes		<u>\$ 2,066,894</u>

Tax Apportionment

(to be used when fire district is in more than one town)

Town	Assessed Valuation (AV)	Equilization Rate (ER)	Full Valuation (AV÷ER)		Total Full Valuation Percentage (1)÷(2)	Apportioned Tax = (3) x Real Property Tax to be Raised
Brookhaven	14,364,233	0.53%	2,710,232,642	(1)	94% (3)	\$ 1,942,880
Riverhead	15,409,384	8.34%	184,764,796	(1)	6% (3)	\$ 124,014
		Total Apportioned	2,894,997,438	(2)	100%	<u>\$ 2,066,894</u>

Town	Apportioned Tax
Brookhaven	\$ 1,942,880
Riverhead	124,014
Total Apportioned	<u>\$ 2,066,894</u>

I certify that the estimates were approved by the fire commissioners on

October 15, 2024
(date)


Fire District Secretary

MANORVILLE FIRE DISTRICT
Adopted Budget
Fiscal Year 2025

	<u>2025 Adopted Budget</u>
Ordinary Income/Expense	
Income	
CELL TOWER RENTAL INCOME	
Site Tech Wireless Towers LLC	\$ 45,000.00
A2410 RENT RECPT-AMERICAN TOWER	100,000.00
INTEREST- GENERAL FUND	20,000.00
INTEREST- Reserve Fund	20,000.00
A2770 PILOT'S RECEIVEABLE	
Brookhaven IDA PILOT	6,000.00
BNL Federal Pilot	32,000.00
RIVERHEAD IDA PILOTS	32,000.00
REFUNDED EXPENDITURES	
TAX RECEIPTS-BROOKHAVEN	1,942,880.00
TAX RECEIPTS-RIVERHEAD	124,014.00
Total Income	<u>2,321,894.00</u>
Expense	
A9901.9 RESERVE ACCT. TRANSFERS	
XFER TO RESRVE TRUCK FUND	70,000.00
XFER to Constr, Reno, Rep Build	70,000.00
Total A9901.9 RESERVE ACCT. TRANSFERS	<u>140,000.00</u>
EXPLORER PROGRAM	<u>3,150.00</u>
A3410.4 ELECT EXP/PUBLIC NOTICE	
LEGAL NOTICE PUBLICATIONS	1,250.00
ELECTION/TELLER /ROLL FEES	4,500.00
A3410.4 ELECT EXP/PUBLIC NOTICE - Other	-
Total A3410.4 ELECT EXP/PUBLIC NOTICE	<u>5,750.00</u>
A3410.4 FUEL-EMERGENCY VEHICLES	
Diesel Fuel	18,000.00
GASOLINE	17,000.00
Total A3410.4 FUEL-EMERGENCY VEHICLES	<u>35,000.00</u>
A3410.4 PUB DRILL,PARADE,INSPEC	
Firefighter Expenses - Other	1,000.00
SIGNAL 8 COSTS	52,000.00
Total A3410.4 PUB DRILL,PARADE,INSPEC	<u>53,000.00</u>
FIRE PREVENTION	<u>7,500.00</u>
A3410.2 NEW EQUIPMENT	

MANORVILLE FIRE DISTRICT
Adopted Budget
Fiscal Year 2025

	2025 Adopted Budget
Medical Equipment	5,000.00
Chiefs Budget/Requisition Item	
Station 1	67,250.00
Station 2	67,250.00
HQ	67,250.00
Total A3410.2 NEW EQUIPMENT	206,750.00
 LEASE PMT - PUMPER TRUCKS	 137,327.00
 MEDICAL EXPENSE & TRAINING	
TRAINING COURSES/MATERIALS	14,500.00
OSHA REQUIRED TESTS	3,000.00
MEDICAL EXAMS	20,000.00
Total MEDICAL EXPENSE & TRAINING	37,500.00
 A3410.4 LEGAL, ACCOUNT, ACTUARY	
Appraisal/Inventory Fees	8,000.00
ACTUARY PROF SRVCS	7,500.00
LEGAL FEES	
ATTORNEY RETAINER	8,000.00
SPECIAL LEGAL PROJECTS	7,500.00
ACCOUNTING	74,000.00
Total A3410.4 LEGAL, ACCOUNT, ACTUARY	105,000.00
 A3410.4 OFFICE EQUIPT & EXPENSE	
Computer Equipment	30,000.00
TELEPHONE	13,000.00
Computer Maintenance	25,000.00
membership fee	1,500.00
OFFICE SUPPLIES	6,000.00
POSTAGE	1,000.00
PUBLICATIONS	2,000.00
Rental	3,000.00
STATIONERY & PRINTING	2,500.00
Total A3410.4 OFFICE EQUIPT & EXPENSE	84,000.00
 A3410.4 BUILD MAINT. & UTILITIES	
LAWN MAINTENANCE	19,000.00
PEST CONTROL	3,000.00
TRASH REMOVAL	6,500.00
SNOW REMOVAL	3,000.00
HVAC Repairs & PM	35,000.00
WATER	6,500.00

MANORVILLE FIRE DISTRICT
Adopted Budget
Fiscal Year 2025

	2025 Adopted Budget
CABLE-INTERNET/TELEPHONE/TV	10,000.00
HEATING/COOLING/ELECTRIC	55,000.00
JANITORIAL SUPPLIES	16,500.00
Total A3410.4 BUILD MAINT. & UTILITIES	154,500.00
 BUILDING GROUNDS & IMPROVEMENTS	
Encumbered Fund Expense	
BUILDING IMPROVEMENTS	92,500.00
CAPITAL OUTLAY/EQUIPMENT	35,000.00
Total BUILDING GROUNDS & IMPROVEMENTS	127,500.00
 A3410.4 MAINTENANCE OF EQUIPT	
car inspections	350.00
OTHER	18,150.00
PARTS/SUPPLIES	15,000.00
REPAIRS/GEN'L MAINTENANCE	166,500.00
Total A3410.4 MAINTENANCE OF EQUIPT	200,000.00
 A3410.4 UNIFORMS AND BADGES	
PLAQUES & ENGRAVING	2,500.00
CLEANING/REPAIRS/ALTERATIONS	5,000.00
UNIFORMS	21,500.00
Total A3410.4 UNIFORMS AND BADGES	29,000.00
 A3410.4 INSURANCE	
FIREFIGHTER CANCER INS COVERAGE	15,000.00
Accident & Sickness Ins.	15,000.00
BUILDING/PROPERTY LIABILITY	80,000.00
TREASURERS BOND	1,500.00
NYS Disability Paid Employees	2,500.00
Total A3410.4 INSURANCE	114,000.00
 A3410.4 Association Dues	5,000.00
 A3410.1 Payroll Expenses	
Payroll Processing Expense	1,000.00
NYS Un & Re-employment Tax	2,500.00
Employer S.S. & Medicare Tax	18,500.00
Auto Stipend	3,500.00
NYS & Local Retirement Employer	32,500.00
Health Insurance Expense	2,500.00
AFLAC Accident Ins.	1,000.00
Salaries & wages	240,000.00

MANORVILLE FIRE DISTRICT
Adopted Budget
Fiscal Year 2025

	2025 Adopted Budget
Salary Stipend	15,000.00
Medical Benefit Stipend	1,000.00
Total A3410.1 Payroll Expenses	317,500.00
 A9025.8 SERVICE AWARDS PENSION	 249,417.00
 A3410.4 TRAVEL/CONVENT/MEETINGS	
CONVENTION EXPENSES	27,500.00
MEETINGS/WORKSHOPS	2,000.00
MILEAGE REIMBURSEMENT	3,000.00
Total A3410.4 TRAVEL/CONVENT/MEETINGS	32,500.00
 A3410.4 WATER HYDRANT RENTAL	 52,500.00
A9040.8 WORKERS' COMP. INSURE	85,000.00
Total A9040.8 WORKERS' COMP. INSURE	85,000.00
 Debt Service	
Bond Principal	125,000.00
Bond Interest	15,000.00
Total Debt Service	140,000.00
Total Expense	2,321,894.00
Net Ordinary Income	-