

Permit No. _____

Riverhead Town Police Department

210 Howell Avenue
Riverhead, NY 11901

Parade ☐ Assembly ☐ Block Party ☐

Reason for Parade/Assembly _____

Today's Date: _____

Name of Sponsor: _____

Address: _____

City & State: _____ Telephone: _____

Person in charge of event and to whom notices will be addressed to under the Town ordinance:

Name: _____ Title: _____

Mailing Address: _____

City & State: _____ Email Address: _____

Phone No. _____ Date of Event: _____

Start Time: _____ End Time: _____

Estimated number of persons participating: _____ Estimated number of vehicles: _____

Use of Public Address System: Yes No Music: Yes No

1. If this is an Assembly or Block Party, indicate location(s) where the event will be held:

2. If this is a Parade, attach a detailed route of the march.

3. If this is a Block Party, attach proof of consent* from all residents affected by the event.

***PROOF OF CONSENT AS IT APPLIES TO BLOCK PARTIES:**

If you are applying for a permit to hold a Block Party in a neighborhood, please provide one of the following along with your application:

- A petition signed by all residents that will be affected by partial road closures, as a result of the Block Party, stating they consent to their road being partially closed for the duration of the Block Party; or,
- A signed statement, signed by the applicant or event sponsor, which states they conducted a survey of all residents affected by the event and found no one in opposition to holding the Block Party.

PLEASE BE ADVISED THAT IF THERE IS A RESIDENT, OR RESIDENTS, WHO WOULD BE AFFECTED BY A PARTIAL ROAD CLOSURE AND DO NOT WISH TO PARTICPATE IN THE EVENT, SPECIAL CONSIDERATION MUST BE GIVEN TO THE THEM.

STATE OF NEW YORK
COUNTY OF SUFFOLK ss:
TOWN OF RIVERHEAD

_____, being duly sworn, depose and says: I have read the forgoing answers to the questions above set forth. I am familiar with the facts stated therein and the same are true. I have read Riverhead Town Code 255, Article 1, and fully understand the contents thereof and agree to comply with the provisions of the ordinance.

Signed by Applicant (Person in Charge)

Sworn to before me this _____
Day of _____ 20_____

Notary Public

Instructions: This permit shall be carried by the person in charge of the Parade/Assembly/Block Party and produced when demanded by a Riverhead Police Officer

Approved

Disapproved

Edward J. Frost, Chief of Police