



Timothy Hubbard
Supervisor

Town of Riverhead
4 West Second Street
Riverhead, NY 11901

Teresa Balducci
Senior Purchasing Agent
631-727-3200 Ext. 271

TO: Supervisor Hubbard; Deputy Supervisor Higgins; Councilpersons Kern, Merrifield, Rothwell, Waski; Vanessa LeCann, Deputy Town Clerk; Ray Coyne, Superintendent of Parks and Recreation

CC: Eva Gregorovius; Carol Delvecchio, Clerk's Office

FROM: Teresa Balducci, Senior Purchasing Agent

DATE: May 23, 2025

RE: Bid Opening Report for Printing and Mailing of Recreation Brochure

3 bids were received and opened on May 15, 2025 at 11am:

All Island Media
145 Marcus Blvd, Ste 2
Hauppauge, NY 11788
jenn.goodman@allislandmedia.com

Freeport Press
2127 Reiser Ave SE
New Philadelphia, OH 44663
kcrandall@freeportpress.com

Graphic Image Inc.
561 Boston Post Road
Milford, CT 06460
randy@graphicimage.net

Results of the bid opening are attached. All bids have been forwarded to the Superintendent of Parks and Recreation for review.

TOWN OR RIVERHEAD PURCHASING OFFICE
BID TAB SHEET

BID NAME:			PRINTING AND MAILING OF RECREATION BROCHURE						
BID OPENING DATE:			5/15/2025						
COMPANY NAME:									
CONTACT:					All Island Media	Freeport Press	Graphic Image Inc.		
PHONE #:					Jenn Goodman	Kevin Crandall	Randy Danenberg		
					631-750-1229	607-316-6832	203-877-8787		
PAPER STOCKS QUOTED:					40LB COATED TEXT #4	40LB COATED TEXT #4	40LB COATED TEXT #4		
ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	NET PRICE	UNIT PRICE	NET PRICE	UNIT PRICE	NET PRICE
			SPRING/SUMMER BROCHURE PRINTING, FINISHING AND MAILING						
A1	20,000	LOT	24pp		\$5,713.00		\$6,975.00		\$8,151.00
	PER 1000	M	ADDITIONAL 1000'S UP TO 25,000	\$223.00		\$179.00		\$210.00	
A2	20,000	LOT	28pp		\$6,249.50		\$8,675.00		NO BID
	PER 1000	M	ADDITIONAL 1000'S UP TO 25,000	\$223.00		\$209.00			
A3	20,000	LOT	32pp		\$6,742.50		\$7,700.00		\$9,059.00
	PER 1000	M	ADDITIONAL 1000'S UP TO 25,000	\$223.00		\$211.00		\$251.00	
A4	20,000	LOT	36pp		\$7,474.75		\$9,510.00		NO BID
	PER 1000	M	ADDITIONAL 1000'S UP TO 25,000	\$223.00		\$243.00			
A5	20,000	LOT	40pp		\$8,192.50		\$9,950.00		\$11,575.00
	PER 1000	M	ADDITIONAL 1000'S UP TO 25,000	\$223.00		\$261.00		\$306.00	
			FALL/WINTER BROCHURE PRINTING, FINISHING AND MAILING						
B1	20,000	LOT	44pp		\$8,997.25		\$11,705.00		NO BID
	PER 1000	M	ADDITIONAL 1000'S UP TO 25,000	\$223.00		\$295.00			
B2	20,000	LOT	48pp		\$10,324.00		\$9,900.00		\$12,465.00
	PER 1000	M	ADDITIONAL 1000'S UP TO 25,000	\$223.00		\$294.00		\$348.00	
B3	20,000	LOT	52pp		\$10,962.00		\$11,625.00		NO BID
	PER 1000	M	ADDITIONAL 1000'S UP TO 25,000	\$223.00		\$326.00			
B4	20,000	LOT	56pp		\$11,498.50		\$12,050.00		\$14,927.00
	PER 1000	M	ADDITIONAL 1000'S UP TO 25,000	\$223.00		\$347.00		\$402.00	