

06.03.2025

ADOPTED

TOWN OF RIVERHEAD

TB Resolution 2025-486

AWARDS BID FOR PRINTING AND MAILING OF RECREATION BROCHURES

Councilwoman Waski offered the following resolution,
which was seconded by Councilman Rothwell

WHEREAS, Town Board Resolution #2025-367 authorized the Town Clerk to advertise a Notice to Bidders for sealed bids for **PRINTING AND MAILING OF RECREATION BROCHURES**; and

WHEREAS, 3 bids were received, opened and read aloud in the Office of the Town Clerk, 4 W Second Street, Riverhead, NY 11901 on **May 15, 2025** at **11:00 AM**; and

WHEREAS, the bids were reviewed and a bid tabulation was prepared by the Purchasing Agent and presented to the Town Board for review; and

WHEREAS, the Recreation Superintendent has reviewed said bids.

NOW THEREFORE BE IT RESOLVED that the bid for **PRINTING AND MAILING OF RECREATION BROCHURES** be awarded to the vendor indicated below for price on the attached pages;

ALL ISLAND MEDIA, INC.
395 RABRO DR, SUITE G
HAUPPAUGE, NY 11788
jenn.goodman@allislandmedia.com

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to the vendor listed above, and the Recreation and Purchasing Departments; and

BE IT FURTHER RESOLVED that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joann Waski, Councilwoman
SECONDER:	Kenneth Rothwell, Councilman
AYES:	Hubbard, Rothwell, Kern, Merrifield, Waski

This is to certify that I, the undersigned, Town Clerk of the Town of Riverhead, County of Suffolk,
State of New York, have compared the foregoing copy of a Resolution with the original now on file in
this office and which was duly adopted on **June 3, 2025**
and that the same is a true and correct transcript of said Resolution and the of the whole thereof.



State of New York
County of Suffolk } ss:
Town of Riverhead



IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Town of
Riverhead, on **June 4, 2025**

James M. Waski
Town Clerk

FISCAL IMPACT STATEMENT OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION

A. Type of Legislation Resolution <u> X </u> Local Law		
B. Title of Proposed Legislation: Awards Bid for Printing and Mailing of Recreation Brochures		
C. Purpose of Proposed Legislation:		
D. Will the Proposed Legislation Have a Fiscal Impact? Yes <u> X </u> No		
E. If the answer to section D is "yes", select (a) or (b) below and initial or detail as applicable:		
(a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget (example: routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J; <div style="text-align: center;">or</div> (b) The description/explanation of fiscal impact is set forth as follows:		
F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years		
G. Proposed Source of Funding Appropriation Account to be Charged: A01-7-7020-424-000-00000 Grant or other Revenue Source: Appropriation Transfer (list account(s) and amount):		
H. Typed Name & Title of Preparer: Teresa Baldinucci	I. Signature of Preparer <div style="text-align: center;">  <u>Teresa Baldinucci</u> 6/3/2025 </div>	J. Date 5/23/25
K. Accounting Staff Name & Title Jeanette DiPaola,	L. Signature of Accounting Staff <div style="text-align: center;">  Jeanette DiPaola </div>	M. Date 5/29/25



TOWN OF RIVERHEAD
Timothy Hubbard, Supervisor
 4 West 2nd Street
 Riverhead, NY 11901-2702

BID FOR: **PRINTING AND MAILING OF RECREATION BROCHURE**
BID #2025-07

All Island Media Inc.
 BIDDERS NAME

395 Rabro Drive Ste G
 BIDDERS ADDRESS

Hempstead NY 11788
 CITY, STATE, ZIP

5/14/25 (631) 750-1229

() N/A

DATE

PHONE NUMBER

FAX NUMBER

Jenn. Goodman @ allislandmedia.com
 EMAIL ADDRESS

In compliance with your advertisement for bids to be opened at **11:00 a.m. on May 15, 2025** and subject to all conditions thereof, the undersigned hereby proposes to furnish the item(s) and/or service(s) itemized in this proposal in accordance with the Specifications contained herein on the Bid Proposal Form attached.

Bidder certifies that the prices quoted herein do not include Federal Excise Tax or any Federal, New York State or City Sales Tax and are not higher than prices charged to any governmental or commercial consumer for like merchandise and/or service; and all prices include shipping and freight charges to any Municipal building or site within the Town of Riverhead.

Respectfully submitted,

Jenn. Goodman
 SIGNATURE

Jenn. Goodman
 PRINTED NAME

Dir. Distribution & Client Serv
 TITLE

Attachment: All Island Media (2025-486 : Award Printing Recreation Brochure)

**TOWN OF RIVERHEAD
NOTICE TO BIDDERS**

Sealed bids for **PRINTING AND MAILING OF RECREATION BROCHURES** will be received by the Town Clerk of the Town of Riverhead at Town Hall, 4 W 2nd Street, Riverhead, New York, 11901, until **11:00 a.m. on May 15, 2025**, at which time all bids received shall be opened and read aloud.

Bid Specifications and/or Plans may be obtained by visiting the Town of Riverhead website at www.townofriverheadny.gov on or after **April 24, 2025**. Click on "Purchasing Department", then "Current Bids and RFPs" and follow the instructions to register.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

JAMES M. WOOTEN, TOWN CLERK

Bidder Name: All Island Media Inc.

Attachment: All Island Media (2025-486 : Award Printing Recreation Brochure)

TOWN OF RIVERHEAD BID FOR PRINTING RECREATION BROCHURES

BID OPENING DATE/TIME: MAY 15, 2025 11:00AM

COMPANY NAME: All Island Media Inc.PAPER STOCK QUOTED: TEXT Please see attachedCOVER Please see attached

ITEM #	DESCRIPTION	QTY	NET PRICE
SPRING/SUMMER BROCHURE PRINTING, FINISHING AND MAILING			
A1	24pp	20,000	
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	
A2	28pp	20,000	
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	
A3	32pp	20,000	
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	
A4	36pp	20,000	
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	
A5	40pp	20,000	
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	

Bidder Name: All Island Media

Attachment: All Island Media (2025-486 : Award Printing Recreation Brochure)

ITEM #	DESCRIPTION	QTY	NET PRICE
FALL/WINTER BROCHURE PRINTING, FINISHING AND MAILING			
B1	44pp	20,000	
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	
B2	48pp	20,000	
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	
B3	52pp	20,000	
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	
B4	56pp	20,000	
	ADDITIONAL 1000'S UP TO 25,000	PER 1000	

Attachment: All Island Media (2025-486 : Award Printing Recreation Brochure)

 Bidder Name: All Island Media Inc.

Pricing Updates - Format 2025-2027 Spring Summer Brochures

TOR - Format 10X10 40LB COATED T/O		10x10 40lb coated # 5		EXTRA PER M	
Available Pages					
12		\$	3,958.50	\$	4,441.00
16		\$	4,596.50	\$	4,754.00
20		\$	5,220.00	\$	5,400.00
24		\$	5,713.00	\$	6,429.00
28		\$	6,249.50	\$	5,910.00
32		\$	6,742.50	\$	6,974.00
36		\$	7,474.75	\$	7,734.00
40		\$	8,192.50	\$	8,474.00
44		\$	8,997.25	\$	9,307.00
48		\$	10,324.00	\$	10,680.00
52		\$	10,962.00	\$	11,340.00
56		\$	11,498.50	\$	11,894.00
60		\$	12,107.50	\$	12,524.00
64		\$	12,586.00	\$	13,031.00
10x11.5 50lb coated 2 sided		10,000	SingleSheet	\$535	

All Island Media Inc.
Jen Goodman
395 Rabro Drive Ste G
Hauppauge NY 11788

631-750-1229

NON-COLLUSIVE CERTIFICATE

(MUST BE COMPLETED, SIGNED, NOTARIZED AND RETURNED WITH BID)

UNDER PENALTIES OF PERJURY:

All Island Media Inc. (BIDDER), BEING DULY SWORN,
DEPOSES AND SAYS:

- A) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- B) This bid or proposal has not knowingly been disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor, or potential competitor;
- C) No attempt has been made or will be made to induce any other person, partnership, or corporation to submit or not to submit a bid or proposal;
- D) The person signing this bid or proposal certifies that he has been fully informed regarding the accuracy of the statements contained in this certification, and under penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as the person signing on its behalf; and
- E) That the attached hereto (if a corporate bidder) is a certified copy of a resolution authorizing the execution of this certificate by the signatory of this bid or proposal on behalf of the corporate bidder.

Corporation: All Island Media Inc
(PRINT COMPANY NAME)

By: [Signature]
(SIGNATURE)

Dir. Distribution & Client Services
(TITLE)

Address: 395 Rabro Ste G.
Hempstead NY 11788

Sworn to before me this 14th

Day of May, 20 25

[Signature]
NOTARY PUBLIC

DEBORAH A RUMFORD
Notary Public, State of New York
No. 01RU6254769
Qualified in Suffolk County
Commission Expires January 23, 2028

Bidder Name: All Island Media Inc.

Attachment: All Island Media (2025-486 : Award Printing Recreation Brochure)

IRAN DIVESTMENT ACT CERTIFICATION

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date, at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, Bidder/Contractor is advised that once the list is posted on the OGS website, any Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to the solicitation, must certify at the time the Contract is renewed, extended or assigned that it is not included on the prohibited entities list.

During the term of the Contract, should the TOWN OF RIVERHEAD receive information that a person is in violation of the above-referenced certification, the TOWN OF RIVERHEAD will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the TOWN OF RIVERHEAD shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The TOWN OF RIVERHEAD reserves the right to reject any bid or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

Signature: _____

Print Name: _____

Title: _____

Company Name: _____

Date: _____

Bidder Name: _____

SEXUAL HARASSMENT PREVENTION

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that the bidder has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees. Such policy shall, at a minimum, meet the requirements of Section 201-G of the Labor Law."



AUTHORIZED SIGNATURE

PRINT NAME/TITLE/DATE

5/14/25

Bidder Name:

All Island Media - JAL

TOWN OF RIVERHEAD

PRINTING OF RECREATION BROCHUREVENDOR NAME: All Island Media IncADDRESS: 395 Cabro Drive St GHempstead NY 11755CONTACT: Jennifer GoodmanTELEPHONE: 631-750-1229 - 631-848-7447FAX: N/AEMAIL: Jenn. Goodman @ all island media . com

I/WE FULLY UNDERSTAND THAT THE ACCEPTANCE OF THIS BID IS SUBJECT TO
THE PROVISIONS OF SECTION 103A AND 103B OF THE GENERAL MUNICIPAL
LAW.

5/14/25
DATE

Jennifer Goodman
NAME OF COMPANY REPRESENTATIVE
Dir. Distribution & Client Serv
TITLE
[Signature]
SIGNATURE

Bidder Name: All Island Media Inc.

Attachment: All Island Media (2025-486 : Award Printing Recreation Brochure)