



**Timothy Hubbard**  
**Supervisor**

**Town of Riverhead**  
**4 West 2<sup>nd</sup> Street**  
**Riverhead, NY 11901**

**Teresa Balducci**  
**Purchasing Agent**  
**631-727-3200 Ext. 271**

TO: Supervisor Hubbard; Deputy Supervisor Higgins; Councilpersons Kern, Merrifield, Rothwell, Waski; Julie O'Neill, Deputy Town Clerk

CC: Eva Gregorovius, Purchasing Technician; Carol Delvecchio, Clerk's Office; Shannon Clifford, Engineering

FROM: Teresa Balducci, Purchasing Agent

DATE: February 12, 2024

RE: Bid Opening Report for Generator Maintenance

One (1) bid was received and opened on February 8, 2024 at 11am:

Commander Power Systems  
285 Pulaski Street  
Riverhead, NY 11901  
[Ryan@commanderpowersystems.com](mailto:Ryan@commanderpowersystems.com)

Results of the bid opening are attached.

TOWN OF RIVERHEAD PURCHASING OFFICE  
BID TAB SHEET

BID NAME:	GENERATOR MAINTENANCE		
BID OPENING DATE:	2/8/2024		
COMPANY:		<b>Commander Power Systems</b>	
CONTACT:		Ryan Catarelli	
PHONE #:		631-765-6400	
ITEM	DESCRIPTION	Unit	Total Bid
1	<b>Gas Generator Preventative Maintenance:</b> * See Bid Specifications-bid price to include labor, parts, equipment except for those parts identified for invoice billing i.e belts	Per Unit	\$ 650.00
2	Generator Repair (non-emergency/scheduled repair during normal buisness hours) <b>Labor Rate Gas</b>	Per Hour	\$ 125.00
3	Emergency Generator Repair (three hour reponse time required 24hrs 7 days week) <b>Normal Buisness Hours Labor Rate Gas</b>	Per Hour	\$ 125.00
4	Emergency Generator Repair (three hour reponse time required 24hrs 7 days week) <b>After Normal Buisness Hours Labor Rate Gas</b>	Per Hour	\$ 187.50
5	Emergency Generator Repair (three hour reponse time required 24hrs 7 days week) <b>Weekends (Saturday/Sunday/Holiday) Labor Rate Gas</b>	Per Hour	\$ 187.50
6	<b>Diesel Generator Preventative Maintenance:</b> * See Bid Specifications-bid price to include labor, parts, equipment except for those parts identified for invoice billing i.e belts	Per Unit	\$ 850.00
7	Generator Repair (non-emergency/scheduled repair during normal buisness hours) <b>Labor Rate Diesel</b>	Per Hour	\$ 125.00
8	Emergency Generator Repair (three hour reponse time required 24hrs 7 days week) <b>Normal Buisness Hours Labor Rate Diesel</b>	Per Hour	\$ 125.00
9	Emergency Generator Repair (three hour reponse time required 24hrs 7 days week) <b>After Normal Buisness Hours Labor Rate Diesel</b>	Per Hour	\$ 187.50
10	Emergency Generator Repair (three hour reponse time required 24hrs 7 days week) <b>Weekends (Saturday/Sunday/Holiday) Labor Rate Diesel</b>	Per Hour	\$ 187.50