

03.05.2024

ADOPTED

TOWN OF RIVERHEAD

TB Resolution 2024-213

AWARDS BID FOR GENERATOR MAINTENANCE

Councilwoman Merrifield offered the following resolution,
which was seconded by Councilwoman Waski

WHEREAS, Town Board Resolution #2024-103 authorized the Town Clerk to publish and post a notice to bidders for sealed bids for **GENERATOR MAINTENANCE** and;

WHEREAS, 1bid was received, opened and read aloud in the Office of the Town Clerk, 4 W 2nd Street, Riverhead, NY 11901 on **February 8, 2024** at **11:00 AM**; and

WHEREAS, the bid was reviewed and a bid tabulation was prepared by the Purchasing Agent and presented to the Town Board for review;

NOW THEREFORE BE IT RESOLVED that the bid for **GENERATOR MAINTENANCE** be awarded to the vendor indicated below for prices on the attached pages;

**COMMANDER POWER SYSTEMS
285 PULASKI ST
RIVERHEAD, NY 11901
RYAN@COMMANDERPOWERSYSTEMS.COM**

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to the vendor listed above, and the Water District, Sewer District, Engineering and Purchasing Departments; and

BE IT FURTHER RESOLVED that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Denise Merrifield, Councilwoman
SECONDER:	Joann Waski, Councilwoman
AYES:	Hubbard, Rothwell, Kern, Merrifield, Waski

State of New York
County of Suffolk } ss:
Town of Riverhead





This is to certify that I, the undersigned, Town Clerk of the Town of Riverhead, County of Suffolk, State of New York, have compared the forgoing copy of a Resolution with the original now on file in this office and which was duly adopted on **March 5, 2024** and that the same is a true and correct transcript of said Resolution and the of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Town of Riverhead, on **March 6, 2024**

James M. Wooten
Town Clerk

FISCAL IMPACT STATEMENT OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION

A. Type of Legislation Resolution <u> x </u> Local Law		
B. Title of Proposed Legislation: Generator Maintenance		
C. Purpose of Proposed Legislation:		
D. Will the Proposed Legislation Have a Fiscal Impact? Yes <u> x </u> No		
E. If the answer to section D is "yes", select (a) or (b) below and initial or detail as applicable:		
(a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget <u> TB </u> (example: routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J;		
or		
(b) The description/explanation of fiscal impact is set forth as follows:		
F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years		
G. Proposed Source of Funding Appropriation Account to be Charged: ES1-8-8130-414-075-00000; EW1-8-8320-402-000-00000; A01-1-1620-402-000-00000 Grant or other Revenue Source: Appropriation Transfer (list account(s) and amount):		
H. Typed Name & Title of Preparer: Teresa Baldinucci	I. Signature of Preparer <div style="text-align: center;">  <u>Teresa Baldinucci</u> 3/5/2024 </div>	J. Date 2/21/24
K. Accounting Staff Name & Title William Rothaar, Accounting Department	L. Signature of Accounting Staff <div style="text-align: center;">  William Rothaar </div>	M. Date 2/27/24



TOWN OF RIVERHEAD

Timothy Hubbard, Supervisor

4 W Second Street

Riverhead, NY 11901-2702

BID FOR: GENERATOR MAINTENANCE

BID #2024-05

Commander Power Systems

BIDDERS NAME

795 Polaski St.

BIDDERS ADDRESS

Riverhead, NY 11901

CITY, STATE, ZIP

(631) 765-6400

PHONE NUMBER

Ryan@Commanderpowersystems.com

E-MAIL ADDRESS

In compliance with your advertisement for bids to be opened on **February 8, 2024**, subject to all conditions thereof, the undersigned hereby proposes to furnish the item(s) and/or service(s) itemized in this proposal in accordance with the Notice to Bidders, General Information Agreement and Specifications contained herein on the Bid Proposal Form attached.

Bidder certifies that the prices quoted herein do not include Federal Excise Tax or any Federal, New York State or City Sales Tax and are not higher than prices charged to any governmental or commercial consumer for like merchandise and/or service; and all prices include shipping and freight charges to any Municipal building or site within the Town of Riverhead.

Respectfully submitted,

[Signature] 2/5/24

SIGNATURE/DATE

Ryan Catarelli GM

PRINTED NAME/TITLE

BIDDERS ARE INVITED TO ATTEND BID OPENING

Attachment: Commander Power Systems (2024-213 : Awards Bid for Generator Maintenance)

BID SHEET

Diesel Generator Preventative Maintenance:

\$ 850.00 per unit

*See Bid Specifications-bid price to include labor,
parts, equipment except for those parts identified
for invoice billing i.e. belts)

Diesel Generator Repair (non-emergency/scheduled
repair during normal business hours):

Labor Rate: \$ 125.00 per hour

Emergency Diesel Generator Repair (three hour response time required 24hrs 7 days
week)

Labor Rate during normal business hours:

\$ 125.00 per hour

Labor Rate *complete if different for after normal
business hours:

\$ 187.50.00 per hour

Labor Rate *complete if different for Weekends
(Saturday/Sunday/Holiday) during normal
business hours:

\$ 187.50.00 per hour

Please provide location of business entity:

285 Palaske St. Riverhead, NY 11901

Vendor Name: Commander Power Systems

Attachment: Commander Power Systems (2024-213 : Awards Bid for Generator Maintenance)

Please describe experience of staff to be assigned:

All staff factory trained in Multiple
Lines. all staff familiar with town
generators

Date: 2/5/24

Commander Power Systems
 (PRINT CORPORATION NAME)

By: 
 (SIGNATURE)

2/5/24 GM
 (TITLE)

Vendor Name: Commander Power Systems

BID SHEET

Gas Generator Preventative Maintenance:

\$ 650.00 per unit

*See Bid Specifications-bid price to include labor, parts, equipment except for those parts identified for invoice billing i.e. belts)

Generator Repair (non-emergency/scheduled repair during normal business hours):

Labor Rate: \$ 125.00 per hour

Emergency Generator Repair (three hour response time required 24hrs 7 days week)

Labor Rate during normal business hours:

\$ 125.00 per hour

Labor Rate *complete if different for after normal business hours:

\$ 187.⁵⁰.00 per hour

Labor Rate *complete if different for Weekends (Saturday/Sunday/Holiday) during normal business hours:

\$ 187.⁵⁰.00 per hour

Please provide location of business entity:

285 Polaski St. Riverhead, NY 11901

Vendor Name: Commander Power Systems

Attachment: Commander Power Systems (2024-213 : Awards Bid for Generator Maintenance)

Please describe experience of staff to be assigned:

All staff Keller, Generac, Cummins
Certified PCA rec. Multiple techs with
15+ years experience. All techs have
working knowledge of town generators.

Date: 2/5/24

Commander Power Systems.
 (PRINT CORPORATION NAME)

By: 
 (SIGNATURE)

GM
 (TITLE)

Vendor Name: Commander Power Systems

NON-COLLUSIVE CERTIFICATE

(MUST BE COMPLETED. SIGNED. NOTARIZED AND RETURNED WITH BID)

UNDER PENALTIES OF PERJURY:

Commander Power Systems
~~Commander Electronics~~ (bidder), being duly sworn, deposes and says:

- A) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- B) This bid or proposal has not knowingly been disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor, or potential competitor;
- C) No attempt has been made or will be made to induce any other person, partnership, or corporation to submit or not to submit a bid or proposal;
- D) The person signing this bid or proposal certifies that he has been fully informed regarding the accuracy of the statements contained in this certification, and under penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as the person signing on its behalf; and
- E) That the attached hereto (if a corporate bidder) is a certified copy of a resolution authorizing the execution of this certificate by the signatory of this bid or proposal on behalf of the corporate bidder.

Corporation: Commander Power Systems
 (PRINT CORPORATION NAME)

By: [Signature]
 (SIGNATURE) (TITLE)

Address: 285 Pulaski Street
Riverhead, NY 11901

Sworn to before me this

day of 5th of February, 2024

Carol A. Walker
 Notary Public

Carol A. Walker
 Notary Public State of New York
 NO. 01WA6085255
 Qualified in Suffolk County
 Commission Expires 12/23/26

Vendor Name: Commander Power Systems

Attachment: Commander Power Systems (2024-213 : Awards Bid for Generator Maintenance)


I/WE FULLY UNDERSTAND THAT THE ACCEPTANCE OF THIS BID IS SUBJECT TO THE PROVISIONS OF SECTION 103A AND 103B OF THE GENERAL MUNICIPAL LAW.

NAME OF AGENT/DEALER: Commander Power Systems

ADDRESS: 285 Pulaski St.
Riverhead, NY 11901

CONTACT PERSON: Ryan Catarell

DATE: 2/5/24

SIGNATURE OF AGENT/DEALER: 

Vendor Name: Commander Power Systems

IRAN DIVESTMENT ACT CERTIFICATION

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date, at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, Bidder/Contractor is advised that once the list is posted on the OGS website, any Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to the solicitation, must certify at the time the Contract is renewed, extended or assigned that it is not included on the prohibited entities list.

During the term of the Contract, should the TOWN OF RIVERHEAD receive information that a person is in violation of the above-referenced certification, the TOWN OF RIVERHEAD will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the TOWN OF RIVERHEAD shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The TOWN OF RIVERHEAD reserves the right to reject any bid or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

Signature: 

Print Name: Ryan Cotarelli

Title: GM

Company Name: Commander Power Systems

Date: 2/5/24

Vendor Name: Commander Power Systems

Attachment: Commander Power Systems (2024-213 : Awards Bid for Generator Maintenance)

SEXUAL HARASSMENT PREVENTION STATEMENT

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that the bidder has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees. Such policy shall, at a minimum, meet the requirements of Section 201-G of the Labor Law."



AUTHORIZED SIGNATURERichard G. G. 2/5/24
PRINT NAME/TITLE/DATEVendor Name: Commander Power Systems

Please complete and affix to your sealed bid envelope.



BIDDER: _____

ADDRESS: _____

BID NAME: GENERATOR MAINTENANCE
BID OPENING DATE: FEBRUARY 18, 2024
TIME: 11:00AM

BIDS MUST BE DELIVERED TO:

**TOWN OF RIVERHEAD
TOWN CLERKS OFFICE
4 W SECOND STREET
RIVERHEAD, NY 11901**

PRIOR TO 11AM ON FEBRUARY 8, 2024

LATE BIDS WILL NOT BE ACCEPTED FOR ANY REASON

Vendor Name:

Commander Power Systems

Attachment: Commander Power Systems (2024-213 : Awards Bid for Generator Maintenance)