



**Timothy Hubbard**  
**Supervisor**

**Town of Riverhead**  
**200 Howell Avenue**  
**Riverhead, NY 11901**

**Teresa Balducci**  
**Purchasing Agent**  
**631-727-3200 Ext. 271**

TO: Supervisor Hubbard; Deputy Supervisor Higgins; Councilpersons Kern, Merrifield, Rothwell, Waski; Julie O'Neill, Deputy Town Clerk

CC: Eva Gregorovius, Purchasing Technician; Carol Delvecchio, Clerk's Office; Shannon Clifford, Engineering

FROM: Teresa Balducci, Purchasing Agent

DATE: January 30, 2024

RE: Bid Opening Report for Propane Fuel and Equipment Maintenance

One (1) bid was received and opened on January 18, 2024 at 11am:

Peconic Propane, Inc.  
PO Box 607  
Calverton, NY 11933  
peconicpropane@gmail.com

Results of the bid opening are attached.

The bid has been reviewed by the Purchasing Agent and has been found to be complete.

**TOWN OF RIVERHEAD PURCHASING OFFICE  
BID TAB SHEET**

BID NAME:			Propane Fuel and Equipment Maintenance		
BID OPENING DATE:			January 18, 2024		
COMPANY:			Peconic Propane, Inc.		
CONTACT:			Thomas Witkop		
PHONE #:			631-369-4299		
<b>ITEM</b>	<b>QTY</b>	<b>UNIT</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>NET PRICE</b>
1	-	-	Selkirk posted price PLUS/MINUS Per Gallon	\$0.42	-
<b>LABOR</b>	8	HR	Hourly rate for 1 man crew to perform maintenance work as required	\$ 89.00	\$ 712.00
<b>A</b>	1.5	Percent	Weekday after 8 hours and Saturdays - Hourly Rate x 1.5%	\$ 89.00	\$ 133.50
<b>B</b>	2	Percent	Sunday/Holiday - Hourly Rate x 2.0%	\$ 89.00	\$ 178.00
<b>PARTS</b>					
<b>A</b>	60	Percent	Up to \$100 Certified Cost plus 60%	\$ 160.00	-
<b>B</b>	50	Percent	Up to \$500 Certified Cost plus 50%	\$ 750.00	-
<b>C</b>	40	Percent	Up to \$1000 Certified Cost plus 40%	\$ 1,400.00	-
<b>D</b>	30	Percent	Up to \$5000 Certified Cost plus 30%	\$ 6,500.00	-
<b>E</b>	30	Percent	Above \$5000 Certified Cost plus 30%	\$ 6,500.00	-
<b>TANK REPLACEMENT</b>					
1	-	-	Labor/equipment to install new tank to existing heater	\$ 723.45	-
2	-	-	Labor/equipment to install 2 tanks at same location to existing heater	\$ 1,408.45	-
			Cost of new 420 lb (100 gallon) tank	\$ 685.00	-