



**TOWN OF RIVERHEAD**  
*Yvette Aguiar, Supervisor*  
4 West Second Street  
Riverhead, New York 11901-2702  
631-727-3200

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**RE-BID FOR: 3200LB. LIFTING CAPACITY CRANE TRUCK  
FOR RIVERHEAD WATER DISTRICT  
BID# 2023-30**

\_\_\_\_\_  
BIDDERS NAME

\_\_\_\_\_  
BIDDERS ADDRESS

\_\_\_\_\_  
CITY, STATE, ZIP

(\_\_\_\_\_) \_\_\_\_\_  
PHONE NUMBER EMAIL ADDRESS

In compliance with your advertisement for bids to be opened on **November 30, 2023** and subject to all conditions thereof, the undersigned hereby proposes to furnish the item(s) and/or service(s) itemized in this proposal in accordance with the Notice to Bidders, General Information Agreement and Specifications contained herein on the Bid Proposal Form attached.

Bidder certifies that the prices quoted herein do not include Federal Excise Tax or any Federal, New York State or City Sales Tax and are not higher than prices charged to any governmental or commercial consumer for like merchandise and/or service; and all prices include shipping and freight charges to any Municipal building or site within the Town of Riverhead.

Respectfully submitted,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID**

VENDOR NAME \_\_\_\_\_

**TOWN OF RIVERHEAD  
NOTICE TO BIDDERS**

Sealed bids for **RE-BID 3200lb. LIFTING CAPACITY CRANE TRUCK** will be received by the Town Clerk of the Town of Riverhead at Town Hall, 4 West Second Street, Riverhead, New York, 11901, until **11:00 a.m. on November 30, 2023** at which time all bids received shall be opened and read aloud.

Bid Specifications and/or Plans may be obtained by visiting the Town of Riverhead website at [www.townofriverheadny.gov](http://www.townofriverheadny.gov) on or after **November 16, 2023**. Click on "Online Services" and "Bids" and follow the instructions to register.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

**DIANE M. WILHELM, TOWN CLERK**

VENDOR NAME \_\_\_\_\_

**TOWN OF RIVERHEAD  
BID SPECIFICATION**

**3200LB. LIFTING CAPACITY CRANE TRUCK  
FOR RIVERHEAD WATER DISTRICT**

**I. General Description**

The Town of Riverhead is seeking a 2023 or newer model 3200LB. Lifting Capacity Crane Truck for use by the Riverhead Water District

Any deviations from the written specifications shown in the bid specifications shall be noted on the form titled “**EXCEPTIONS TO BID SPECIFICATIONS**” annexed to the specifications. In order to receive full consideration, bids must fully follow the specifications described more fully below and the notice to bidders.

**II. General Requirements**

**Bids:** Unless prices and all information requested are complete, bid may be disregarded and given no consideration. All prices and bids must be in ink or typewritten, with the vendor name on each page. No pencil figures or erasures are permitted. Mistakes may be crossed out and corrections inserted adjacent thereto and must be initialed in ink by person signing the bid. All bids must be signed with the firm's name and by a responsible officer or employee.

**Submission of Bids:** Each bid must be submitted on the prescribed form in a sealed envelope clearly marked “**3200LB. LIFTING CAPACITY CRANE TRUCK**” and filed with the Town Clerk of the Town of Riverhead at Town Hall, 4 West Second Street, Riverhead, New York on or before **11:00 am on November 30, 2023** at which time they will be publicly opened and read aloud.

Information must be furnished complete in compliance with the terms, conditions, and provisions of the bid specifications. The information requested and the manner of submission are essential to permit prompt evaluation of all bids on a fair and uniform basis. Accordingly, the Town reserves the right to declare as non-responsive and reject any bid in which material information requested is not furnished or where indirect or incomplete answers or information is provided. Bids shall be for the total net price including all applicable taxes and delivery charges; truck to be delivered F.O.B., Town of Riverhead Municipal Garage, 1177 Osborne Avenue, Riverhead, NY 11901.

Bids and modifications or corrections thereof received after the closing time specified will not be considered. Note: no telephone, e-mail or facsimile of bids will be accepted. If a photocopy is to be submitted, it must be signed in original, in ink.

VENDOR NAME \_\_\_\_\_

The Town reserves the right to accept and/or reject any and all bids and waive and formalities in the bidding procedures to the extent permitted by law and make the award as may be deemed in the best interest of the Town.

### **III. Requirements/Specifications**

The Town of Riverhead is requesting pricing and availability of a **3200lb. LIFTING CAPACITY CRANE TRUCK** for use by the Riverhead Water District.

**Price:** Price shall be net F.O.B., Town of Riverhead Municipal Garage, 1177 Osborne Avenue, Riverhead, NY 11901 and shall remain in effect for forty-five (45) days from the date of the bid opening.

**Quantity:** One (1).

**Specification References:** To be attached and made part of this bid form.

Wherever in the contract documents any material or any item of equipment is defined by describing a proprietary product or by using the statement “as manufactured by”, it is the intent of the Purchasing Department that this shall describe the quality of material, method of manufacture, and the dimensions. This procedure is not intended to limit bidding on such items, but rather to establish by reference to acceptable existing products a standard of quality to which the items furnished on this contract must conform. The decision of the Superintendent of Water and the Purchasing Agent will be final as to acceptable alternates.

**Deviations:** In the event alternate chassis or equipment brands are bid, each vendor shall at the time of the bid **submit two (2) copies** of a technical description of the unit and components they propose to furnish for the purpose of evaluation. Said representations should be sufficiently details so as to address this bid on an item-by-item basis. Specification submitted by vendor shall be instrumental in substantiating compliance with this bid. Failure to submit these technical documents at the time of the bid shall render the bid non-responsive.

Vendors are cautioned that unsubstantiated claims of compliance to the technical specifications and/or any written representations that the product offered is of commensurate capability or an “or equal” nature will not constitute compliance with this requirement.

No individual claim(s) of compliance, equality, superiority shall receive any consideration in the absence of specific technical information to support such claims. The issuance of unsupported claims shall render this bid non-responsive.

In the event an alternate is bid, the Town of Riverhead reserves the right to request a demonstration within ten (10) working days of notifications. Demonstration will be

VENDOR NAME \_\_\_\_\_

conducted at a designated locations within the Town of Riverhead free of charge. Failure to comply with a request for demonstration may result in disqualification of bid.

In the event exceptions are taken, the vendor is instructed to annotate and number exceptions taken and provide all detail relevant to those exception listed by corresponding number on the sheet marked "Exceptions to Specifications" in this bid document.

**Advertising:** Except for inconspicuous identification plates, serial number plates, precautionary instruction plates, etc., no name, trade mark, decal or other identification other than that of the manufacturer, shall be applied to the vehicle(s). Splash guards shall be plain and without lettering. In any instance of violation of these restrictions, the cost to the Town for removal of such advertising will be deducted from contractor's outstanding voucher.

**Motor Vehicle Forms:** All necessary motor vehicle forms, if required, must be made out completely, signed, and delivered with the vehicle(s).

**PLEASE NOTE:** ALL MOTOR VEHICLE FORMS MUST BE MADE OUT TO:

TOWN OF RIVERHEAD  
4 WEST SECOND STREET  
RIVERHEAD, NY 11901

**Delivery Requirements:** Bidder guarantees that delivery will be made within the period indicated on the bid form. Failure to deliver within the stated time period may result in the Town's assessment of liquidated damages in the amount of \$250.00 per day past such time period in which the items ordered are not delivered. Bidders are cautioned **NOT** to enter "A.S.A.P." as a stated delivery time; doing so will VOID VENDOR'S BID. A definite time **MUST** be stated.

**Bidder Qualifications:** Bidder must be authorized to do business in New York State by the New York State Department of State.

VENDOR NAME \_\_\_\_\_

**Return Address:** All bids to be addressed to:

**TOWN OF RIVERHEAD  
TOWN CLERKS OFFICE  
4 WEST SECOND STREET  
RIVERHEAD, NY 11901**

**Addenda and Interpretations:** Every request for information or interpretation of the Contract Documents must be submitted in writing to the Town Purchasing Agent at [baldinucci@townofriverheadny.gov](mailto:baldinucci@townofriverheadny.gov) at least five (5) business days prior to date fixed for the opening of bids. Any such interpretation or supplemental instructions will be in the form of written addenda and will be emailed to all prospective bidders who have registered and obtained the bid documents from the Town of Riverhead website (townofriverheadny.gov). The failure of any bidder to receive such addenda will not relieve the bidder of any obligation under his bid as submitted. Any addenda so issued shall become part of the Contract Documents.

**Governing Law and Forum Selection:** Any dispute arising under or in connection with this contract shall be brought only in the state courts located in Suffolk County, New York. The contractor consents to the exercise of jurisdiction by the Courts of the State of New York.

**NOTE:** Any changes made to the Town's terms and conditions may cause the vendor's bid to be disqualified.

**NO BID SHALL BE WITHDRAWN NOR PRICE INCREASED FOR A PERIOD OF FORTY-FIVE (45) DAYS AFTER BEING PUBLICLY OPENED AND READ.**

**ALL BIDS MUST BE SUBMITTED IN A SEALED ENVELOPE THAT IS PROPERLY LABELED WITH THE BID NAME AND OPENING DATE. A LABEL IS PROVIDED ON THE LAST PAGE OF THIS DOCUMENT FOR YOUR CONVENIENCE. FAXED OR EMAILED BIDS WILL NOT BE ACCEPTED.**

**THE RIVERHEAD TOWN BOARD RESERVES THE RIGHT TO WAIVE ANY FORMALITY AND/OR INFORMALITY OR TO REJECT ANY OR ALL BIDS RECEIVED OR TO AWARD A CONTRACT TO ONE OR MORE BIDDERS FOR AN ITEM, GROUP(S) OF ITEMS, OR ALL ITEMS IN THE BID WHEN, IN THE OPINION OF THE TOWN BOARD, SUCH AN ACTION WILL BE IN THE BEST INTEREST OF THE TOWN.**

**PLEASE NOTE:** BIDDER MUST COMPLETE AND SIGN ALL FORMS AND STATEMENTS AS INDICATED IN THIS BID DOCUMENT.

VENDOR NAME \_\_\_\_\_

### **SPECIFICATIONS**

Any deviations from the specifications, or where submitted literature does not fully support the meeting of specifications, must be clearly cited in detail by the bidder on the "EXCEPTIONS" page in this bid document. No verbal interpretation will be accepted. In addition, no deviations below "minimum" specifications as written will be accepted.

**Bidder shall provide current specification literature for all items being bid with their bid submission.**

VENDOR NAME \_\_\_\_\_

**Ford F-450 XL (or equal) 60" cab to axel chassis**

Color: Oxford White

Engine: 6.7L 4 Valve OHV Power Stroke V8 Turbo Diesel B20

Drive: 4X4

Transmission: TorqShift® Ten-Speed Automatic Transmission

Rear Axle Ratio: 4.3 Limited Slip Axle Ratio

Heavy-Service Front Suspension Package

Fixed 10,000 lb. GVWR Package

Wheels: 19.5" Argent Painted Steel Wheels

Tires: 225/70Rx19.5G BSW Traction Tires

Exterior Mirrors: Trailer Tow Mirrors – Manually Telescoping and Folding with Power  
and Heated Glass

Splash Guards/Mud Flaps

Grille and Front and Rear Bumpers – Black Painted

Interior Color: Medium Dark Slate

Seating: Vinyl 40/20/40 Split Bench with Center Arm Rest

Carpet Delete – replaced with black vinyl flooring

Cruise Control

Dual Battery

AM/FM Stereo with MP3 Player

SYNC ® 4 System



VENDOR NAME \_\_\_\_\_

**9 ft. service body and liftgate per photo below; disregard any signage.**

Oxford White



**Install Ventura ET8KX 3200 lbs. Capacity Crane**, per specifications on following page.



# ET8KX



Capacity	3200 lbs
Crane Rating	8000 ft.lbs.
Boom Length(s)	6' - 14'
	6' - 10' Power
	10' - 14' Manual
Min. GVWR	Class 2 - 8000 lbs
Controls	12V DC

## Specifications

Capacity	3200 lbs
Crane Rating	8000 ft.lbs.
Boom Length(s)	6'3" - 10'5" - 14'2"
	6'3" - 10'5" Power Boom
	10'5" - 14'2" Manual Boom
Stowed Boom Length	7'7-3/8"
Dimensions	26-7/8" H x 18-1/5" W
Base Plate	14" x 14"
Bolt Holes	12" x 12" ( 4x - Ø5/8")
Swing Radius	R14-5/8"
Wire Rope	65 ft. of 1/4"
Crane Weight	650 lbs

## Battery Requirements

Cold Cranking Amps (0° F)	625
Reserve Capacity (min. @ 80° F)	160

## Minimum Wire Gauge per FT of Cable

0-20 FT	#2
21-25 FT	#2
26-30 FT	#1
31-40 FT	#0
41-50 FT	#00

Min. Circuit Breaker Kit	250 AMP
Rotation	360-Degrees
Power	12V DC

## Standard Equipment

#2 Gauge x 5' Black Grounding Strip  
#2 Gauge x 5' Red +12V Battery Cable  
Master Disconnect Switch Kit  
#2 Gauge x 26' Battery Cable  
Non-Proportional Controls  
25 FT Plug-In Remote-Control Pendant  
Anti-Two Blocking  
Master Disconnect Switch Kit and Bracket  
Swivel Load Block with Safety Hook

## Optional Equipment

Wireless Radio Remote  
Proportional Controls  
Capacity Overload Alarm  
21" High Mounting Pedestal  
36" High Mounting Pedestal  
Adjustable 13" - 19" Boom Rest  
250 AMP Circuit Breaker Kit  
Custom Paint  
Full, Rear Crankdown Outrigger Package  
Jackleg for Utility Bodies  
Jackleg for Flatbed Bodies

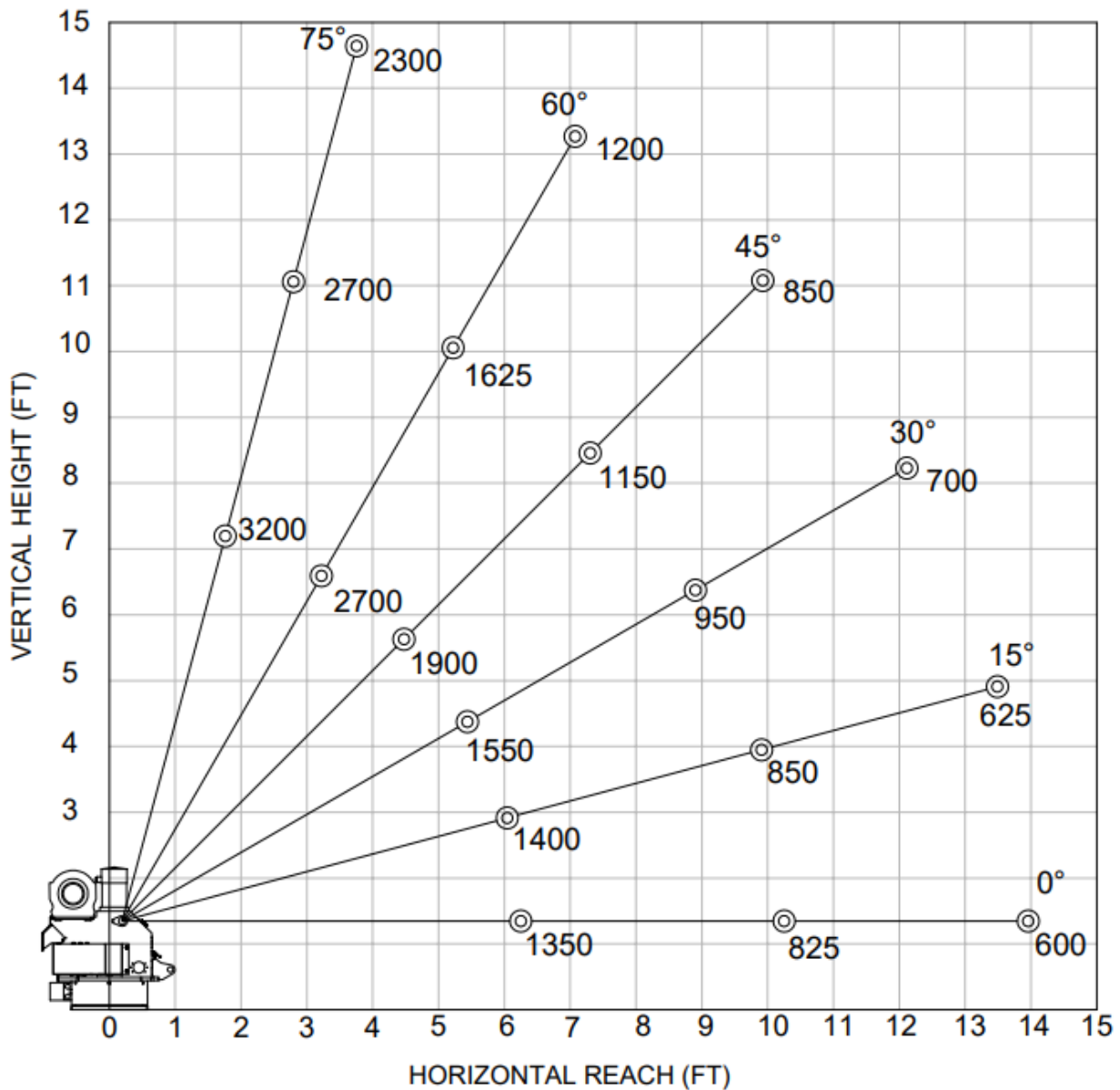
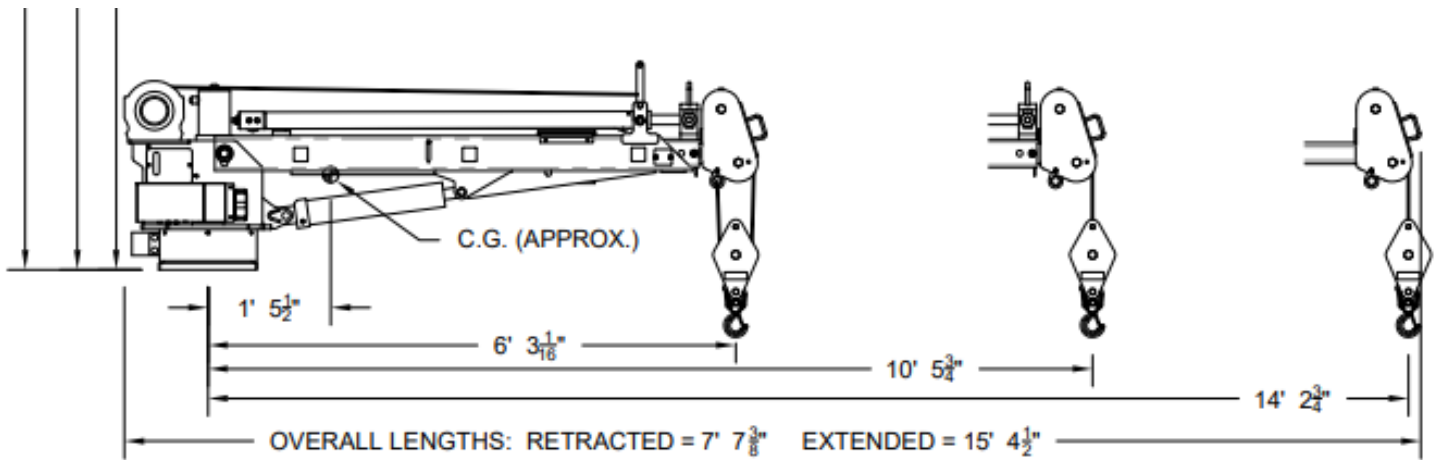


Venco Venturo Industries LLC  
12110 Best Place | Cincinnati, Ohio 45241  
800-226-2238 | 513-772-8448 Local  
info@venturo.com | [www.venturo.com](http://www.venturo.com)

NOTE: All Venturo service cranes meet ANSI B30.5 and OSHA 1910.180 specifications. Specifications subject to change without notice.  
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# ET8KX



#### **IV. General Bid Specifications**

##### **Bid Form**

Each bid shall be submitted on the required Bid Sheet; Exceptions to Specifications, Bidder Qualifications, Non-Collusive Bidding Certificate and Iran Divestment Act Certification must be submitted with each bid and must be signed by the same individual entering the bid. All bids or bidders not adhering to any of the requirements herein may be rejected.

**Inspection:** The Town reserves the right and shall be at liberty to inspect the chassis and all equipment and shall have the right to reject the chassis, equipment, all materials and workmanship which do not conform to the specification provided; however, the Town is under no duty to make such inspection. If the inspection indicates that repairs are necessary for the intended use of the chassis by the town, the bidder may be offered the option to perform the repairs at the bidder's expense prior to the purchase of the chassis by the Town. The Town's judgment of required repairs is not subject to negotiation or challenge.

Prior to delivery, the chassis and equipment shall be completely serviced as necessary to assure proper operation and function.

All parts or attachments not specifically mentioned but necessary to complete the chassis must be furnished and must conform to the highest standards of quality of material and workmanship provided in good engineering practice and intended in these specifications. The chassis will be judged on stability and safety, ability to carry out Town's present operations, ease of operation and maintenance, price and delivery date. These specifications shall be considered minimum unless otherwise stated. All variations from the stated specification must be clearly noted on the Bid Proposal.

Final inspection and acceptance of the chassis and equipment for conformity with the specifications shall be made by the Town Highway Superintendent or such designated representative of said Town Highway Department.

**Delivery:** The delivery date or term within which the proposed item(s) will be delivered shall be stated in the space provided under Delivery Information. Failure by the successful seller to notify the Town of Riverhead immediately of any delivery beyond the stated date or terms is cause for him to be held responsible for damages incurred as a result of an extended delivery time.

All equipment/material, spare parts and supplies shall be delivered F.O.B. destination, delivery charges prepaid and added, to the following location, unless otherwise indicated on the Bid Sheet labeled "V. Bid Sheet".

**Material and Equipment Specified by Name:** Whenever any material or equipment is specified by patent or proprietary name or by the name of the manufacturer, unless stated differently, such specification shall be considered as if followed by the words "or acceptable equal", whether or not such words appear. The seller may offer material or

VENDOR NAME \_\_\_\_\_

equipment with equal or better qualities and performance in substitution for those specified which he considers would be in the Town's interest to accept. No verbal offers for substitution will be acknowledged or considered from sellers, distributors, manufacturers or subcontractors. Any such offers shall be made in writing to the Highway Superintendent for his consideration with the submission of the proposal and the seller shall include sufficient data which, together with any other data the Town may require, will enable the Town to assess the acceptability of the material or equipment. Such acceptance by the Town shall not relieve the seller from full responsibility from the efficiency and quality and performance of the substitute material or equipment, in the same manner and degree as the material and equipment specified by name.

It should be understood that specifying a brand name, components and/or equipment in these specifications shall not relieve the seller from full responsibility to produce the products in accordance with the performance warranty and contractual requirements. The seller is responsible for notifying the Town of any inappropriate brand name, component and/or equipment that may be called for in the specifications, and to propose a suitable substitute for consideration.

**Bid Postponement and Amendment:** The Town of Riverhead reserves the right to revise or amend the specifications up to the time set for opening the bids. Such revisions and amendments, if any, shall be announced by amendments to this solicitation. Copies of such amendments shall be furnished to all prospective sellers. Prospective sellers are defined as those sellers listed on the Town's bids list for this material, or who have obtained bid documents subsequent to the bid advertisement. If the revisions and amendments require changes in quantities or prices proposed, or both, the date set for opening bids may be postponed by such number of days as in the opinion of the Town shall enable sellers to revise their bids. In any case, the bid opening shall be at least two (2) working days after the last amendment, and the amendment shall include an announcement of the new date, if applicable, for the opening of bids.

**Single Bid Response:** If only one bid is received in response to the invitation for bids, a detailed cost proposal may be requested of the single Seller. A cost/price analysis and evaluation and/or audit may be performed of the cost proposal in order to determine if the price is fair and reasonable.

**Bid Withdrawal:** After the bids are opened, bids may not be withdrawn for forty-five (45) calendar days. Prior to the date/time set for the bid opening, however, bids may be modified or withdrawn by the Seller's authorized representative in person, or by written telegraphic notice. If bids are modified or withdrawn in person, the authorized representative shall make his identity known and shall sign a receipt for the bid.

**Award:** The Town of Riverhead reserves the right to accept bids, award bids and/or not award bids based on one chassis or more than one chassis or award separate (more than one) bids based upon the type of chassis set forth in the specifications; to reject any and all bids, to waive any informality in the bids, and to accept the bid that appears from all consideration to be for the best interest of the Town of Riverhead.

VENDOR NAME \_\_\_\_\_

In determining and evaluating the best bid, the prices will not necessarily be controlling, but quality, equality, efficiency, utility, general terms, delivery, suitability of the equipment/material offered, and the reputation of the equipment/material in general use will also be considered with any other relevant factors. The Highway Superintendent and/or the Purchasing Agent shall be the judges in the determination of these matters.

Notice of bid award, if bid be awarded, will be made within forty-five (45) days of opening of bids to the lowest responsive and responsible seller, whose bid proposal complies with all the requirements in the bid specifications.

**Title:** Title to the truck chassis and all equipment shall pass to the Town at the F.O.B. point designated under Delivery, subject to the right of the Town to reject upon inspection.

**Acceptance and Payment:** Acceptance shall be made at the time all equipment/material is operational and in proper working order as determined by and to the satisfaction of the Town of Riverhead. Acceptance of the equipment/material shall be determined on the basis of technical completeness, performance and adherence to the operational requirements and functions of the specifications.

Payment will be scheduled within thirty (30) days upon complete delivery and acceptance of all material/equipment and receipt of an original and one (1) copy of an invoice complying with the terms and conditions of the award. The Town reserves the right to withhold up to ten percent (10%) of the purchase price in the event there is a conditional acceptance. Non-compliance with any one of the following requirements shall constitute a conditional acceptance:

- a) Adherence to the general construction and performance specifications.
- b) Reasonable opportunity for chassis and equipment/material inspection by Water District Superintendent and/or Town Purchasing Agent.
- c) Receipt of manuals (if applicable).

**Guarantee:** All vehicles, equipment and materials including all parts and assemblies, if applicable, shall be guaranteed against defects in material and workmanship for a period of at least one (1) year after acceptance. Guarantee shall commence at the time of official acceptance by the Town. Where it is required to repair, replace, resurface, replant or to modify, alter, add or remove hardware, parts, components, or related accessories for the purpose of insuring proper appearance, performance or operation, such operations shall be done as required until such time as acceptable performance has been established.

Note: Seller shall be responsible for any costs related to repairs necessary to pass New York State Inspection.

Problems which occur shall be corrected in an appropriate fashion under guarantee. Seller shall be responsible to attend to and remedy such items within a reasonable amount of time. Appropriate logs and schedules shall be maintained to reflect these items and their redress.

VENDOR NAME \_\_\_\_\_

**New York Law:** The Notice to Bidders and Bid Specifications shall be governed according to the laws of the State of New York.

**V. Bid Sheet**

**CHIPPER BOX TRUCK**

The bidder will furnish a 2023 or newer Ford F-450 or equal with 60" cab to axel chassis, 9 ft. service body and liftgate and Venturo ET8KX 3200 lbs. Capacity Crane per specification for the price of:

\$ \_\_\_\_\_/ea.

\_\_\_\_\_ dollars and \_\_\_\_\_ Cents  
Price in Words

Make \_\_\_\_\_

Model \_\_\_\_\_

Year \_\_\_\_\_

Bidder guarantees that delivery will be made within \_\_\_\_\_ calendar days after bidder's receipt of order.

Name of Bidder: \_\_\_\_\_

Address of Bidder: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

VENDOR NAME \_\_\_\_\_

## VI. Exceptions to Specifications

## REQUIRED DATA

**Please complete for any exception to the specifications.**

(Identify Make, Model, Year on the line above)

Exceptions to the specifications of any bid items stated herein shall be fully described in writing by the contractor in the space provided below:

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

Attach additional page(s) as necessary.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Title



VENDOR NAME \_\_\_\_\_

## BIDDER QUALIFICATIONS

All questions must be answered and the information given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets.

### **Section A.**

1. Name of Offeror/Organization: \_\_\_\_\_

2. Main Office Address: \_\_\_\_\_

3. When Organized: \_\_\_\_\_

4. If a Corporation, Indicate State Incorporated In: \_\_\_\_\_

5. **NAME OF PARTNERS**

**HOME ADDRESS OF PARTNERS**

If Bidder is a FIRM, state here the name and home address of each member thereof

\_\_\_\_\_  
If Bidder is a CORPORATION, complete the information below:

Name and Address of President: \_\_\_\_\_

Name and Address of Vice President: \_\_\_\_\_

Name and Address of Secretary: \_\_\_\_\_

6. Does any other contractor, vendor or person have, hold, or may derive any actual or beneficial percentage of interest in any other form of ownership of the Offeror in an amount of 5% or more? Yes/No \_\_\_\_\_

If yes, please provide:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

### **Section B.**

Provide information below regarding similar contracts held:

Organization Name: \_\_\_\_\_

Contact Person (Name and Phone Number): \_\_\_\_\_

Amount of Contract: \_\_\_\_\_

Date Completed: \_\_\_\_\_

VENDOR NAME \_\_\_\_\_

**Section C.**

1. Have you ever failed to complete any contract awarded to you? Yes/No \_\_\_\_\_
2. Have you ever defaulted on a contract? Yes/No \_\_\_\_\_ If yes, state where and why:

- 
3. Has any officer or partner of your organization ever been an officer or partner of some other organization that failed to complete a contract? Yes / No  
(circle one)

If yes, state name of individual, other organization and reason:

- 
4. Has any officer or partner of your organization ever failed to complete a contract in his/her own name? Yes/No \_\_\_\_\_ if yes, state name and reason:

- 
5. In what other lines of business are you financially interested?

- 
6. Who will personally supervise this contract?  
Name and Phone Number

Title

- 
7. Do you have, or can you obtain, sufficient personnel and equipment to perform this contract as required by the "Bid Proposal"? Yes/No \_\_\_\_\_

8. Provide names and phone numbers of local (Long Island) government references:

- 
9. Provide contact names and phone numbers for emergencies that require an immediate response:

Day: \_\_\_\_\_

Night: \_\_\_\_\_

VENDOR NAME \_\_\_\_\_

10. List all major equipment you will utilize to perform all work. Indicate whether you currently own or lease the equipment, or will lease it (attach a separate sheet if necessary).

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11. Successful Offeror shall provide the Town, at the signing of the contract, the following information:

- a. Table of Organization of the CONTRACTOR showing the names and addresses of all individuals serving on the Board of Directors or comparable body of the CONTRACTOR.
- b. Proof of financial capability and a detailed financial statement.

**Section D.**

(\*Delete phrases that are not applicable)

I, \_\_\_\_\_ the \*(applicant herein), (an officer or agent of the corporate applicant) namely its \_\_\_\_\_, (list corporate interest)

(swears) or (affirms) under the penalties of perjury that:

1. The following persons have a direct or indirect interest in this bid:

<u>NAME</u>	<u>ADDRESS</u>	<u>DATE OF BIRTH</u>
_____	_____	_____
_____	_____	_____

(In case of corporations, all officers of the corporation and stockholders owning more than 5% of the corporate stock must be listed. Attach an additional sheet, if necessary).

2. The following person(s) listed immediately above are related by blood or marriage to an officer or employee of the OWNER. Attach an additional sheet, if necessary.

<u>NAME</u>	<u>RELATIONSHIP</u>	<u>NAME/POSITION OF EMPLOYEE/OFFICER</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

False statements made herein are punishable as a Class A misdemeanor pursuant to 210.45 of the Penal Law.

\_\_\_\_\_  
Legal Name of Person/Firm/Corporation

By: \_\_\_\_\_

VENDOR NAME \_\_\_\_\_

## **GENERAL MUNICIPAL LAW – SECTION 103-d**

### **Non-Collusive Bidding Certificate**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under the penalty of perjury, that to the best of his knowledge and belief:

- (A) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, and for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor or potential competitor;
- (B) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to the opening, directly or indirectly to any other bidder, competitor or potential competitor;
- (C) No attempt has been or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.

I hereby affirm, under the penalty of perjury, the foregoing statement is true:

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Affix corporate seal if contractor is a corporation.

VENDOR NAME \_\_\_\_\_

### **IRAN DIVESTMENT ACT CERTIFICATION**

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of “persons” who are engaged in “investment activities in Iran” (both are defined terms in the law). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act’s effective date, at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, Bidder/Contractor is advised that once the list is posted on the OGS website, any Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to the solicitation, must certify at the time the Contract is renewed, extended or assigned that it is not included on the prohibited entities list.

During the term of the Contract, should the TOWN OF RIVERHEAD receive information that a person is in violation of the above-referenced certification, the TOWN OF RIVERHEAD will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the TOWN OF RIVERHEAD shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The TOWN OF RIVERHEAD reserves the right to reject any bid or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

VENDOR NAME \_\_\_\_\_

**SEXUAL HARASSMENT PREVENTION TRAINING PROGRAM**

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that the bidder has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees. Such policy shall, at a minimum, meet the requirements of Section 201-G of the Labor Law."

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
PRINTED NAME/TITLE

VENDOR NAME \_\_\_\_\_

Please complete and affix to your sealed bid envelope.



**BIDS MUST BE DELIVERED TO THE TOWN CLERKS OFFICE**

**BIDDER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**BID NAME: 3200lb. LIFTING CAPACITY CRANE TRUCK**

**BID OPENING DATE: November 30, 2023**

**TIME: 11:00AM**

**BIDS MUST BE DELIVERED TO:**

**TOWN OF RIVERHEAD  
TOWN CLERKS OFFICE  
4 WEST SECOND STREET  
RIVERHEAD, NY 11901**

**PRIOR TO 11AM ON NOVEMBER 30, 2023**

**LATE BIDS WILL NOT BE ACCEPTED FOR ANY REASON**