

TOWN OF RIVERHEAD

TB Resolution 2024-138

AWARDS BID - HYDRAULIC CONTROL VALVE MAINTENANCE SERVICES
CONTRACT RIVERHEAD WATER DISTRICT

Councilman Kern offered the following resolution,
which was seconded by Councilwoman Merrifield

WHEREAS, this Town Board did authorize the advertisement for bids for the Annual Hydraulic Control Valve Maintenance Services Contract on behalf of the Riverhead Water District, and

WHEREAS, one bid was received opened and read aloud on the date and time advertised in the notice, and

WHEREAS, H2M Group, consulting engineers to the Riverhead Water District, by attached letter dated January 9, 2024 did determine that the bidder unit bid prices were fair and reasonable and that the bidder is qualified to fulfill the contract and accordingly recommended that the bid be awarded to Harper Haines Fluid Control, Inc. for the unit prices set forth on the attached pages for 2024 and that extension of the contract for additional years be done at District discretion by formal letter, pursuant to the unit prices on the attached pages.

NOW, THEREFORE, BE IT RESOLVED, that the bid for Annual Hydraulic Control Valve Maintenance Services Contract on behalf of the Riverhead Water District be and is hereby awarded to:

Harper Haines Fluid Control, Inc.
125 Old Gate Lane
Milford, Connecticut 06460
fhaines@harper-haines.com

BE IT FURTHER RESOLVED, that the Town Clerk forward a certified copy of this resolution to the above-named contractor, and

BE IT FURTHER RESOLVED, that pursuant to this bid award, the Town Supervisor be and is hereby authorized to execute a contract with Harper Haines Fluid Control, Inc. for provision of Hydraulic Control Valve Maintenance Services, on behalf of the Riverhead Water District and

RESOLVED, all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

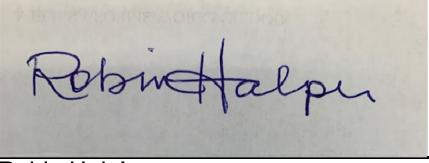
RESULT: ADOPTED [UNANIMOUS]

MOVER: Robert Kern, Councilman

SECONDER: Denise Merrifield, Councilwoman

AYES: Hubbard, Rothwell, Kern, Merrifield, Waski

**FISCAL IMPACT STATEMENT
OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION**

A. Type of Legislation Resolution <input checked="" type="checkbox"/> Local Law		
B. Title of Proposed Legislation: Awards bid – Hydraulic Control Valve maintenance services contract RWD		
C. Purpose of Proposed Legislation: awards bid		
D. Will the Proposed Legislation Have a Fiscal Impact? Yes <input checked="" type="checkbox"/> No		
E. If the answer to section D is "yes", select (a) or (b) below and initial or detail as applicable: <p>(a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget RH (example:routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J; or</p> <p>(b) The description/explanation of fiscal impact is set forth as follows:</p>		
F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years		
G. Proposed Source of Funding Appropriation Account to be Charged: EW1-8-8320-402-000-00000 Grant or other Revenue Source: Appropriation Transfer (list account(s) and amount):		
H. Typed Name & Title of Preparer: Robin Halpin	I. Signature of Preparer  Robin Halpin	J. Date 1/12/24
K. Accounting Staff Name & Title William Rothaar, Accounting Department	L. Signature of Accounting Staff  William Rothaar	M. Date 1/16/24



January 9, 2023

Town Board
Town of Riverhead
4 West Second Street
Riverhead, NY 11901

**Re: Riverhead Water District
Hydraulic Control Valve Maintenance Services Contract
Recommendation of Award
H2M Project No.: RDWD2302 (HCV)**

Dear Board Members:

On Thursday, December 7, 2022, on behalf of the Riverhead Water District (District) bids were received by the Town for the Annual Control Valve Maintenance Services contract. This contract included services as described for the 2024 calendar year with a District option to extend the contract for two additional years. One (1) bid was submitted by **Harper Haines Fluid Control, Inc.** of 125 Old Gate Lane, Milford, CT 06460.

A copy of the unit price schedule for each of the three years is attached to this letter for reference and as follows for the first year:

Item	Description	Unit Price
1	Minimum Basic Service Charge	\$3,885.73 / unit
2A	Unit Price Straight Time	\$158.69 / hour ⁽¹⁾
2B	Unit Price Overtime - Weekdays	\$214.62 / hour ⁽¹⁾
2C	Unit Price Overtime - Weekends	\$280.30 / hour ⁽¹⁾
3	District-Wide Hydraulic Control Valve Assessment	\$24,500.00 / unit
4	Equipment & Material (Fixed Price)	\$40,000.00

(1) The submitted bid form included an error in calculating total unit item cost. As per contract document, the unit price governs over the calculated cost, therefore the contract shall be awarded based on the unit hourly rate submitted.

Based on the unit prices submitted, the total bid comparison amount submitted for the first year (January 1, 2024 – December 31, 2024) is \$78,692.70.

Harper Haines Fluid Control, Inc. has successfully completed similar maintenance work for the District as well as many other Long Island Water suppliers. It is our opinion that Harper Haines Fluid Controls is qualified, and their unit bid prices are fair and reasonable. Therefore, we recommend the contract be awarded to **Harper Haines Fluid Control, Inc.** for 2024 based on the unit prices submitted. Extension of the contract for additional years, shall be done at District discretion by formal letter.

If you have any further questions regarding the above letter, please contact our office.

Very truly yours,

H2M architects + engineers

John R. Collins, P.E.

H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC (NY) offers its services in NY only.
H2M Architects & Engineers, Inc. (NJ) offers its services in NJ, DE, CT, FL, LA, MA, PA, VA only.

H2M Associates, Inc. (NJ) offers its engineering, land surveying, landscape architecture services in NJ only.

h2m.com

JRC:hfc

ecc: Supt. Frank Mancini
Robin Halpin
Christopher Abbott, Esq.
Teresa Baldinucci

X:\RDWD (Riverhead Water District) - 10810\RDWD2302 - Annual Maintenance and Emergency Services Contracts\03-Bid\Recommendation\23.12.19 Recommendation - Control Valve.docx

HYDRAULIC CONTROL VALVE MAINTENANCE
AND EMERGENCY SERVICES CONTRACT
H2M PROJECT NO.: RDWD2302 (HCV)

RIVERHEAD WATER DISTRICT
TOWN OF RIVERHEAD
SUFFOLK COUNTY, NEW YORK
BID DATE: NOVEMBER 2, 2023

A. Bid Form:

Item No.	Description	Number of Units	Total Price					
			January 1, 2024 through December 31, 2024		January 1, 2025 through December 31, 2025		January 1, 2026 through December 31, 2026	
1	Minimum basic service mobilization charge (See Note 9)	4 units	\$3,885.73		\$4,133.76		\$4,397.61	
2A	Straight time hourly labor rate per man	40 hours	Hourly Rate \$158.69	Total Cost 6,347.76	Hourly Rate \$163.79	Total Cost 6,551.48	Hourly Rate \$168.67	Total Cost 6,746.75
2B	Overtime hourly labor rate weekdays per man	8 hours	Hourly Rate \$214.02	Total Cost 1,717.94	Hourly Rate \$221.05	Total Cost 1,768.42	Hourly Rate \$228.10	Total Cost 1,824.83
2C	Overtime hourly labor rate weekends per man	8 hours	Hourly Rate \$280.30	Total Cost 2,242.42	Hourly Rate \$289.83	Total Cost 2,318.67	Hourly Rate \$298.95	Total Cost 2,391.52
3	District-Wide Hydraulic Control Valve Assessment & Report (see notes on following pages)	Lump Sum	\$24,500					
4	Equipment and materials (Cost plus 20% for OH&P) – See Notes	Lump Sum	\$40,000.00		\$45,000.00		\$50,000.00	
Bid Comparison Totals: (Sum of Items 1 through 4)			\$78,093.85		\$59,772.33		\$65,360.77	