



Yvette Aguiar
Supervisor

Town of Riverhead
200 Howell Avenue
Riverhead, NY 11901

Teresa Baldinucci
Purchasing Agent
631-727-3200 Ext. 271

TO: Supervisor Aguiar; Deputy Supervisor Higgins; Councilpersons Beyrodt, Hubbard, Kent, Rothwell; Julie O'Neill, Deputy Town Clerk; Mike Curtis, Municipal Garage Manager

CC: Carol Delvecchio, Clerk's Office; Jaime Ritter, Municipal Garage

FROM: Teresa Baldinucci, Purchasing Agent

DATE: June 30, 2021

RE: Bid Opening Report for Ford Automotive Parts

2 bids were received and opened on June 24, 2021 at 11am:

My Guy Auto Supply - NAPA
1556 W Main St
Riverhead, NY 11901
accounting@myguyautosupply.com

Riverhead Ford
1419 Old Country Rd
Riverhead, NY 11901
bredfield@riverheadmotors.com

Results of the bid opening are attached. All bids have been forwarded to the Municipal Garage for review.

TOWN OF RIVERHEAD PURCHASING OFFICE
BID TAB SHEET

BID NAME:	TRUCK PARTS		
BID OPENING DATE:	6/24/2021		
COMPANY:		MY GUY AUTO SUPPLY - NAPA	RIVERHEAD FORD
CONTACT:		JASON ESPOSITO	BRIAN REDFIELD
PHONE #:		631-591-2887	631-727-2345
INSURANCE DOCS?		YES	NO
ITEM	DESCRIPTION	MANUFACTURER	% DISCOUNT OFF MANUFACTURER'S PRICE LIST
1	SUSPENSION		
2	SHAFT ASSEMBLIES		
3	ROTOR ASSEMBLIES		See Attached Bid
4	BRAKE KITS		See Attached Bid
5	SPARK PLUGS		
6	BELTS, HOSES, GASKETS, AND FANS		
7	HVAC SYSTEM		
8	LIGHTS		
9	POWER TRAIN ITEMS		

VENDOR NAME My Guy Auto Supply - NAPA

**FORD AUTOMOTIVE PARTS
PROPOSAL/BID SHEET**

1. Company information:

a. Name, physical address, mailing address, telephone number, fax number, the name of the primary contact for this bid, and the e-mail address for the primary contact and/or main office.

My Guy Auto Supply, 1556 W Main St. Riverhead
NY 11901, 631-591-2887, 631-546-0616,

Jason Esposito, accounting@myguyautosupply.com

b. Confirm that the company is an authorized dealer/distributor of Ford OEM parts

YES

or

NO

c. Identify the location for pick-up of parts.

1556 W Main St. Riverhead NY 11901

2. Insurance:

a. Proof of Comprehensive General Liability Insurance, including products completed, contractual, property and personal injury in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate; and

b. Proof of professional liability insurance in the amount of (\$1,000,000.00.); and

c. Proof of Automotive/Equipment Liability (Bodily Injury and Property Damage) insurance in the amount of \$100,000 (per occurrence)/\$300,000 (total).

(Please annex proof of insurance.)

3. Identify or provide information regarding availability "in stock" or ability to supply within the time parameters set forth in the bid specifications:

VENDOR NAME My Guy Auto Supply - NAPA

<u>Equipment</u>	<u>Standard (typical) in stock or delivery time (please specify)</u>
Suspension	<u>3 Hours</u>
Shaft assemblies	<u>1 DAY</u>
Rotor assemblies	<u>IN STOCK</u>
Brake kits	<u>IN STOCK</u>
Spark plugs	<u>IN STOCK</u>
Belts, hoses, gaskets and fans	<u>IN STOCK</u>
HVAC system	<u>1 DAY</u>
Lights	<u>1 DAY</u>
Power train items	<u>3 Hours</u>

4. Price

A. Discount from Ford List Price 25 %

B. Discount from Dealer List Price %

Please describe and identify the discount options identified above, i.e. Town is limited to "A" "Discount from Ford Price List" or Town may choose from Option "A" or "B" whichever provides the best (lowest) price: TOWN IS LIMITED TO "A".

DATE: June 23, 2021

SIGNED: Anna Gómez

PRINT NAME: Joanna Troise

TITLE: Office Manager

FORD AUTOMOTIVE PARTS
PROPOSAL/BID SHEET

1. Company information:

a. Name, physical address, mailing address, telephone number, fax number, the name of the primary contact for this bid, and the e-mail address for the primary contact and/or main office.

RIVERHEAD FORD

149 OLD COUNTRY ROAD

RIVERHEAD

b. Confirm that the company is an authorized dealer/distributor of Ford OEM parts

YES or NO

c. Identify the location for pick-up of parts.

directly across Route 58

2. Insurance:

a. Proof of Comprehensive General Liability Insurance, including products completed, contractual, property and personal injury in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate; and

b. Proof of professional liability insurance in the amount of (\$1,000,000.00.); and

c. Proof of Automotive/Equipment Liability (Bodily Injury and Property Damage) insurance in the amount of \$100,000 (per occurrence)/\$300,000 (total).

(Please annex proof of insurance.)

3. Identify or provide information regarding availability "in stock" or ability to supply within the time parameters set forth in the bid specifications:

VENDOR NAME

Riverhead Ford

<u>Equipment</u>	<u>Standard (typical) in stock or delivery time (please specify)</u>
Suspension	1 day
Shaft assemblies	1 day
Rotor assemblies	in Stock
Brake kits	in Stock
Spark plugs	in Stock
Belts, hoses, gaskets and fans	in Stock
HVAC system	1 day
Lights	in Stock
Power train items	1 day

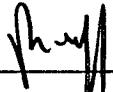
4. Price

A. Discount from Ford List Price 25 %

B. Discount from Dealer List Price 25 %

Please describe and identify the discount options identified above, i.e. Town is limited to "A" "Discount from Ford Price List" or Town may choose from Option "A" or "B" whichever provides the best (lowest) price": _____

DATE: JUNE 21, 2021

SIGNED: 

PRINT NAME: BRIAN REDFIELD

TITLE: PARTS MANAGER

EXCEPTIONS TO THE SPECIFICATIONS

Delivery of all parts is subject to availability.