

10.20.2020

ADOPTED

## TOWN OF RIVERHEAD

## Resolution 2020-536

**AUTHORIZES TOWN CLERK TO PUBLISH & POST A NOTICE TO BIDDERS FOR  
LIQUID SLUDGE REMOVAL**

Councilwoman Giglio offered the following resolution,  
which was seconded by Councilman Hubbard

**WHEREAS**, the Town of Riverhead Sewer District seeks to bid for **LIQUID SLUDGE REMOVAL**; and

**WHEREAS**, the Sewer District has developed specifications for this service and they have been reviewed by the Town Purchasing Agent; and

**WHEREAS**, the Town Purchasing Agent wishes to publish and post a Notice to bidders for **LIQUID SLUDGE REMOVAL**.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board be and does hereby authorize the Town Clerk to publish and post the attached public notice in the October 29, 2020 issue of the News-Review, and be it further

**RESOLVED**, that the Town Clerk is hereby authorized to forward a copy of this resolution to Sewer District and Purchasing Department; and be it further

**RESOLVED**, that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

**THE VOTE**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jodi Giglio, Councilwoman
<b>SECONDER:</b>	Tim Hubbard, Councilman
<b>AYES:</b>	Aguiar, Giglio, Hubbard, Kent, Beyrodt Jr.

**FISCAL IMPACT STATEMENT  
OF PROPOSED RIVERHEAD TOWN BOARD LEGISLATION**

A. Type of Legislation    Resolution <input checked="" type="checkbox"/> Local Law		
B. Title of Proposed Legislation: Authorizes Town Clerk to Publish and Post a Notice to Bidders for Liquid Sludge Removal		
C. Purpose of Proposed Legislation:		
D. Will the Proposed Legislation Have a Fiscal Impact?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
E. If the answer to section D is "yes", select (a) or (b) below and initial or detail as applicable: <p style="margin-left: 20px;">(a) The fiscal impact can be absorbed by Town/department existing resources set forth in approved Town Annual Budget (example:routine and budgeted procurement of goods/services)*if selecting E(a), please initial then skip items F,G and complete H,I and J; or (b) The description/explanation of fiscal impact is set forth as follows:</p>		
F. If the answer to E required description/explanation of fiscal impact (E(b)), please describe total Financial Cost of Funding over 5 Years		
<b>G. Proposed Source of Funding</b> Appropriation Account to be Charged: Grant or other Revenue Source: Appropriation Transfer (list account(s) and amount):		
H. Typed Name & Title of Preparer: Teresa Baldinucci	I. Signature of Preparer  <b>Teresa Baldinucci</b> Teresa Baldinucci	J. Date 10/20/2020
K. Accounting Staff Name & Title William Rothaar, Accounting Department	L. Signature of Accounting Staff   William Rothaar	M. Date 10/15/20

**TOWN OF RIVERHEAD  
NOTICE TO BIDDERS**

Sealed bids for **LIQUID SLUDGE REMOVAL**, for use by the Town of Riverhead Sewer District, will be received by the Town Clerk of the Town of Riverhead at Town Hall, 200 Howell Avenue, Riverhead, New York, 11901, until **11:00 a.m. on November 12, 2020**, at which time all bids received shall be opened and read aloud.

Bid Specifications and/or Plans may be obtained by visiting the Town of Riverhead website at [www.townofriverheadny.gov](http://www.townofriverheadny.gov) on or after October 29, 2020. Click on "Bid Requests" and follow the instructions to register.

All bids are to be submitted in a sealed envelope bearing the designation **LIQUID SLUDGE REMOVAL**. All bids must be submitted on the bid form provided. Any and all exceptions to the Specifications must be listed on a separate sheet of paper, bearing the designation "**EXCEPTIONS TO THE SPECIFICATIONS**" and be attached to the bid form.

**NOTE: Bid responses must be delivered to the Office of the Town Clerk at 200 Howell Avenue, Riverhead, New York, 11901, on or before November 12, 2020 at 11:00 a.m. The Town may decline to accept, deem untimely and/or reject any bid response/proposal that is not delivered to the Office of the Town Clerk.**

The Town Board reserves the right and responsibility to reject any or all bids or to waive any formality if it believes such action to be in the best interest of the Town.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD**

**DIANE M. WILHELM, TOWN CLERK**