

TOWN OF RIVERHEAD

Sean M. Walter, Supervisor

200 Howell Avenue

Riverhead, NY 11901-2596

631-727-3200

BID #RWD-2016-36A

BID FOR: WATER SERVICE MATERIALS

BIDDERS NAME

BIDDERS ADDRESS

CITY, STATE, ZIP

(____) _____ (____) _____
PHONE NUMBER FAX NUMBER

E-MAIL ADDRESS

In compliance with your advertisement for bids to be opened on **January 10, 2017**, subject to all conditions thereof, the undersigned hereby proposes to furnish the item(s) and/or service(s) itemized in this proposal in accordance with the Notice to Bidders, General Information Agreement and Specifications contained herein on the Bid Proposal Form attached.

Bidder certifies that the prices quoted herein do not include Federal Excise Tax or any Federal, New York State or City Sales Tax and are not higher than prices charged to any governmental or commercial consumer for like merchandise and/or service; and all prices include shipping and freight charges to any Municipal building or site within the Town of Riverhead.

Respectfully submitted,

SIGNED BY

TITLE

BIDDERS ARE INVITED TO ATTEND BID OPENING

**TOWN OF RIVERHEAD
NOTICE TO BIDDERS**

Sealed bids for the purchase of certain **WATER SERVICE MATERIALS** (parts and equipment, including but not limited to, outlet thread taps, meter pit covers, yoke key valves, wedge gate valves, hydrant tee[s], hydrant extension kits, nuts and eye bolts, to maintain equipment and facilities) for use by the RIVERHEAD WATER DISTRICT will be received by the Town Clerk of the Town of Riverhead at Town Hall, 200 Howell Avenue, Riverhead, New York, 11901, until **11:00 a.m. on January 10, 2017**, at which time all bids will be opened and publically read aloud.

Bid Specifications and/or Plans may be obtained by visiting the Town of Riverhead website at www.townofriverheadny.gov on or after **December 15, 2016**. Click on "Bid Requests" and follow the instructions to register.

All bids are to be submitted in a sealed envelope bearing the designation **BIDS FOR WATER SERVICE MATERIALS – BID #RWD-2016-36A**. All bids must be submitted on the bid form provided. Any and all exceptions to the Specifications must be listed on a separate sheet of paper, bearing the designation "**EXCEPTIONS TO THE SPECIFICATIONS**" and be attached to the bid form.

NOTE: Bid responses must be delivered to the Office of the Town Clerk at 200 Howell Avenue, Riverhead, New York, 11901, on or before 11:00 a.m. on January 10, 2017. The Town may decline to accept, deem untimely and/or reject any bid response/proposal that is not delivered to the Office of the Town Clerk.

The Town Board reserves the right and responsibility to reject any or all bids or to waive any formality if it believes such action to be in the best interest of the Town.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD

Diane M. Wilhelm, Town Clerk

GENERAL SPECIFICATIONS

GENERAL

Bidders shall be responsible to carefully examine the Specifications enclosed.

Bidders shall furnish their price and/or lump sum bid as called for on the Bid Proposal Sheet(s) attached.

Alternates of equal or superior design and/or quality shall be listed separately and a Manufacturer's Specification Sheet shall be submitted with a bid. Failure to submit such data may result in the disallowing of said bid.

The equipment and all associated components shall be furnished complete and ready for use. The equipment furnished shall be the Manufacturer's latest listed and published model, or models, which meet all the applicable requirements of these Specifications. These Specifications require the doing of all things necessary or proper for, or incidental to, the furnishing and delivery of said equipment and associated components.

All things not expressly mentioned in these specifications, but involved in carrying out their intent are required by these Specifications; and the vendor shall perform the same as though they were specifically mentioned, described and delineated.

DISCOUNTS

If Bidder allows cash discount, it shall be as follows:

For payment within 15 days of delivery and/or receipt of voucher.

For payment within 30 days of delivery and/or receipt of voucher.

Discount less than 1% will not be considered.

Cash discounts will not be considered in determining low bidders, but will be taken into consideration in awarding tie bids.

COMPLIANCE WITH RULES AND REGULATIONS

The unit and associated equipment furnished shall comply with all provisions which would be applicable, if the Town of Riverhead were a private corporation of Federal and State of New York Laws, Ordinances, Codes, Rules, Regulations, Orders, Permits and Licenses and with fire underwriters requirement, except that where the weight and dimensions requirements set forth herein exceed such provisions, these Specifications shall control.

NO-LEAD COMPLIANCE

In January, 2011, **Senate Bill 3874** was signed into law and created the **Reduction of Lead in Drinking Act**, which amended the Safe Drinking Water Act to reduce the allowable lead content in all products in contact with drinking water from 8.0% to 0.25% (weighted average). Therefore, any brass products must meet the no-lead compliance pursuant to the above.

DEVIATION

Minor deviations from the provisions of these Specifications will be considered to permit manufacturers to follow their standard manufacturing process.

BIDDER NAME: _____

Such deviations will be approved, however, only in the sole discretion of the Town of Riverhead and only if in its opinion they do not adversely affect the operation, maintenance, strength, efficiency, effectiveness, or life of the unit or any of its parts.

All proposed minor deviations, with full details, must be listed on a separate Detail Sheet, which must be attached to and made part of this bid.

The Town of Riverhead reserves the absolute right and responsibility in its sole discretion to accept or reject any or all bids, or parts thereof, and waive any formality if it believes such action to be in the best interest of the Town.

GUARANTEE

The vendor warrants and guarantees the equipment herein specified, including all associated equipment furnished, against any defects in design, workmanship and materials, and against failure to operate satisfactorily for a period of six months from the date of acceptance of the units, except defects or failure shown by the vendor. The vendor also warrants and guarantees that the equipment herein specified, if found to be defective or in need of repairs, will be picked up from and delivered back to the Town of Riverhead within a reasonable length of time.

PRICES

If a like or lower quantity of a standard item contained in this bid is sold by a vendor at a price less than the prices quoted herein, the price to the Town of Riverhead shall be reduced to that lower price.

QUANTITY

The Town of Riverhead is in no way obligated to purchase quantities neither shown nor limited to said quantities listed.

CONTRACT PERIOD

The contract period shall commence the date a resolution is adopted by the Town Board and shall run for a period of **ONE (1)** year from that date. At the termination of this contract, the contract may be extended (not to exceed two extensions) for a total three-(3) year contract at the sole discretion of the Town of Riverhead and with the consent of the vendor(s).

RESERVATIONS

The mention in the specifications of any unit, component, or equipment by brand name and/or model is meant to convey to the potential bidder the type and quality of the product required and desired by the Town. Any unit, component, or equipment which is of equal type and quality may be considered as such and may be acceptable to the Town, upon agreement by the Town Board to that fact. The decision of the Town Board, however, in such a circumstance is final.

Furthermore, the Town Board of the Town of Riverhead reserves the right and responsibility to reject any or all bids if they believe such action to be in the best interest of the Town.

FUEL SURCHARGES

The Town of Riverhead will not pay any type of fuel surcharge. Any fuel charges added to invoices and/or vouchers will be deleted from any payments to be made to the vendor.

BIDDER NAME: _____

DELIVERY

Delivery is to be made within **30 DAYS** after receipt of an order via purchase order.

All equipment delivered shall be delivered "on the ground" at the delivery point designated on the purchase order. All prices are F.O.B.

IRAN DIVESTMENT ACT CERTIFICATION

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of “persons” who are engaged in “investment activities in Iran” (both are defined terms in the law). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act’s effective date, at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, Bidder/Contractor is advised that once the list is posted on the OGS website, any Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to the solicitation, must certify at the time the Contract is renewed, extended or assigned that it is not included on the prohibited entities list.

During the term of the Contract, should the TOWN OF RIVERHEAD receive information that a person is in violation of the above-referenced certification, the TOWN OF RIVERHEAD will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the TOWN OF RIVERHEAD shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The TOWN OF RIVERHEAD reserves the right to reject any bid or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

Signature: _____

Print Name: _____

Title: _____

Company Name: _____

Date: _____

BIDDER NAME: _____

ATTENTION

BIDDERS

IF YOU ARE NOT INTERESTED IN BIDDING THIS PARTICULAR PROJECT, PLEASE COMPLETE THE ATTACHED SHEET AND RETURN IT TO US.

WE ARE VERY INTERESTED IN LEARNING WHY YOU DO NOT BID. IF YOU SELL OTHER PRODUCTS AND WANT TO BE ON OUR BIDDER'S LIST, PLEASE LET US KNOW. PROVIDE A CONTACT NAME AND OTHER PERTINENT INFORMATION IF YOU WISH TO BE CONTACTED AT A LATER DATE FOR ANOTHER PRODUCT.

BIDDER NAME: _____

BID #RWD-2016-36A
WATER SERVICE MATERIALS
NON-BIDDER'S RESPONSE

VENDOR NAME: _____

For purposes of facilitating your firm's response to our invitation to bid, the Town of Riverhead is interested in ascertaining reasons for prospective bidders' failure to respond to invitations to bid. If your firm is not responding to this bid, please indicate the reason(s) by checking the appropriate item(s) below and returning this form to the Town of Riverhead Purchasing department at 200 Howell Ave., Riverhead, N.Y. 11901.

We are not responding to this invitation to bid for the following reason(s):

___ Items or materials requested not manufactured by us or not available to our company.

___ Our items and/or materials do not meet specifications.

___ Specifications not clearly understood or applicable (too vague, too rigid, etc.)

___ Quantities too small.

___ Insufficient time allowed for preparation of bid.

___ Incorrect address used.

Correct address is: _____

Other reason(s): _____

BIDDER NAME: _____

NON-COLLUSIVE CERTIFICATE
(MUST BE COMPLETED, SIGNED, NOTARIZED AND RETURNED WITH BID)

UNDER PENALTIES OF PERJURY:

_____(BIDDER), BEING DULY SWORN,
DEPOSES AND SAYS:

- A) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- B) This bid or proposal has not knowingly been disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor, or potential competitor;
- C) No attempt has been made or will be made to induce any other person, partnership, or corporation to submit or not to submit a bid or proposal;
- D) The person signing this bid or proposal certifies that he has been fully informed regarding the accuracy of the statements contained in this certification, and under penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as the person signing on its behalf; and
- E) That the attached hereto (if a corporate bidder) is a certified copy of a resolution authorizing the execution of this certificate by the signatory of this bid or proposal on behalf of the corporate bidder.

Corporation: _____
(PRINT CORPORATION NAME)

By: _____
(SIGNATURE)

(TITLE)

Address: _____

Sworn to before me this

_____ day of _____, 20____

NOTARY PUBLIC

BIDDER NAME: _____

**I/WE FULLY UNDERSTAND THAT THE ACCEPTANCE OF THIS BID IS SUBJECT TO
THE PROVISIONS OF SECTION 103A AND 103B OF THE GENERAL MUNICIPAL LAW.**

DATE

NAME OF AGENT/DEALER

ADDRESS

CITY, STATE, ZIP CODE

CONTACT PERSON

SIGNATURE OF DEALER/AGENT

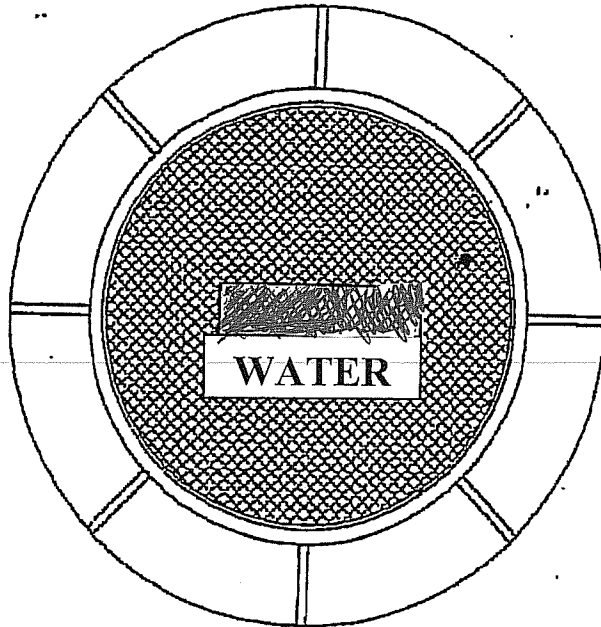
BIDDER NAME: _____

BID SPECIFICATIONS FOR WATER SERVICE MATERIALS - BID #RWD-2016-36A

	BIDDER NAME:	
ITEM #	DESCRIPTION	BID PRICE
24	Heavy duty frames & covers (see attached spec sheet)	
143	Mueller 6" HC-2361-44-D-150 MJ cut-in valve.	
144	Mueller 8" HC-2361-44-D-150 MJ cut-in valve.	
145	Mueller 10" HC-2361-44-D-150 MJ cut-in valve.	
146	Mueller 12" HC-2361-44-D-150 MJ cut-in valve.	
192	Reflective fiberglass hydrant flag, plate-mount flat, 64" X .375", reflective red & white color	
193	Reflective mini flat, 4" X 5" for .375 shaft, reflective red & white color	
196	1 3/4" carbide-tip hole saw cutter	
197	1/4" carbide-tip pilot cutter	
198	Silver reflective paint (price per quart)	
199	Safety orange hydrant paint (Rust-Oleum enamel brush-on/roll-on only - price per gallon).	
201	MA013922 food-grade anti-seize, 1 lb., or equal	
209	16" ductile iron valve box top flange top section with cover, domestic	
224	CST magnetic locator, Model 100, or equal	

BIDDER NAME: _____

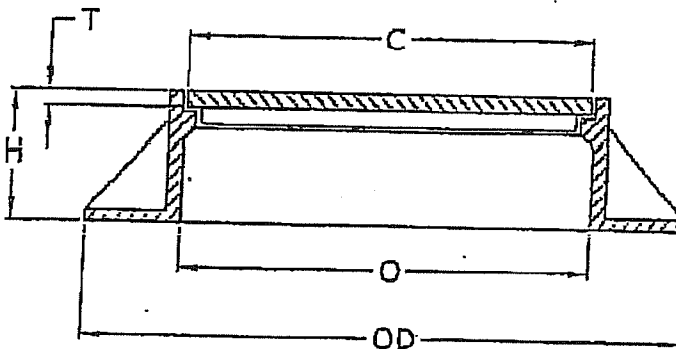
ITEM #24 SPECIFICATIONS



PLEASE SPECIFY.....

- ☐ SEWER
- ☐ STORM
- ☐ SANITARY SEWER
- ☐ DRAIN
- ☐ ELECTRIC
- ☐ PLAIN
- ☐ COMMUNICATION
- ☐ TELEPHONE

☒ OTHER — **WATER**
OR BLANK



	MODEL	C	H	O	OD	T
☐	4001-A	24	3	22	34 OR 36	1 3/8 OR 1 1/4
☒	4001-B	24	4	22	34 OR 36	1 3/8 OR 1 1/4
☐	4001-C	24	6	22	34 OR 36	1 3/8 OR 1 1/4
☐	4001-D	24	7	22	34 OR 36	1 3/8 OR 1 1/4
☐	4001-E	24	8	22	34 OR 36	1 3/8 OR 1 1/4
☐	4001-F	24	9	22	34 OR 36	1 3/8 OR 1 1/4

MATERIALS : CONFORMS TO ASTM A-48 CLASS 30B OR 35B SPECIFICATIONS
LOAD RATING : FOR A.A.S.H.T.O. & HS 20-44 HIGHWAY LOADING

HEAVY DUTY FRAMES & COVERS