



TOWN OF RIVERHEAD

Sean M. Walter, Supervisor

200 Howell Avenue
Riverhead, New York 11901-2596
631-727-3200

BID #JA-0815

BID FOR JUNK & ABANDONED VEHICLES 2015

BIDDERS NAME

BIDDERS ADDRESS

CITY, STATE, ZIP

____ (____) _____
DATE PHONE NUMBER

Email address: _____

In compliance with your advertisement for bids to be opened on SEPTEMBER 18, 2015 and subject to all conditions thereof, the undersigned hereby proposes to furnish the item(s) and/or service(s) itemized in this proposal in accordance with the Notice to Bidders, General Information Agreement and Specifications contained herein on the Bid Proposal Form attached.

Bidder certifies that the prices quoted herein do not include Federal Excise Tax or any Federal, New York State or City Sales Tax and are not higher than prices charged to any governmental or commercial consumer for like merchandise and/or service; and all prices include shipping and freight charges to any Municipal building or site within the Town of Riverhead.

(THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED WITH BID)

Respectfully submitted,

SIGNED BY

TITLE

BIDDERS ARE INVITED TO ATTEND BID OPENING

**TOWN OF RIVERHEAD
NOTICE TO BIDDERS**

Sealed bids for junk/abandoned vehicles will be received from licensed junk dealers only by the Town Clerk, Town of Riverhead, Riverhead, New York until 2 PM on SEPTEMBER 18, 2015 for a per vehicle bid on JUNK & ABANDONED vehicles, in possession of the Town of Riverhead pursuant to Section 1224 of the Vehicle and Traffic Law of the State of New York at which time they will be publicly opened and read aloud.

Bidders are required to enclose a valid, current Dismantlers license with sealed bid.

Specifications may be examined and/or obtained on AUGUST 27TH, 2015 on the Town of Riverhead website at www.townofriverheadny.gov, click on bid requests.

Each proposal must be submitted on the form provided in sealed envelope clearly marked JUNK & ABANDONED VEHICLES. Any and all exceptions to the specifications must be listed on a separate sheet of paper, bearing the designation 'EXCEPTIONS TO THE SPECIFICATIONS' and attached to the bid form.

The Town board reserves the right and responsibility to reject any or all bids or to waive any formality if it believes such action to be in the best interest of the Town.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

Diane M. Wilhelm, Town Clerk

GENERAL CONDITIONS AND SPECIFICATIONS

- 1. Such sealed bid will be to enter into a contract between the Town of Riverhead and the successful bidder to purchase vehicles identified by the Town of Riverhead as junk/abandoned vehicles, pursuant to Section 1224 of the N.Y.S. Vehicle and Traffic Law.**
- 2. The Town of Riverhead estimates one hundred fifty (150) to two hundred fifty (250) vehicles during the term of the contract.**
- 3. The bid will be a bid per vehicle, individually, for each of the junked of abandoned vehicles which the Police Department has deemed junk/abandoned, pursuant to the N.Y.S. Vehicle and Traffic Law, Section 1224. Each bidder must be a licensed N.Y.S. Vehicular Dismantler of Scrap Processor registered and certified pursuant to applicable provisions of Article 16, N.Y.S. Vehicle & Traffic Law. Each bidder will enclose a copy of the current license with the sealed bid and be able to produce a current valid license, during the contract period, upon demand.**
- 4. The contract period will be from date of bid award for 1 year, however, the award may be extended upon mutual agreement of both parties provided there is no change to the original bid award.**
- 5. All vehicles bid upon will be valued at or under \$1250.00, as determined by the Riverhead Town Police Department, pursuant to Section 1224 of the N.Y.S. Vehicle and Traffic Law.**
 - a. Upon notification, the successful bidder will pick up, tow away, or cause to be removed and take possession of vehicles designated and identified as junk/abandoned by the Police Department.**
 - 1. Such notification and notice will be for lots of no less than three vehicles.**
 - b. At the present time of such removal, the successful bidder will be required to present a certified check in full payment for those vehicles purchased, made payable to the Town of Riverhead.**
 - c. The successful bidder must agree to take the vehicles in an “as is” condition, as set by the Police Department.**
 - d. The successful bidder must agree to remove said vehicles within 72 hours of notification by the Police Department of the Town of Riverhead.**
 - e. The successful bidder must agree to the removal of said vehicles during normal business hours; i.e., Monday through Friday 8:00 a.m. to 3:30 p.m.**

- f. All necessary paperwork must be completed prior to removal of any vehicle or vehicles.

BID SHEET

The bid on individual Junk/abandoned Vehicles as set forth on a list provided by the Town of Riverhead is:

\$ _____ EACH

(WRITTEN AMOUNT) DOLLARS EACH

I/We fully understand that this bid is subject to the provisions of Section 103-A and 103-B of the General Municipal Law.

Date

Dealer/Agent

Address

City State Zip

The bid just be sealed and marked "Bid on Junk/Abandoned Vehicles" and delivered to the Office of the Town Clerk, 200 Howell Avenue, Riverhead, New York, no later than 2:00 PM ON SEPTEMBER 18TH, 2015.

CONTRACT PERIOD

The Contract Period shall be effective for one year from date of award. At the termination of this contract, the contract may be extended for a total three (3) year, contract at the sole discretion of the Town of Riverhead and with the consent of the vendor or vendors.

NON-COLLUSIVE CERTIFICATE
(MUST BE COMPLETED, SIGNED, NOTARIZED AND RETURNED WITH BID)

UNDER PENALTIES OF PERJURY:

_____ (BIDDER), BEING DULY SWORN,
DEPOSES AND SAYS:

- A) This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- B) This bid or proposal has not knowingly been disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor, or potential competitor;
- C) No attempt has been made or will be made to induce any other person, partnership, or corporation to submit or not to submit a bid or proposal;
- D) The person signing this bid or proposal certifies that he has been fully informed regarding the accuracy of the statements contained in this certification, and under penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as the person signing on its behalf; and
- E) That the attached hereto (if a corporate bidder) is a certified copy of a resolution authorizing the execution of this certificate by the signatory of this bid or proposal on behalf of the corporate bidder.

Corporation: _____
(PRINT CORPORATION NAME)

By: _____
(SIGNATURE)

(TITLE)

Address: _____

Sworn to before me this

_____ day of _____, 20____

NOTARY PUBLIC

ACCEPTANCE SHEET
(MUST BE COMPLETED, SIGNED AND RETURNED WITH BID)

**I/WE FULLY UNDERSTAND THAT THE ACCEPTANCE OF THIS BID IS SUBJECT TO
THE PROVISIONS OF SECTION 103A AND 103B OF THE GENERAL MUNICIPAL
LAW.**

NAME OF AGENT/DEALER

ADDRESS

CITY, STATE, ZIP CODE

CONTACT PERSON

DATE

SIGNATURE OF DEALER/AGENT

IRAN DIVESTMENT ACT CERTIFICATION

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of “persons” who are engaged in “investment activities in Iran” (both are defined terms in the law). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act’s effective date, at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, Bidder/Contractor is advised that once the list is posted on the OGS website, any Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to the solicitation, must certify at the time the Contract is renewed, extended or assigned that it is not included on the prohibited entities list.

During the term of the Contract, should the TOWN OF RIVERHEAD receive information that a person is in violation of the above-referenced certification, the TOWN OF RIVERHEAD will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the TOWN OF RIVERHEAD shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The TOWN OF RIVERHEAD reserves the right to reject any bid or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

Signature: _____

Print Name: _____

Title: _____

Company Name: _____

Date: _____

PIGGYBACKING CLAUSE

METHOD OF AWARD:

The contract, if awarded, will be to the lowest responsive/responsible bidder(s) in part or in whole who meet(s) all the terms of the specifications. The TOWN guarantees no minimum or maximum purchases or contracts as a result of award of this bid. The Town of Riverhead reserves the right to allow all municipal and not for profit organizations authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this bid in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts are at the discretion of the vendor and the vendor is only bound to any contract between the Town of Riverhead and the vendor. Additionally, the TOWN reserves the right to purchase any goods or services included as a part of this bid from any means legally available to it.