



Riverhead Landmarks Preservation Commission

200 Howell Avenue
Riverhead NY 11901

HISTORIC DISTRICTS AND TOWN LANDMARKS: BUILDING PERMIT APPLICATIONS

GUIDELINES: The Landmarks Preservation Commission encourages all applicants for building permits in historic districts and town landmarks to consult its “Historic Preservation Design Guidelines” at the Commission’s page on the Town’s web site:

<http://riverheadli.com/landmarkpres.html>

Please review this information during the early stages of planning your project. Familiarity with this material can assist in moving a project quickly through the approval process, saving applicants both time and money.

CONSULTATION: The Landmarks Preservation Commission encourages informal meetings with potential applicants who are considering a project that might include exterior changes to their properties. Please contact LPC chair Richard Wines at 631-722-5170 or richard@windswayfarm.com.

REQUIREMENTS FOR REPAIR AND MINOR ALTERATIONS: The Landmarks Preservation Commission expects that these applications will include photographs of existing conditions and either a statement that all work will be done “in kind with similar materials” or specifications for materials to be used.

REQUIREMENTS FOR NEW CONSTRUCTION AND MAJOR ALTERATIONS: The Landmarks Preservation Commission expects that these applications will include photographs of existing conditions and specifications for materials to be used. Applications for new construction should also include scale drawings and photographs showing adjacent structures.

APPLICATIONS NOT REQUIRING REVIEW: LPC review is not required for any interior changes, unless they affect the exterior appearance of the building. The LPC will generally approve all applications for work not visible from a public way. Similarly, the LPC will generally approve ordinary maintenance or repair, with like materials of similar quality and color. Review is not required if the project does not otherwise require a building permit.

PRIOR REVIEW REQUIRED: If LPC review is required, the LPC must review applications prior to issuance of a building permit. The LPC is committed to the prompt reviews of all applications.